

AGENDA
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, SEPTEMBER 22, 2025 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. GFWC International Day of Service to End Domestic and Sexual Violence

3. PRESENTATIONS:

A. None

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Please note that issues raised during this time will not be discussed in detail during the current meeting. They will either be referred to the appropriate staff or scheduled for consideration at a future City Commission Meeting. Each speaker is allocated three minutes to provide their comments. Kindly adhere to this time limit to ensure equal opportunity for all participants and to support the efficient conduct of the meeting. Thank you!

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

A. CITY COMMISSION MEETING MINUTES:

- 1. Regular meeting held September 8, 2025**
- 2. Meeting on Tentative Millage Rate and FY 26 Budget Approval held September 11, 2025**

B. PURCHASING ITEMS:

1. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Fire Department to purchase of one (1) Physio-Control LifePak 35 Cardiac Monitor/Defibrillator; and providing an effective date.
2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Construction Services Agreement with Bulldog Sitework, LLC for the construction of the South Street Stormwater Improvement Project; and provide an effective date.
3. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Construction Services Agreement with Bulldog Sitework, LLC for the construction of the Lake Robinhood Stormwater Improvement Project; and provide an effective date.

C. RESOLUTIONS:

1. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from the School Board of Lake County, for the purpose of granting the City an easement over the property described therein; and providing an effective date.
2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Electric Service Agreement between the City of Leesburg and Bravo Investments of Florida, LLC., regarding electric service to a development known as the Marshall Drive Project; and providing an effective date.

6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

During Public Hearings and Non-Routine Items, the Commission requests that those in attendance respect the process and maintain order. As such, in accordance with Robert's Rules of Order, please refrain from speaking out, cheering, or applauding during these proceedings. Your cooperation helps ensure a fair and respectful hearing.

A. Public Hearing on the proposed millage and proposed budget for Fiscal Year 2025-26

1. Announce the name of the taxing authority, the rolled-back rate, and the millage rate to be levied.
2. Discuss the proposed aggregate millage rate

3. **Request comments from the public regarding adoption of the final millage rate**
4. **Resolution of the City Commission of the City of Leesburg, Florida finally adopting 3.4752 mills as the Fiscal Year 2025-26 millage rate for the City of Leesburg, Florida, representing the current year proposed aggregate millage rate of 3.4752 which is 4.89% more than the current year rolled back rate; and providing an effective date.**
5. **Request comments from the public regarding adoption of the final 2025-26 Budget**
6. **Resolution finally adopting the Fiscal Year 2025-26 Budget**
7. **Announce the adopted millage rate**

B. SECOND READING OF ORDINANCES:

1. **None**

C. FIRST READING OF ORDINANCES:

1. **An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 0.40 +/- acres from City R-2 (Medium Density Residential) to C-3 (Highway Commercial) to correct a 'spot zoning', for a property generally located east of Cloud Street and south of E Main Street, lying in Section 26, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (937 E Main Mellone RZ)**
2. **An Ordinance of the City of Leesburg, Florida consenting to the inclusion of the City of Leesburg, Florida, within the Countywide Municipal Service Taxing Unit for the provision of Ambulance and Emergency Medical Services, as adopted by the Board of County Commissioners of Lake County, Florida; providing for the city to be included within said M.S.T.U. for a specific term of years; providing for conflicts; and providing an effective date.**
3. **An Ordinance of the City of Leesburg, Florida, amending Section 7-170 of the City of Leesburg Code of Ordinances, amending the existing Facade, Sign and Landscape Grant Program, expressing purpose, eligible locations; creating an application process and criteria; setting forth requirements and conditions; implementing procedures; repealing conflicting ordinances; providing a savings clause; and providing for an effective**

date.

4. **An Ordinance of the City of Leesburg, Florida regulating City of Leesburg Water and Wastewater Capacity Impact Fees; providing for legislative findings and intent; adopting a Water and Wastewater System Impact Fee Study dated September 4, 2025, as amended; Amending Chapter 22 - 'Utilities' of the Code of Ordinances relating to Water and Wastewater Utility Impact Fees; providing for codification and scrivener's errors; providing for conflicts; providing for a savings clause; providing for severability; and providing an effective date.**

D. NON-ROUTINE ITEMS:

1. **Resolution of the City Commission of the City of Leesburg, Florida, appointing three members to the Leesburg Planning Commission; and providing an effective date.**
2. **Resolution of the City Commission of the City of Leesburg, Florida, appointing three members to the Leesburg Historic Preservation Board; and providing an effective date.**

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

A. Financial Reports as of July 2025

8. CITY ATTORNEY ITEMS:

9. CITY MANAGER ITEMS:

10. ROLL CALL:

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

