



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

August 11, 2026 - 1:00 PM

**Diana Finegan, Chair, District 2
Janet Barek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. PROCLAMATIONS & AWARDS

B.1. Proclamation Breastfeeding Awareness Month

Approve and authorize the Board to proclaim August 2026 as Breastfeeding Awareness Month in Citrus County Florida.

B.2. NACo Awards

National Association of Counties (NACo) 2026 Achievement Awards, Seventeen (17) total awarded to Citrus County.

B.3. Risk Management Professional of the Year, Ellen Nichols

The Board of County Commissioners recognizes Ellen Nichols, Risk Management, for being named the 2026 Risk Management Professional of the Year by the Preferred Governmental Insurance Trust.

C. CONSENT

Minutes

C.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:

July 22, 2026 Governing Body of the Special Library District Preliminary Budget Hearing

July 22, 2026 Fire Protection Special District Preliminary Budget Hearing

July 22, 2026 Board of County Commissioners Preliminary Budget Hearing

July 28, 2026 Regular Meeting

July 28, 2026 Attorney Client Session

Administration

Attorneys Office

Clerk

C.2. Release of Liens for Special Assessments

a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2020 Citrus Springs Waterlines, 2022 Citrus Springs Waterlines, 2024 Citrus Springs Waterlines, 2025 FT Island Trail Septic to Sewer, 2025 Citrus Springs Waterlines, 2008 Chassahowitzka Water Release special assessment district.

b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida

Community Services

C.3. 2026 American Red Cross Addendum to Licensed Training Provider Agreement

Approve and authorize the Chairman to execute the Addendum to the American Red Cross Licensed Training Provider Agreement between Citrus County and American Red Cross. **(Eric Head, Community Services Director)**

Fire Services

Human Resources

Management and Budget

C.4. Budget Transfers

Approve the budget transfers for Building, Aviation, Solid Waste Management, Utilities (2), Water Connection Fees, Article V Technology Circuit Court, Low Income Home Energy Assistance Program LIHEAP (2), State Housing Initiative Program (SHIP), Housing Services, Emergency Medical Services Vehicle Trust, Facilities Management and County COVID Grant Program for fiscal year 2025-2026 **(Barbara Luckham, Interim Management & Budget Director)**

C.5. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the Board of County Commissioners and the Transportation Operations Section 5311 grant budgets for fiscal year 2025-2026. **(Barbara Luckham, Interim Management & Budget Director)**

Growth Management

Public Works

C.6. Equipment Replacement Request - Message Board

Approve replacement of #55675 VER-MAC sign trailer and allow for disposal of #55675. **(Carlton Hall, Public Works Director)**

C.7. Surplus Property

Approve and authorize staff to sell equipment as listed in the supporting backup documents through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy. **(Carlton Hall, Public Works Director/ Bryan Cope, Fleet Management Director)**

Systems Management

C.8. Administrative Regulation AR: 16.06-2 Password Policy for Information Technology Resources

Approve and authorize the changes to the Administrative Regulation 16.06-1 Password Policy **(Louis Foltzer, Chief Information Officer/ Amy Hannell, Telecommunications Administrator)**

This administrative regulation is exempt from public records pursuant to Florida Statute § 119.0725 — Agency cybersecurity information; public records exemption; public meetings' exemption.

Visitors and Convention Bureau

Water Resources

C.9. Assignment of Developer's Utility Pre-paid Credits - Lecanto Preserve Phase One

- a. Approve and authorize the Chairman to acknowledge receipt of this assignment from Lecanto Preserve, LLC to D. R. Horton, Inc.
- b. Approve and authorize the Clerk to place an acceptance stamp on the assignment and record in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

Set Public Hearings Workshops

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. PB 21-123 Amendment No. 1; H-GAC Co-Op Agreement Radio Communication/Emergency Response and Mobile Interoperability Equipment (CONFIDENTIAL)

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and the Vendor listed on the agreement, to exercise the first option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to September 13, 2027. No additional cost is associated with this Amendment. **(Louis Foltzer, Systems Management Director & Carlton Hall, Public Works Director)**

E.1.b. ITB 21-066 Amendment No. 1; Dumpster Services; Waste Pro of Florida, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Waste Pro of Florida, Inc. to extend the duration of the Agreement to September 30, 2029, to modify the language in Section 19.4 Compliance with Laws and Section 19.17 Equal Employment Opportunity, in accordance with Executive Order 14173, and to add Section 19.40 Inspector General and Section 19.41 Sovereign Immunity to the Agreement. **(Carlton Hall, Public Works Director)**

E.1.c. SGS 26-153 Purchase of Yunex Traffic Signal Controller Devices, Associated Hardware and Software for Traffic Signalization; Temple, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Temple, Inc., for the purchase of Yunex traffic signal controller devices, associated hardware and software for traffic signalization on an as-needed basis. **(Carlton Hall, Public Works Director)**

E.1.d. ITB 26-139 Small County Outreach Program (SCOP) Resurfacing Project for W. Mustang Blvd from W. Mesa Verde Drive to County Road (CR) 491 (Lecanto Hwy); Superior Asphalt, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Superior Asphalt, Inc., to provide roadway resurfacing and milling work for W. Mustang Blvd., a two (2) lane road from W. Mesa Verde Dr to CR 491, at a total cost of \$398,001. **(Carlton Hall, Public Works Director)**

E.1.e. SGS 26-154 Repair Services for Yunex Traffic Controllers; Yunex LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Yunex, LLC, for repair services for Yunex Traffic Controllers, on an as-needed basis. **(Carlton Hall, Public Works Director)**

E.1.f. SGS 26-172 Purchase of Iteris Traffic Control Products and Services & Repair; Iteris, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Iteris, Inc., for the purchase of Vantage Family traffic control products and services & repairs, on an as-needed basis. **(Carlton Hall, Public Works Director)**

E.1.g. PB 26-140 Sourcewell Contract# 111125-SWEP Street Sweeping, Sewer Jetting, Hydro-Excavation and Related Public Works as a Service; USA Services of Florida, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and USA Services of Florida, LLC, to provide the services of street sweeping, sewer jetting, hydro-excavation and related public works as a service, at an annual cost of \$73,358.16. **(Carlton Hall, Public Works Director)**

E.1.h. SGS 26-177 Accela Integrated Virtual Inspection Services Software(Confidential)

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and the vendor listed on the Agreement, to provide Accela integrated Virtual Inspection Services Software, at a year-1 cost of \$24,500 (including implementation). **(Eric Landon, Growth Management Director)**

E.1.i. AGR 24-150 Amendment No. 2; Patron Point Software Subscription for Libraries; Springshare LLC

Approve and authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Springshare LLC, to exercise the final option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to September 9, 2027. No cost increase associated with this Amendment. **(Eric Head, Community Services Director)**

E.1.j. AGR 23-130 Amendment No. 1; Case Management Software; Accessible Solutions, LLC

Approve and authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Accessible Solutions, LLC, to exercise the first option to renew the Agreement for one (1) additional one (1) year term, extending the duration of the Agreement to November 30, 2027. No cost increase is associated with this Amendment. **(Eric Head, Community Services Director)**

E.2. Interlocal Agreement for enhanced law enforcement services City of Inverness

Approve and Authorize the Chairman to execute the Interlocal Agreement for Fiscal Year 2026/27 between the City of Inverness, the Citrus County Sheriff's Office and the Citrus County Board of County Commissioners for enhanced law enforcement services. **(Citrus County Sheriff Office & City of Inverness)**

E.3. List of Discounts, Errors, Double Assessments, and Insolvencies from the 2025 Tax Roll

Acknowledge the list of Discounts, Errors, Double Assessments, Insolvencies, Federal bankruptcies, Under Minimum and Properties assigned to the List of Lands Available for taxes against the **2025** Tax Roll. **(Janice A. Warren, Tax Collector)**

E.4. Cambridge Greens Septic to Sewer Project - AR 11.10-1, Permanent Reassignment of Development Rights (DVR)

a. Adopt and authorize the Chairman to execute a Resolution as it relates to permanent reassignment of development rights agreements within the Cambridge Greens Septic to Sewer project area to rescind their agreements, restore full development rights to their properties, and receive a refund of the permanent reassignment of development rights application fee.

b. Authorize the Clerk to attest and record the resolution in the Public Records of Citrus County, Florida.

c. Authorize the Citrus County Land Section to process the appropriate paperwork to refund the permanent reassignment of development rights application fee to those property owners shown in "Exhibit B". **(Ken Cheek, P.E., Water Resources Director)**

E.5. Withlacoochee Regional Water Supply Authority Grant Agreement

Approve and authorize the Chairman to execute the grant agreement between Citrus County, Florida, and the Withlacoochee Regional Water Supply Authority for the Local Government Water Supply Funding Assistance Program. The agreement provides up to \$44,600 in grant funding, with a \$44,600 match from the Citrus County Utilities Enterprise Fund. **(Ken Cheek, P.E., Water Resources Director)**

E.6. Proposed Homosassa Phase 5 Sewer Project Assessment Area – Acceptance of Perpetual Utility & Access Easement(s)

a. Authorize the Chairman to accept the Perpetual Utility and Access Easements from property owner(s) in the Proposed Homosassa Phase 5 Sewer Project Assessment Area to allow installation of the central sewer system, as part of the Homosassa Septic to Sewer Project.

b. Authorize the Clerk of the Board to place Board of County Commissioner's acceptance stamp on the Perpetual Utility and Access Easements attached and record the easement and associated documents in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

E.7. TDC Request for Special Event Marketing Grant

Approve the Special Event Marketing Grant (SEMG) application for the Crystal River Nights Concert Series 2026 in the amount of \$2,000. **(Auviss Cole, Tourism Director)**

E.8. TDC Request for FY2027 Media Plan

Approval of the FY2027 Media Plan with Miles Partnership for the Citrus County Visitors and Convention Bureau. **(Auvis Cole, Tourism Director)**

E.9. Budgeted Out of Country (Canada) Travel — DI Advocacy & Action Summit

Approval for Terry Natwick, Marketing & Sales Manager, to attend DI Advocacy & Action Summit in Ottawa, Ontario, Canada from October 20-22, 2026. **(Auvis Cole, Tourism Director)**

E.10. Facilities Use Agreement between the School Board of Citrus County, Florida and Citrus County, Florida

Approve and authorize the Chairman to execute the Facilities Use Agreement between the School Board of Citrus County, Florida and Citrus County, Florida. **(Craig Stevens, Fire Chief)**

E.11. Authorization to Execute Administrative Documents for Fiscal Year 2026-2027 Opioid Settlement Funding

Approve and authorize the Chairman to execute the administrative documents required by LSF Health Systems for Fiscal Year 2026-2027 Florida Opioid Settlement Non-Qualified County funding. **(Craig Stevens, Fire Chief)**

E.12. Appointment of Citrus County Fire Rescue Representative to the Medical Advisory Committee (MAC)

Approve the appointment of Division Chief of EMS Michael Trapp as the Citrus County Fire Rescue representative on the Medical Advisory Committee (MAC), replacing Fire Chief Craig Stevens, in accordance with Chapter 38, Article II, Section 38-21(e) of the Citrus County Code of Ordinances. **(Craig Stevens, Fire Chief)**

E.13. Health Care Agency Affiliation Agreement Amendment No. 3 to Agreement

Approve and authorize the Chairman to execute Amendment No. 3 to the Health Care Agency Affiliation Agreement between Citrus County, Florida and The EMS Training School, LLC, d/b/a School of EMS, exercising the third and final one-year renewal option and extending the Agreement through June 30, 2027. **(Craig Stevens, Fire Chief)**

E.14. Reclassification of position(s) for Building Department

Approve the request for the elimination of the Deputy Building Official position pay grade 210 to be replaced with two (2) Building Operation Managers pay grade 206. **(Eric Landon, Growth Management Director)**

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

Veronica Kampschroer, PMP, Special Projects Manager

http://www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Citrus County Key Accomplishments Report ~ 2023-2026
Presentation only.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:15PM Conduct a Public Hearing on an Ordinance Creating Chapter 79 - Short Term Vacation Rentals

- a. Conduct a public hearing on an ordinance of Citrus County, Florida creating Chapter 79 entitled Short Term Vacation Rentals; providing for severability; providing for inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.
- b. If approved, authorize the Chairman to execute the ordinance. **(Denise Lyn, County Attorney)**

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

J. COMMISSIONER REBECCA BAYS - DISTRICT 4

K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

L. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

M. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

N. CHAIR DIANA FINEGAN - DISTRICT 2

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

P. OPEN TO THE PUBLIC

Q. ADVISORY BOARD ANNOUNCEMENTS

R. UPCOMING MEETINGS

1. Regular Meeting, August 25, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, September 8, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

Board of County Commissioners Meeting - August 11, 2026

3. Regular Meeting, **Monday, September 21, 2026**, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Tentative Budget Hearing: **September 10, 2026, at 5:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. FINAL Budget Hearing: **September 21, 2026, at 5:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

T.1. 5:01 P.M. CPA/AA/PUD-2025-00010 Lecanto Sand LLC

If approved, direct the Chair and Clerk to execute the ordinance for CPA/AA/PUD-2025-00010 – Lecanto Sand, LLC. **(Eric Landon, Growth Management Director)**

U. ADJOURN