

# Board of County Commissioners

Wakulla County, Florida

## Draft Agenda

Regular Public Meeting

Wednesday, September 3, 2025

@ 5:00 P.M.

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### **Invocation**

### **Pledge of Allegiance**

### **Approval of Agenda**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time)*

### **Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting)*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

### **Public Hearing(s)**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

1. Request Board Approval to Conduct the First Public Hearing and Adopt the FY2025/2026 Tentative Millage Rate and Tentative Budget  
(Kelly Graves, Fiscal Operations Director)

### **Awards and Presentations**

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance)*

UF/IFAS Extension Overview – Daniel Leonard, Interim Extension Director (5 minutes)

### **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting)*

2. Approval of Minutes from the August 18, 2025 Third FY2025/2026 Budget Development Workshop  
(Greg James, Clerk of Court)
3. Approval of Minutes from the August 18, 2025 Regular Board Meeting  
(Greg James, Clerk of Court)
4. Approval of Bills and Vouchers Submitted for August 14, 2025 through August 27, 2025  
(Greg James, Clerk of Court)
5. Request Board Approval of a Resolution Authorizing the Submission of Grant Applications to FloridaCommerce for the Rebuild Florida 2023 and 2024 Storms Infrastructure Repair Program Seeking Funding for Central Sewer Improvement Projects and Designating the County Administrator as the Signatory for the Grant Applications  
(Michelle Metcalf, Intergovernmental Affairs Director)
6. Request Board Approval to Accept and Award ITB 2025-13 Alexander Lift Station and Force Main Installation to Gulf Coast Utility Contractors, LLC, Approval of the Construction Agreement, and Approval of Dewberry Engineers Inc. Work Authorization No. 25-15 for Construction Engineering Services  
(Michelle Metcalf, Intergovernmental Affairs Director)
7. Request Board Approval of the Consultant Services Agreement with CAS Governmental Services, Inc. for Legislative Liaison Services  
(Michelle Metcalf, Intergovernmental Affairs Director)
8. Request Board Approval to Rescind Previous Board Action on September 16, 2024 Relating to the FloridaCommerce Amendment Two for the Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Program Match Subrecipient Agreement M0067 to Support Wakulla County's Match Commitment for Florida Department of Emergency Management Agreement H0568 and Request Board Approval of an Updated Amendment Two  
(Michelle Metcalf, Intergovernmental Affairs Director)
9. Request Board Approval to Rescind Previous Board Action on September 16, 2024 Relating to the FloridaCommerce Amendment Two for the Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Program Match Subrecipient Agreement M0068 to Support Wakulla County's Match Commitment for Florida Department of Emergency Management Agreement H0569 and Request Board Approval of an Updated Amendment Two  
(Michelle Metcalf, Intergovernmental Affairs Director)
10. Request Board Approval of Amendment No. 2 to the Florida Department of Environmental Protection (DEP) Springs Protection Program Agreement LPS0110 to Construct a Master Lift Station on Alexander Road and Connect with Wakulla County's Central Sewer System  
(Michelle Metcalf, Intergovernmental Affairs Director)
11. Request Board Approval of Amendment No. 1 to the Florida Department of Environmental Protection (DEP) Springs Protection Program Agreement LPS0111 to Connect Eagles Ridge Unit I and Wildwood Phase I to Wakulla County's Sewer Collection System  
(Michelle Metcalf, Intergovernmental Affairs Director)

12. Request Board Approval of the Twelfth Amendment to Wakulla County Contract for State Housing Initiative Partnership (SHIP) Program Administration Services with Accenture Infrastructure and Capital Projects, LLC.  
(Michelle Metcalf, Intergovernmental Affairs Director)
13. Request Board Approval of Renewal No. 3 to the Continuing Services Agreement and Amendment No. 3 to the Information Technology Products and Services Agreement with Avenu Solutions, LLC for the Creation and Management of the Annual Special Assessment Rolls  
(Michelle Metcalf, Intergovernmental Affairs Director)
14. Request Board Approval of an Amended and Restated Use Agreement Between Wakulla County and Rivertown Community Church for Use of Space at the Community Center  
(Somer Pell, Assistant County Administrator)

### **Consent Items Pulled for Discussion**

*(Members requesting further information on items placed under "Consent Agenda," may withdraw those items and place them here, for further discussion)*

### **General Business**

*(General Business items are items of a general nature that require Board directions or pertain to Board policy)*

15. Request Board Approval of a Purchase and Sale Agreement for the Acquisition of Property in Wakulla Gardens  
(Somer Pell, Assistant County Administrator)

### **Planning and Zoning**

*(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. "In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters")*

### **Commissioner Agenda Items**

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present)*

### **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff, or the public)*

### **County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public)*

### **Citizens to be Heard**

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### **Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman)*

### **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for  
**Monday, September 15, 2025 at 5:00p.m.***

## **PUBLIC NOTICE**

### **2025 Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change.**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.

Workshops are scheduled as needed.

<b>Month</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>
<b>September 2025</b>	Wednesday, 3	5:00P.M.	BOCC Meeting
	Monday, 8	6:00P.M.	Planning Commission Meeting
	Monday, 15	4:00P.M.	BOCC Workshop to Discuss the 2026 Legislative Priorities
	Monday, 15	5:00P.M.	BOCC Meeting
	Tuesday, 23	5:30P.M.	Code Enforcement Board Meeting
<b>October 2025</b>	Monday, 6	5:00P.M.	BOCC Meeting
	Monday, 13	6:00P.M.	Planning Commission Meeting
	Monday, 20	5:00P.M.	BOCC Meeting
<b>November 2025</b>	Monday, 3	5:00P.M.	BOCC Meeting
	Monday, 10	6:00P.M.	Planning Commission Meeting
	Monday, 17	5:00P.M.	BOCC Meeting
	Tuesday, 18	5:30P.M.	Code Enforcement Board Meeting
<b>December 2025</b>	Monday, 1	6:00P.M.	Planning Commission Meeting
	Monday, 8	5:00P.M.	BOCC Meeting