



City of Atlantic Beach
Draft Agenda
Regular City Commission Meeting
Monday, July 13, 2026 - 6:00 p.m.
Commission Chamber
City Hall, 800 Seminole Road
Atlantic Beach, FL 32233

INVOCATION AND PLEDGE TO THE FLAG
CALL TO ORDER

Page(s)

1. APPROVAL OF MINUTES

- | | | |
|------|---|----------|
| 1.A. | Approve minutes of the Regular Commission Meeting held on June 22, 2026.
6-22-26 Regular City Commission Draft Minutes | 5 - 51 |
| 1.B. | Approve minutes of the Budget Workshop held on June 29, 2026.
6-29-26 Budget Workshop Draft Minutes | 53 - 105 |

2. COURTESY OF FLOOR TO VISITORS

- 2.A. FY25 Audit Report Presented By The Auditors
[Link to Audit Report](#)

PUBLIC COMMENT

3. CITY MANAGER REPORTS

- | | | |
|------|---|-----------|
| 3.A. | Accept the 90-Day Calendar (July - September 2026)
90-Day Calendar (July - September 2026) | 107 - 110 |
| 3.B. | FY 2026-27 Budget Strategy
FY 2026-27 Budget Strategy | 111 - 119 |
| 3.C. | Other Reports | |

4. REPORTS AND/OR REQUESTS FROM CITY COMMISSIONERS

- | | | |
|------|--|-----------|
| 4.A. | Live Local Amendment Sponsorship (Commissioner Ring)
Live Local Amendment Sponsorship | 121 - 129 |
| 4.B. | Protocol for City Manager Search and Selection (Commissioner Ring)
Protocol for City Manager Search and Selection | 131 - 132 |

5. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

6. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. SUPPORTING DOCUMENTATION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COMMISSION ON THESE ITEMS.

- 6.A. Approve Resolution No. 26-84. 133 - 135

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE AGREEMENT FOR THE DONNER ROAD LIFT STATION SERVICE AREA REPAIRS; AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

[Resolution No. 26-84](#)

- 6.B. Approve Resolution No. 26-86. 137 - 151

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AWARDED THE DISASTER DEBRIS MONITORING CONTRACT TO DEBRIS TECH, LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

[Resolution No. 26-86](#)

- 6.C. Approve Resolution No. 26-88. 153 - 181

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING A CHANGE ORDER FOR THE PUBLIC UTILITIES WATER TREATMENT PLANT #2 UPGRADES PROJECT; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

[Resolution No. 26-88](#)

7. COMMITTEE REPORTS

- 7.A. Environmental Stewardship Committee

8. ACTION ON RESOLUTIONS

- 8.A. **RESOLUTION NO. 26-87** 183 - 199

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, ASSIGNING A TASK AUTHORIZATION TO HANSON PROFESSIONAL SERVICES FOR THE DESIGN OF THE SANDPIPER LANE SIDEWALK IMPROVEMENTS PROJECT; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE

[Resolution No. 26-87](#)

9. ACTION ON ORDINANCES

- 9.A. **ORDINANCE NO. 95-26-128, Public Hearing and Final Reading** 201 - 209
- AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, DUVAL COUNTY, FLORIDA, AMENDING CHAPTER 23, PROTECTION OF TREES AND NATIVE VEGETATION, OF THE CODE OF ORDINANCES; AMENDING ARTICLE II, LANGUAGE AND DEFINITIONS, SECTION 23-8, DEFINITIONS, TO ADD A DEFINITION FOR LANDMARK TREE; AMENDING ARTICLE IV, DIVISION 5, AREAS OF SPECIAL CONCERN, TO CREATE SECTION 23-42, LANDMARK TREES, ESTABLISHING REGULATIONS, PRESERVATION STANDARDS, REMOVAL CRITERIA, RELOCATION REQUIREMENTS, AND MITIGATION REQUIREMENTS FOR LANDMARK TREES; PROVIDING FOR FINDINGS OF FACT, CODIFICATION, APPLICABILITY, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.
- [Ordinance No. 95-26-128](#)
- 9.B. **ORDINANCE NO. 5-26-75, Public Hearing and Final Reading** 211 - 221
- AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, DUVAL COUNTY, FLORIDA, AMENDING CHAPTER 2, ARTICLE IX, CITY FEES; AMENDING DIVISION 2, BUILDING CODE FEES, INCLUDING SECTION 2-500, SCHEDULE OF BUILDING PERMIT FEES; SECTION 2-501, SCHEDULE OF ELECTRICAL PERMIT FEES; SECTION 2-502, SCHEDULE OF PLUMBING PERMIT FEES; AND SECTION 2-503, SCHEDULE OF MECHANICAL AND GAS PERMIT FEES; AMENDING DIVISION 3, FIRE DEPARTMENT FEES, INCLUDING SECTION 2-510; CREATING A NEW DIVISION 4, PUBLIC WORKS FEES, INCLUDING SECTION 2-520, SCHEDULE OF PUBLIC WORKS PERMIT FEES; CREATING A NEW DIVISION 5, ZONING FEES, INCLUDING SECTION 2-530; PROVIDING FOR FINDINGS OF FACT, CODIFICATION, APPLICABILITY, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.
- [Ordinance No. 5-26-75](#)
- 9.C. **ORDINANCE NO. 5-26-76, Public Hearing and Final Reading** 223 - 247
- AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, DUVAL COUNTY, FLORIDA, AMENDING CHAPTER 2, ARTICLE IX, CITY FEES, BY CREATING A NEW DIVISION 6, PARKS AND RECREATION FACILITY FEES, FOR THE PURPOSE OF CONSOLIDATING CITY FEES INTO A SINGLE CHAPTER OF THE CODE; AMENDING CHAPTER 5, BEACHES, PARKS, AND RECREATION, SECTION 5-32, USER FEES FOR PARKS AND RECREATION FACILITIES, TO REMOVE THE EXISTING FEE SCHEDULE, AND REFERENCE THE NEW FEE LOCATION IN CHAPTER 2; PROVIDING FOR FINDINGS OF FACT, CODIFICATION, APPLICABILITY, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.
- [Ordinance No. 5-26-76](#)

10. MISCELLANEOUS BUSINESS

- 10.A. **Public Hearing - APP26-0002 - Appeal of of an administrative decision at 970 Jasmine Street.**

Appealing the City's interpretation of Section 24-151 regarding mechanical equipment and the requirement that such equipment be located a minimum of five (5) feet from any property line adjacent to a residential use.

10.A1. City Attorney Procedural Reminders

10.A2. Disclosure of Ex Parte Communications, if any

10.A3. Swearing in of all persons who will speak

10.A4. City Staff Overview

249 - 261

[APP26-0002](#)

10.A5. Applicant Presentation

10.A6. Public Comments

10.A7. Closing Comments/Rebuttal

10.A8. Commission Deliberation and Action

11. CITY ATTORNEY/CITY CLERK REPORTS AND/OR REQUESTS

12. CLOSING COMMENTS BY CITY COMMISSIONERS AND CITY MANAGER

13. ADJOURNMENT

This meeting will be live-streamed and videotaped. The video recording will be posted within four business days on the City's website. To access live or recorded videos, visit www.coab.us/live.

If any person decides to appeal any decision made by the City Commission with respect to any matter considered at any meeting, such person may need a record of the proceedings, and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record shall include the testimony and evidence upon which the appeal is to be based.

Any person wishing to speak to the City Commission on any matter at this meeting should submit a request to the City Clerk prior to the meeting. For your convenience, forms for this purpose are available at the entrance to the Commission Chamber.

Every effort is made to indicate what action the City Commission is expected to take on each agenda item. However, the City Commission may act upon any agenda subject, regardless of how the matter is stated on the agenda.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-5821 or at City Hall, 800 Seminole Road, Atlantic Beach, FL 32233, no later than 5:00 PM on the Thursday prior to the meeting.