Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov

Regular Meeting

Tuesday, November 10, 2026

9 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS
Joseph Tiseo, District 5, Chairman
Christopher Constance, District 2, Vice Chairman
Ken Doherty, District 1
Bill Truex, District 3
Stephen R. Deutsch, District 4

COUNTY ADMINISTRATOR
Hector Flores
COUNTY ATTORNEY
Thomas M. David
CLERK OF THE CIRCUIT COURT
Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

ALL PERSONS AND PROPERTY ARE SUBJECT TO SEARCH UPON ENTERING THE MEETING ROOM.

9:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

Reverend Larry Yerger
Our Savior Lutheran Church

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner Ken Doherty

Artist of the Month
Veteran’s Day 2026
National Injury Prevention Day
National Entrepreneur’s Day

Employee Recognition

Years of Service- October 2026

5 Years

Marissa Campbell	Human Services
Mason Croy Godsey	Community Services
Robert Scena	Utilities
Gennadiy Senin	Facilities
Amanda Baez	Administration

15 Years

Tod Avers	Utilities
Matthew Connours	Public Safety
Shaun Cullinan	Community Development

20 Years

Jeremy Tuttle	Public Safety

25 Years

Nathan Boyette	Public Safety
Joshua Hirschy	Public Safety
Todd Schwalbe	Public Safety

Award Presentations

Wellness Awards

Stephanee Phillips to present the Healthiest Employers of Florida, and Healthiest 100 Workplaces in America Awards and Nicole Michaelson to present the Aetna Well-Being Award, for demonstrating a strong commitment to improving the health and well-being of its employees through a workplace wellness program:

Aetna Workplace Well-Being Award - Platinum

Healthiest Employers of Florida - 3rd place

Healthiest 100 Workplaces in America - 96th place

PUBLIC INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

COMMITTEE VACANCIES

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

* Construction Industry Licensing Board - Engineer

The **Construction Industry Licensing Board** is seeking a volunteer to represent the professional engineering category. Volunteer must be a resident of Charlotte County for at least two years and be a licensed professional engineer. The length of term is four years. To obtain an application, please email Diane.Whidden@CharlotteCountyFL.gov.

* Metropolitan Planning Organization (MPO) Vacancies

The Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO) is accepting applications for the following volunteer positions:

Citizens' Advisory Committee (CAC) - one At-Large Representative, one Mid County, and one West County Representative. (Representatives must be U.S. citizens residing in Charlotte County). The CAC reviews and makes recommendations on transportation plans and projects for MPO Board consideration.

Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) is seeking an **experienced representative of the local private for-profit transportation industry.** The LCB identifies local service needs and provides guidance to the Community Transportation Coordinator on services for the transportation disadvantaged.

Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) is seeking **Elderly Interests Representative.** The LCB identifies local service needs and provides guidance to the Community Transportation Coordinator on services for the transportation disadvantaged.

Bicycle/Pedestrian Advisory Committee (BPAC) - one Mid County Representative; and one Bicycle Business Representative. The BPAC reviews and makes recommendations on transportation plans and projects for MPO Board consideration.

Application deadline: Friday, December 4, 2026. Apply online at www.ccpgmpo.gov or contact the MPO for an application. Address: Charlotte County-Punta Gorda MPO, 1050 Loveland Blvd. Box C, Port Charlotte, FL 33980; Email: office@ccpgmpo.gov. The MPO Board will elect its members on **Thursday, December 17, 2026**, Meeting.

* Construction Industry Licensing Board - Consumer Advocate

Construction Industry Licensing Board is seeking a volunteer to represent the "consumer advocate" category. Volunteer must be a resident of Charlotte County for at least two years and have no financial interest direct or indirect in building trades. Length of term is until February 23, 2029. To obtain an application, please email DianeWhidden@CharlotteCountyFL.gov.

* MSBU -TU Advisory Board Vacancies

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028, and one member to fill a position with a term through October 31, 2029.
- **Burnt Store Village Street & Drainage Unit** is seeking one member to fill a

position with a term through October 31, 2028 and one member to fill a position with a term through October 31, 2029.

- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028 and one member to fill a position with a term through October 31, 2029.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028, and one member to fill a position with a term through October 31, 2029.
- **Grove City Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2029.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Harbour Heights Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Mid-Charlotte Stormwater Utility Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2029.
- **Rotonda Lakes Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **South Charlotte Stormwater Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Suncoast Waterway Maintenance Unit** is seeking one member to fill a position with a term through October 31, 2028, and one member to fill a position with a term through October 31, 2029.

REPORTS RECEIVED AND FILED

CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance

Recommended Action:
Approve the Clerk's Finance Memorandum.

Budgeted Action:
No action needed.

B. Minutes Division

1. Minutes

Recommended Action:
Approve the following Minutes:
October 20, 2026, BCC Board Public Workshop
October 20, 2026, Local Transportation Quarterly BCC Meeting
October 22, 2026, BCC Pre-Agenda
October 27, 2026, BCC Regular and Land Use Meeting

Budgeted Action:
No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Construction Industry Licensing Board

Recommended Action:
Approve the appointment of Michael Malinoski to serve on the Construction Industry Licensing Board representing the consumer advocate category. Length of term is until February 23, 2029.

Budgeted Action:
No action needed.

D. County Administration

E. County Attorney

F. Budget and Administrative Services

Fiscal Services

1. DR-4673 Community Development Block Grant Hazard Mitigation Grant Match Program - Bissett Park Community Center Saferoom and Generator

Recommended Action:
a) Approve a grant match agreement from State of Florida, Department of Commerce in the amount of $1,062,588 for the Bissett Park Community Center Saferoom and Generator; and
b) Approve amending the Capital Improvement Project “Bissett Community Park Ph 3 (HMGP-4673)” to recognize grant funding; and
c) Authorize Chairman, or designee, to sign grant agreement, and grant related documents.

Budgeted Action:
No action needed. Grant funding will be provided by the Florida Department of Emergency Management in the amount of $2,529,972. Matching funds in the amount of $843,324 will be provided by Community Development Block Grant Disaster Recovery Hazard mitigation Grant Match Program (CDBG-DR). Sub-recipient

management costs (SRMC) of $177,098 are 100% reimbursable. The Capital Improvement Project amendment recognizes grant funding for the design phase of the project.

2. DR-4673 Community Development Block Grant Hazard Mitigation Grant Match Program - Public Works Casa Yard Permanent Generator

Recommended Action:
a) Approve a grant match agreement from State of Florida, Department of Commerce in the amount of $26,213.10 for the Public Works Casa Yard Permanent Generator; and
b) Approve amending the Capital Improvement Project “Permanent Generators (HMGP-4673)” to recognize grant funding; and
c) Authorize Chairman, or designee, to sign grant agreement, and grant related documents.

Budgeted Action:
No action needed. Grant funding will be provided by the Florida Department of Emergency Management in the amount of $62,413.75. Matching funds in the amount of $20,804.25 will be provided by Community Development Block Grant Disaster Recovery Hazard mitigation Grant Match Program (CDBG-DR). Sub-recipient management costs (SRMC) of $4,368.85 are 100% reimbursable. The Capital Improvement Project amendment recognizes grant funding for design.

3. DR-4673 Community Development Block Grant Hazard Mitigation Grant Match Program - Public Safety Saferoom and Generator

Recommended Action:
a) Approve a grant match agreement from State of Florida, Department of Commerce in the amount of $1,673,178 for the Public Safety Saferoom and Generator; and
b) Approve amending the Capital Improvement Project “Public Safety Saferoom (HMGP-4673)” to recognize grant funding; and
c) Authorize Chairman, or designee, to sign grant agreement, and grant related documents.

Budgeted Action:
No action needed. Grant funding will be provided by the Florida Department of Emergency Management in the amount of $3,983,757,75. Matching funds in the amount of $1,327,919.25 will be provided by Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Match Program (CDBG-DR). Sub-recipient management costs (SRMC) of $278,863 are 100% reimbursable. The Capital Improvement Project amendment recognizes grant funding for the design phase of the project.

4. Set a Public Hearing to Consider a Resolution Electing to use the Uniform Method of Collecting Non-Ad Valorem Assessments

Recommended Action:
Set a public hearing to be held on December 8, 2026, at 10:00 a.m., or soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider adoption of a Resolution electing to use the Uniform Method of Collecting Non-Ad Valorem Assessments.

Budgeted Action:
No action needed.

Information Technology

Purchasing

5. 26-384, Approve, Change Order 1, FY26 Annual Regulatory Compliance Services - Wastewater and Reclaimed Water (Utilities)

Recommended Action:
Approve Change Order 1 to Request for Letters of Interest 26-384, Work Order 8, FY26 Annual Regulatory Compliance Services - Wastewater and Reclaimed Water with Kimley-Horn of Sarasota, Florida for reallocation of funds.

Budgeted Action:
No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Operations budget as approved in the FY2027 budget process. Funding for this expenditure comes from rate revenues.

6. 26-664, Approve Ranking, Design-Harborview Road Lift Stations, Gravity Sewers and Force Mains (Utilities)

Recommended Action:
a) Approve ranking of firms for Request for Proposal #26-664, Design-Harborview Road Lift Stations, Gravity Sewers and Force Mains: 1st - Giffels-Webster Engineers, Inc., of Englewood, Florida, 2nd - Kimley-Horn and Associates, Inc., of Sarasota, Florida, 3rd - JonesEdmunds, of Sarasota, Florida; and
b) Approve Start of Negotiations; and
c) Authorize the Chairman to sign the contracts after completion of negotiations, if contract does not exceed the amount of $722,000.

Budgeted Action:
No action needed. Budgeted in the Capital Improvement Project “Harborview Rd Widening - Utility Improvements - Phase I & II” as approved in the FY27 budget process. Funding will be supplied from the Utility Wastewater Connection Fee Fund.

7. 26-251, Approve Amendment 1, Design - Tiki Point Living Shoreline (CHNEP)

Recommended Action:
a) Approve Amendment 1 to Contract 26-251, Design - Tiki Point Living Shoreline with Cummins Cederberg, Inc., of Sarasota, Florida, to make changes to various tasks with no changes in cost or contract time; and
b) Authorize the Chairman to sign Amendment 1.

Budgeted Action:
No action needed. This item is budgeted in CHNEP Fund 1026 in the FY27 Budget with funding from the EPA. There is no county match required.

8. 26-562, Award, Emergency Street Sign Restoration Services - Annual Contract (Public Works)

Recommended Action:
a) Approve Request for Bid 26-562, Emergency Street Sign Restoration Services -

Annual Contract to the lowest responsive, responsible bidder, V & H Construction Inc., of Fort Myers, Florida at the unit prices submitted for the term from Date of Award through and including December 31, 2027; and
b) Authorize approval of renewal options for up to two (2) additional one-year terms, at the same prices, terms and conditions, by mutual consent.

Budgeted Action:
No action needed. Budgeted in the Public Works Maintenance and Operations budget as approved in the FY2027 budget process. Funding for the expenditure comes from Gas Tax.

9. 26-554, Award, County Vulnerability Assessment Update (Administration)

Recommended Action:
Approve award of Request for Letters of Interest #26-554, County Vulnerability Assessment Update, to HDR Engineering, Inc., of Tampa, Florida for a total project cost of $345,000. This is for an update to Charlotte County's current Vulnerability Assessment.

Budgeted Action:
No action needed. Budgeted in FY26 Water Quality and will be carried forward in Q1 via budget adjustment and board approval.

10. 26-683, Award, LED Light Fixtures - Annual Contract (Public Works)

Recommended Action:
a) Approve award of Request for Bid 26-683, LED Light Fixtures - Annual Contract to the lowest responsive, responsible bidder, Advanced Concepts, Inc., d/b/a Electric Supply Co. of Laramie, Wyoming at the unit prices indicated on the bid tabulation with an initial contract term of January 1, 2027 through and including December 31, 2027; and
b) Authorize the County Administrator to approve renewal options up to two (2) additional one-year periods at the same prices, terms, and conditions, by mutual consent.

Budgeted Action:
No action needed. Budgeted in the Public Works Engineering budget as approved in the FY2027 budget process. Funding for the expenditure comes from MSTU Fund.

11. 26-634, Award, ADA Compliance and Remediation Consultant Services (Communications)

Recommended Action:
a) Approve Request for Proposal 26-634, ADA Compliance and Remediation Consultant Services to QualityLogic, Inc., of Boise, Idaho, at a cost of $49,661; and
b) Authorize the Chairman to sign the contracts. This service is to obtain professional consulting services for Americans with Disabilities Act Compliance and remediation.

Budgeted Action:
No action needed. Budget for this item comes from savings in various account lines budgeted in the General Fund - BCC Control budget as approved in the FY2027 budget process. Funding for the expenditure comes from Ad Valorem Revenue

12. 24-443, Contract Cancellation, Service to Repair, Replace, or Supply Utility Plant

Equipment (Utilities)

Recommended Action:
Approve cancellation of Contract 24-443, Service to Repair, Replace or Supply Utility Plant Equipment, with Mader Electric Motors, of North Fort Myers, Florida.

Budgeted Action:
No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Operations budget as approved in the FY27 budget process. Funding for this expenditure comes from rate revenues.

13. Property Deletions for the Month of November 2026 (Purchasing)

Recommended Action:
Approve the deletion of additional property inventory items listed on the attached for the month of November 2026.

Budgeted Action:
No action needed.

Real Estate Services

Risk Management

G. Community Development

H. Community Services

I. Economic Development

J. Emergency Management

K. Facilities Management

L. Human Services

M. People Operations

N. Public Safety

O. Public Works

1. Interlocal Agreement between Charlotte County and the City of Punta Gorda

Recommended Action:
a) Approve the amended Interlocal Agreement with the City of Punta Gorda for the Charlotte County Lighting District to continue maintaining the City's traffic control devices and include maintenance of standard street lighting; and
b) Approve the Resolution; and
c) Authorize the Chairman to sign the Amended Interlocal Agreement; and

d) Authorize the Chairman to sign the Resolution.

Budgeted Action:
No action needed. Budgeted in the Public Works Engineering budget as approved in the FY2027 budget process. Funding for the expenditure comes from MSTU Fund.

2. Florida Department of Transportation Traffic Signal Maintenance and Compensation Agreement

Recommended Action:
a) Approve Resolution authorizing the acceptance of traffic signal maintenance responsibility from the City of Punta Gorda under the Florida Department of Transportation (FDOT) Traffic Signal Maintenance and Compensation Agreement (TSMAC); execution of the Florida Department of Transportation (FDOT) Amendment revising Exhibit A; preparation of a conforming amendment to the existing Interlocal Agreement for later Board consideration and approval; and
b) Authorize the Chairman to sign the Resolution.

Budgeted Action:
No action needed. Budgeted in the Public Works Engineering budget as approved in the FY2027 budget process. Funding for the expenditure comes from MSTU Fund.

P. Tourism Development

Q. Utilities

R. Other Agencies

REGULAR AGENDA

S. Regular Agenda

1. Appoint by Ballot - Harbour Heights Waterway Advisory Board

Recommended Action:
Choose by ballot to fill the unexpired term of Tom Mettner on the Harbour Heights Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2027.

Budgeted Action:
No action needed.

2. South County Annex Presentation

Facilities Management
Discussion and direction regarding the location of the new South County Annex.

3. Impact Fee Study Update

Community Development
Update on Impact Fee Study based on Board of County Commissioner Direction September 15, 2026.

4. Solid Waste Services

Commission Office
Discussion and direction regarding solid waste services.

PUBLIC HEARING AGENDA

T. 10:00 A.M. Public Hearing or soon thereafter, as the agenda allows.

1. Fourth Quarter Budget Adjustments

Budget & Admin Services
Conduct a public hearing approving the Resolution to adopt budget adjustments that amend the FY25/26 budget. These adjustments which impact various funds are needed to align the FY25/26 budget with required changes and actual activity.

PRESENTATION AGENDA

U. 10:00 A.M. Presentation or soon thereafter, as the agenda allows.

PUBLIC INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator Comments

BB. County Attorney Comments

CC. Economic Development Director Comments

DD. County Commissioner Comments

County Commissioners

Joseph Tiseo, District 5, Chairman
Christopher Constance, District 2, Vice Chairman
Ken Doherty, District 1
Bill Truex, District 3
Stephen R. Deutsch, District 4

Board of County Commissioners
Schedule of Future Closures/Hearings/Workshops

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

Schedule