City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025

Meeting Agenda

Wednesday, November 4, 2026

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Commissioner Yvette Colbourne
Vice Mayor Carson Edwards

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. Speaking on items on the Agenda - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. Other Business Items - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. Speaking on items not on the Agenda - Public Participation - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. Addressing Commission, Manner & Time - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation and Presentation: National Veterans and Military Family Month. (Mayor Wayne M. Messam)

Proclamation: National Hunger and Homelessness Awareness Month. (Mayor Wayne M. Messam)

Proclamation: Epilepsy Awareness Month. (Mayor Wayne M. Messam)

Proclamation: 602 HELP Month. (Mayor Wayne M. Messam)

Proclamation: 100th Birthday Madeline Francois. (Commissioner Avril Cherasard)

Proclamation: Panamanian Independence Day. (Commissioner Yvette Colbourne)

Proclamation: National Recycling Day. (Commissioner Yvette Colbourne)

Proclamation: National Gratitude Month. (Commissioner Yvette Colbourne)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Fiscal Year 2027 Budget Public Hearing Meeting of September 28, 2026.

Attachments: 09-28-26 Budget Public Hearing Minutes

2. Temp. Reso. #R8755 approving the purchase of services for complete replacement of **Uninterrupted Power Supply ("UPS") Battery Back-Up at Town Center Building "A"**, from EOLA Power, L.L.C., in the amount of $111,285.62, allocating a contingency allowance of $5,000.00, for a total project cost of $116,285.62, utilizing The Interlocal Purchasing System ("TIPS") RFP 250106 Agreement entitled "Technology Solutions, Products and Services". *(Deputy Public Works Director Steven Hastings & Procurement Director Natalie Richmond)*

Attachments: R8755 - UPS Battery Backup at Town Center

3. Temp. Reso. #R8841 approving the execution of Change Order No. 3 for the project entitled **"Monarch Lakes Park Phase 2 Drainage Improvements"** with Sagaris Corporation for the provision of construction services in the amount of $55,050.00 and allocating a project contingency allowance of $10,000.00, for a total of $65,050.00. *(Support Services Project Management Administrator Daryll Johnson & Procurement Director Natalie Richmond)*

Attachments: R8841 Monarch Lakes Park Phase 2 Drainage Improvements

4. Temp. Reso. #R8825 approving the purchase from Crom, L.L.C., for the East Water Treatment Plant, 2 million-gallon **water storage tank rehabilitation services** in an amount of $87,299.43, using the Gainesville Regional Utility's General Services Agreement 2025-140; and approving a contingency allowance in an amount of $20,000.00, for a total amount of $107,299.43. *(Utilities Assistant Director Jinsheng Huo & Procurement Director Natalie Richmond)*

Attachments: Forthcoming

5. Temp. Reso. #R8834 awarding Request For Proposal (RFP) No. 26-03-12, entitled, **"Naming Rights Consultant Services"**, to The Superlative Group, Inc., in the amount of $103,000.00, and a contingency of $10,000.00, for a total of $113,000.00, to provide professional services to identify, value and market the City's assets for corporate sponsorships and naming rights. *(Chief Capital Improvement Program Officer Elizabeth Valera & Procurement Director Natalie Richmond)*

Attachments: R8834 Naming Rights Consultant Services

6. Temp. Reso. #R8846 approving the third renewal agreement with Standard Insurance Company for **group life, accidental death and dismemberment, long-term disability,** and **voluntary insurance programs** for city employees, dependents, and retirees in an amount of $1,357,830.00 for Calendar Year 2027. *(Human Resources Director Kanika Stampp)*

Attachments: Forthcoming

7. Temp. Reso. #R8845 approving the third renewal and premium rates for **dental insurance** with Delta Dental Insurance Company in an amount not-to-exceed $710,690.00, for city employees and dependents for Calendar Year 2027; approving the third renewal and premium rates for **vision insurance** with Humana in an amount not-to-exceed $120,587.00, for city employees and dependents for Calendar Year 2027. *(Human Resources Director Kanika Stampp)*

Attachments: R8845 Dental and Vision 2027 Renewal

End of Consent

RESOLUTIONS

8. Temp. Reso. #R8844, approving the appointment of Robert Washington, as an at-large member, to the **Police Pension Board** for the remainder of a four-year term ending in 2030, or such time as a re-appointment is made. *(City Clerk Denise A. Gibbs)*

Attachments: R8844 Police Pension Board Appointment

9. Temp. Reso. #R8813 approving the award of Invitation For Bid No. 26-035, for the project entitled **"City Commission Chambers Renovations"**, CIP Project 53038, to Heica Construction in the amount of $916,020.00, and allocating a project contingency allowance of $25,000.00, for a total of $941,020.00; authorizing the City Manager to execute the proposed contract agreement with Heica Construction. *(Support Services Project Management Administrator Daryll Johnson & Procurement Director Natalie Richmond)*

Attachments: R8813 City Commission Chambers Renovations

10. Temp. Reso. #R8840 approving the **lease purchase and maintenance of vehicles and equipment** with Enterprise Fleet Management, Inc., under the existing 5-year master equity lease purchase and maintenance agreement that was established through the utilization of Sourcewell Contract No. 030122-EFM, in the amount of $1,073,398.00, for Fiscal Year 2026 inclusive of a one-time down payment cost of $188,999.00; and approving annual payments of $691,728.00, for Fiscal Years 2026 through 2029. *(Public Works Deputy Director Steven Hastings & Procurement Director Natalie Richmond)*

Attachments: R8840 Vehicles Lease purchase and maintenance

ORDINANCES

11. **FIRST READING** of Temp. Ord. #O1873 approving the **end-of-year amendment** to the **Fiscal Year 2026 Operating and Capital Improvement Program Budget**; and providing for an effective date. *(Management & Budget Assistant Director Yenevin Capote)*

SECOND READING SCHEDULED for November 18, 2026

Attachments: O1873 Budget Amendment Final w-backup

12. **FIRST READING** of Temp. Ord. #O1865 amending the Land Development Code of the City of Miramar, pursuant to Section 302 of said Land Development Code and Section 166.041, Florida Statutes; more specifically, at Chapter 4, entitled "Zoning," at Section 405, entitled "Specific Use Regulations," by repealing and reenacting Subsection 405.21, entitled **"Portable Storage Units,"** to update the standards for portable storage units on single-family residential lots by extending the allowable duration thereof; streamlining the permit process; allowing for administrative extensions; making findings; providing for purpose, location and number, size and duration, hurricane removal, permits, standards, and enforcement, providing for repeal; providing for severability; providing for interpretation; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. *(Building, Planning & Zoning Senior Planner Robert Artuso)*

SECOND READING SCHEDULED for November 18, 2026

Attachments: O1865 Portable Storage Unit

13. **FIRST READING** of Temp. Ord. #O1874 amending the Land Development Code of the City of Miramar, pursuant to Section 302 thereof and Section 166.041(3)(A), Florida Statutes; specifically by amending Chapter 8, entitled "Development Standards of General Applicability," at Sub-Section 804 entitled, "**Driveway Standards**," to provide updated regulations for single family residential lots; making findings; providing for intent; providing for applicability; providing for repeal; providing for severability; providing for administrative correction of scrivener's errors; providing for codification; and providing for an effective date. *(Building, Planning & Zoning Senior Planner Deyman Rodriguez)*

SECOND READING SCHEDULED for November 18, 2026

Attachments: O1874 Driveway Standards Amendment

14. **FIRST READING** of Temp. Ord. #O1877 amending Chapter 20, entitled "Traffic and Motor Vehicles," of the Code of the City of Miramar by specifically amending Article III, entitled "Parking Regulations," to add a new Section 20-54, to be entitled **"Miramar Town Center Pay Parking Program,"** which may be known and cited as "MTC EasyPark" and the purpose of which is to serve as the legislative framework for regulating and optimizing the use of public parking within the Miramar Town Center; and by specifically amending Article IV, entitled "Miscellaneous Fees" to sequentially renumber Section 20-52, entitled "Accident Cleanup" and Section 20-53, entitled "Oil Spill Removal" Section 20-55 and Section 20-56, respectively, to correct a scrivener's error involving duplicated section numbers and also fit the new provisions and clauses of the program into Article III; making findings; providing for applicability; providing for authority; providing for intent and purpose; providing definitions; providing for designation of pay parking zones; providing for the installation, operation and use of pay parking technology; providing for collection of revenue; providing for repeal; providing for severability; providing for interpretation; providing for administrative correction of scrivener's errors; providing for codification; and providing for an effective date. (*Building, Planning & Zoning Assistant Director Sue-Ling Rosario)*

SECOND READING SCHEDULED for November 18, 2026

Attachments: O1877 MTC EasyPark Program

15. **FIRST READING** of Temp. Ord. #O1878 approving an amendment to Chapter 11 "Business Taxes, Permits and Business Regulations", Article I "in general", Division 1 **"City of Miramar Business Inclusion Act of 2021"** to strike-out and delete the division; and providing for an effective date. *(City Attorney Norman Powell)*

SECOND READING SCHEDULED for November 18, 2026

Attachments: O1878 BID Act Ordinance

16. **FIRST READING** of Temp. Ord. #O1879 approving an amendment to Chapter 2 "Administration", Article III "Boards, Committees and Commissions", Division 10 **"Bid Construction and Professional Services Advisory Board"**; and providing for an effective date. *(City Attorney Norman Powell)*

SECOND READING SCHEDULED for November 18, 2026

Attachments: O1879 BID Board

17. **FIRST READING** of Temp. Ord. #O1880 approving an amendment to Chapter 2 "Administration", Article III "Boards, Committees and Commissions", Division 7 **"Justice Ruth Bader Ginsburg Commission on the Status of Women"** to strike-out and delete the division; and providing for an effective date. *(City Attorney Norman Powell)*

SECOND READING SCHEDULED for November 18, 2026

Attachments: O1880 RBG Board

PUBLIC HEARING

18. Temp. Reso. #R8817 approving an amendment to the **Local Housing Assistance Plan** as required by the State Housing Initiatives Partnership Program, Subsections 420.907-420.9079, Florida Statutes and Chapter 67-37, Florida Administrative Code; authorizing and directing the Mayor to execute any necessary documents and certifications needed by the State; authorizing the submission of the Local Housing Assistance Plan for approval by the Florida Housing Finance Corporation. *(Chief Housing Administrator Carolyn Francis-Royer)*

Attachments: R8817 LHAP Amendment

OTHER BUSINESS

Reports and Comments:

19. **Advisory Board Updates.** (Written reports only. No presentation):
BID Advisory Board
Blasting Citizen Advisory Board
Cultural Center Artspark Advisory Board
Economic Development Advisory Board

Attachments: ADVISORY BOARD QUARTERLY REPORTS

Commission Reports:

20. Temp. Reso. #R8847 urging the Florida Governor and the Florida Legislature to enact legislation for the permanent statutory designation of February of each year as **Black History Month** in the State of Florida; recognizing the historical, cultural, social, economic, and civic contributions of black Americans; acknowledging Federal Legislation, Congressional Resolutions, and Presidential Proclamations recognizing Black History Month; providing for transmittal; and providing for an effective date. *(Commissioner Yvette Colbourne)*

Attachments: R8847 Black History Month

21. Temp. Reso. #R8848 urging the Florida Governor and the Florida Legislature to enact legislation for the permanent statutory recognition of September 15 through October 15 of each year as **Hispanic Heritage Month** in the State of Florida; recognizing the historical, cultural, social, and economic contributions of Hispanic Americans to the State of Florida and the United States. *(Commissioner Yvette Colbourne)*

Attachments: R8848 Hispanic Heritage Month

22. Temp. Reso. #R8849 urging the Florida Governor and the Florida Legislature to enact observance legislation recognizing the month of March of each year as **Women's History Month**; acknowledging the historical, civic, cultural, economic, and social contributions of women to the United States, the State of Florida, and the City of Miramar; expressing the City Commission's support for the permanent recognition of March as Women's History Month under Florida law. *(Commissioner Yvette Colbourne)*

Attachments: R8849 Women's History Month

City Manager Reports:

City Attorney Reports:

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, November 18, 2026 at 7:00 P.M.