

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Tracey L. Stevens, Town Administrator



**TOWN COUNCIL REGULAR MEETING
AGENDA
JULY 24, 2025
6:00 PM**

Public comment will be received via e-mail (tstevens@townofhaverhill-fl.gov) up until noon on July 24, 2025. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 3 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

**PUBLIC HEARING NOTICES & BUSINESS IMPACT ESTIMATES, IF ANY, ARE POSTED
AND MAY BE VIEWED INSIDE TOWN HALL OR ON THE TOWN'S WEBSITE AT
WWW.TOWNOFHAVERHILL-FL.GOV**

Notice: If any person decides to appeal a decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Tracey L. Stevens, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida at (561) 689-0370.

**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
THURSDAY, JULY 24, 2025
6:00 PM**

AGENDA

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE PUBLIC

APPROVAL OF THE AGENDA

APPROVAL OF THE CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting of June 26, 2025
2. Designate Florida League of Cities Voting Delegate for 2025 Annual Meeting
3. Proclamation in Honor of Verdenia C. Baker in Recognition of Her Retirement as Palm Beach County Administrator
4. Ratification of the Town Attorney Retainer Agreement, the Town Engineer Professional Services Agreement, and the Town Planner Professional Services Agreement

COMMENTS FROM PALM BEACH COUNTY SHERIFF'S OFFICE & PALM BEACH COUNTY FIRE RESCUE

PRESENTATIONS

None Scheduled

PUBLIC HEARINGS & ORDINANCE READINGS

5. **Second Reading and Adoption of Ordinance No. 535:**
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING SECTION 38-9, PARKING OF MOTOR VEHICLES, RECREATIONAL VEHICLES, WATERCRAFT AND TRAILERS IN RESIDENTIAL DISTRICT, OF CHAPTER 38, TRAFFIC AND VEHICLES, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, BY CLARIFYING IN SUBSECTION (d)(2)(ii)(4) THAT ALL RECREATIONAL VEHICLES SHALL BE STORED WITH ALL SLIDE-OUTS AND AWNINGS IN THE CLOSED POSITION; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES
6. **First Reading and Adoption of Ordinance No. 536:**
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING SECTION 58-257, SITE DEVELOPMENT STANDARDS FOR TOWNHOUSES AND ZERO LOT LINE HOMES, OF ARTICLE VII, PBI AIRPORT OVERLAY, OF CHAPTER 58, ZONING, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, TO CLARIFY THAT NO MORE THAN TWENTY PERCENT OF THE BUILDINGS IN A SINGLE DEVELOPMENT MAY HAVE UP TO EIGHT DWELLING UNITS PER BUILDING,

ALLOW FOR LOT WIDTHS OF TWENTY FEET FOR DEVELOPMENTS IN THE PBI AIRPORT OVERLAY OF TEN ACRES OR MORE PROVIDED THAT THE COUNCIL DETERMINES THE REDUCTION IS MITIGATED BY OTHER FACTORS, CLARIFYING THAT THE LIMITATION OF IMPERVIOUS AREA DOES NOT APPLY TO DEVELOPMENT PURSUANT TO SECTION 58-257, AND REQUIRING LANDSCAPING TO BE AS PRESCRIBED BY THE COUNCIL AS PART OF THE SITE PLAN APPROVAL PROCESS; PROVIDING FOR SEVERABILITY AND REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES

REGULAR AGENDA

7. Act on Application for Site Plan Approval for Merrimack Towns Submitted by Meritage Homes of Florida, Inc. on Behalf of the Owners of the Properties Located at 5383 Wallis Rd, 5373 Wallis Rd, 396 Hach Ln, 304 Hach Ln, and 467 54th Ave N
8. Authorization for the Town Administrator to Sign a Professional Services Agreement for Building Official and Building Inspection Services with City Inspections, LLC Pending Legal Review
9. Resolution No. 2025-06: A Resolution of the Town Council of the Town of Haverhill, Palm Beach County, Florida, Re-Authorizing SBA to Invest and Reinvest Surplus Funds of the Town in its Florida Prime SBA Account and Removing Persons and Adding Persons as Authorized to Transact Business on Behalf of the Town in Said Account
10. Resolution No. 2025-07: A Resolution of the Town Council of the Town of Haverhill, Florida, Tentatively Establishing a Millage Rate for the 2025/2026 Fiscal Year; Setting the Required Public Hearings and Providing an Effective Date
11. Resolution No. 2025-08: A Resolution of the Town Council of the Town of Haverhill, Florida, Levying a Non-Ad Valorem Special Assessment for the 2025/2026 fiscal year for Residential Properties Lying Within the Municipal Boundaries of the Town of Haverhill as More Particularly Described In Exhibit "A" Attached Hereto, to Fund Solid Waste Collection and Disposal and Related Charges Within the Town, Collecting Such Pursuant to the Uniform Method for the Levy, Collection and Enforcement of Non-Ad Valorem Assessments; Approving, Confirming, and Adopting the Non-Ad Valorem Assessment Roll, Incorporated Herein As Exhibit "B"; Providing That Such Assessments Shall Constitute Legal, Valid, and Binding First Liens Upon Property Against Which Assessments are Made Until Paid; Providing for Conflict; Providing for Severability; and Providing for an Effective Date

REPORTS

12. Town Attorney
13. Mayor
14. Town Administrator
15. Treasurer's Report – June 2025
16. Committee Delegates

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT