

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**September 23, 2025**

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**COUNTY COMMISSIONERS**

**Anthony Sabatini, District #1**

**Sean Parks, District #2**

**Kirby Smith, District #3**

**Leslie Campione, District #4**

**Timothy Morris, District #5**

**Jennifer Barker, County Manager**

**Gary J. Cooney, Clerk to the Board**

**Melanie Marsh, County Attorney**

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**DISCLAIMER**

***Meetings are held in person with limited occupancy for social distancing.  
Members of the public are invited to attend in person or join the meeting  
virtually via Zoom with a computer or smart device. Attendees may also call  
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information  
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

**This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.**

**In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.**

**The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.**

## ITEMIZED AGENDA

September 23, 2025

9:00 A.M. Invocation

Pledge of Allegiance

**I. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

**II. SPECIAL RECOGNITION OF THE PRIDE IN AMERICA POSTER CONTEST WINNERS**

**III. SPECIAL RECOGNITION OF EMERGENCY DISPATCH BY LAKE COUNTY FIRE CHIEFS ASSOCIATION**

**IV. ARPA UPDATE**

**V. MINUTES APPROVAL**

Tab 1 Recommend approval of the following minutes:  
August 5, 2025 (Regular Meeting)  
August 12, 2025 (Regular Meeting)

**CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

**VI. PRESENTATION OF PROCLAMATIONS**

Tab 2 Recommend approval and presentation of a proclamation declaring October 5-11, 2025, as National 4-H Week in Lake County, Florida.

## **VII. CLERK OF COURT'S CONSENT AGENDA**

### **Tab 3**

Recommend approval of the Clerk's Consent Agenda (Items 1-11):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Proof of publication of unclaimed moneys and payment to the Board for those non-court related moneys advertised less claims and publication costs.
3. Notice is hereby provided of having received the Fiscal Year 2026 budget and meeting schedule resolutions for the Avalon Groves Community Development District.
4. Notice is hereby provided of having received the Dewey Robbins Community Development District Fiscal Year 2026 meeting schedule, in accordance with Section 189.015(1), Florida Statutes.
5. Notice is hereby provided of having received the Hicks Ditch Community Development District Fiscal Year 2026 meeting schedule, in accordance with Section 189.015(1), Florida Statutes.
6. Notice is hereby provided of having received the Lake Emma Community Development District Fiscal Year 2026 meeting schedule, in accordance with Section 189.015(1), Florida Statutes.
7. Notice is hereby provided of having received the Lake Harris Community Development District Fiscal Year 2026 meeting schedule, in accordance with Section 189.015(1), Florida Statutes.
8. Notice is hereby provided of having received the County Road 33 Community Development District Fiscal Year 2026 meeting schedule, in accordance with Section 189.015(1), Florida Statutes.
9. Notice is hereby provided of having received the Arlington Ridge Community Development District Fiscal Year 2025/2026 meeting schedule, in accordance with Section 189.015(1), Florida Statutes.
10. Notice is hereby provided of having received Annexation Ordinance 2025-15 from the City of Mount Dora as required by Chapter 171.044(3) Florida Statutes with the accompanying map.
11. Notice is hereby provided of having received Annexation Ordinance 2025-12 from the City of Mount Dora as required by Chapter 171.044(3) Florida Statutes with the accompanying map.

## **VIII. CONSENT AGENDA (Tabs 4-20):**

### **A. PROCLAMATIONS**

Tab 4 Recommend adoption of a proclamation designating October 5-11, 2025, as Fire Prevention Week in Lake County. There is no fiscal impact.

### **B. ADMINISTRATIVE SERVICES**

#### **Management and Budget**

Tab 5 Recommend approval of a resolution adopting the fee schedules for Fiscal Year 2026. The fiscal impact (revenue) cannot be determined at this time.

### **C. HUMAN RESOURCES AND RISK MANAGEMENT**

Tab 6 Recommend approval:

1. Of the County's annual loss control insurance policy with the AIG Insurance Company; and
2. To authorize the Office of Procurement Services to execute the supporting documentation.

The estimated fiscal impact is \$51,692 (expenditure) and is included in the Fiscal Year 2026 Budget.

### **D. DEVELOPMENT SERVICES**

#### **Economic Development**

Tab 7 Recommend approval:

1. Of the Second Amendment to the Economic Development Partnership Agreement (Second Amendment) between Lake County (County) and Lake Economic Area Development Partnership (LEAD); and
2. To authorize the County Manager to execute any non-material changes to the Action Plan in Exhibit A that may be requested by the LEAD Board of Directors, which would result in an Addendum to the Second Amendment. Changes that would significantly modify the scope or structure of the Agreement will be returned to the Board of County Commissioners.

The fiscal impact is \$500,000 (expenditure) and is included in the Fiscal Year 2026 Budget.

**E. PUBLIC SAFETY**

**Fire Rescue**

Tab 8 Recommend approval of a Third Amendment to the Lease Agreement between Lake County and Phyllis B. Cross for the Eustis area Medic-23 (previously EMS Station 141) located at 702 South Grove Street in Eustis.

The fiscal impact is \$18,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2026 Budget. Commission District 4.

Tab 9 Recommend approval of a Perpetual Utility Easement to Sumter Electrical Cooperative, Inc. (SECO), needed for electrical services at Fire Station 71, located at 33661 County Road 473, in Leesburg (a/k/a 1811449). There is no fiscal impact. Commission District 5.

Tab 10 Recommend approval of a Perpetual Utility Easement to Sumter Electrical Cooperative, Inc. (SECO), needed for electrical services at Fire Station 109, located at 11630 Lakeshore Drive, in Clermont (a/k/a 2603968). There is no fiscal impact. Commission District 1.

**F. COMMUNITY SERVICES**

**Office of Housing and Community Services**

Tab 11 Recommend approval of an Agreement with LifeStream Behavioral Center, Inc., for Annual Grant Funding for Substance Abuse and Mental Health Services for Fiscal Year 2026.

The fiscal impact is \$1,362,053 (expenditure) and is within, and will not exceed, the Fiscal Year 2026 Budget.

**Library Services**

Tab 12 Recommend approval to submit the Fiscal Year 2026 State Aid to Libraries Grant Application; Certification of Funds; Certification of Hours, Free Library Services, and Access to Materials; and Grant Agreement; and to authorize the Chairman to sign any necessary grant certifications or documents.

The estimated fiscal impact is \$145,747 (revenue).

**G. INFRASTRUCTURE AND TRANSPORTATION SERVICES**

**Public Works**

Tab 13 Recommend approval to proceed to closing on a Right-of-Way Dedication for James Landing (DR-22013), which is in the City of Leesburg, and authorization for the Chairman to execute any required closing documents.

The estimated fiscal impact is \$800 (expenditure) and is included in the Fiscal Year 2026 Budget. Commission District 5.

Tab 14 Recommend approval:  
1. Of a Roadway Improvement Agreement with Adventist Health System/Sunbelt Inc. regarding the traffic signal at the intersection of North Hancock Road and Imperial Road; and  
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$300,000 (expenditure) and is included in the Fiscal Year 2026 Budget. Commission District 2.

Tab 15 Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.

The fiscal impact is \$669 (expenditure) and is included in the Fiscal Year 2026 Budget.

Tab 16 Recommend approval of an agreement with Davidson Harvest LLC, Davidson Keg, LLC, and Davidson Cruiser, LLC to provide a future full driveway access on CR 455. There is no fiscal impact. Commission District 1.

Tab 17 Recommend approval of the Second Amendment to Maintenance Agreement with Avalon Groves Community Development District, adding new improvements to the existing maintenance area.

The Second Amendment requires the CDD to maintain the landscaping and lighting associated with the extension of Sawgrass Bay Boulevard and the roundabout at the intersection of Sawgrass Bay Boulevard and Flemming Road. There is no fiscal impact. Commission District 1.

Tab 18 Recommend approval to accept the Florida Department of Transportation's three-year Service Development Public Transportation Grant Agreement.

The total fiscal impact is \$572,378 - \$286,189 (revenue/expenditure - grant funded) and \$286,189 (expenditure - county match) and will be allocated over three years from Fiscal Years 2026–2028. The fiscal impact for Fiscal Year 2026 is \$183,684 - \$91,842 (revenue/expenditure - grant funded) and \$91,842 (expenditure - county match) and is included in the Fiscal Year 2026 Budget.

## H. **PARKS AND WATER RESOURCES**

### **Parks and Trails**

Tab 19 Recommend approval of the Memorandum of Agreement (MOA) with the Florida Department of Transportation for the installation of bicycle/pedestrian trail counters on Lake County-maintained trails and authorizing the County Manager to approve additional locations for installation of trail counters under the MOA. There is no fiscal impact.

Tab 20 Recommend approval of an Interlocal Agreement with the City of Clermont related to funding for pickleball courts at the Clermont Arts and Recreation Center.

The estimated fiscal impact is \$100,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2026 Infrastructure Sales Tax Project Plan. Commission District 2.

## IX. **PUBLIC HEARINGS**

Tab 21 Recommend adoption of a resolution to vacate two drainage ditch Right of Way easements. The closest municipality is Clermont. The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 1.

Tab 22 Recommend adoption and execution of an Ordinance amending Section 14.11.00, Lake County Code, Appendix E, Land Development Regulations, entitled *Minor Lot Splits and Family Density Exceptions*. There is no fiscal impact.

Tab 23 Recommend adoption and execution of an Ordinance providing for the levy of a Five-Cent Local Option Fuel Tax in Lake County to be effective January 1, 2026. A majority plus one vote is required for adoption. The fiscal impact is undeterminable at this time.

**X. REGULAR AGENDA**

**A. COMMISSIONERS**

**Commissioner Sabatini - District #1**

Tab 24      Discussion and direction on the installation of a permanent memorial on Wellness Way from US 27 to the Orange County line in memory of Charles James Kirk pursuant to Lake County Policy LCC-69. There is no fiscal impact.

**B. COMMUNITY SERVICES**

**Office of Housing and Community Services**

Tab 25      Discussion and direction on funding for the Okahumpka Community Center.

**C. INFRASTRUCTURE AND TRANSPORTATION SERVICES**

**Public Works**

Tab 26      Presentation on current flood insurance coverage in Lake County, to highlight coverage gaps, and discussion and direction on strategies to expand NFIP participation.

**XI. REPORTS**

**A. COUNTY ATTORNEY**

**B. COUNTY MANAGER**

## **XII. COMMISSIONER REPORTS**

- A. Commissioner Sabatini - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Smith - District #3**
- D. Commissioner Morris - District #5**
- E. Commissioner Campione - Chairman and District #4**

## **XIII. 5:05 P.M. OR AS SOON THEREAFTER – BUDGET PUBLIC HEARING**

Tab 27

Recommend approval:

1. Of the final millage rates for the Lake County General Countywide Levy, the Lake County Voter Approved Debt Levy, the Lake County Municipal Services Taxing Unit (MSTU) for Ambulance and Emergency Services Levy, the Lake County MSTU for Stormwater, Parks and Roads Levy, the Lake County Fire Rescue MSTU Levy, the Lake County Water Authority Levy, and the Lake County Wellness Way MSTU Levy; and
2. The Fiscal Year 2026 Final Budget; and
3. Final budget resolutions.

**The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.**

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**Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.**

**Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.**

