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Agenda

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Liberty County, FL

Liberty County Board of County Commissioners - Regular Meeting

Thursday, April 9, 2026 at 6:00 pm

ZOOM LINK AND CALL IN NUMBER

Topic: Liberty County BOCC - Regular Meeting

Time: Apr 9, 2026 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85717010701?pwd=05gtuVw9KJEbtdj4eoICCtx2yf8yC7.1>

Meeting ID: 857 1701 0701

Passcode: 426338

One tap mobile

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+19292056099,,85717010701#,,,,*426338# US (New York)

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Awards and Recognitions**
- 5. Audience Concerns**

Public comment shall be limited to three minutes per person. Topics to be addressed by speakers should pertain to items on the agenda. Comments shall be directed to the chair and not be directed to engage commissioners or other members of the public in debate. Speakers may not give their time to other people.

COUNTY DEPARTMENT REPORTS

Monthly Department Briefing

- Brian Eddins – Fire Control Coordinator
- Marie Arick – Extension Director
- Deanna Bryant – Recreation Director
- Melissa Peddie – Ambulance Director
- Cole Maloy – Solid Waste Director

- Boo Bryant – Road and Bridge Superintendent
- Monica Welles – Transit Director
- Kaly Barfield - Building Department
- Tera Hinson - SHIP Director
- Ben Guthrie – Emergency Management Director
- Kaly Barfield – Grants and Special Projects Coordinator
- Dewberry - County Engineer

6. Motion to Amend Agenda

7. Adoption of the Agenda

8. Motion to Approve Consent Items

CONSENT ITEMS

9. Motion to Approve Board Minutes

Attachments:

- [March 5th - BOCC Meeting Minutes](#)

10. Motion for the Clerk to Pay the Bills

Attachments:

- [Check Warrant List 03-26](#)

11. Letters of Support

12. Human Resource Management

- New Hires
- Resignations
- Retirements

Attachments:

- [4-9-26 HR Update](#)

13. Next Month Meeting Schedule

14. Jace Ford - Rock Bluff Rental Agreement

- BOCC to consider a rental agreement for the new Rock Bluff Community Center.

15. Kaly Barfield - EMS CDBG-DR Amendment

- BOCC to consider Amendment 2 that revises the CDBG-DR agreement by updating audit requirements, increasing funding to \$2,470,250, adding compliance provisions, and modifying the scope of work to support construction of the EMS facility for Liberty County.

16. Career Source Chipola - Donnie Read Reappointment

- BOCC will consider reappointing Mr. Donnie Read to the Career Source Chipola Board for another three years, expiring on June 30, 2029.

Attachments:

- [Career Source - Donnie Read](#)

17. Resolution 2026-08 - BR #7

- BOCC to consider a budget resolution amending the Fiscal Year 2025–2026 Clerk of Court budget to appropriate \$35,000 in SHIP administrative funds and adjust related budget line items.

Attachments:

- [Clerk_Requisition_Schedule_Remaining_Admin_FY25-26](#)
- [FY2526_BR#7 2026-08](#)

18. Resolution 2026-09 - Sidewalk Refurbishment

- BOCC to consider the FDOT Transportation Alternative Project Resolution 2026-09. This is for sidewalk restoration at CR 12 from south of Spring Branch RD to SR 20

Attachments:

- [Resolution 2026-09 455235-2_Off System Project Maintenance](#)

19. Resolution 2026-10 - Authorization of Pass-Through Funds

- BOCC to consider a resolution 2026-10 authorizing receipt and disbursement of LEAP and Patrol Vehicle grant funds and approving a \$130,000 Guardian Grant cash advance for the Liberty County Sheriff's Office.

Attachments:

- [FY2526_2026-10](#)

20. Resolution 2026-11 - CR 379 Mary Branch Bridge Repair

- BOCC to consider Resolution 2026-11 for the repair of the Mary Branch Bridge on CR 379.

Attachments:

- [CR 379 Mary Branch Bridge Repair \(449060-2-54-01\) - Resolution - Supplemental Agreement #1](#)

ACTION ITEMS

21. Monica Welles - Bid Opening

- Monica Welles to open, award, and let BOCC vote on bids received for the new Liberty County Transit Office Building.

22. Rachel Bryant - Review of Fee Schedule

- BOCC to review and consider the fee schedule for the health department fees for FY 25-26.

Attachments:

- [Liberty Fee Schedule FY25-26](#)

23. Rachel Bryant - Story Walk

- BOCC will consider the 2026 Story Walk organized by the health department.

Attachments:

- [Angled_SW_Aluminum_In_Ground](#)
- [Story walk frame and post](#)

24. Mike Stewart - EDC Update

- Mike Stewart to give update on Economic Development Council (EDC) to the Board.

25. Resolution 2026-12 - Acknowledgment of Sheriff’s Office Grant Funding and Spending Authority

- BOCC to consider a resolution acknowledging and approving the Liberty County Sheriff’s Office receipt and expenditure of \$1,133,097.46 in grant funds, including a \$130,000 Guardian Grant cash advance, without amending the County budget.

26. Contract Renewal - Southeastern Consulting Engineers

- BOCC to consider an additional contract year with Southeastern Consulting Engineers for contracting of CEI services.

Attachments:

- [SCE CEI EXECUTED 2022-05-20](#)
- [Southeastern Consulting Engineers-CEI](#)

27. Contract Renewal - EXP US Services

- BOCC to consider an additional contract year with EXP US Services for contracting of CEI services.

Attachments:

- [EXP US Services](#)
- [EXP_CEI_2022](#)

28. Contract Renewal - Dewberry Engineering

- BOCC to consider an additional contract year with Dewberry Engineering for contracting of CEI and engineering services.

Attachments:

- [Dewberry Engineering](#)

- [Dewberry Engineering - CEI](#)

29. Culpepper - Change Order 23

- BOCC to consider Change Order 23 that returns unused Owner Direct Purchase (DPO) funds from multiple vendors on the Liberty County Jail project, allowing the owner to realize associated sales tax savings. The adjustment results in a net increase of \$52,104.31 to the contract while maintaining the same project timeline and substantial completion date.

Attachments:

- [Change Order 023 - Return Unused DPO \\$](#)

Public Hearing

BOCC to close regular BOCC meeting and open public hearing regarding proposed ordinance.

30. Ordinance 2026-02 - Fire Tax

- County Attorney Ken Hosford to present Ordinance 2026-02, which proposes the adoption of a one-half cent fire services surtax on qualifying goods sold within Liberty County. The ordinance outlines that the surtax would only take effect if approved by a majority of voters in the November 3, 2026 general election, with revenues dedicated to funding countywide fire prevention and suppression services. If approved, the surtax would begin January 1, 2027, and remain in effect for five years, expiring December 31, 2031.

Attachments:

- [BEI - Ordinance 2026-02](#)
- [Ordinance 2026-02 - Fire Tax](#)

Close Public Hearing

Board to close public hearing and reopen regular BOCC meeting.

31. Ordinance 2026-02 - Fire Tax

- BOCC to consider Ordinance 2026-02 for Fire Tax.

Public Hearing

BOCC to close regular BOCC meeting and open public hearing regarding proposed ordinance.

32. Ordinance 2026-03 - School Zone Enforcement

- County Attorney Ken Hosford to present Ordinance 2026-03, which establishes the use of automated speed detection systems in school zones throughout Liberty County. The ordinance outlines enforcement for vehicles exceeding school zone speed limits by more than 10 miles per hour,

provides for a \$100 civil penalty, and details procedures for notices, appeals, and hearings. It further authorizes the County to implement and operate these systems in accordance with state law to improve safety in school zones, with the ordinance taking effect upon adoption.

Attachments:

- [Ordinance 2026-03 - School Zone Enforcement](#)

Close Public Hearing

Board to close public hearing and reopen regular BOCC meeting.

33. Ordinance 2026-03 - School Zone Enforcement

- BOCC to consider Ordinance 2026-03 for School Zone Enforcement.

34. Altumint - Final Contract

- BOCC to consider the final contract from Altumint for the School Zone Enforcement Cameras.

Attachments:

- [Altumint - Final Reviewed Contract](#)

Public Hearing

BOCC to close regular BOCC meeting and open public hearing regarding Small Cities Community Development Block Grant (CDBG) Citizen Advisory Task Force.

35. FY 2025 CDBG Small Cities Grant

Justin Ford from Dewberry to address the BOCC regarding the upcoming CDBG Small Cities Grant and open the meeting to public discussion.

Close Public Hearing

Board to close public hearing and reopen regular BOCC meeting.

36. FY 2025 CDBG Small Cities Grant

- BOCC to consider the comment made about FY 2025 CDBG Small Cities Grant and take action.

DISCUSSION ITEMS

37. Dewayne Branch, Chairman - District 1

38. Hannah Causseaux, Commissioner - District 2

39. Jim Johnson, Commissioner - District 3

40. Doyle Brown, Vice Chairman - District 4

- 41. **Derrick Arnold, Commissioner - District 5**
- 42. **Ken Hosford, County Attorney**
- 43. **Dusty Arnold, Liberty County Sheriff**
- 44. **Jace Ford, Liberty County Clerk of Court and Clerk to the Board**
- 45. **Motion to Adjourn**
- 46. **Signature**
 - Dewayne Branch, Chairman _____
 - Jace Ford, Clerk _____

Florida Statute 125.001 requires that due public notice be given of all regular meetings of the Board of County Commissioners of a County in the State of Florida. Florida Statute 286.0105 requires that notices of any meeting or hearing, if a meeting or hearing is required, must include the following language, "if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing he will need a record of the proceedings, and that, for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."

Contact: Jace Ford (jford@libertyclerk.com (850) 643-2215) | Agenda published on 04/02/2026 at 4:39 PM