City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025

Meeting Agenda

Wednesday, November 18, 2026

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Commissioner Yvette Colbourne
Vice Mayor Carson Edwards

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. Speaking on items on the Agenda - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. Other Business Items - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. Speaking on items not on the Agenda - Public Participation - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. Addressing Commission, Manner & Time - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Presentation: Miramar Mile Run recognition of Memorial Healthcare System, Miramar High School & Waste Pro. (Commissioner Yvette Colbourne)

Proclamation: Small Business Saturday 2026. (Mayor Wayne M. Messam)

Proclamation: Caregivers Appreciation Month. (Commissioner Avril Cherasard)

Proclamation: Child Safety Protection Month. (Commissioner Avril Cherasard)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of June 17, 2025.

Attachments: 6-17-25 Commission Minutes w-backup

2. Temp. Reso. #R8815 authorizing the acceptance of grant funding from the Areawide Council on Aging of Broward County, Inc., for the period from January 1, 2027, through December 31, 2027; approving and authorizing the City Manager to execute the funding agreement with the Areawide Council on Aging to provide **senior center services**. *(Social Services Assistant Director David Haggerty)*

Attachments: R8815 Senior Center Services w-backup

3. Temp. Reso. #R8781 approving an amendment to the previously executed **Public Emergency Medical Transportation Letter of Agreement** with the State of Florida for participation in the Medicaid Managed Care Supplemental Payment Program; establishing the final intergovernmental transfer amount for State Fiscal Year 2026-2027. *(Fire-Rescue Division Chief Jaime Torres)*

Attachments: R8781 PEMT Letter Agreement w-backup

4. Temp. Reso. #R8805 authorizing the City Manager to execute an agreement and related documents between the City of Miramar and the State of Florida, Department of State, Division of Arts and Culture to secure a grant in the amount of $150,000.00 to support **Miramar Cultural Center Arts & Cultural Programs**. *(Cultural Affairs Assistant Director Zakiya Kelley)*

Attachments: R8805 Miramar Cultural Center Arts Cultural Programs Grant w-backup

5. Temp. Reso. #R8838 approving the purchase of **theater production services** from AV Technician, Inc., d/b/a AV Event Group, in an annual amount of $450,000.00. *(Cultural Affairs Assistant Director Zakiya Kelley)*

Attachments: R8838 Miramar Cultural Center Arts Theater Production Svcs w-backup

6. Temp. Reso. #R8830 approving the renewal of support maintenance services from R2 Unified Technologies to support the **City's network, cybersecurity, and firewall infrastructure** in an amount of $166,314.00 for Fiscal Year 2027 through the utilization of NCPA Contract No. 01-169. *(Information Technology Assistant Director Jerry Logan)*

Attachments: R8830 Network, Cybersecurity Firewall w-backup

7. Temp. Reso. #R8821 approving the renewal of **software licenses and maintenance services** with Ultimate Kronos Group in an amount not-to-exceed $93,953.00 for Fiscal Year 2027, and the renewal of **security software licenses and maintenance services** with Alchemy Tech Group in an amount not-to-exceed $132,783.00 for Fiscal Year 2027. *(Information Technology Systems Manager Vanessa J. Sauveur)*

Attachments: R8821 Software Licenses & Maintenance Services w-backup

8. Temp. Reso. #R8820 approving the renewal of **cyber security services** from United Data Technologies Inc., utilizing the NCPA Contract No. 01-134, in an amount not-to-exceed $137,592.00 for Fiscal Year 2027. *(Information Technology Assistant Director Jerry Logan)*

Attachments: R8820 Cybersecurity Services Renewal w-backup

9. Temp. Reso. #R8829 approving the purchase of **laboratory equipment, supplies, reagents, and reference materials** from Fisher Scientific Company L.L.C., in an amount of $139,000.00 and approving the purchase of **contracted laboratory testing services** from Advanced Environmental Laboratories, Inc., in an amount of $130,000.00 for Fiscal Year 2027. *(Utilities Division Director Shelanda Krekreghe & Procurement Director Natalie Richmond)*

Attachments: R8829 Lab Reagents & Contracted Lab Testing w-backup

10. Temp. Reso. #R8818 adopting the **2026 Local Housing Incentive Strategies Recommendations and Report** from the City's Affordable Housing Advisory Committee; authorizing submission of the Incentives Report to the Florida Housing Finance Corporation. *(Chief Housing Administrator Carolyn Francis-Royer)*

Attachments: R8818 2026 AHAC Strategies Recommendations & Report w-backup

11. Temp. Reso. #R8846 approving the third renewal agreement with Standard Insurance Company for **group life, accidental death and dismemberment, long term disability and voluntary insurance programs** for city employees, dependents and retirees in an amount of $1,357,830.00 for Calendar Year 2027. *(Human Resources Director Kanika Stampp)*

Attachments: R8846 Standard Second Renewal w-backup

12. Temp. Reso. #R8862 approving a settlement agreement in the case of **Enterprise Fleet Management**. *(Human Resources Director Kanika Stampp)* ***(ITEM FORTHCOMING)***

Attachments: Forthcoming

End of Consent

RESOLUTIONS

13. Temp. Reso. #R8840 approving the **lease purchase and maintenance of vehicles and equipment** with Enterprise Fleet Management, Inc., under the existing 5-year master equity lease purchase and maintenance agreement that was established through the utilization of Sourcewell Contract No. 030122-EFM, in the amount of $995,506.00 for Fiscal Year 2026 inclusive of a one-time down payment cost of $184,709.00; and approving annual payments of $622,776.00 for Fiscal Years 2026 through 2029. *(Public Works Deputy Director Steven Hastings & Procurement Director Natalie Richmond)*

Attachments: R8840 FY2026 Enterprise Vehicle Lease w-backup

14. Temp. Reso. #R8823 approving the purchase of sanitary sewer line and manhole rehabilitation services from SAK Construction, L.L.C., in an amount of $1,799,902.00 with an additional contingency amount of $200,000.00 for a total amount of $1,999,902.00 through the utilization of City of Gainesville D/B/A Gainesville Regional Utilities Contract No. 2024-083-E, **"Sanitary Sewer Line & Manhole Rehabilitation Services"**. *(Utilities Division Director Mark Williams & Procurement Director Natalie Richmond)*

Attachments: R8823 Sanitary Sewer Line & Manhole Rehab. w-backup

15. Temp. Reso. #R8822 approving the purchase of **lift station rehabilitation and repair services** from Trio Development Corporation, through the utilization of the City of Pompano Beach Request For Proposals No. E-04-24, "Lift Station Rehabilitation and Repair Services," in an amount not-to-exceed $1,400,000.00 and a $140,000.00 project allowance for a total amount of $1,540,000.00. *(Utilities Division Director Mark Williams & Procurement Director Natalie Richmond)*

Attachments: R8822 Lift Station Rehab & Repair Svcs w-backup

16. Temp. Reso. #R8850 approving the award of Request For Proposals No. 26-03-14 for Employee Group Medical Program to Aetna, Inc., for the provision of self-funded **health insurance programs** for city employees, dependents and retirees and authorizing the execution of a negotiated agreement for an initial term of four years with the option to renew for four one-year renewal terms; establishing actuarial equivalent rates for insurance premiums for Calendar Year 2027 to include 100% of expected claims in an amount of $19,137,270.00; a contingency amount of 5% of claims in an amount of $1,577,530.00; administration and stop loss fees in an amount of $3,398,870.00 totaling an amount of $24,113,670.00. *(Human Resources Director Kanika Stampp)*

Attachments: R8850 Health Insurance Programs w-backup

17. Temp. Reso. #R8861 approving the award of Request For Proposals No. 26-07-23 for **benefits consulting services** to Gelin Benefits Group, L.L.C., for a period of three years, with an option to renew for two additional one-year periods, in an amount of $195,000.00 annually. *(Human Resources Director Kanika Stampp)*

Attachments: R8861 Benefits Consulting Services w-backup

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

PUBLIC HEARING

18. Temp. Reso. #R8819 approving the **Program Year 2025 Consolidated Annual Performance Evaluation Report** for the Community Development Block Grant Programs. *(Chief Housing Administrator Carolyn Francis-Royer)*

Attachments: R8819 CAPER w-backup

19. **SECOND READING** of Temp. Ord. #O1873 approving the **end-of-year amendment** to the **Fiscal Year 2026 Operating and Capital Improvement Program Budget**; and providing for an effective date. ***(Passed 1st Reading on 11/4/26)*** *(Management & Budget Assistant Director Yenevin Capote)*

Attachments: O1873 2nd Reading Final Budget Amendment w-backup

O1873 1st Reading Budget Amendment Final w-backup

FY 2026 Exhibits A-Q TO1873 Final Budget Amendment Second Reading -11.

20. **SECOND READING** of Temp. Ord. #O1865 amending the Land Development Code of the City of Miramar, pursuant to Section 302 of said Land Development Code and Section 166.041, Florida Statutes; more specifically, at Chapter 4, entitled "Zoning," at Section 405, entitled "Specific Use Regulations," by repealing and reenacting Subsection 405.21, entitled **"Portable Storage Units,"** to update the standards for portable storage units on single-family residential lots by extending the allowable duration thereof; streamlining the permit process; allowing for administrative extensions; making findings; providing for purpose, location and number, size and duration, hurricane removal, permits, standards, and enforcement, providing for repeal; providing for severability; providing for interpretation; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. ***(Passed 1st Reading on 11/4/26)*** *(Building, Planning & Zoning Senior Planner Robert Artuso)*

Attachments: O1865 2nd Reading Portable Storage Units

O1865 1st Reading Portable Storage Unit

21. **SECOND READING** of Temp. Ord. #O1874 amending the Land Development Code of the City of Miramar, pursuant to Section 302 thereof and Section 166.041(3)(A), Florida Statutes; specifically by amending Chapter 8, entitled "Development Standards of General Applicability," at Sub-Section 804 entitled, "**Driveway Standards**," to provide updated regulations for single family residential lots; making findings; providing for intent; providing for applicability; providing for repeal; providing for severability; providing for administrative correction of scrivener's errors; providing for codification; and providing for an effective date. ***(Passed 1st Reading on 11/4/26)*** *(Building, Planning & Zoning Senior Planner Deyman Rodriguez)*

Attachments: O1874 2nd Reading Driveway Standards

O1874 - 1st Reading Driveway Standards Amendment

22. **SECOND READING** of Temp. Ord. #O1877 amending Chapter 20, entitled "Traffic and Motor Vehicles," of the Code of the City of Miramar by specifically amending Article III, entitled "Parking Regulations," to add a new Section 20-54, to be entitled **"Miramar Town Center Pay Parking Program,"** which may be known and cited as "MTC EasyPark" and the purpose of which is to serve as the legislative framework for regulating and optimizing the use of public parking within the Miramar Town Center; and by specifically amending Article IV, entitled "Miscellaneous Fees" to sequentially renumber Section 20-52, entitled "Accident Cleanup" and Section 20-53, entitled "Oil Spill Removal" Section 20-55 and Section 20-56, respectively, to correct a scrivener's error involving duplicated section numbers and also fit the new provisions and clauses of the program into Article III; making findings; providing for applicability; providing for authority; providing for intent and purpose; providing definitions; providing for designation of pay parking zones; providing for the installation, operation and use of pay parking technology; providing for collection of revenue; providing for repeal; providing for severability; providing for interpretation; providing for administrative correction of scrivener's errors; providing for codification; and providing for an effective date. ***(Passed 1st Reading on 11/4/26)*** (*Building, Planning & Zoning Assistant Director Sue-Ling Rosario)*

Attachments: O1877 2nd Reading Municipal Pay Parking

O1877 - 1st Reading MTC EasyPark Program

23. **SECOND READING** of Temp. Ord. #O1878 approving an amendment to Chapter 11 "Business Taxes, Permits and Business Regulations", Article I "In General", Division 1 **"City of Miramar Business Inclusion Act of 2021"** to strike-out and delete the division; and providing for an effective date. ***(Passed 1st Reading on 11/4/26)*** *(City Attorney Norman Powell)*

Attachments: O1878 2nd Reading BID Act of 2021

O1878 - 1st Reading - BID Act Ordinance

24. **SECOND READING** of Temp. Ord. #O1879 approving an amendment to Chapter 2 "Administration", Article III "Boards, Committees and Commissions", Division 10 **"Bid Construction and Professional Services Advisory Board"**; and providing for an effective date. ***(Passed 1st Reading on 11/4/26)*** *(City Attorney Norman Powell)*

Attachments: O1879 2nd Reading BID Advisory Board
O1879 - 1st reading BID Board

25. **SECOND READING** of Temp. Ord. #O1880 approving an amendment to Chapter 2 "Administration" Article III "Boards, Committees and Commissions, "Division 7 **"Justice Ruth Bader Ginsburg Commission on the Status of Women"** to strike-out and delete the division; and providing for an effective date. ***(Passed 1st Reading on 11/4/26)*** *(City Attorney Norman Powell)*

Attachments: O1880 2nd Reading RBG Board
O1880 1st Reading RBG Board

OTHER BUSINESS

Reports and Comments:

26. **Advisory Board Updates.** *(Written reports only. No presentation)*:
Civil Service Board
Elderly Affairs Advisory Board
Justice Ruth Bader Ginsburg Commission on the Status of Women
Teen Council Advisory Board

Attachments: Civil Service Advisory Board Report - November 2026
Elderly Affairs Advisory Board November 2026
Ruther Bader Ginsburg (RBG) Advisory Board - November 2026
TCAB Quarterly Report November 2026

Commission Reports:

27. Temp. Reso. #R8855 urging Governor Byron Donalds and the Florida Legislature to enact legislation for the permanent statutory designation of June of each year as **Caribbean-American Heritage Month** in the State of Florida; recognizing the historical, cultural, social, economic, and civic contributions of Caribbean Americans; acknowledging federal congressional resolutions, presidential proclamations, and prior actions of the Florida legislature recognizing Caribbean heritage. *(Commissioner Avril Cherasard)*

Attachments: R8855 Caribbean-American Heritage History Month

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, January 20, 2027 at 7:00 P.M.