

CITY OF ST AUGUSTINE

MEMORANDUM

TO: David Birchim, City Manager

DATE: July 28, 2026

RE: Agenda Items for August 10, 2026, Commission Meeting
Resolutions 2026-17 through 2026-21

Please place the following resolutions on the agenda for the August 10, 2026 City Commission meeting for their consideration:

- Resolution 2026-17 – is the initial resolution to increase the fire assessment fee. This is required by Ordinance 2016-20 which also requires a notice in the newspaper, and a notice mailed to each property owner.
- Resolution 2026-18 – is setting the proposed millage rate to 7.5 mills. At the Special Commission meeting held on July 13th, the Commission gave consensus on keeping the current millage rate of 7.5 this resolution formalizes that.
- Resolution 2026-19 – Adjusts the proprietary fund rates and service fees for Fiscal Year 2027 which includes the water and wastewater, solid waste, stormwater and the marina. This resolution will require a public hearing.
- Resolution 2026-20 – Increases the base rate and the per bedroom rate charged for short term rentals to recover the costs of administering the program for FY 2027.
- Resolution 2026-21 – Adopts the Vehicle for Hire and Franchise Program fees.

In addition to the resolutions, supplemental information is included as requested by the Commission which are:

- A summary sheet outlining the proposed changes to the fees
- A listing of City-owned rental properties.
- An analysis illustrating the impact of the proposed fee adjustments on a household within the City.

Please let me know if there are any questions or you need additional information.

A handwritten signature in cursive script that reads "Melissa Burns".

Melissa Burns, CGFO
Director, Finance

Encl: Resolution 2026-17, Resolution 2026-18,
Resolution 2026-19, Resolution 2026-20,
Resolution 2026-21, Rate Summary Sheet.
List of Rental Properties, Household Analysis

xc: Meredith Breidenstein, Assistant City Manager
Darlene Galambos, City Clerk
file

RESOLUTION NO. 2026-18

**A RESOLUTION OF THE CITY COMMISSION OF THE
CITY OF ST. AUGUSTINE, FLORIDA ADOPTING THE
PROPOSED LEVY OF AD VALOREM TAXES FOR
FISCAL YEAR 2026-2027.**

WHEREAS, the City Commission of the City of St. Augustine, Florida has determined the proposed millage rate of the City of St. Augustine, Florida shall be 7.5000 mills and;

WHEREAS, the City Commission of the City of St. Augustine, Florida has determined its rolled-back rate is 7.2385 mills and;

WHEREAS, the City Commission of the City of St. Augustine, Florida has determined a public hearing on the proposed millage rate and budget will be held on Thursday, September 9, 2026 at 5:05 p.m.

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA:

Section 1. The proposed millage rate of the City of St. Augustine, Florida, shall be 7.5000 mills for the general operating budget, which constitutes the total proposed millage rate and which represents a 3.61% increase over the rolled-back rate.

Section 2. The City Manager of the City of St. Augustine, Florida is hereby directed, as Chief Executive Officer of the City of St. Augustine, Florida to appropriately notify and advise the Property Appraiser of the County of St. Johns of such proposed millage rate and public hearing date.

ADOPTED in regular session of the City Commission of the City of St. Augustine, Florida, this 10th day of August 2026.

Nancy Sikes-Kline, Mayor-Commissioner

ATTEST:

Darlene Galambos, City Clerk
(SEAL)