



The Village of Biscayne Park

640 NE 114 ST, Biscayne Park, FL 33161

AGENDA

Jonathan Groth
Mayor

Commission
Veronica Amsler
Art Gonzalez
Ryan Huntington
Dan Samaria

Albert Childress
Village Manager

Pamela L Latimore
Village Clerk

John R Herin Jr
Village Attorney

REGULAR COMMISSION MEETING
Tuesday, May 5, 2026 – 6:00 PM
Village Log Cabin
640 NE 114th Street, Biscayne Park, FL 33161

1. Call to Order
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions, Deletions or Withdrawals to the Agenda**
At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.
5. Presentations
 - a. [Swearing In New Advisory Board Members](#)
[Swearing-in of New Advsiory Board Members - May 2026.docx](#)
 - b. [Presentation - R.E. Chisholm - Log Cabin Lighting](#)
[Presentation - R. E. Chiholm - Log Cabin Lighting .docx](#)
 - c. [Presentation Insurance Benefits](#)
[Presentation - Insurance Benefits - May 2026.docx](#)
 - d. [Presentation- Freebee](#)
[Presentation - FREEBEE - May 2026.docx](#)
6. **Public Comments**
7. **Commission Reply to Comments**
8. Reports
 - a. [Village Manager Report](#)
[Biscayne Park Response Challenges 4-6-26.pdf](#)
[LTC - MDR - Operational Challenges - April 2026 .docx](#)

- LTC - DL Mobile Service Unit April 2026 .docx
- City Manager's Monthly Department Report May 2026.docx
- b. Code Compliance Department
CODE DEPARTMENT PERFORMANCE REPORT - MARCH - APRIL 2026.pdf
- c. Finance Department
VOBP 03.26.pdf
- d. Police Department
4-BPPD April 2026 Monthly Report- Chief Carlos Avila.doc
- e. Parks and Recreation Department
Parks and Recreation Monthly Report 4.22.2026.docx
- f. Public Works
Monthly Report 5-5-26.docx
- g. Grant Management
2026 BP Grant Calendar .pdf
BP Grant Management 2026.pdf
- h. Building Department
April 2026 Monthly Report.pdf

Commission Reports

9. Consent Agenda

- a. [Resolution No. 2026- 33 Retroactively Approving Emergency Expenditure for Tree Trimming Services](#)
RESOLUTION NO. 2026-33
A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, RETROACTIVELY APPROVING AN EMERGENCY EXPENDITURE FOR TREE TRIMMING SERVICES ON N.E. 10TH AVENUE FROM 120TH STREET TO 121ST STREET PERFORMED BY JOE’S LANDSCAPING & TREE SERVICE IN THE AMOUNT OF \$1,200.00; PROVIDING FOR CONFLICTS, SCRIVENER’S ERRORS, FOR SEVERABILITY, AND AN EFFECTIVE DATE.
[Biscayne Park Response Challenges - MDFD - May 2026.pdf](#)
[Cover Memo -May 2026 -Emergency Trimming Service - Fire.docx](#)
[Resolution Retroactively Approving Emergency Expenditure for Tree Trimming Services\(184791965.1\)-C.docx](#)
- b. [Resolution 2026-35 Resolution Approving PO for 120th Street Tree Trimming](#)

RESOLUTION NO. 2026-35

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A PURCHASE ORDER OR SIMILAR CONTRACT WITH JOE'S LANDSCAPING & TREE SERVICE FOR LANDSCAPE MAINTENANCE AND TREE TRIMMING SERVICES AT THE MEDIAN NEAR 120TH STREET AND NE 7TH AVENUE; PROVIDING FOR CONFLICTS, SCRIVENER’S ERRORS, FOR SEVERABILITY, AND AN EFFECTIVE DATE.

[Resolution - Tree Trimming 120th St NE 7th Ave - May 2026.pdf](#)

- Cover Memo -May 2026 -Resoluiton Tree Trimming - 120th Street & NE 7th Avenue .docx
- Resolution Approving PO for 120th Street Tree Trimming(184896018.1)-C.docx
- c. Resolution 2026-36 Approving PO for 118th Street Tree Trimming

RESOLUTION NO. 2026-36

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A PURCHASE ORDER OR SIMILAR CONTRACT WITH JOE'S LANDSCAPING & TREE SERVICE FOR LANDSCAPE MAINTENANCE AND TREE TRIMMING SERVICES AT THE MEDIAN NEAR 118TH STREET AND NE 7TH AVENUE; PROVIDING FOR CONFLICTS, SCRIVENER'S ERRORS, FOR SEVERABILITY, AND AN EFFECTIVE DATE.

Resolution - Tree Trimming 118th N.E 7th Avenue- Joe's Landscaping - May 2026.pdf

Cover Memo - Resolution Authorizing P.O. Tree Trimming -118th Street & NE 7th Avenue - May 2026 .docx

Resolution Approving PO for 118th Street Tree Trimming - May 2026.docx

- d. Minutes Regular Commission Meeting April 7th 2026
COMMISSION MEETING - 2026-04-07.docx
- e. Reappointment Code Compliance Board Members
Reappointment of Michael Lynott to Code Compliance Board. Term expires May 2029
Cover Memo - May 2026 - Appointment Michael Lynott.docx

10. Ordinances

- a. Ordinance 2026- 02 Amending the Code of Ordinances to Regulate the Installation and Maintenance of Synthetic Turf (2nd Final Reading)

ORDINANCE NO. 2026-02

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES, VILLAGE OF BISCAYNE PARK TO REGULATE THE INSTALLATION AND MAINTENANCE OF SYNTHETIC TURF; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

VBP Ordinance Regulating Synthetic Turf(182266427.2)-C.docx

LOCAL PLANNING AGENCY MEETING 03092026.pdf

Local Planning Agency Memorandum ORDINANCE 2026-02.pdf

Cover Memo 2 - Reso for Artificial Turf.docx

- b. Ordinance 2026-03 Amending Exterior Paint Requirements (First Reading)

ORDINANCE NO. 2026-03

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING SECTION 16.13 “EXTERIOR PAINTING PERMIT” OF CHAPTER 16 “PERMITS AND CERTIFICATES” OF THE BISCAYNE PARK LAND DEVELOPMENT CODE TO ENSURE THE PROVISION IS IN CONFORMITY WITH SECTION 166.0483, FLORIDA STATUTES; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; PROVIDING FOR SCRIVENER’S ERRORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

[VBP Ordinance re Exterior Painting Requirements\(184769257.1\)-C.docx](#)
[Cover Memo - Exterior Painting Ordinance First reading - May 2026.docx](#)

- c. [Ordinance 2026-04 Procurement Policies and Procedures \(First Reading\)](#)

ORDINANCE NO. 2026-04

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING ARTICLE VIII “PURCHASING AND PROCUREMENT” OF CHAPTER 2 “ADMINISTRATION” OF THE CODE TO ESTABLISH A PURCHASING SYSTEM FOR THE PROCUREMENT OF SUPPLIES, MATERIALS, EQUIPMENT, SERVICES, AND CONTRACTUAL ASSISTANCE NECESSARY FOR THE OPERATION OF THE VILLAGE; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; PROVIDING FOR SCRIVENER’S ERRORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

[VBP Ordinance re Procurement Policies and Procedures\(184808950.1\)-C.docx](#)
[Cover Memo - May 2026 Ordinance Procurement Changes.docx](#)

11. Resolutions

- a. [Resolution 2026-34 Ranking Proposals and Awarding Contract for Log Cabin Roof Replacement](#)

RESOLUTION NO. 2026-34

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, RANKING PROPOSALS RECEIVED FOR THE VILLAGE HISTORIC LOG CABIN ROOF REPLACEMENT PROJECT (RFP NO. 2026-004); APPROVING AN AGREEMENT WITH THE TOP RANKED PROPOSER; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT AND ANY RELATED DOCUMENTS ON BEHALF OF THE VILLAGE; PROVIDING FOR CONFLICTS, SCRIVENERS ERRORS, FOR SEVERABILITY, AND AN EFFECTIVE DATE.

[Resolution Ranking Proposals and Awarding Contract for Log Cabin Roof Replacement\(184799198.1\)-C.docx](#)

[Cover Memo - May 2026 - RFP No. 2026-004 - Log Cabin Roof Replacement.docx](#)

12. Discussion-Old Business

- a. [Freebee Discussion Item
Cover_Memo_-May_2026_-_Discussion_Item_-_Freebee \(1\).docx](#)

13. Discussion-New Business

- a. [Discussion Item Six Month Financial Report
VOBP 03.26.pdf
Discussion Item - May 2026 .docx](#)

14. **Request for Placement of Items on Next Meeting Agenda**

15. **Adjournment**