

Board of County Commissioners
Wakulla County, Florida
Draft Agenda

Regular Public Meeting
Monday, May 18, 2026
@ 6:00 P.M.

Invocation

Pledge of Allegiance

Approval of Agenda

(The Chairman and members of the Board will approve and/or modify the official agenda at this time)

Citizens to be Heard

(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting)

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Awards and Presentations

(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance)

KWCB Community Cleanup & Celebration Event on June 13, 2026 and Adopt a Spot Program – Tammie Nason, KWCB Executive Director (5 minutes)

Consent

(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting)

1. Approval of Minutes from the May 4, 2026 Workshop Regarding the Updated Fire Services Assessment and EMS Assessment Studies
(Greg James, Clerk of Court)
2. Approval of Minutes from the May 4, 2026 Regular Board Meeting
(Greg James, Clerk of Court)

3. Approval of Bills and Vouchers Submitted for April 30, 2026 through May 13, 2026
(Greg James, Clerk of Court)
4. Request Board Approval of a Revocable License Agreement with the Florida Department of Transportation for Use of Certain County Property During a Declared State of Emergency
(Somer Pell, Assistant County Administrator)
5. Request Board Ratification of a Letter of Support for the Apalachee Regional Planning Council Application to Florida Commerce, Community Technical Assistance Grant Program
(Somer Pell, Assistant County Administrator)
6. Request Board Approval of Amendment No. 3 to the Florida Department of Environmental Protection (DEP) Grant Agreement LPS0075 for Wakulla County – Priority Focus Area 2 Sewer Expansion, Phase 5 and 6
(Michelle Metcalf, Intergovernmental Affairs Director)
7. Request Board Approval of FloridaCommerce Amendment Three for the Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Program Match Subrecipient Agreement M0067 to Support Wakulla County’s Match Commitment for Florida Division of Emergency Management Agreement H0568 and Approval of a Resolution Authorizing the Chairman to Enter Into and Execute Amendment Three
(Michelle Metcalf, Intergovernmental Affairs Director)
8. Request Board Approval of FloridaCommerce Amendment Three for the Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Program Match Subrecipient Agreement M0068 to Support Wakulla County’s Match Commitment for Florida Division of Emergency Management Agreement H0569 and Approval of a Resolution Authorizing the Chairman to Enter Into and Execute Amendment Three
(Michelle Metcalf, Intergovernmental Affairs Director)
9. Request Board Approval of the Selection Committee Rankings for RFQ 2026-05 Construction Engineering and Inspection Services for Dr. MLK Jr. Memorial Road Multipurpose Path and Authorize the County Administrator to Enter Into Negotiations with Rummel, Klepper & Kahl, LLP to Negotiate a Fair, Competitive, and Reasonable Contract
(Kelly Graves, Fiscal Operations Director)

Consent Items Pulled for Discussion

(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion)

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

10. Request Board Approval to Waive the Animal Services Adoption Fees for the Petco Mega Adoption Event June 19-21, 2026
(Somer Pell, Assistant County Administrator)
11. Request Board Approval of a Resolution Adopting an Amended and Restated Fee Schedule for Use of County Parks, Facilities, and Recreational Facilities
(Somer Pell, Assistant County Administrator)

12. Request Board Approval of a Resolution Authorizing the Submission of a Grant Application to the FY2025-2026 Recreational Trails Program Seeking Funds for the Design and Construction of the Medart Recreation Park Trailhead and Designating the County Administrator as the Signatory for the Grant Application
(Michelle Metcalf, Intergovernmental Affairs Director)

Public Hearing(s)

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)

Planning and Zoning

(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. "In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters")

13. Application for Change of Zoning R26-04 (Jon A. Hatfield and Brenda L. Hatfield, Applicants)
14. Request Board Approval to Conduct the Final Public Hearing and Adopt an Ordinance Amending Section 2-4 of the Land Development Code Creating a Definition for Automotive Sales
15. Request Board Approval to Conduct the Final Public Hearing and Adopt an Ordinance Amending Section 6-18 of the Land Development Code Relating to County Sign Regulations

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present)

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff, or the public)

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public)

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Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman)

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)

*The next Board of County Commissioners Meeting is scheduled for
Monday, June 1, 2026 at 6:00p.m.*

PUBLIC NOTICE

2026 Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
Workshops are scheduled as needed.

| Month | Day | Time | Meeting Type |
|-----------------------|------------|-------------|--|
| May 2026 | Monday, 4 | 4:30P.M. | BOCC Workshop Regarding the Updated Fire Services Assessment and EMS Assessment Studies Performed by Accenture, LLC. |
| May 2026 | Monday, 4 | 6:00P.M. | BOCC Meeting |
| | Monday, 11 | 6:00P.M. | Planning Commission Meeting |
| | Monday, 18 | 6:00P.M. | BOCC Meeting |
| June 2026 | Monday, 1 | 6:00P.M. | BOCC Meeting |
| | Monday, 8 | 6:00P.M. | Planning Commission Meeting |
| | Monday, 15 | TBD | BOCC 1 st Budget Development Workshop |
| | Monday, 15 | 6:00P.M. | BOCC Meeting |
| July 2026 | Monday, 6 | 6:00P.M. | Planning Commission Meeting |
| | Monday, 13 | TBD | BOCC 2 nd Budget Development Workshop |
| | Monday, 13 | 6:00P.M. | BOCC Meeting |
| August 2026 | Monday, 3 | 6:00P.M. | BOCC Meeting |
| | Monday, 10 | 6:00P.M. | Planning Commission Meeting |
| | Monday, 17 | TBD | BOCC 3 rd Budget Development Workshop |
| | Monday, 17 | 6:00P.M. | BOCC Meeting |
| September 2026 | Tuesday, 8 | 6:00P.M. | BOCC Meeting |
| | Monday, 14 | 6:00P.M. | Planning Commission Meeting |
| | Monday, 21 | 6:00P.M. | BOCC Meeting |
| October 2026 | Monday, 5 | 6:00P.M. | BOCC Meeting |
| | Monday, 12 | 6:00P.M. | Planning Commission Meeting |
| | Monday, 19 | 6:00P.M. | BOCC Meeting |