

COUNTY OF CHARLOTTE
Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.charlottecountyfl.com

County Commissioners

Tricia Duffy, District 5,
Chairman
Richard Loftus, District 4,
Vice-Chairman
Bob Starr, District 1
Adam Cummings, District 2
Robert Skidmore, District 3



County Administrator

Roger Baltz
County Attorney
Janette S. Knowlton
Clerk of the Circuit Court
Barbara T. Scott

AGENDA

Regular Meeting
12/9/2008 9:00 AM

18500 Murdock Circle, Administration Center, Room #119

 [Back](#)  [Print](#)

The Charlotte County Commission meeting room is accessible to the physically disabled. However, if you need assistance or require auxiliary aids and services please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk.

9:00 A.M. Call to Order and Roll Call

Invocation



Reverend Dr. Rick Sloan

Pledge of Allegiance

Changes to the Agenda: See last page.

Special Recognition




- I. Citizen Input - Agenda Items only**
- II. Committee Vacancies**
- III. Reports Received and Filed**
- IV. Consent Agenda**
- V. Regular Agenda**
- VI. Public Hearing**
- VII. Presentation**
- VIII. Public Workshop**

IX. Board Workshop

X. Citizen Input - Any Subject



Proclamations

-  Arts and Humanities Council Artist of the Month - Teresa Lucree
-  Edwin Quint Day
-  El Jobean Community Christmas Parade and Festivities Day
-  For the Love of Kids Day
-  Gerald Bruening Day
-  James Stallings Day
-  Kaye Beasley Day
-  Oswald Henry Day

Employee Recognition



5 Years

Carlos Ferrer
Kenneth Kelsch
Frank Muscato
Richard Rawlings
Joseph Rodericks
Sharon Sartino
J Weedo

Utilities
Utilities
Utilities
Utilities
Utilities
Utilities
Public Works

10 Years

Karen Bliss
Pasqualina Della Donna
Patricia Raisch

Public Works
Parks, Recreation & Cultural Resources
Parks, Recreation & Cultural Resources

15 Years

Deana Southwell

Budget

20 Years

RonaldBeck
Richard Morrin
Erin Mullen-Travis

Public Works
Public Works
Building Construction Services

25 Years

William White

Fire/EMS

Not Attending

Jonathan Kilduff
Bradford Herron
Amy Judy
Mark Rooney

5 Years Fire/EMS
15 Years Fire/EMS
15 Years Fire/EMS
20 Years Fire/EMS

Presentations



I. CITIZEN INPUT – AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must state one’s name for the record and what agenda subject is to be discussed. Discussion is limited to matters identified on this agenda and each citizen will be allowed no more than three minutes to express an opinion.



II. COMMITTEE VACANCIES












Charlotte County is seeking volunteers to serve on the following Committees:



Board of Zoning Appeals is seeking one volunteer to represent District 3. This board meets the second Wednesday of each month at 9:00 a.m. in room 119. The term is effective Deceember 31, 2008 and expires December 31, 2012. Candidate must live in District 3.





Deep Creek Street and Drainage Unit Advisory Committee is seeking two volunteers, effective January 2009. Terms will expire January 2012.

-  **Environmentally Sensitive Lands Oversight Committee** is seeking volunteers who are residents and electors of the County to serve representing the following categories: environmental expertise; business/land development and community representative. Terms vary.
-  **Lemon Bay Street & Drainage Advisory Committee** is seeking two regular members and one alternate. Must be land owners and reside within the boundaries of the unit.
-  **Manasota Key Street & Drainage MSTU** is seeking two volunteers, effective January 19, 2009. Terms will expire January 19, 2012.
-  **Manasota Key Street & Drainage Unit Advisory Committee** is seeking one volunteer to serve as the alternate for a two year term. Must be a land owner and reside within the unit.
-  **Placida Street & Drainage Unit Advisory Committee** is seeking one volunteer to serve as the alternate member for a two year term. Must be a land owner and reside within the unit.
-  **South Bridge Waterway Municipal Service Benefit Unit** is seeking one (1) volunteer to serve as a regular member and one (1) volunteer to serve as an alternate member on this newly formed committee. Terms will be determined at first meeting.
-  **South Burnt Store Street & Drainage Advisory Committee** is seeking one volunteer. This is a three (3) year term effective immediately, expiring on June 26, 2011.
-  **Town Estates Street & Drainage Unit Advisory Board** is seeking 3 volunteers, effective January 23, 2009. Terms expire January 23, 2012.
-  **Town Estates Street & Drainage Unit Advisory Board** is seeking one volunteer to finish a vacated term. Term is effective immediately and expires January 23, 2010.
-  **Transportation Disadvantaged Local Coordinating Board (LCB)** – is seeking one Charlotte County resident to serve as a representative of At-Risk and Disabled Children. Your letter or email of interest stating the position for which you are qualified to represent should be sent to: Charlotte County-Punta Gorda MPO, 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980. Fax: 941-883-3534 Email: office@ccmpo.com
-  **West Charlotte Stormwater Utility** is seeking one volunteer to serve as a regular member for a three (3) year term, effective immediately. Must be a land owner and reside within the unit.



III. REPORTS RECEIVED AND FILED

-  Minutes for 11/20/08 Charlotte Harbor Community Redevelopment Agency Advisory Committee Meeting
-  Murdock Village CRA Advisory Committee Minutes for November 14, 2008.




IV. CONSENT AGENDA

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board of County Commissioners, that item(s) will be removed from the Consent Agenda and considered separately.

Clerk of the Circuit Court

A. Finance Division


-  (1) **RECOMMENDED ACTION:** Approve Clerk's Finance Memoranda.
BUDGETED ACTION: None


B. Minutes Division


- () No Items

Board of County Commissioners

C. Commission Office

-  (1) **RECOMMENDED ACTION:** Reappoint Gwin R. (Dick) Whitney to represent District 1 on the Beaches and Shores Advisory Committee. This term will expire December 31, 2012.
BUDGETED ACTION: None


-  (2) **RECOMMENDED ACTION:** Approve the appointment of Mr. John Damon to the Construction Board of Adjustments and Appeals as an alternate member. This term will be for three years. Mr. Damon meets all of the requirements for appointment.
BUDGETED ACTION: None


-  (3) **RECOMMENDED ACTION:** Re-appoint the following people to the Marine Advisory Committee as recommended by that committee:


Mel Staudmyer representing Harbor Heights Yacht Club
William Bergman representing Punta Gorda Sports Fishing Club
Robert Leonard representing Charlotte Coastal Conservation Association of Florida
William Kumm representing Punta Gorda Boat Club
Tom Hamilton representing Isles Yacht Club

All terms are effective December 31, 2008 and expire December 31, 2011.

BUDGETED ACTION: None

-  (4) **RECOMMENDED ACTION:** Approve the appointment of Debra L. Highsmith to the Pirate Harbor Waterway MSBU Advisory Committee. This appointment fills this newly formed committee and the term will be determined at the first meeting.
BUDGETED ACTION: None

-  (5) **RECOMMENDED ACTION:** Reappoint Audrey Seay to the Planning and Zoning Board as District 1 Representative. Her current term expires on December 31, 2008 and she has requested reappointment. The new term shall expire in four years, December 31, 2012.
BUDGETED ACTION: None

-  **(6) RECOMMENDED ACTION:** Reappoint Philip Graham to the Edgewater North Waterway Advisory Committee. This term will expire September 12, 2011.
BUDGETED ACTION: None


D. Administration

- ()** No Items


E. County Attorney

- ()** No Items


F. Budget Office


-  **(1) RECOMMENDED ACTION:** Approve FY2009-2010 Budget Workshop and public hearings for the Board of County Commissioners per the attached schedule.
BUDGETED ACTION: None

G. Growth Management

-  **(1) RECOMMENDED ACTION:** Set a Public Hearing for January 13, 2009 at 10:00 a.m., or as soon thereafter as may be heard, to consider an ordinance extending the expiration date of the residential and commercial impact fee rollbacks.
BUDGETED ACTION: None.


H. Economic Development

-  **(1) RECOMMENDED ACTION:** Approve the revised Rules of Procedure for the Charlotte Harbor Community Redevelopment Agency Advisory Committee.
BUDGETED ACTION: None

-  **(2) RECOMMENDED ACTION:** Approve a Development Agreement with Forsberg Construction Inc, that includes the utilization of the ECAP Infrastructure Incentive Program for an estimated amount of \$13,000.
BUDGETED ACTION:

None


J. Environmental Services


-  **(1) RECOMMENDED ACTION:** Approve the start of appraisals and negotiations on the following properties: Flamingo Waterway, Miller Charlotte Flatwoods, McQueen, and Lindner and to accept the work plans associated with each property. The Environmentally Sensitive Lands Oversight Committee has approved these properties for the next step of appraisals.
BUDGETED ACTION: None

K. Facilities Construction and Maintenance


() No Items


L. General Services


-  **(1) RECOMMENDED ACTION:** Approve deletion of the property inventory items listed on the attached for the month of December, 2008.
BUDGETED ACTION: None


-  **(2) RECOMMENDED ACTION:** Approve Work Assignment #4, Forrest Nelson and Peachland, to Contract #07-206, CEI Services - Stormwater, with Wilbur Smith Associates in the not-to-exceed amount of \$260,422.78.
BUDGETED ACTION:

None

-  **(3) RECOMMENDED ACTION:** a) Award Bid #09-096, Legal & Official Advertising for Charlotte County, to the sole submission, Sun Coast Media Group d/b/a Charlotte Sun/Englewood Sun, of Port Charlotte, Florida, at the prices bid (attached); and
b) Authorize the County Administrator to approve renewal options for up to two (2) additional one-year renewal terms, at the same prices, terms and conditions, by mutual consent.
BUDGETED ACTION:
Funding is budgeted in various departments as appropriate.

-  **(4) RECOMMENDED ACTION:** a) Approve Change Order #3 to Bid #07-349, US 41 Revitalization - Phase I with Peter A. Basile Sons, Inc. of Arcadia, FL, in the amount of \$178,503.94 and a 71 calendar day extension with a revised contract total of \$3,909,771.57; and
b) Approve CIP amendment #09-C02 in the amount of \$453,049.
c) Approve budget transfer #09-003 in the amount of \$453,049.
BUDGETED ACTION: FY09 budget for this c/o is in the Transportation Trust Fund, CIP project c410304, US 41 Revitalization, project total after CIP amendment 09-C02 is \$4,799,059.


-  **(5) RECOMMENDED ACTION:** Award Bid #09-059, Paving Program-Fiscal Year 08/09, to Better Roads, Inc., for the total amount of \$5,574,730.42.
BUDGETED ACTION: Funds are supplied from Gas Taxes (\$1,007,274.55), Gulf Cove Streets and Drainage MSBU(\$1,426,025.10), Northwest Pt Charlotte Streets and Drainage MSBU (\$742,325.50), and Greater Pt Charlotte Streets and Drainage MSBU (\$2,399,105.27).

-  **(6) RECOMMENDED ACTION:** a) Approve Amendment #3 to Midway Boulevard Widening - Engineering Services with Giffels-Webster Engineers, Inc., in the amount of \$120,155; and b) Authorize the Chairman to sign the Amendment.
BUDGETED ACTION: Funds are supplied from Gas Taxes (\$95,485) and the CCU Connection Fee Fund (\$24,670).


M. Human Resources

() No Items


N. Human Services

-  **(1) RECOMMENDED ACTION:**
- a) Approve the selection of the Housing Corporation of Charlotte County, Inc. as the State Housing Initiative Partnership (SHIP) administrator for homeowner strategies consistent with the Local Housing Assistance Plan (LHAP); and
 - b) Authorize the Chairman to execute appropriate agreements as developed by the County Attorney.

BUDGETED ACTION: These administrative funds will be paid 100% from SHIP grant funds. There will be no financial impact to the county general fund.

-  **(2) RECOMMENDED ACTION:** For membership on the Community Action Agency Advisory Board:
- a) Reappoint three Elected Officials or Representatives: Kathleen Dailey; Frank Desguin and Alleen Miller; and
 - b) Reappoint four members from Business/Private Sector: Bonnie Holbach, Mary (Dee) Rutko, Sali Perry, and Kim Gaut.
- BUDGETED ACTION:** None

P. Information Technology

-  **(1) RECOMMENDED ACTION:** Approve an interlocal agreement between Charlotte County and the City of Punta Gorda for the County to provide Geographic Information System (GIS) services to the City of Punta Gorda.
BUDGETED ACTION: Punta Gorda will pay a \$30,000 retainer annually to the County for GIS professional services for system design, setup, maintenance and professional expertise.

Q. Parks, Recreation & Cultural Resources



(1) RECOMMENDED ACTION:

Approve addendum to the Museum Society agreement to accept the Society's donation for one additional year to fund the position of a part-time Administrative Assistant.

BUDGETED ACTION: Funding comes from a donation from the Museum Society, Inc. \$20,000 budgeted in the Charlotte County Historical Center.

R. Public Safety



(1) RECOMMENDED ACTION: Approve: a) The 2008 State Homeland Security Grant Program for Community Emergency Response Teams (CERT) Agreement; and
b) Budget Amendment # 09-A09 in the amount of \$5,000 to allocate the grant funds in the Emergency Management budget.

BUDGETED ACTION: Approval of Budget Amendment 09-A09.



(2) RECOMMENDED ACTION: a) Approve the EMS County Grant application for grant funds in the amount of \$37,650 to be used to improve and expand the County's pre-hospital Emergency Medical Services (EMS) system; and
b) Approve a Resolution stating that the County will not use the grant funds to supplant existing county EMS budget allocations.

BUDGETED ACTION: None

S. Public Works



(1) RECOMMENDED ACTION: Approve, and authorize the Chair to sign the attached Seventh Amendment of the Cooperative Agreement between Charlotte County and the Southwest Florida Water Management District for the Greater Port Charlotte Flood Protection Management Plan – Implementation (K280).

BUDGETED ACTION: Funding for the County's portion of this project is supplied from the Mid Charlotte Stormwater MSBU.



(2) RECOMMENDED ACTION: Approve road and lane closures for the "Hands Across the Harbor" event sponsored jointly by the Charlotte Harbor Community Redevelopment Agency and the City of Punta Gorda Community Redevelopment Agency.

BUDGETED ACTION: None

T. Real Estate Services



(1) RECOMMENDED ACTION: Approve a grant of a utility easement to the City of Punta Gorda across the northerly twenty feet of a County-owned parcel located within the Charlotte Airport Park.

BUDGETED ACTION: None

V. Tourism Development

() No Items

W. Utilities

() No Items

X. Building Construction Services

() No Items

Y. Other Agencies

() No Items



V. REGULAR AGENDA

Z. Regular Business



- (1) RECOMMENDED ACTION:** Status update regarding Charlotte Sports Park project; and
- a) Approve Amendment #9 to Contract #07-008 Charlotte Sports Park Renovation & Expansion with Hunt/Mathews/Taylor for miscellaneous items in the not to exceed amount of \$436,630.00;
 - b) Authorize the Chairman to sign the Amendment; and
 - c) Approve Budget Amendment 09-A11 in the amount of \$436,630 for the amendment to Contract and Budget Transfer #09-004 in the amount of \$139,186 to cover impact fees.
 - d) Approve CIP amendment 09-C03 in the amount of \$575,816 to amend the Charlotte Sports Park CIP project to cover the impact fees and the amendment to the construction contract.

BUDGETED ACTION:

Approve Budget Amendment #09-A011 in the amount of \$436,630, Budget Transfer #09-004 in the amount of \$139,186 and CIP Amendment #09-C03 in the amount of \$575,816.



- (2) RECOMMENDED ACTION:** Discussion and selection of Commissioners' committee assignments for fiscal year 2008/09.

BUDGETED ACTION: None



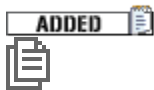
(3) RECOMMENDED ACTION:

Discussion and direction on Local Preference as it relates to the Request for Proposal Process.

BUDGETED ACTION: None



(4) RECOMMENDED ACTION: Discussion of Little Gasparilla Island Special Fire District
BUDGETED ACTION: None



(5) RECOMMENDED ACTION: Reappoint Audrey Seay to the Board of Zoning Appeals as District 1 Representative. Her term currently expires on December 31, 2008 and she has requested reappointment. The new term shall expire in four years, Dec. 31, 2012.
BUDGETED ACTION: None



(6) RECOMMENDED ACTION: Set a BCC Workshop on Friday, December 12, 2008 at 1:30 P.M. in Room #119 on the "next steps" in performance based budgeting.
BUDGETED ACTION: None



VI. PUBLIC HEARING AGENDA

10:00 A.M.



- (1) RECOMMENDED ACTION:** Conduct a public hearing to consider approving an ordinance to add additional territory to the Northwest Port Charlotte Street and Drainage MSBU.
BUDGETED ACTION: Recording fees of approximately \$44 are available in the Northwest Port Charlotte Streets and Drainage MSBU fund.



- (2) RECOMMENDED ACTION:** Conduct a public hearing to consider approving a Resolution of intent to use the uniform method of collection of non-ad valorem assessments for Manchester Basin Water MSBU, Manchester Basin Wastewater MSBU, East & West Spring Lake Wastewater MSBU, and Neal Road Street and Drainage MSBU.
BUDGETED ACTION: None



VII. PRESENTATION AGENDA

(No Items
)



VIII. PUBLIC WORKSHOP AGENDA

Public input permitted.

2:00 P.M.



(1) RECOMMENDED ACTION:

Conduct a Public Workshop to discuss Green Building concepts and practices.

BUDGETED ACTION: None



IX. BOARD WORKSHOP AGENDA

No public input.

(No Items
)



X. CITIZEN INPUT – ANY SUBJECT

Note: Anyone wishing to address the Board during this portion of the meeting must state his/her name for the record and may address his/her comments to items that were or were not discussed during the meeting. Each citizen will be allowed no more than three minutes to express his/her opinion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

County Commissioners

Tricia Duffy, District 5, Chairman
Richard Loftus, District 4, Vice-Chairman
Bob Starr, District 1
Adam Cummings, District 2
Robert Skidmore, District 3



Schedule of Future Closures/Hearings/Workshops



Tuesday, December 16, 2008, 9:00 a.m. - Board of County Commissioners Land Use Public Hearings, Administration Building, Room #119

Tuesday, December 16, 2008, 2:00 p.m. – Joint Meeting, Board of County Commissioners & Planning and Zoning Board, Administration Building, Room #119

Thursday & Friday, December 25 & 26, 2008 – All County Buildings closed for Christmas Holiday

Thursday, January 1, 2009 – All County Buildings closed for New Year’s Day

Tuesday, January 13, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Monday, January 19, 2009 – All County Buildings closed for Martin Luther King, Jr., Day

Tuesday, January 20, 2009, 9:00 a.m. - Board of County Commissioners, Land Use Public Hearings, Administration Building, Room #119

Tuesday, January 27, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Tuesday, February 10, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Monday, February 16, 2009 – All County Buildings closed for President’s Day

Tuesday, February 17, 2009, 9:00 a.m. - Board of County Commissioners, Land Use Public Hearing, Administration Building, Room #119

Tuesday, February 24, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Tuesday, March 10, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Tuesday, March 17, 2009, 9:00 a.m. - Board of County Commissioners, Land Use Public Hearing, Administration Building, Room #119

Tuesday, March 24, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Tuesday, April 14, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Tuesday, April 21, 2009, 9:00 a.m. - Board of County Commissioners, Land Use Public Hearing, Administration Building, Room #119

Tuesday, April 28, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Tuesday, May 12, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

Tuesday, May 19, 2009, 9:00 a.m. - Board of County Commissioners, Land Use Public Hearing, Administration Building, Room #119

Tuesday, May 26, 2009, 9:00 a.m. - Board of County Commissioners, Administration Building, Room #119

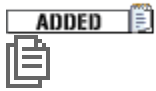
Monday, May 25, 2009 – All County Buildings closed for Memorial Day



ADDENDUMS



- (5) SUMMARY: BUDGETED ACTION: RECOMMENDED ACTION:** Reappoint Audrey Seay to the Board of Zoning Appeals as District 1 Representative. Her term currently expires on December 31, 2008 and she has requested reappointment. The new term shall expire in four years, Dec. 31, 2012.



- (6) SUMMARY: BUDGETED ACTION: RECOMMENDED ACTION:** Set a BCC Workshop on Friday, December 12, 2008 at 1:30 P.M. in Room #119 on the "next steps" in performance based budgeting.