



CITY OF TITUSVILLE

CITY COUNCIL

AGENDA

Regular Meeting

July 22, 2025 - 6:30 PM

Council Chamber at City Hall

555 South Washington Avenue, Titusville, FL 32796

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Applicants for land use and zoning related items are advised that the resumes of staff members who prepare applicable staff reports are on file in the City Clerk's Office.

The City desires to accommodate persons with disabilities. Accordingly, any physically handicapped person, pursuant to Chapter 286.26 Florida Statutes, should, at least 48 hours prior to the meeting, submit a written request to the chairperson that the physically handicapped person desires to attend the meeting.

1. CALL TO ORDER

2. INVOCATION

A. **A moment of silence will be held.**

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. **Minutes**

Approve the minutes of the regular City Council meeting on May 27, 2025 (6:30 p.m.) and special City Council meeting on July 12, 2025 (1:00 p.m.).

5. SPECIAL RECOGNITIONS & PRESENTATIONS

A. **Reserved for Presentation(s)**

There may not be adequate time at the regular City Council meeting scheduled on July 22, 2025 at 5:30 p.m. If necessary, the presentation(s) will be heard at this time during the regular City Council meeting on July 22, 2025 at 6:30 p.m.

B. Native plantings and incentives, tree canopy coverages in multifamily residential developments, and the critical root zones (CRZ) of trees

Provide direction on whether to advertise the ordinances and schedule public hearings.

6. BOARDS AND COMMISSIONS

A. Board of Adjustments and Appeals

Reappoint two (2) regular members and one (1) alternate member to the Board of Adjustments and Appeals for two year terms to expire on July 31, 2027.

B. Historic Preservation Board Semi Annual Report

The Historic Preservation Board's semi-annual written report is included in the agenda packet. No action is requested.

C. Historic Preservation Board Member Travel Authorization

Approve the travel request for Kirk Davis to attend the 2025 American Planning Conference on Thursday, September 18, 2025 in Daytona Beach to be a speaker regarding the Joynerville & Beyond Project. The estimated travel cost is \$792.53.

D. Planning and Zoning Commission Member Resignation

Accept the resignation of Planning and Zoning Commission Alternate Member John Rogers with an unexpired term that will expire on January 31, 2026. The resignation was effective on July 8, 2025.

E. Planning and Zoning Commission

Acknowledge receipt of memorandum from the chairperson of the Planning and Zoning Commission and removal of Michael Fendler as an Alternate Member with an unexpired term that will expire on January 31, 2027.

7. PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NON-AGENDA ITEMS)

8. CONSENT AGENDA

A. Water Allocation Permit- Forest Glenn

Authorize the insurance of a water supply capacity allocation permit in the amount of 16,300 gallons per day, which is 2.4% of the excess capacity for the Forest Glenn development, subject to the approval of the Florida Department of Environmental Protection permit for the installation of water and sewer infrastructure.

B. Amendment 4 to State Revolving Fund Loan Agreement WW050340 for Indian River Forcemain Project

Approve Amendment 4 to Loan Agreement WW050340 between the City of Titusville and the Florida Department of Environmental Protection and authorize the Interim City Manager to execute the agreement.

C. County School Resource Officer(SRO) Memo of Understanding Agreement (MOU) for School Year 2025-26

Approve the Memo of Understanding Agreement (MOU) for School Year 2025-2026 as written to provide a first line of defense at nine school campuses and approve the associated budget amendment.

D. Online Sting Grant Funding for Titusville Police Department's Investigation Division

Approve the fully funded purchase of additional equipment for the Titusville Police Department's Investigation Division.

E. Installation of a Covered Walkway at Fire Station 14

Approve the issuance of a purchase order utilizing Omnia Partners Cooperative Contract R210501 with Hunter Kneppshield Company for the installation of a covered walkway at Fire Station 14 in the amount of \$51,702. Additionally, approve the associated budget amendment.

F. Use of Forfeiture Funds for Titusville Police Department for Equipment and National Night Out Activities

Approve the requested use of the funds to purchase equipment to patrol areas not accessible by police vehicles and utilize funds to develop law enforcement and community relations.

9. ORDINANCES – SECOND READING, PUBLIC HEARING AND RELATED ACTION

A. Ordinance No. 25-2025 - Fence Permit

Conduct the Public Hearing and Final Reading of Ordinance No. 25-2025 amending the Code of Ordinances to clarify requirements for the repair and replacement of permitted fences to be consistent with florida building code requirements by amending Sections 6-56 “Construction Permit Required; Inspection, Approval Prior To Use Or Occupancy” and 34-346 “Nonconforming Structures – Rebuild and Repair”, providing for severability, repeal of conflicting ordinances, incorporation into the code and an effective date. (This is a legislative item.)

On July 2, 2025, the Planning and Zoning Commission recommended approval of the ordinance, 4-0.

THE FOLLOWING ITEMS ARE SUBJECT TO QUASI-JUDICIAL RULES OF PROCEDURE. ANYONE WISHING TO SPEAK ON AN ITEM MUST FIRST COMPLETE AN AGENDA SIGN-UP CARD AND SIGN THE OATH CONTAINED THEREON. THOSE SPEAKING IN FAVOR OF A REQUEST WILL BE HEARD FIRST. IF YOU HAVE PHOTOGRAPHS, SKETCHES, OR DOCUMENTS THAT YOU DESIRE FOR CITY COUNCIL TO CONSIDER, THEY MUST BE SUBMITTED INTO EVIDENCE AND WILL BE RETAINED BY THE CITY. SUBMIT THESE EXHIBITS TO THE CITY CLERK.

B. Small Scale Amendment (SSA) Application No. 2-2025 – 5320 South Washington Avenue

Conduct the Public Hearings and Final Reading of the ordinances for Small Scale Amendment Application No. 2-2025 – 5320 South Washington Avenue - Annexation, Small Scale Comprehensive Plan Map Amendment and Rezoning Application:

Ordinance No. 22-2025 amending Section 7, Chapter 63-2001, Laws of Florida, Special Acts of 1963, by annexing certain property located at 5320 South Washington Avenue having Parcel ID Number: 22-35-26-00-511 to be included within the City limits; providing for severability; providing for repeal of conflicting ordinances and providing for an effective date. (This ordinance is a legislative item.)

and

Ordinance No. 23-2025 amending the Code of Ordinances by amending Ordinance No. 60-1988, which adopted the Comprehensive Plan of the City of Titusville, by amending the future land use map, by changing the land use designation on approximately 4.52+/- acres of property located at 5320 South Washington Avenue, having Brevard County Parcel ID Number: 22-35-26-00-511, from the Community Commercial (Brevard County) future land use designation to the Commercial High Intensity (City of Titusville) future land use designation; providing for severability; providing for repeal of conflicting ordinances; and providing for an effective date. (This ordinance is a legislative item.)

and

Ordinance No. 24-2025 amending Ordinance No. 5-1993 of the City of Titusville, by amending the zoning map made a part of said ordinance by reference by changing the BU-1 General Retail Commercial (Brevard County) zoning district to the Community Commercial (CC) zoning district on approximately 4.52+/- acres of property located at 5320 South Washington Avenue, having Brevard County Parcel ID Number: 22-35-26-00-511; providing for severability; providing for repeal of conflicting ordinances; and providing for an effective date. The rezoning is without a concept plan. (This ordinance is a quasi-judicial item.)

On July 2, 2025, the Planning and Zoning Commission recommended approval without the concept plan 4-0.

C. Rezoning (REZ) No. 2-2025 - Brooks Landing Dog Park

Conduct the Public Hearing and Final Reading on Ordinance No. 26-2025 amending Ordinance No. 24-2019, amending the master plan and conditions associated with the Planned Development (PD) zoning district on approximately 3.00 acres, having Tax ID Number 3034198, located approximately 1,500 feet east of U.S. Highway 1 on the North side of Jay Jay Road, to include a dog park use; providing for severability, repeal of conflicting ordinances, and providing for an effective date. (This ordinance is a quasi-judicial item.)

On July 2, 2025, the Planning and Zoning Commission recommended approval of the application, 4-0.

10. ORDINANCES - FIRST READING

11. OLD BUSINESS

A. Trucks on Local Roads

Direct the staff to schedule the public hearings.

B. FlashVote Upcoming Citizen Surveys

Approve Emergency Preparedness Survey, followed by Communications Survey 5 to 6 weeks after Emergency Preparedness.

12. NEW BUSINESS

A. Proposed Tentative Operating Millage Rate of \$6.3000 mils

Set the proposed Tentative Operating Millage Rate for the Fiscal Year 2026 budget at \$6.3000 mils which is 1.71% above the rolled back millage rate of \$6.1938. Additionally, set the First Public Hearing for the Fiscal Year 2026 Budget on September 11, 2025, at 5:30 p.m. at City Hall and the second and Final Public Hearing for the Fiscal Year 2026 Budget on September 18, 2025, at 5:30 p.m. at City Hall.

B. Food pantries

Consider the findings and provide direction on a draft ordinance.

C. Live Local Advisability

Approve advisability directing the staff to propose an amendment to the City's Live Local Ordinance.

D. Administrative Approval of Plats and Replats

Approve advisability directing the staff to draft an ordinance to amend the City's subdivision procedures to be consistent with Chapter 205-164 Laws of Florida.

13. PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NON-AGENDA ITEMS)

14. MAYOR AND COUNCIL REPORTS

A. Mayor's Report

Mayor Connors will provide his individual report.

B. Council Reports

Council Members will provide their individual reports.

15. CITY MANAGER'S REPORT

A. City Manager's Report

The City Manager's report is included in the agenda packet.

16. CITY ATTORNEY'S REPORT