BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450

AGENDA

November 17, 2026 - 1:00 PM

Jeff Kinnard D.C., Commissioner, District 1
Stacey Worthington, Commissioner, District 2
Janet Barek, Commissioner, District 3
Holli Herndon, Commissioner, District 4
Holly L. Davis, Commissioner, District 5

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and Comptroller

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Oath of Office
Stacey Worthington District 2
Holli Herndon, District 4

A.5. Reorganization of the Board
a. Clerk to call for nominations for Chair of the Board of County Commissioners
b. Chair calls for nominations for First Vice Chair
c. Chair call for nominations for Second Vice Chair

A.6. Approval of Agenda

B. PROCLAMATIONS & AWARDS

B.1. GFOA Triple Crown Award
Presentation by Traci Perry, CPM, Citrus County Clerk of the Circuit Court & Comptroller, recognizing Citrus County's achievement of the Government Finance Officers Association (GFOA) Triple Crown Award for Fiscal Year 2024, which includes the Certificate of Achievement for Excellence in Financial Reporting, the Award for Outstanding Achievement in Popular Annual Financial Reporting, and the Distinguished Budget Presentation Award. **(Traci Perry, Clerk of Court & Comptroller)**

B.2. Proclamation -- Epilepsy Awareness Month
Approve and Authorze the Board of County Commissioners to proclaim November 2026 Epilepsy Awareness Month. **(Kaley Mayer, Epilepsy Alliance Florida)**

B.3. Proclamation -- National Hunger and Homelessness Awareness Week
Approve and Authorize the BOCC to proclaim November 15-21, 2026 as National Hunger and Homelessness Awareness Week. **(Tiffany Brown, Mid Florida Homeless Coalition)**

B.4. Proclamation -- Farm-City Week
Approve and Authorize the Citrus County Board of County Commissioners to proclaim November 18-25, 2026, as Farm-City Week. **(Hernando/ Citrus County Farm Bureau)**

C. CONSENT

Minutes

C.1. Minutes of the Board of County Commissioners
Approve the following minutes of the Board of County Commissioners:
October 13, 2026
October 26, 226

Administration

C.2. Deletion of Surplus Property
Approve deletion of the following item from the inventory of the Detention Facility and the removal of same item from the County's capital asset listing. Asset #55743-000 - Description of Asset -Asset# 55743-000 - Hot Water Heater.
(Joseph Whittick, Contract Monitor)

Attorneys Office

Clerk

C.3. Bank Signature Cards
Approve and authorize the Chair, 1st Vice Chair, 2nd Vice Chair and the Clerk to execute new signature cards and resolutions for bank accounts with Truist and TD Bank.

C.4. Credit Application
Approve and authorize the Chairman to execute the Credit Application to be used for Accounts Payable vendors upon request.

C.5. SWFWMD Five-Year Program Cover Letter
Acknowledge receipt of correspondence received from SWFWMD regarding Five-Year Plan 2027

C.6. WRWSA Special District Public Facilities Updated Report September 9, 2026
Acknowledge receipt of correspondence received from WRWSA regarding Special District Public Facilities Updated Report — September 9, 2026

Community Services

Fire Services

Human Resources

Management and Budget

C.7. Budget Transfers

a. Approve the budget transfers for Animal Services, Utilities (4), Visitors & Convention Bureau, Veterans Service, Community Centers (2), Older Americans Act Title III (3), Community Care for the Elderly, Alzheimer's Disease Initiative, Home Care for the Elderly, Retired Senior Volunteer Program (2), Road Maintenance and Aquatic Plant Control for fiscal year 2025-2026
b. Approve the budget transfer for Visitor & Convention Bureau, Beverly Hills MSBU, Solid Waste Management, Detention Services, Various Departments and Utilities (2) for fiscal year 2026-2027 **(Barbara Luckham, Management & Budget Director)**

C.8. Budget Resolutions

a. Adopt and authorize the Chairman to execute a resolution amending/adopting State Housing Initiatives Partnership (SHIP), the Transportation 5311 Operating and the Transportation 5307 Operating/Capital grant budgets for fiscal year 2025-2026.
b. Adopt and authorize the Chairman to execute a resolution amending/adopting the Florida Department of Transportation (FDOT) (3), various Utilities budgets, the Duke Energy Foundation Economic Development, the State of Florida, Division of Emergency Management Hazardous Materials, the Division of Emergency Management Homeland Security Grant Program (HSGP), and the State Housing Initiatives Partnership (SHIP) grant budgets for fiscal year 2026-2027. **(Barbara Luckham, Management & Budget Director)**

Growth Management

Public Works

C.9. Release and Abandonment of Permanent Drainage Easement C-26 – CR 486 Road Widening

a. Approve and authorize the Chairman to execute the Release and Abandonment of Permanent Drainage Easement on 2831 W. Norvell Bryant Hwy, Lecanto, FL recorded in O.R. Book 1071, Pages 0111-0112.
b. Authorize the Clerk to record the document in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

C.10. Acknowledgment one renewal & two new T-Hangar Leases McKnight KINF 1-A & Chapman KINF 1-G & Henry CGC 1-C

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar Lease Agreement(s) for KINF 1-A McKnight, KINF 1-G Chapman & CGC 1-C Henry. **(Carlton Hall, Public Works Director)**

C.11. Termination of Monthly Charge Account Agreement – Advanced Septic

a. Approve termination of the Waste Disposal Account Agreement with Advanced Septic dated May 13, 2025.
b. Authorize staff to process all necessary documentation and refund security deposit of $500.00 plus $24.18 accrued in interest. **(Carlton Hall, Public Works Director)**

C.12. Deletion Of Surplus Property

Approve and authorize staff to sell equipment as listed in the supporting backup documents through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy. Also, to dispose of the totaled vehicle in accordance to County Policy. **(Carlton Hall, Public Works Director/ Joy Harris, Fleet Management Director)**

Systems Management

C.13. Vendor Copyright Permission and Release Form

Review and approve the Copyright Permission and Release Form **(Louis Foltzer, Chief Information Officer, Cynthia Skelhorn, GIS Director)**

Visitors and Convention Bureau

Water Resources

C.14. Acceptance of Perpetual, Non-Exclusive Utility and Access Easement – O'Reilly Automotive Stores Inc., Homosassa

a. Approve and authorize the Chairman to accept a Perpetual, Non-Exclusive Utility and Access Easement from O'Reilly Automotive Stores Inc., a Foreign Profit Corporation, located at 9626 S. Suncoast Blvd., Homosassa, FL 34446. This easement shall be for the right of ingress and egress to utility facilities to be owned, operated, and maintained by Citrus County, Florida.
b. Authorize Clerk to place the acceptance stamp on the easement and record it in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

C.15. Amendment No. 3 to Agreement No. LP09016

Approve and authorize the Chairperson to execute Amendment 3 to Agreement LP09016 extending the grant expiration to December 31, 2027. **(Ken Cheek, P.E., Water Resources Director)**

C.16. FGUA Board - Board Member and Alternate Member

Appoint Bernadine Flood-Nichols, Utility Business Services Division Director, to serve as Member of the FGUA Board for Citrus County and Ken Cheek, Water Resources Director to serve as an Alternate Member of the Florida Governmental Utility Authority (FGUA) Board. **(Ken Check, P.E., Water Resources Director)**

Set Public Hearings Workshops

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 24-147 Amendment No. 5; Imperial Gardens Mobile Home Park (MHP) Plant Interconnection Project; Midsouth, Inc.

Approve and Authorize the Chairman to execute Amendment No. 5 to the Agreement between Citrus County, Florida and Midsouth, Inc., to ratify the October 1, 2026 Amended Notice to Proceed issued by the Department of Water Resources, extending the time for substantial completion to September 20, 2026, and final completion to October 20, 2026. There is no additional cost associated with this Amendment. **(Ken Cheek, P.E., Water Resources Director)**

E.1.b. ITB 26-105 AWOS Replacement-Crystal River Airport (CGC) & Inverness Airport (INF); Mesotech International, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Mesotech International, Inc. for the AWOS Replacement—Crystal River Airport (CGC) & Inverness Airport (INF). Total cost of the project is $294,826 and is grant funded. **(Carlton Hall, Public Works Director)**

E.1.c. ITB 26-141 Small County Outreach Program (SCOP) Milling & Resurfacing Project for E. Gospel Island Rd (CR 470) from N. Apopka Ave. to SR 44; Superior Asphalt, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Superior Asphalt, Inc. to provide milling and resurfacing on E. Gospel Island Road (CR 470) from N. Apopka Ave. to SR 44, at a total cost of $3,392,001 including $413,333 contingency amount. **(Carlton Hall, Public Works Director)**

E.2. FY26 Equitable Sharing Agreement Certification (ESAC)

Approve and authorize the Chairman to execute the Equitable Sharing Agreement and Certification for the FY 26 Annual Equitable Sharing Reporting. **(Citrus County Sheriff's Office)**

E.3. Notice Regarding Property from List of Land Available for Taxes

a. Approve and Authorize the Chairman to execute a notice regarding: AK 1527082 – 50 Cypress Blvd W, Homosassa.

b. Authorize Staff to forward the document to the Citrus County, Florida, Clerk of the Circuit Court. **(Carlton Hall, Public Works Director)**

E.4. State Aid to Libraries Grant Agreement for Fiscal Year 2027

a. Approve and authorize the Chairman to execute a State aid to Libraries Grant Agreement between the Florida Department of State, Division of Library and Information Services and Citrus County, Florida for Fiscal Year 2027. Estimated grant amount is $58,501. No matching funds required.
b. Approve and authorize the Chairman to execute supporting documents including Certification of Hours, Free Library Services and Access to Materials Form, and Annual Plan of Service 2027. **(Eric Head, Community Services Director)**

E.5. Florida Statute 270.11 Resolution and Corrective County Deed – 7808 W. Manor Ln., Crystal River, FL 34448

a. Approve and authorize the Chairman to execute the Resolution & Corrective County Deed releasing the statutory subsurface reservations for the property located at 7808 W. Manor Ln., Crystal River, FL 34448.
b. Authorize the Clerk to record the Resolution and Corrective County Deed in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

E.6. Authorization to Solicit Professional Appraisal Services for AKs 3497001 & 3511581

Approve and authorize the Board to direct staff to proceed with soliciting appraisal services, title search and closing services for the subject property. **(Craig Stevens, Fire Chief)**

E.7. Imperial Gardens Mobile Home Park (MHP) Plant Interconnection Project ITB 24-147 Contingency Allowance Agreement #3

Approve and sign the Contingency Allowance Agreement #3 request by Water Resources to use the remaining contingency amount of $88,473.78 to reimburse the contractor Midsouth Inc. for this needed additional material.
(Ken Cheek, P.E., Water Resources Director)

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

Veronica Kampschroer, MPA, PMP, Special Projects Manager
www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. LEGISTATIVE UPDATE

G.1. Legislative Updates

Acknowledge Receipt of Legislative Update

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:20PM Public Hearing Annual Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments FY 2027

a. Conduct a public hearing pursuant to Section 197.3632, Florida Statutes, for the purpose of hearing public comment on the utilization of the uniform method for the levy, collection and enforcement of non-ad valorem special assessments, throughout the unincorporated and all incorporated areas of the County for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs commencing for the Fiscal Year beginning on October 1, 2027.
b. Adopt and authorize the Chairman to execute a resolution of Citrus County, Florida electing to use the uniform method of collecting non-ad valorem special assessments levied within Citrus County, Florida; stating a need for such levy; providing for the mailing of this resolution; and providing for an effective date.
(Carlton Hall, Public Works Director)

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L. COMMISSIONER STACEY WORTHINGTON - DISTRICT 2

M. COMMISSIONER JANET BAREK- DISTRICT 3

N. COMMISSIONER HOLLI HERNDON - DISTRICT 4

O. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

R.1. Affordable Housing Advisory Committee (AHAC) Vacancies
Announce the terms of membership available, and the taking of applications for the Affordable Housing Advisory Committee (AHAC). The new terms will be for two (2) years, beginning on February 1, 2027, and ending on January 31, 2029. Applications and resumes are requested by December 11, 2026. **(Eric Head, Community Resources Director, Michelle Alford, Housing Services Director)**

R.2. Special Library District Advisory Board - Announce Expiration of Terms
Announce the expiration of terms for four (4) regular membership positions and accepting of applications for the Special Library District Advisory Board. The new two-year terms will begin on February 1, 2027, and will expire on January 31, 2029. Applications will be received until December 17, 2026. **(Eric Head, Community Resources Director, Adam Chang, Library Services Director)**

S. UPCOMING MEETINGS

1. Regular Meeting, **Monday, November 30, 2026,** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, **Tuesday, December 15, 2026,** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Legislative Planning Retreat, **Friday, November 20, 2026, at 1:00PM,** Lecanto Government Building, 3600 W. Sovereign Path, Lecanto, FL 34461 - Room 166

U. PUBLIC HEARINGS

V. ADJOURN