

Agenda
Okaloosa County Board of Commissioners
Tuesday, March 24, 2026– 8:30 AM
Okaloosa County Administration Building
**In accordance with Section 286.011,
Florida Statutes, this meeting was publicly noticed on June 10, 2025**

I. Call to Order

- A. Invocation** - Lead Pastor – Dr. Wade Humphries
First Baptist Church Fort Walton Beach
- B. Pledge of Allegiance** - Okaloosa County EMS Honor Guard

II. Employee Awards

- 1. The Okaloosa County Administrator to recognize our most valuable asset, and that's our employees for reaching their Employment Milestones and concluding their service to the County with Retirement. - *Page 7*

III. County Administrator's Update

IV. County Attorney's Update

V. Clerk of Court's Update

VI. Public Comments - Please fill out a Speaker Card

VII. Consent Agenda

- 1. [CAO] Request approval of the minutes for the 03.03.26 Regular Meeting. Dist: All
- *Page 8*
- 2. [CAO] Representatives from the Okaloosa Saves, request approval of a Proclamation declaring April 6th - 10th 2026 as "Okaloosa Saves & America Saves Week" in Okaloosa County. Dist: All (Sponsor: Ketchel) - *Page 15*
- 3. [AP] Request approval of Contract Renewal for Baggage Airline Guest Services, LLC at the Destin - Fort Walton Beach Airport. Dist: All - *Page 17*

4. [AP] Consideration of a Task Order C25-4120-AP TO#1 (\$123,585.35) For the Hangar Development Civil Site Planning Project, at the Bob Sikes Airport (CEW).
Dist: All - *Page 19*
5. [AP] Approve Final Change Order #2 to the Rycon Construction, Inc. Contract C24-4016-AP reducing the total contract amount by \$5,867.66 and extending the contract by 131 days. Dist: All - *Page 32*
6. [AP] Request for approval of Assignment of Lease from Triangle Leasing, LLC to Logan Strain and Whitney Strain for Block 2 Lot 4 at the Destin Executive Airport (DTS). Dist: All - *Page 118*
7. [CAO] Request Board approval of contracts with One Hopeful Place and Crestview Area Shelter for the Homeless for Cold Night Shelter services. Dist: All - *Page 130*
8. [CAO] Request approval to set a Public Hearing to Consider Revisions to Article VI of Chapter 12 of the County Code Regulating Towing as well as the Fee Schedule.
Dist: All - *Page 157*
9. [FM] Request approval of the Contract Amendment #2 with MetroPower, Inc. to add Dorcas Fire Station generator at 4418 Poverty Creek Rd. Crestview to current contract. Dist: All - *Page 181*
10. [FM] Request approval of quotes in lieu of formal bids for procurement of cell door repair services at the County Jail, in the Not to Exceed (NTE) amount of \$225,000, and request approval for the County Administrator to be granted signature authority for all requisitions related to the project. Dist: All - *Page 184*
11. [FM] Request approval of Half Associates Inc. Task Order #18 for design of construction plans for Baker Athletic Complex. Dist: 3 – Cox – *Page 186*
12. [GM] Request approval of the final plat for Patriot Ridge Phase 1. Dist 1 – Mixon – *Page 208*
13. [HR] Request consideration and approval of proposed changes to the Human Resources Policy Manual. Dist: All – *Page 217*
14. [NON BCC] Request approval of Law Enforcement Trust Fund disbursements in the total amount of \$2,000.00 in support of Crime Prevention and Leadership Training for agency members in the criminal justice profession. Dist: All – *Page 264*
15. [NON BCC] CareerSource Okaloosa Walton, request approval of the Request for Subsequent Local Workforce Development Area Designation. Dist: All – *Page 271*
16. [NON-BCC] CareerSource Okaloosa Walton requests for an Extension as the direct provider of Workforce Services effective July 1, 2026 through June 30, 2029.
Dist: All. – *Page 275*
17. [OMB] Request approval of Budget Resolutions. Dist: All – *Page 288*

18. [OMB] The Okaloosa County Sheriff's Office requests approval of disbursement in the amount of \$80,000.00 for the Equitable Sharing Gym Project. Dist: All – Page 291
19. [OMB] Request approval of the Special Selection Committee for the Construction Management at Risk Services for the Okaloosa County Public Works & Growth Management Facility RFQ. Dist: All – Page 292
20. [OMB] Request approval to award a Purchase Order for Passenger Boarding Ramp from Timberline GSE, Inc. for the Destin-Fort Walton Beach Airport (VPS). Dist: All – Page 294
21. [OMB] Request Board approval to award a Purchase Order to Bozard Ford Company for (3) three new Ford F550 4x4 Utility Trucks for \$228,432.00. Dist: All – Page 323
22. [OMB] Request approval of the Purchase Order with Holley Development Corporation for Procurement of Hazardous Materials (Haz-Mat) Storage Building. Dist: 4 – Goodwin – Page 330
23. [PS] Request approval of the contract extension C21-3072-PS with Bound Tree Medical, LLC, for purchasing EMS medical supplies. Dist: All – Page 451
24. [PS] Request approval of the Certificate of Public Convenience and Necessity for Air Methods, LLC, to provide air medical transportation service in Okaloosa County from April 19, 2026-April 18, 2028. Dist: All – Page 628
25. [PW] Request execution of leasehold conversions for certain properties on Okaloosa Island. Dist: 2 – Ketchel – Page 634
26. [PW] Request approval of a change order to the single source procurement for Garrett Pit stockpile restoration in the amount of \$117,075. Dist: 3 – Cox – Page 643
27. [PW] Request approval of Amendment 1 to Task Order 1 with DAG Architects for an increase of \$124,753.80 for services related to the new Tax Collector / Government Services Building. Dist: All – Page 653
28. [PW] Request approval of allocation of FY26 Surtax Reserves in the amount of \$100,000 for contingency costs for the Public Safety Driving Pad Project (ST000040), and approve budget transfer. Dist: All – Page 663
29. [PW] Request approval to submit an application to the Florida Department of Transportation (FDOT) for the Small County Outreach Program (SCOP) grant in the amount of \$1,000,000 for construction of the CR 393 Phase 3 Reconstruction Project (#ST000032). Dist: 1 – Mixon – Page 667
30. [PW] Request approval of \$468,166 FDOT Award for Woodham Avenue Sidewalk Project (Construction and CEI). Dist: 2 – Ketchel – Page 683
31. [PW] Request approval of Change Order #5 with Talcon Group, LLC., for Project Opal Bid Package #1, Mass Grading Improvements, Shoal River Gigasite in the amount of \$50,000. Dist: 1 – Mixon – Page 717

32. [PW] Request approval of Change Order #2 to the contract with H&T Contractors, LLC for South Avenue Sidewalk Project in the amount of -\$4,064.16. Dist: 2 – Ketchel – *Page 721*
33. [PW] Request approval of Change Order #3 to the contract with BGN Contractors for Tarpon Beach Gulf Front Park in the amount of -\$11,465.11. Dist: 5 – Palmer – *Page 725*
34. [PW] Request approval to schedule a public hearing for comment & consideration concerning a request to vacate a unimproved right of way of 15th St. btwn Block 80 & Blk 66, Valparaiso Realty Co. Pine Crest Add. Pb 1 Pg 50. Dist: 3 – Cox – *Page 729*
35. [TDD] Request approval of JDF Architecture task order 3-R3 in the amount of \$21,200 to add construction administration services and as-built drawings for the Rigdon Center concession/restroom building, bringing the task order total to \$107,040. Dist: All – *Page 735*
36. [TDD] Request approval of JDF Architecture task order 4-R1 in the amount of \$30,500 to add construction administration services, as-built drawings, and a survey for the Rigdon Center façade, bringing the task order total to \$130,250. Dist: All – *Page 739*
37. [TDD] Request approval of Donation Agreement with Ocean Strike Team for Hydrocat Vessel and Trailer. Dist: All – *Page 744*
38. [TDD] Request approval of Access and License Agreement with the SS United States Conservancy and Papaya Entertainment LTD for Documentary Filming of the SS United States. Dist: All – *Page 752*
39. [TRN] Request approval of a selection committee for Transit's Public Transportation Services ITN TS 47-26. Dist: All – *Page 761*
40. [TRN] Request Approval to Declare the buses herein surplus and Coordinate with Federal and State Grantor Agencies for Disposition of 23 Transit Vehicles. Dist: All – *Page 763*
41. [WS] Request approval to advertise and hold a public hearing on April 21, 2026 to discuss and to vote on approval for OCWS to self-perform construction of the Pocahontas Lift Station Replacement, estimated at \$1,000,000. Dist: 4 – Goodwin – *Page 766*
42. [WS] Request approval to advertise and hold a public hearing on April 21, 2026 to discuss and to vote on approval for OCWS to self-perform construction of the Eglin Parkway Lift Station Replacement, estimated at \$1,240,000. Dist: 2 – Ketchel – *Page 770*
43. [WS] Request approval of and authorize the Chairman to execute a Proclamation declaring April as Water Conservation Month. Dist: All – *Page 774*

VIII. Public Hearing 8:30 a.m. - Please fill out a Speaker Card

1. Request approval of an ordinance creating the Magnolia Blossom Municipal Services Benefit Unit (MSBU) for the purpose of funding railroad crossing maintenance services. Dist: 1 - Mixon – Page 776
2. Request approval of a Resolution of Intent electing to use the uniform method of collecting non-ad valorem assessments pursuant to section 197.3632, Florida Statutes, and approval of a Preliminary Assessment Resolution and Preliminary Assessment Roll for the Magnolia Blossom MSBU. Dist: 1 – Mixon – Page 804
3. Request Board hold a public hearing and consider an amendment to the “Waterway Safety Ordinance” by modifying a location-siting standard and other minor language clarifications to that section. Dist: All – Page 810

IX. Department Business**A. Craig Coffey - Deputy County Administrator - Operations**

1. Request preliminary consideration of a Property Exchange Agreement with the City of Ft. Walton Beach and request permission to undertake required advertising per FS 125.37 prior to the adoption of the resolution required for the exchange. Dist: All – Page 826

B. Scott Bitterman - Public Works Director

1. Request approval of \$1,225,331 FDOT Award for 6th Avenue Sidewalk Project (Construction and CEI). Dist: 2 – Ketchel – Page 1139

C. Tracy Stage - Transit

1. Transit Division Transition Update. Dist: All – Page 1172

D. Jason Autrey - Deputy County Administrator Development Services

1. Request ratification of an application for Community Funding from the USDOT through Congressman Jimmy Patronis to widen SR 85 from Live Oak Church Rd to PJ Adams Parkway. Dist: 1 – Mixon – Page 1174

X. New Business

1. Request consideration of a Resolution banning Traffic Infraction Detectors and Speed Detection Systems on County Roadways. Sponsor: Goodwin - Dist: All – Page 1185

XI. Continued and Additional Comments**XII. Commissioners' Minute**

Okaloosa County adheres to Title VI Nondiscrimination and Americans with Disabilities Act and will make reasonable accommodations for access to this meeting upon request. Please call the County Administrator's Office at (850) 651-7515 to make a request. For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order for Okaloosa County to provide the requested service. All Okaloosa County Commission meetings are recorded. These videos can be viewed at www.myokaloosa.com.