



Polk County Board of County Commissioners

Meeting Agenda - Final

March 17, 2026 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

A.1. Employee Recognition

B. PUBLIC COMMENTS CONCERNING AGENDA ITEMS

B.1. Comments.

C. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

C.1. Disbursements.

C.2. Minutes of Regular Board meeting held on March 3, 2026.

D. APPROVE CONSENT AGENDA

D.1. Approve Consent Agenda.

E. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

F. COUNTY ATTORNEY (RANDY MINK)

G. COUNTY MANAGER (BILL BEASLEY)

- G.1. Approve agreement with Driven Security LLC, to replace the current security systems, at the South County and the Central County Jail Facilities (\$7,300,000.00 one-time expense).
- G.2. Request Board approve 1) Construction Manager at Risk (CMAR), Guaranteed Maximum Price (GMP) Addendum with Miller Construction Management, Inc. for the Bradley Fire Rescue Station CIP project (\$6,076,766.58 one-time expense) and 2) CIP amendment and budget transfer from the Emergency Medical Millage Fund Reserve for Future Capital in the amount of \$1,054,532.00 to fully fund the project.
- G.3. Approve the Construction Manager at Risk (CMAR) 2020-051-06, Guaranteed Maximum Price (GMP) Addendum with Henkelman Construction, Inc., for the Eagle Lake Fire Rescue Station (\$5,560,276.00 one-time expense)
- G.4. Request Board approve 1) Construction contract with Strickland Construction, Inc. for the new Lakeland Hills EMS Station (\$3,695,394.00 one-time expense) and 2) CIP amendment and budget transfer from EMS Impact Fee Reserve for Future Capital in the amount of \$147,731.00 to fully fund the project.
- G.5. Approve Sub-Agreement No. SA-7 to the Water Wheeling Infrastructure Master Cost-Sharing Agreement with the Water Cooperative of Central Florida relating to the Cypress Lake Wellfield Project. (\$2,651,589.00 not-to-exceed, one-time expense)
- G.6. Approve and ratify the Letters of Agreement for all eight of the participating Managed Care Organizations (\$6,674,186.06 estimated one-time revenue)

H. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)

- H.1. Commissioner Troutman Comments.

I. COMMISSIONER DISTRICT 2 (RICK WILSON)

- I.1. Commissioner Wilson Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

- J.1. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)

- K.1. Commissioner Scott Comments.

L. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

- L.1. Chair Santiago Comments.

M. LAY BOARD APPOINTMENTS

N. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

- N.1. PUBLIC HEARING (LDCT-2025-25 Communication Towers) (Adoption Hearing) to consider the adoption of an ordinance amending the Land Development Code to lower the level of review for Monopole Communication Towers in non-residential districts; to modify Communication Tower conditional use standards; and add standards and a definition for Mobile Communication Towers. (No Fiscal Impact)
- N.2. PUBLIC HEARING (LDCT-2025-26 Car Washes) (Adoption Hearing) to consider the adoption of an ordinance amending the Land Development Code to consolidate the number of car wash uses. (No Fiscal Impact)
- N.3. PUBLIC HEARING (LDCT-2025-27 Drive-Thru Facilities) (Adoption Hearing) to consider the adoption of an ordinance amending the Land Development Code to clarify standards pertaining to drive-thru facilities. (No Fiscal Impact)
- N.4. PUBLIC HEARING (LDCPAS-2025-35 Recker Highway BPC CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 12.91 +/- acres from Residential Suburban (RS) to Business Park Center-X (BPCX) in the Suburban Development Area (SDA). This case is related to LDCD-2025-11 Recker Hwy BPC to BPC-2. (No Fiscal Impact)
- N.5. PUBLIC HEARING (LDCD-2025-11 Recker Hwy BPC-2 Sub-District Change) (Adoption Hearing) to consider the adoption of a Sub-District change on 12.91 +/- acres from Business Park Center-1 (BPC-1) to Business Park Center-2 (BPC-2) in the Suburban Development Area (SDA). This case is related to LDCPAS-2025-35 Recker Highway BPC CPA. (No Fiscal Impact)

O. PUBLIC HEARINGS

- O.1. PUBLIC HEARING (LDCU-2025-29 Mammoth Grove Mine) (De Novo Hearing) to consider an appeal to the Planning Commission's decision to deny the case (6:1) on December 3, 2025. (No Fiscal Impact)
- O.2. PUBLIC HEARING to consider the adoption of an Ordinance of the Polk County Board of County Commissioner entitled the Polk County Right-of-Way Sign Enforcement Ordinance.

P. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

- P.1. Comments.

Q. WORK SESSION ITEMS

R. CONSENT AGENDA ITEMS

R. COMMISSIONER DISTRICT 1

R. COMMISSIONER DISTRICT 2

R. COMMISSIONER DISTRICT 3

R. COMMISSIONER DISTRICT 4

R. COMMISSIONER DISTRICT 5

R. COUNTY COMPTROLLER

R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2237.

R.2. Appoint property custodian for the office of Procurement Division.

R. COUNTY MANAGER

R. ECONOMIC DEVELOPMENT

R. TOURISM/SPORTS MARKETING

R. OFFICE OF PLANNING & DEVELOPMENT

R.3. SET HEARING: (LDCT-2025-28 Flex Space) to amend Chapter 2, Section 221, Principal Uses and Buildings, to add standards for Flex Space Building and Retail Plazas; Chapter 10, Definitions. The suggested hearing dates are for the first reading on April 7, 2026, at 9:15 a.m. and the adoption hearing date on April 21, 2026, at 9:15 a.m.

R.4. SET HEARING: (LDCT-2025-29 Storage Yard) to amend Chapter 2, Section 205, Table 2.1, adding a storage yard land use category; Chapter 3 Conditional Uses, Section 303, Criteria For Conditional Uses, adding conditions for storage yards. The suggested hearing dates are for the first reading on April 7, 2026, at 9:15 a.m. and the adoption hearing date on April 21, 2026, at 9:15 a.m.

R.5. SET HEARING: (LDCT-2025-30 Approval of Plats) to amend Chapter 8, Section 806, Plats, Section 810, Replats and Modifications, Section 903, Review Procedures, and Section 908 Level 5 Review. The suggested hearing dates are for the first reading on April 7, 2026, at 9:15 a.m. and the adoption hearing date on April 21, 2026, at 9:15 a.m.

R.6. Accept Performance Surety in the amount of \$32,450.00 in the form of Performance Bond No. BX0074499 for Inwood Duplexes. (No Fiscal Impact)

- R.7. Accept Performance Surety in the amount of \$119,543.84 in the form of Performance Bond No. 10175687 for KPJP LLC. (No Fiscal Impact)
- R.8. Accept Posner Reserve potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No Fiscal Impact)
- R.9. Accept a one-year warranty and surety in the amount of \$47,689.42 in the form of Maintenance Bond No. S-345278 for Posner Reserve. (No Fiscal Impact)
- R.10. Eloise Loop Road Stormwater Improvement Infrastructure Agreement. (Cost not to exceed \$62,799.08)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.11. Approve Community Development Block Grant (CDBG) subrecipient agreement between Polk County and the City of Bartow. (\$199,411.19 one-time expense).
- R. HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT
- R.12. 2026 Property Insurance Renewal (One Time Cost of \$1,835,312)
- R. COMMUNITY HEALTH CARE
- R.13. Approve the second amendment to the contract with Lakeland Volunteers in Medicine, Inc. for the provision of primary care, specialty care, screening services, dental care and behavioral health services to eligible low-income county residents. (Total amount not to exceed \$1,438,641)
- R. FACILITIES MANAGEMENT

- R.14. Approve the Construction Manager at Risk (CMAR) 2020-052-02, Guaranteed Maximum Price (GMP) Addendum with Miller Construction, LLC to construct an evidence storage facility for the Polk County Sheriff's Office. (\$888,245.70 one-time expense)
- R. FLEET MANAGEMENT
- R.15. Approve cooperative agreement with SPATCO Energy Solutions, LLC to provide fuel tanks and related services.
- R. PARKS & NATURAL RESOURCES
- R. FIRE RESCUE
- R. EMERGENCY MANAGEMENT
- R. REAL ESTATE SERVICES
- R.16. SET HEARING to consider a request to vacate platted and unmaintained right-of-way shown on the map of Cruse and Horney's First Addition to Lake Bonny Park. (Suggested hearing date is April 7, 2026, at 9:00 a.m. or immediately following the regular agenda)
- R.17. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Bauman and Williams parcels (\$8,000 one-time expense)
- R.18. Accept Warranty Deed from the Polk County School Board for additional right-of-way associated with Gilbert Street. (No fiscal impact)
- R.19. Authorize Utility and Access Easements to the Polk Regional Water Cooperative in conjunction with its Southeast Wellfield and Water Production Facility Project, ERUSA and CRUSA AWS Receiving Stations. (No fiscal impact)
- R.20. Approve Interlocal Agreement for Transfer of Roads and Maintenance between City Center Community Development District and Polk County for the transfer of Grandview Parkway and Posner Boulevard and associated drainage facilities. (Up to \$500,000 one-time revenue)
- R. ROADS & DRAINAGE
- R.21. SET HEARING to Consider Adopting a Resolution Allowing for the Installation of an additional Traffic Calming Device (Speed Hump) on Avenue Y Northeast near Winter Haven. (Suggested Hearing Date: Tuesday, April 7, 2026, at 9:15 a.m.) (No fiscal impact)

- R.22. Approve Consultant Services Authorization (CSA) No. 2025-055-01 with WSB LLC. (Consultant) to provide Construction Engineering and Inspection (CEI) services for the CR 540 Cypress Gardens Road at Lake Ned Road Intersection Improvement Project. (\$452,097.20 one-time expense).
- R.23. Approve Consultant Services Authorization (CSA) No. 2025-053-02 with Eisman & Russo, Inc. (Consultant) for the Kathleen Road @ Deeson Road Intersection Improvement Project. (\$303,109 one-time expense)
- R.24. Approve Amendment #1 to Consultant Services Authorization (CSA) No. 22-095-05 with Rummel, Klepper & Kahl, LLP, (Consultant) for engineering services for the Wilder Road Sidewalk project. (\$78,316.00 one-time expense).
- R.25. Approve Modification No. 1 to Consultant Service Agreement (CSA) No. 22-090-03 with Kimley-Horn & Associates, Inc. (Consultant). Modification No. 1 will authorize the Consultant to make requested roadway and drainage changes to the Starling Road Sidewalk project. (\$25,860.00 one-time expense)
- R.26. Adopt Resolution Setting Truck Restrictions on Alturas Loop Road, Alturas Road, Central Avenue, County Road 655 (Alturas Road North), Poinsettia Avenue, and Third Street (near Bartow). (\$2,177.90 one-time expense)
- R.27. Adopt a Resolution Setting Parking Restrictions on Campbell Road North, near Lakeland. (\$766.11 one-time expense)
- R.28. Adopt a Resolution Setting Speed Limits on Harbor Drive, Harbor Drive East, and Harbor Drive West, within the Marina Manor Subdivision, near Lakeland. (\$332.11 one-time expense)
- R.29. Approve License Agreement for the Lake Gibson Control Structure between Polk County, the City of Lakeland and the Southwest Florida Water Management District (SWFWMD). (No Fiscal Impact)
- R.30. Approve License Agreement for the Lake Parker Control Structure between Polk County the Southwest Florida Water Management District (SWFWMD). (No Fiscal Impact)
- R.31. Approve a new Non-Exclusive Commercial Franchise for FY2025-26 by Rick Holborn Excavation INC. (No Fiscal Impact)
- R.32. Approve a new Non-Exclusive Commercial Franchise for FY2025-26 by Affinity Waste Solution LLC. (No Fiscal Impact)
- R. UTILITIES
- R.33. Approve piggyback agreement with Eurofins Drinking Water and Wastewater Southeast, LLC, to provide water and wastewater laboratory analytical services. (\$100,000 estimated annual expense)

- R. SOLID WASTE
- R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY
- R. COURT RELATED
- R. POLK COUNTY PROPERTY APPRAISER
- R. POLK COUNTY SHERIFF
- R. POLK COUNTY SUPERVISOR OF ELECTIONS
- R. POLK COUNTY TAX COLLECTOR
- R. WORKFORCE DEVELOPMENT BOARD
- R. COUNTY ATTORNEY
- R.34. Approve First Amendment to Interlocal Agreement with the School Board of Polk County, Florida, related to the use of Educational Facilities Impact Fees (No fiscal impact).
- R.35. Adopt Resolution appointing Code Enforcement Special Magistrates and Appellate Code Enforcement Special Magistrates as Animal Control and Animal Services Hearing Officers.
- R.36. Adopt Resolution Designating the County Manager as the Authorized Agent to Accept or Execute Grant for Hazard Mitigation Grant Program for 4834-(131), Polk County, Fire Stations and Emergency Medical Stations, Wind Retrofit.

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, March 16, 2026 – 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board (TD LCB) meeting will be held in the County Commission Boardroom.
- Wednesday, March 18, 2026 – 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Wednesday, March 18, 2026 – 2:00 p.m. – Polk Regional Water Cooperative (PRWC) Board of Directors meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, March 19, 2026 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, March 19, 2026 – 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, March 19, 2026 – 9:30 a.m. – Polk Transportation Technical Advisory Committee (TAC) will meet in the FDOT Conference Center, 801 North Broadway Avenue, Bartow.
- Monday, March 23, 2026 – 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in Room 413, Fourth Floor, County Administration Building.
- Wednesday, March 25, 2026 – 8:30 a.m. – Citrus Connection Board meeting will be held at 1212 George Jenkins Boulevard, Lakeland.
- Wednesday, March 25, 2026 – 1:00 p.m. – Conservation Land Acquisition Selection Advisory Committee (CLASAC) will meet in the County Commission Boardroom.
- Wednesday, March 25, 2026 – 2:00 p.m. – Comprehensive Plan Review Advisory Committee will meet in the Learning Center, Second Floor, County Administration Building.
- Thursday, March 26, 2026 – 8:30 a.m. – Board/Staff Retreat will be held at Lake Myrtle Sports Complex, 2701 Lake Myrtle Road, Auburndale.
- Thursday, March 26, 2026 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, March 26, 2026 – 9:00 a.m. – Tourist Development Council's Sports and

Special Events Committee will meet at the AdventHealth Fieldhouse and Conference Center, 210 Cypress Gardens Boulevard, Winter Haven.

- Thursday, March 26, 2026 – 1:30 p.m. – Land Use Hearing Officer (LUHO) Hearings will be held in the County Commission Boardroom.
- Friday, March 27, 2026 – 9:00 a.m. – Citizens' Healthcare Oversight Committee (COC) will be held in the County Commission Boardroom.
- Monday, March 30, 2026 – 11:00 a.m. – Groundbreaking Ceremony: Junior Achievement (JA) Barnett Family Discovery Center, 4905 Saddle Creek Road, Lakeland.
- Wednesday, April 1, 2026 – 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, April 1, 2026 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, April 2, 2026 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Friday, April 3, 2026 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407, Fourth Floor, County Administration Building.
- Monday, April 6, 2026 – 3:00 p.m. – Finance and Audit Committee meeting will be held in the Commissioners' Conference Room, Room 407, Fourth Floor, County Administration Building.