

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

September 9, 2025

COUNTY COMMISSIONERS

Anthony Sabatini, District #1

Sean Parks, District #2

Kirby Smith, District #3

Leslie Campione, District #4

Timothy Morris, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

September 9, 2025

9:00 A.M. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:
June 30, 2025 (Special Meeting)
July 1, 2025 (Regular Meeting)
July 22, 2025 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

III. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval and presentation of the Orlando Cat Café Proclamation, per Commissioner Parks.

Tab 3 Recommend approval and presentation of the Michael's Foundation proclamation, per Commissioner Parks.

Tab 4 Recommend approval and presentation of the First National Bank of Mount Dora 100-year Anniversary proclamation, per Commissioner Campione.

Tab 5 Recommend approval and presentation of a proclamation declaring the month of September 2025 as Hunger Action Month, per Commissioner Campione.

IV. **CLERK OF COURT'S CONSENT AGENDA**

- Tab 6 Recommend approval of the Clerk's Consent Agenda:
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

V. **CONSENT AGENDA (Tabs 7-17):**

A. **ADMINISTRATIVE SERVICES**

Communications

- Tab 7 Recommend approval:
1. Of Contract 25-425 for the lease of a high speed/high capacity multi-functional device (MFD) for a term of 60 months; and
 2. To authorize the Office of Procurement Services to execute all documentation.

The estimated annual fiscal impact is \$40,465 (expenditure) and is within, and will not exceed, any available funding in any Fiscal Year budget.

B. **HUMAN RESOURCES AND RISK MANAGEMENT**

- Tab 8 Recommend approval of the pay ranges for Fiscal Year 2026. The pay ranges begin at a minimum of \$16.00 per hour.

- Tab 9 Recommend approval:
1. Of the County's annual loss control insurance policies with Princeton and other insurance companies; and
 2. Of Brown & Brown's annual fee for professional services; and
 3. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$3,279,227 (expenditure) and will be included in the Fiscal Year 2026 Budget.

C. **DEVELOPMENT SERVICES**

Planning and Zoning

- Tab 10 Recommend approval to advertise an Ordinance amending Section 14.11.00, Lake County Code, Appendix E, Land Development Regulations, entitled *Minor Lot Splits and Family Density Exceptions*.

There is no fiscal impact.

Building Services

Tab 11

Recommend approval:

1. Of Contract 25-538 with Campione & Hackney, P.A. (Tavares, FL) for legal representation for the Board of Building Examiners; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact cannot be determined at this time, as services are utilized on a case-by-case basis and are not known in advance. Annual expenditures will not exceed available funding within any given Fiscal Year's budget.

D. COMMUNITY SERVICES

Library Services

Tab 12

Recommend approval to extend the interlocal agreements for a fourth, additional 12-month period between Lake County and the municipal governing bodies of the Lake County Library System, which is administered by Lake County.

The fiscal impact is \$1,207,294 (expenditure) and will be included in the Fiscal Year 2026 Budget.

E. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 13

Recommend approval of a Roadway Improvement Agreement with Trinity Land Company, LLC, to construct intersection improvements at CR 470/CR 48/CR 33 intersection.

The estimated fiscal impact is \$2,006,489.93 (Central Transportation Benefit District Impact Fee Credit) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission Districts 3 and 5.

Tab 14

Recommend approval:

1. Of Contract 25-737 with Superior Asphalt, Inc. (Bradenton, FL) to provide road resurfacing in Astor, FL using Community Development Block Grant (CDBG) funds; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$128,739.50 (expenditure – 100 percent grant-funded) and is within, and will not exceed, the Fiscal Year Budget.

F. PARKS AND WATER RESOURCES

Parks and Trails

Tab 15 Recommend approval of the seventh amendment to the Interlocal Agreement with the City of Fruitland Park to provide funding for a new PA system and reconstruction of the softball and t-ball fields, to include new clay, irrigation, and artificial turf for the softball infield within the Northwest Lake Community Park.

The fiscal impact is \$100,000 (expenditure) and is included in the Fiscal Year 2026 Budget. Commission District 5.

Tab 16 Recommend approval of the Fiscal Year 2026 Annual Certified Budget for Arthropod Control for the Lake County Mosquito Control Program, pursuant to Section 388.201, Florida Statutes, and Rule 5E-13.022, Florida Administrative Code.

The fiscal impact is \$69,587.50 (revenue/expenditure - 100 percent grant funded).

VI. PRESENTATIONS

Tab 17 Presentation of the Economic Development Strategic Plan by Lake Economic Area Development (LEAD) - Annual update by Brad Weber, LEAD Board Chairman, and Heather Shubirg, Chief Growth Officer for LEAD.

The continued Economic Development Partnership Agreement between Lake County and LEAD has a fiscal impact of \$500,000 (expenditure) and is included in the Fiscal Year 2026 Budget.

VII. PUBLIC HEARINGS

Tab 18 Recommend approval:
1. To adopt a resolution for Solid Waste Assessment for the fiscal year beginning October 1, 2025; and
2. Of the rates of assessment and the assessment roll.
The estimated fiscal impact is \$30,556,114 (revenue).

Tab 19 Recommend approval:
1. To adopt a resolution for Fire Assessments for the fiscal year beginning October 1, 2025; and
2. Of the rates of assessment and the assessment roll.

The estimated fiscal impact is \$52,147,000 (revenue).

- Tab 20 Recommend approval:
1. To adopt a resolution for Municipal Service Benefit Unit (MSBU) for Internal Subdivision Roads for the fiscal year beginning October 1, 2025; and
 2. Of the rate of assessment and the assessment roll.

The estimated fiscal impact is \$50,702.78 (Revenue).

- Tab 21 Recommend approval:
1. To adopt a resolution for Municipal Service Benefit Unit (MSBU) for Distributed Wastewater Treatment Systems for the Fiscal Year beginning October 1, 2025; and
 2. Of the rates of assessment and the assessment roll.

The estimated fiscal impact is \$39,428.40 (revenue).

- Tab 22 Recommend adoption and execution of an Ordinance amending Chapter 7, Lake County Code, entitled *Economic Development and Business Incentives*. fiscal impact is undetermined at this time.

- Tab 23 Recommend approval of the Fiscal Year 2026-2030 Transportation Improvement Program. The Program is funded through the General, MSTU - Roads, Road Impact Fees, Federal/State Grants, Sales Tax Capital Projects - Public Works/Roads, and County Transportation Trust Funds.

The estimated fiscal impact for 2026 is \$83,692,000 (expenditure) and is included in the Fiscal Year 2026 Budget.

VIII. REGULAR AGENDA

A. COMMISSIONERS

Commissioner Parks - District #2

- Tab 24 Discussion and direction on funding for the Historical Museum.

IX. OTHER BUSINESS

- Tab 25 Recommend approval to appoint Alexis Swirski to fill the District 5 vacant unexpired term ending 2/28/2027 for the Library Advisory Board.

Commissioner Morris is the liaison to the Library Advisory Board.

X. REPORTS

A. COUNTY ATTORNEY

B. COUNTY MANAGER

XI. COMMISSIONER REPORTS

- A. Commissioner Sabatini - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Smith - District #3**
- D. Commissioner Morris - District #5**
- E. Commissioner Campione - Chairman and District #4**

XII. 5:05 P.M. OR AS SOON THEREAFTER – BUDGET PUBLIC HEARING

Tab 26

Recommend approval:

1. To adopt the Fiscal Year 2026 tentative millage rates for the Lake County General Countywide Levy, the Lake County Voter Approved Debt Levy, the Lake County Municipal Services Taxing Unit (MSTU) for Ambulance and Emergency Services Levy, the Lake County MSTU for Stormwater, Parks and Roads Levy, the Lake County MSTU for Fire Rescue, the Lake County MSTU for Wellness Way, and the Lake County Water Authority Levy; and
2. To adopt the Lake County Fiscal Year 2026 Tentative Budget; and
3. To announce that the final public hearing to adopt the Fiscal Year 2026 Budget and millage rates will be held on Tuesday, September 23, 2025, at 5:05 p.m. in the County Commission Chambers at the Lake County Administration Building, 315 West Main Street, Tavares, Florida.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.