

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, July 28, 2025
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

- A. **Minutes of June 23, 2025 - Regular Meeting**
- B. **Minutes of July 14, 2025 - Budget Workshop**
- C. **Minutes of September 30, 2024 - Workshop**

6. PRESENTATIONS/ COMMENDATIONS

- A. **Mayor's Proclamation: National Water Quality Month**
Mayor Henson will present Utilities Director Tara Lamoureux with a proclamation designating August 2025 as Water Quality Month in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

- A. **Approval of Legal Services Invoices**
- Garganese, Weiss, D'Agresta & Salzman, P.A., Invoice No. 104225 - \$8,428.00
- B. **Resolution 25-3522- Seminole County Sheriff's Office Subrecipient Agreement for the High Intensity Drug Trafficking Areas Program**
Approval of Resolution 25-3522 - execution of the Seminole County Sheriff's Office Subrecipient Agreement for continued participation by the Casselberry Police Department in the Central Florida High Intensity Drug Trafficking Areas (HIDTA) program related to HITDA Grant #HID0325G0478-00 is requested.
- C. **Piggyback Purchase of Playground and Fitness Equipment for Dew Drop Park from Miracle Recreation Equipment/PlayPower Inc.**

Consideration for approval of the purchase and installation of playground and fitness equipment from Miracle Recreation Equipment/PlayPower Inc. for Dew Drop Park for the amount of \$178,803.19 by piggybacking Sourcewell Cooperative Contract No. 010521-LTS-3 is requested.

D. Resolution 25-3523 - Agreement with the Institute of Police Technology and Management (IPTM) for the High Visibility Enforcement Pedestrian & Bicycle Safety Contract Program and Related Budget Amendment #25-035

Approval of Resolution 25-3523 authorizing an agreement with the Institute of Police Technology and Management (IPTM) to accept the High Visibility Enforcement Pedestrian & Bicycle Safety Contract Program funding in the amount of \$7,540 for overtime high visibility education and enforcement, and related Budget Amendment #25-035 is requested.

E. Resolution 25-3524 - Memorandum of Agreement with the Seminole County Sheriff's Office for Basic Recruit Training Services

Consideration of Approval of Resolution 25-3524 - execution of a Memorandum of Agreement with the Seminole County Sheriff's Office and Casselberry Police Department, to participate in the Seminole County Sheriff's Office State Certified Basic Training Academy is requested.

F. Resolution 25-3525- Annual Rate Resolution for Sausalito Assessment Area

Approval of Resolution 25-3525 the Annual Rate Resolution for the Fiscal Year 2025-2026 assessment roll for the Special Assessment for the Sausalito Assessment Area, associated with the replacement Sausalito Shores subdivision wall, is requested.

G. Resolution 25-3526 - School Resource Officer Agreement

Consideration of Resolution 25-3526 for authorization to execute an agreement with the Seminole County School Board to share the cost of providing a School Resource Officer (SRO) at South Seminole Middle School for the 2025 - 2026 school year is requested.

H. Resolution 25-3527 - Fiscal Year 2025-2026 Funding Agreement with MetroPlan Orlando

Approval of Resolution 25-3527 providing for approval and authorization to enter into a Funding Agreement with MetroPlan Orlando for Fiscal Year 2025-2026 in the amount of \$2,359 is requested.

I. Resolution 25-3528 - Amendment to the Agreement for Dispatching Services for FY 2025-2026

Consideration of Resolution 25-3528 authorizing an Amendment for FY 2025-2026 to the existing Agreement for Dispatching Services between the Seminole County Sheriff's Office and the City of Casselberry in the amount of \$472,500 is requested.

J. Resolution 25-3529 - Approving a Revised Annexation Agreement with Public Storage for 1131 S.R. 436 (Parcel ID 21-21-30-507-0000-0030)

Approval of the authorization for the execution of a revised annexation agreement between Public Storage and the City of Casselberry for 1131 S.R. 436 (Parcel Identification Number 21-21-30-507-0000-0030) is requested.

K. Application for the Edward Byrne Memorial Justice Assistance Grant (JAG) Direct Program FY2024

Approval of an Application for FY2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Direct Program for grant funding of the allocated \$7,833 for eligible distribution to the Police Department is requested.

L. Amendment No. 1 to the Piggyback Agreement with Murphy Pipeline Contractors, LLC for Trenchless Rehabilitation and Pipe Bursting Technology Services

Approval of Amendment No. 1 to the piggyback agreement with Murphy Pipeline Contractors, LLC. for trenchless rehabilitation and pipe bursting technology services on an as-needed basis for an amount that shall not exceed \$1,000,000 annually for the term beginning July 28, 2025, through July 27, 2027 is requested.

M. Resolution 25-2530 - Seminole County 2025-2030 Local Mitigation and Resiliency Strategy Plan

Approval of Resolution 25-3530 providing for the adoption of the Seminole County 2025-2030 Local Mitigation and Resiliency Strategy that is required in order to be considered for continued grant funding through the Federal Emergency Management Agency (FEMA) is requested.

N. Employee Health Insurance Renewal for Fiscal Year 2025-2026

Approval to renew City employees' health insurance coverage from United Healthcare for Fiscal Year 2025-2026 is requested.

O. **Budget Amendment #25-036 - Providing Funding for IT Software**

Approval of Budget Amendment #25-036 to amend the Fiscal Year 2025 Budget to provide funding in the amount of \$133,000 for IT software is requested.

P. **Amendment No. 1 to the Piggyback Agreement with Cathcart Construction Company for Water Distribution Renew and Restore Projects Construction Services**

Approval of Amendment No. 1 to the piggyback agreement with Cathcart Construction Company for Water Distribution Renew and Restore Projects Construction services on an as-needed basis for an amount that shall not exceed \$2,000,000 for the period beginning July 28, 2025 through December 3, 2025 is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

B. **Renaming of Wirz Park**

Recreation and Cultural Arts Manager Linda Moore will facilitate a discussion with the City Commission regarding the renaming of Wirz Park.

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. **Public Hearing: Second Reading of Ordinance 25-1622 - Amending the City's Official Zoning Map to PMX-MID (Planned Mixed Use: Medium Rise) and Approving a PUD Agreement and a Concept Plan for 1510 S.R. 436 (Parcel ID 33-21-30-300-0070-0000)**

Continuance of Public Hearing of Ordinance 25-1622 on second reading to a date certain of August 25, 2025 is requested.

B. **Public Hearing: Second Reading of Ordinance 25-1623 - Amending the City's Official Zoning Map to PMX-MID (Planned Mixed Use: Medium Rise) and Approving a PUD Agreement and a Concept Plan for 4700-4800 S. U.S. Hwy. 17-92 (Parcel IDs 17-21-30-506-0D00-0020 and 17-21-30-506-0D00-0030)**

Approval of Ordinance 25-1623 on second reading, amending the City's Official Zoning Map to PMX-MID (Planned Mixed Use: Medium Rise) for two (2) parcels located at 4700-4800 S. U.S. Hwy. 17-92, including an associated Planned Unit Development (PUD) Agreement and a Concept Plan to provide general performance standards for Shoot Straight and a parking lot expansion, is requested.

12. OTHER ITEMS

A. **Proposed Millage Rate and Proposed Voted Debt Millage Rate for Fiscal Year 2025/2026**

Consideration to set the proposed millage rate at 3.9999 mills and the voted debt millage rate at 0.6126 mills for Fiscal Year 2024/2025 (FY 2025) is requested.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. **Procurement Information Report for the Period June 1, 2025 through June 30, 2025**

The June 2025 Procurement Information Report is provided for review.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk