WINTER HAVEN
THE CHAIN OF LAKES CITY

CITY COMMISSION MEETING

DATE: Monday, October 26, 2026, 6:00 p.m.

LOCATION: City Hall - John Fuller Auditorium
451 Third Street NW
Winter Haven, FL 33881

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1. **CALL TO ORDER** - Brian Yates, Mayor

2. **ROLL CALL** - Vanessa Castillo, MMC, City Clerk

3. **INVOCATION** - Pastor Jonathan Winfree, Redeemer City Church

4. **PLEDGE OF ALLEGIANCE** - Vanessa Castillo, MMC, City Clerk

5. **PRESENTATIONS**

5.A **"First Missionary Baptist Church 145th Church Anniversary" Proclamation - Pastor/Commissioner Clifton E. Dollison; Reverend Abdul Al-khatib, Youth Minister; Deacon Willis Bradley, Chairman of the Deacons and Laura Robinson, Church Clerk**

Staff Contact: *LaTonya Harris, City Historian & Archivist | Deputy City Clerk, lharris@mywinterhaven.com*

Proclamation

5.B **CityU Class Five Graduation**

Staff Contact: *Katrina Hill, Director of Public Affairs & Communication, khill@mywinterhaven.com*

5.C **East Winter Haven Aquifer Recharge and Wetlands Restoration Project, Design Phase Update**

Staff Contact: *Gary Hubbard, Water Department Director, ghubbard@mywinterhaven.com*

6. DEVELOPMENTS OF NOTE

7. MINUTES

7.A September 9, 2026, City Commission Agenda Review Session Minutes

Staff Contact: *Vanessa Castillo, MMC, FCPC, City Clerk, vcastillo@mywinterhaven.com*

2026-09-09 DRAFT Agenda Review Session Minutes with Link

7.B September 15, 2026, Regular City Commission Meeting Minutes

Staff Contact: *Vanessa Castillo, MMC, FCPC, City Clerk, vcastillo@mywinterhaven.com*

2026-09-15 DRAFT Regular City Commission Meeting Minutes with Link and Attachments

8. COMMENTS FROM THE AUDIENCE

9. ORDINANCE(S) - SECOND READING - PUBLIC HEARING

10. CONSENT AGENDA

10.A Renewal of Citibot Communication Platform - 2026-2029

Staff Contact: *Katrina Hill, Public Affairs & Communication Director, khill@mywinterhaven.com*

Summary - Renewal of Citibot Communication Platform
2026-2029 Citibot Subscription Agreement
City of Winter Haven Contract Addendum
Compliance Certification re Official Acts of Local Governments
City of Winter Haven Affidavit

10.B ITB-26-55 - Award of HVAC Citywide Services to Refrigeration and Electric Services, Inc. (Winter Haven, FL)

Staff Contact: *Scott Eilers, Interim Parks, Recreation and Culture Department Director , seilers@mywinterhaven.com*

Summary - ITB-26-55 Award of Citywide HVAC Refrigeration Services
ITB-26-55 HVAC and Refrigeration Maintenance Solicitation document
ITB-26-55 Recommendation of Award
ITB-26-55 Bid Tabulation

10.C Polk County - Equipment Donation to the Chain of Lakes Park via Interlocal Agreement

Staff Contact: *Scott Eilers, Interim Parks, Recreation and Culture Department Director, seilers@mywinterhaven.com*

Summary - Fieldhouse Donation
Interlocal Agreement and Release of Waiver of Liability and Indemnification for Receipt of Donated Equipment
New Acquisition Sheet

10.D State of Florida General Support Grant and Memorandum of Understanding with Theatre Winter Haven Inc. towards operations at the Ritz Theatre

Staff Contact: *Andy Palmer, Parks Planning & Strategic Initiatives Manager, apalmer@mywinterhaven.com*

Summary - Arts and Culture Grant and Memorandum of Understanding
State of FL Division of Arts & Culture General Support Grant Agreement
Theatre Memorandum of Understanding for Grant
Exhibit A - Grant Agreement
Compliance Certification re Official Acts of Local Governments

10.E Florida Department of Transportation (FDOT) Temporary Road Closure Permit Applications

Staff Contact: *Scott Eilers, Interim Parks Recreation & Culture Department Director, seilers@mywinterhaven.com*

Summary - FDOT Temporary Closure Permit Applications
Havendale Parade Route Map
Jewett Alumni Parade Map

10.F Logistics Pkwy/Pollard Road Extension Phase I, Change Order #2, (ITB-25-34)

Staff Contact: *Todd Gooding, Assistant Public Works Director, tgooding@mywinterhaven.com*

Summary - Logistics Parkway Pollard Rd. Extension - Phase 1 Construction Change Order 2 - ITB-25-34
Change Order #2 from Tucker Paving, Inc.
Change Order Authorization Form - CO#2

10.G PowerConnect AI Agent 360 Agreement

Staff Contact: *Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com*

Summary - PowerConnect AI LLC Agent360
PowerConnect AI LLC - Proposal
Compliance Certification - Official Acts of Local Governments
Affidavit of Prime Bidder

POWERCONNECTAI LLC Form Addendum

10.H East Winter Haven Aquifer Recharge and Wetland Restoration, Due Diligence for Southern Lobe Services

Staff Contact: *Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com*

Summary - East Winter Haven Aquifer Recharge and Wetland Restoration
Task No. 7 Southern Lobe Due Diligence 2026-10-05 Submittal
Reference Map

10.I Micro-C Carbon supplement - Wastewater Treatment Plant#3

Staff Contact: *Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com*

Summary - Micro-C Carbon supplement - Wastewater Treatment Plant #3
Sole Source Agreement - Micro C

11. RESOLUTION(S)

12. ORDINANCE(S) - FIRST READING

12.A Ordinance O-26-25 - Public Hearing - Administrative request to amend the Winter Haven Code of Ordinances, Chapter 21, Article II, Division 2, Table 21-32(A), Table of Land Uses and Article IX, Section 21-531, Definitions for the purpose of allowing *Recreation Indoor Commercial* and *Clubs, Private* in the Mixed Use (MX), Commercial- Downtown (C-1), and Commercial-Neighborhood (C-2) zoning districts

Staff Contact: *Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

Summary - Ordinance O-26-25
O-26-25

12.B Ordinance O-26-26 - Public Hearing - Administrative request to amend the Winter Haven Code of Ordinances, Chapter 21, Article II, Division 2, Table 21-32(A) (Table of Land Uses) to allow for the placement of off-site manufactured homes in the Residential Estate (RE), Single Family Residential- Large Lot (R-1), Single Family Residential- Small Lot (R-2), Multifamily Residential- Low Density (R-3), Multifamily Residential- Medium Density (R-4), and Mixed Use (MX) zoning districts in accordance with provisions contained in House Bill 399 as passed by the Florida Legislature during their 2026 Legislative Session

Staff Contact: *Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

Summary - Ordinance O-26-26
O-26-26

13. NEW BUSINESS

14. CITY COMMISSIONERS/LIAISON REPORTS

15. CITY ATTORNEY REPORT

16. CITY MANAGER REPORT

17. DEPUTY CITY MANAGER REPORT

18. CITY CLERK REPORT

19. EMERGENCY MATTERS NOT RECEIVED FOR THE AGENDA

20. ADJOURNMENT

If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the City Clerk's Office, 451 Third Street, NW, Winter Haven, Florida 33881, in writing, not later than 48 hours prior to the proceeding; if not in writing, then not later than four (4) days prior to the proceeding at (863) 291-5600. Vision or hearing impaired please call (800) 955-8771 for assistance.

CITY COMMISSION MEETING – OCTOBER 26, 2026