



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda

### City Commission Regular Meeting

#### **CITY COMMISSIONERS**

*Phil Stokes, Mayor*

*Pete Emrich, Vice Mayor*

*Barbara Langdon, Commissioner*

*David Duval, Commissioner*

*Demetrius Petrow, Commissioner*

#### **APPOINTED OFFICIALS**

*Jerome Fletcher, City Manager*

*Michael Golen, Interim City Attorney*

*Heather Faust, City Clerk*

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Tuesday, September 9, 2025

10:00 AM

City Commission Chambers

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**This meeting will utilize Communications Media Technology for hybrid purposes.**

**PUBLIC COMMENT:** Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04.

Public comment may be submitted in the following ways:

**In Person Attendance:** Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. Public comment is limited to three minutes per person.

**Online:** Submit a written eComment using the eComment link at [cityofnorthport.legistar.com/Calendar](http://cityofnorthport.legistar.com/Calendar). The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters.

**Voice Mail Message:** Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds.

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

#### **1. APPROVAL OF AGENDA**

#### **2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

#### **3. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A.     [25-2252](#)     Approve the Thirteenth Amendment to Construction Manager at Risk Contract No. 2023-17.001 for Construction Services Contract Phase II with Wharton-Smith, Inc., in the Amount of \$84,342.00, for Demolition Services at the Art Center Building.
- Attachments:**     [Amendment No. Thirteen](#)  
                              [Contract](#)  
                              [Florida Division of Corporations Document](#)
- B.     [25-2259](#)     Approve Contract No. 2025-10, Road Rehabilitation Project (Cranberry Boulevard) with Ajax Paving Industries of Florida, LLC in the Amount of \$2,161,454.32, Plus Contingency in the Amount of \$237,759.98 for a Total Amount of \$2,399,214.30.
- Attachments:**     [Contract No. 2025-10](#)  
                              [RFB 2025-10 Award Recommendation](#)  
                              [RFB 2025-10 Comparison Bid Tabulation](#)  
                              [RFB 2025-10 Bid Submittal](#)  
                              [RFB 2025-10 Addenda and Solicitation](#)  
                              [Florida Division of Corporations Document](#)
- C.     [25-2407](#)     Approve the Central Florida Internet Crimes Against Children Task Force Memorandum of Understanding Between the City of North Port, Florida, and the Osceola County Sheriff's Office.
- Attachments:**     [Memorandum of Understanding ICAC](#)
- D.     [25-2480](#)     Approve the Application to the U.S. Department of Justice Office of Community Oriented Policing Services Fiscal Year 2025 Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects in the Amount of \$68,000, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.
- Attachments:**     [Grant Application](#)
- E.     [25-2481](#)     Approve the Award of Funds From the Special Event Assistance Program to the North Port Area Chamber of Commerce in Support of the Business-to-Business Expo to be Held on August 12, 2025, in an Amount up to, and Not to Exceed, \$500 to Cover the Costs of City Fees and Services.

**Attachments:**     [Application for Assistance](#)  
[Fee Overview](#)  
[Community Assistance Account Overview FY2025](#)  
[Resolution 2018-R-17](#)  
[Resolution 2025-R-05](#)

- F.     [25-2510](#)     Approve the CivicPlus Master Services Agreement for the Purchase of a MuniPro Subscription in the amount of \$500.00.

**Attachments:**     [CivicPlus Master Services Agreement](#)  
[Florida Division of Corporations](#)

- G.     [25-2512](#)     Accept the Cash Receipts Summary Report for June 2025.

**Attachments:**     [Cash Receipts Summary - June 2025](#)

- H.     [25-2544](#)     Approve the Award of Funds From the Special Event Assistance Program to North Port Youth Soccer in Support of the Fusion Fest to be Held on November 22, 2025, in an Amount up to, and Not to Exceed, \$1,000 to Cover the Costs of City Fees and Services.

**Attachments:**     [Application for Assistance](#)  
[Fee Overview](#)  
[Community Assistance Account Overview FY2026](#)  
[Resolution 2018-R-17](#)  
[Resolution 2025-R-05](#)

- I.     [25-2555](#)     Approve Award of RFB No. 2025-37 EMS Supplies, Equipment, and Pharmaceuticals to Bound Tree Medical, LLC, Henry Schein, Inc., Agni Enterprises (dba) Head to Heels Safety Supplies, and Life-Assist, Inc., Effective October 1, 2025, at Established Unit Prices on an As-Needed Basis.

**Attachments:**     [RFB 2025-37 Notice of intent to Award](#)  
[RFB 2025-37 Award Recommendation Memo](#)  
[RFB 2025-37 Official Bid Tabulation](#)  
[RFB 2025-37 Price Comparison](#)  
[Bound Tree Medical, LLC Submittal](#)  
[Agni Enterprises LLC Submittal](#)  
[Henry Schein Submittal](#)  
[Life Assist Submittal](#)  
[Florida Division of Corporations Records - All Vendors](#)

- J.     [25-2560](#)     Approve the Memorandum of Understanding By and Between the Sarasota County Sheriff's Office and the City of North Port, Florida, on Behalf of the North Port Police Department Regarding Carrying Firearms and Weapons in Court Facilities.

**Attachments:**      [MOU - Carrying Firearms and Weapons in Court Facilities - 2025](#)  
[MOU - Carrying Firearms and Weapons in Court Facilities - 2023](#)

- K.      [25-2562](#)      Approve the July 22, 2025 Commission Regular, July 23, 2025 Commission Workshop, July 23, 2025 Commission Special, and July 30, 2025 Commission Special Meeting Minutes.

**Attachments:**      [07-22-25 Commission Regular](#)  
[07-23-25 Commission Workshop](#)  
[07-23-25 Commission Special](#)  
[07-30-25 Commission Special](#)

- L.      [RES. NO. 2025-R-60](#)      A Resolution of the City Commission of the City of North Port, Florida; Approving a Replat Consisting of ± 12.0088 acres for Wellen Park Village E Tract 5 Replat - 1st Amendment Located to the South of Mezzo Drive and to the West of Merlot Avenue; Providing for Findings; Providing for Recording; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution No. 2025-R-60 with Exhibit A](#)  
[Letter of Approval from the contracted City Surveyor](#)

- M.      [25-2567](#)      Approve the Application to the Florida Department of Emergency Management (FDEM) Hazard Mitigation Grant Program (HMGP) for Fire Station 83 Hardening in the Estimated Amount of \$1.1 Million and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City of North Port.

**Attachments:**      [HMGP Fire Station 83 Hardening Application and Attachments](#)

- N.      [25-2570](#)      Approve the Application to the Florida Department of Emergency Management (FDEM) Hazard Mitigation Grant Program (HMGP) for Fire Station 84 Hardening in the Estimated Amount of \$1.5 Million and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City of North Port.

**Attachments:**      [HMGP Fire Station 84 Hardening Application and Attachments](#)

- O.      [25-2571](#)      Approve the Travel-IQ Florida 511 Data Quality Plan Outline for Municipal Data Entry Into Florida 511 System.

**Attachments:**      [Data Quality Plan Outline.pdf](#)

- P.      [25-2572](#)      Approve the Application to the Florida Department of Emergency Management (FDEM) Hazard Mitigation Grant Program (HMGP) for Fixed Weir 120 Replacement in the Estimated Amount of \$2.9 Million and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City of North Port.

**Attachments:**      [HMGP Fixed Weir 120 Replacement Application and Attachments](#)

- Q.      [25-2577](#)      Approve the Statement of Work With Encoretech for Four (4) Hours of ndMAX Professional Services Training at no Cost to the City of North Port.

**Attachments:**      [Encoretech Statement of Work](#)  
[Encoretech Florida Division of Corporations](#)

- R.      [25-2579](#)      Approve the Application to the Florida Department of Emergency Management (FDEM) Hazard Mitigation Grant Program (HMGP) for Multiple City Lift Stations Permanent Bypass Pumps in the Estimated Amount of \$2.25 Million and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City of North Port.

**Attachments:**      [Grant Application](#)

- S.      [25-2587](#)      Approve the Application to the Federal Fiscal Year 2024 Edward Byrne Memorial Justice Assistance Grant Program JAG-Direct (JAGD) Solicitation in the Amount of \$7,646, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

**Attachments:**      [Grant Application](#)

- T.      [RES. NO. 2025-R-63](#)      A Resolution of the City Commission of the City of North Port, Florida; Approving a Replat of a Portion Of Tract "A-1", Palmera at Wellen Park, Phases IA, IB, IC & ID Consisting of ± 11.4591 Acres, Located to the North of Foxtail Loop, to the East of Foxtail Loop and to the West of Foxtail Loop; Establishing a Parcel for an Amenity Center and to Dedicate Required Easements; Providing for Findings; Providing for Recording; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution No. 2025-R-63 with Exhibit A](#)  
[Letter of Approval from the contracted City Surveyor](#)

- U.      [25-2621](#)      Accept the Cash Receipts Summary Report for July 2025.

**Attachments:**      [Cash Receipts Summary - July 2025](#)

- V.      [25-2626](#)      Approve the Appointment of Timothy M. Robinson as a Regular Member to Serve on the Municipal Firefighters Pension Trust Fund Board of Trustees From September 9, 2025, Through September 9, 2027.

**Attachments:**      [Application](#)  
[Resume](#)

- W.     [RES. NO. 2025-R-65](#)     A Resolution of the City Commission of the City Of North Port, Florida; Approving a Final Plat for the Central Parc Phase 3 Subdivision, a 188-Lot Residential Subdivision on Approximately 55.85 Acres Located to the West of Sumter Boulevard, to the North of Greenwood Avenue and to the East Of Sabal Trace Drive; Providing for Findings; Providing for Recording; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments:     [Resolution No 2025-R-65 with Exhibit A](#)  
                          [Letter of Approval from the contracted City Surveyor](#)

#### **4. PUBLIC HEARINGS:**

##### **RESOLUTION:**

- A.     [RES. NO. 2025-R-67](#)     A Resolution of the City Commission of the City of North Port, Florida, Vacating the Drainage and Utility Easement for Lots 32 and 33, Block 329, of 5th Addition to Port Charlotte Subdivision; Providing for Findings; Providing for Recording; Providing for Conflicts; Providing for Severability; and Providing an Effective Date. (QUASI-JUDICIAL)

Attachments:     [Staff Report Final with Exhibits](#)  
                          [Resolution No. 2025-R-67 with Exhibits](#)  
                          [Staff Presentation](#)

- B.     [RES. NO. 2025-R-61](#)     A Resolution of the City Commission of the City of North Port, Florida, Revising the List of Proposed Infrastructure Projects Funded Through Sarasota County's Collection of the One Percent Infrastructure Sales Surtax Proceeds for Years 2025 Through 2039; Providing for Findings; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments:     [Resolution No. 2025-R-61](#)  
                          [Resolution No. 2022-R-12](#)

- C.     [RES. NO. 2025-R-64](#)     A Resolution of the City Commission of the City of North Port, Florida, Designating the City's Administrative Authority and Administrative Official for the Administrative Approval of Plats and Replats Pursuant to Florida Statutes Section 177.071; Providing for Incorporation of Recitals, Providing for Conflicts, Providing for Severability; and Providing an Effective Date.

Attachments:     [Resolution No. 2025-R-64](#)  
                          [Chapter 2025-164 Laws of Florida](#)

##### **ORDINANCE - First Reading:**

- D.     [ORD. NO. 2025-20](#)     An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Section 2-510 Regarding Subpoena Procedures Related to Code Enforcement Hearings; Providing for

Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:** [Ordinance - First Reading](#)  
[Business Impact Estimate](#)

- E. [ORD. NO. 2025-19](#) An Ordinance of the City of North Port, Florida, Providing for Use of Speed Detection Systems in School Zones, Designating Local Hearing Officers to Conduct Hearings on Contested Violations and Determining School Zones Where Speed Detection Systems Will be Placed; Amending the Code of the City of North Port, Florida, by Adding Section 74-31; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:** [Ordinance No. 2025-19](#)  
[House Bill 657 \(2023\)](#)

- F. [ORD. NO. 2025-22](#) An Ordinance of the City of North Port, Florida, Amending the Future Land Use Designation From Conservation to Agricultural Estates for ± 3.30 Acres of Land Generally Located West of Jennings Boulevard in Section 24, Township 40 South, Range 20 East of Sarasota County and Further Described in Instrument No. 2022010157 in Official Records of Sarasota County; Amending the City of North Port Comprehensive Plan Chapter 2, Future Land Use Map 2-7; Providing for Findings; Providing for Adoption; Providing for Transmittal of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:** [Ordinance No. 2025-22](#)  
[Staff Report with Exhibits](#)  
[Presentation](#)

- G. [ORD. NO. 2025-21](#) An Ordinance of the City of North Port, Florida, Rezoning ± 3.30 Acres of Land Located West of Jennings Boulevard in Section 24, Township 40 South, Range 20 East of Sarasota County and Further Described in Instrument No. 2022010157 in Official Records of Sarasota County, From Environmental Conservation Classification (EC) to Agriculture (AG) Classification; Amending the Official Zoning Map; Providing for Findings; Providing for Filing of Approved Documents; Providing for Severability; Providing for Conflicts; and Providing an Effective Date. (QUASI-JUDICIAL).

**Attachments:** [Ordinance No. 2025-21](#)  
[Staff Report with Exhibits](#)  
[Presentation](#)

- H. [ORD. NO. 2025-23](#) An Ordinance of the City Commission of the City of North Port, Florida, Relating to Fines and Liens; Amending the Code of the City of North Port, Florida, Section 2-511 to Expand and Clarify the Lien Reduction Program for Code Enforcement Fines; Providing for Conflicts, Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Ordinance No. 2025-23](#)

- I.      [ORD. NO. 2025-29](#)      An Ordinance of the City of North Port, Florida, Regarding Quasi-Judicial Proceedings; Amending the Code of the City of North Port, Florida, Section 2-79 through 2-84; Providing for Conflicts, Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Ordinance No. 2025-29](#)

## **5. GENERAL BUSINESS:**

- A.      [25-2468](#)      Discussion and Possible Action Regarding the Nomination for Acquisition of Parcel No. 0997034655 Under the Sarasota County Land Acquisition Program.

**Attachments:**      [Nomination Form](#)  
[Review of Property for Acquisition](#)  
[Property Record Information](#)  
[June 26, 2025, Parks and Recreation Advisory Board Meeting Minutes](#)  
[May 4, 2021, Land Nomination Prioritization Letter](#)  
[April 27, 2021, City Commission Meeting Minutes](#)

- B.      [25-2624](#)      Discussion and Possible Action Regarding the Interim City Attorney's Performance Evaluation.

**Attachments:**      [Summary City Attorney Evaluation](#)  
[Mayor Stokes. City Attorney Evaluation 2025](#)  
[Vice-Mayor Emrich. City Attorney Evaluation 2025](#)  
[Commissioner Langdon. City Attorney Evaluation Form](#)  
[Commissioner Duval. City Attorney Evaluation Form](#)  
[Commissioner Petrow. City Attorney Evaluation 2025](#)  
[Self-Evaluation 2025](#)

## **6. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

## **7. COMMISSION COMMUNICATIONS:**

- A.      [25-2689](#)      Commissioner Duval's Communications
- B.      [25-2690](#)      Commissioner Langdon's Communications
- C.      [25-2691](#)      Mayor Stokes' Communications
- D.      [25-2692](#)      Vice Mayor Emrich's Communications

- E. [25-2693](#) Commissioner Petrow's Communications

## **8. ADMINISTRATIVE AND LEGAL REPORTS:**

## **9. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.