



LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
Government Serving Citizens

COMMISSIONERS
Charlie Kennedy
Rock Meeks
Desiree Mills, Chair
Tim Hodge, Vice Chair
Johnny Hiers

Regular Meeting Agenda
December 02, 2025
9:00 AM

Public Call-In Information

- Zoom Call Number: 1-305-224-1968
- Meeting ID: 961 303 1460 Passcode #: 569657
- The phone lines will open 10 minutes before the meeting
- All lines will be muted; listening capabilities only

CALL TO ORDER

Invocation

Pledge to the Flag

Roll Call of the Commissioners

Approval of Agenda

- The Commissioners will approve and/or modify the official agenda at this time.

RECOGNIZE ELECTED OFFICIALS

PUBLIC COMMENTS:

- Approach podium, speak clearly into the microphone and state your full name and address
- Comments will be limited to a maximum of three (3) minutes per person

BUSINESS OR INFORMATIONAL ITEMS:

LEVY COUNTY COMMUNITY SERVICES - Connie Conley, Director

1. Adopt RESOLUTION NO. 2025-73: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AUTHORIZING THE EXECUTION AND SUBMISSION OF AN APPLICATION FOR A CAPITAL ASSISTANCE GRANT UNDER 49 U.S.C. SECTION 5339 GRANT FROM THE STATE OF FLORIDA, THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING CERTAIN RECITALS; PROVIDING FOR CONFLICTS AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.
2. Adopt RESOLUTION NO. 2025-70: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AUTHORIZING THE EXECUTION AND SUBMISSION OF AN APPLICATION FOR AN OPERATING ASSISTANCE GRANT UNDER 49 U.S.C. SECTION 5311 (FORMULA GRANTS FOR RURAL AREAS); FROM THE STATE OF FLORIDA, THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING CERTAIN RECITALS; PROVIDING FOR CONFLICTS AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

LEVY COUNTY MANAGER – Mary-Ellen Harper, County Manager

3. Approve the job description for the County Attorney and set the salary range.

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- [4.](#) To set a date for commissioners to provide written feedback to the County Manager as to services to be included in the solicitation for a County Attorney or to set a date for a Workshop for all commissioners to work together to reach consensus on solicitation terms.

LEVY COUNTY DEVELOPMENT – Bernard “Bo” Cox, Provisional Building Official

- [5.](#) To Approve Task Assignment 2025-14 with North Florida Professional Services Inc to provide professional planning services for the County on an as-needed basis.

LEVY COUNTY EMERGENCY MANAGEMENT – Leatha Keene, Director

- [6.](#) Approval of the Emergency Management Performance Grant Agreement - G0585.

LEVY COUNTY FINANCE AND ADMINISTRATION – Jason Rivera, Director

- [7.](#) Approve RESOLUTION NUMBER 2025-72 A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2025-2026 IN THE AMOUNT OF \$1,632,325 DUE TO RECEIPT OF ADDITIONAL GRANT REVENUE FROM MULTIPLE SOURCES; PROVIDING CERTAIN FINDINGS; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

LEVY COUNTY GRANTS – Brooke Smith, Grants-Legislative Liaison

- [8.](#) Approval of the Deferred Payment Loan Agreements and Promissory Note in the Amount of \$30,000.00 for the SHIP Housing Strategy of Purchase Assistance for Crystal Lara PA#003P to Cover Closing Costs or Down Payment Costs as Evidenced in the Approved Levy County Local Housing Assistance Plan 2025-2026.
- [9.](#) Approval of the Deferred Payment Loan Agreements and Promissory Note in the Amount of \$30,000.00 for the SHIP Housing Strategy of Purchase Assistance for Sara Toro Padron PA#001P to Cover Closing Costs or Down Payment Costs as Evidenced in the Approved Levy County Local Housing Assistance Plan 2025-2026.
- [10.](#) Approval of the Deferred Payment Loan Agreements and Promissory Note in the Amount of \$30,000.00 for the SHIP Housing Strategy of Purchase Assistance for Rachel Ownby PA#002P to Cover Closing Costs or Down Payment Costs as Evidenced in the Approved Levy County Local Housing Assistance Plan 2025-2026.
- [11.](#) Approval of the Deferred Payment Loan Agreements and Promissory Note in the Amount of \$30,000.00 for the SHIP Housing Strategy of Purchase Assistance for Ashley Wilkerson PA#004P to Cover Closing Costs or Down Payment Costs as Evidenced in the Approved Levy County Local Housing Assistance Plan 2025-2026.

LEVY COUNTY PUBLIC WORKS - Matt Weldon, Director

- [12.](#) PUBLIC HEARING: APPROVE ORDINANCE 2025-13; AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES OF LEVY COUNTY, FLORIDA RELATING TO FEES, RATES AND CHARGES; BY ADDING REVISED COUNTY WATER UTILITY FEES, RATES AND CHARGES TO APPENDIX B TITLED “SCHEDULE OF FEES, RATES AND CHARGES”; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN THE CODE AND PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE.

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LEVY COUNTY ROAD DEPARTMENT – Don Clifton, Director

- [13.](#) To declare 14 items of tangible property on “Surplus Property List - December 2, 2025” as surplus and to direct staff to dispose of this equipment at public auction.

LEVY COUNTY SOLID WASTE DEPARTMENT – Travis Newsome, Assistant Director

- [14.](#) Approve the purchase of a Caterpillar DPN25N5-D Pneumatic Tire Lift Truck for \$57,597.00 from Ring Power off Florida Sheriff’s Association Bid #FSA23-EQU21.0.
- [15.](#) Approve the purchase of a 2026 Ford Transit 12-passenger Van for \$54,894.04 off of Bradford County Sheriff’s Contract 22-27-1.0.

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COMMISSIONERS’ REPORTS

Commissioner C. Kennedy

Commissioner R. Meeks

Commissioner D. Mills

Commissioner T. Hodge

Commissioner J. Hiers

Approval of Expenditures

Adjourn

Should any agency or person decide to appeal any decision made by the Board with respect to any matter considered at this meeting, such agency or person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, person needing a special accommodation or an interpreter to participate in the proceeding should contact the County Clerk’s Office at (352) 486-5266, or the Office of the Board of County Commissioners at (352) 486-5217, at least two (2) days prior to the date of the meeting. Hearing-impaired persons can access the foregoing telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD).