



Town of Lake Hamilton

Town Council Regular Meeting Agenda – July 1, 2025

Time: 6:00 P.M.

Location: Chambers 100 Smith Avenue

Phyllis Hall, Mayor

Cora Perry Roberson, Council Member Seat 1

Robert Mathis, Vice Mayor

Patrick Slavens, Council Member Seat 3

Carmen Demanche, Council Member Seat 4

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE TO ALLEGIANCE**
- 4. ROLL CALL**
- 5. CONSENT AGENDA**

Note: Members of the Council may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the Mayor under the Approval of the Order of Business at the beginning of the meeting.

- A. June 3, 2025, Regular Council Meeting**
- B. June 23, 2025, Charter Review Committee minutes**
- C. Town Hall Meeting Minutes**
- D. Consider Parks and Recreation Advisory Board recommendation to move the Photo Contest to August.**
- E. Consider Parks and Recreation Advisory Board recommendation for Veteran's Day Ceremony on November 8, 2025.**

6. PUBLIC COMMENT – NON-AGENDA ITEMS (Limited to 3 Minutes)

Your Town Council welcomes and invites citizens to comment on items (Non- Agenda Items) of community interest/concern or to bring forth areas of personal attention which may not have been fully addressed by Town Staff after prior contact to Town Hall, the Council may immediately act on any item or may request it be placed on a future agenda for further consideration.

7. NEW BUSINESS

- A. First Reading of Ordinance O-2025-04 changing the Future Land Use (FLU) from Commercial\ Service (CS) to Residential Land M (RL-M) for the Quintana development.**
- B. First Reading of Ordinance O-2025-05 changing the zoning district from Highway Commercial (C-1) to Planned Unit Development (PUD) for the Quintana development.**

- C.** First Reading of Ordinance O-2025-06 regarding amendments to Chapter 26, Streets, Sidewalks and other Public Spaces.
- D.** Consider approval of Central Florida Regional Planning Council (CFRPC) Evaluation and Appraisal Report (EAR) and Planning Advisory Services (PAS) contracts.
- E.** Resolution authorizing a budget amendment to transfer funds to the Community Development Department. Resolution of the Town of Lake Hamilton Council of the Town of Lake Hamilton, Polk County, Florida, adopting a budget amendment for the Town of Lake Hamilton for fiscal year 2024-2025; delineating an amendment to the expenditures by department of activity; repealing all provisions in conflict herewith; providing severability; and providing for an effective date.
- F.** Resolution authorizing a Budget Amendment for the Community Development Department to transfer funds from the Contingency budget to CD Professional Services. A Resolution of the Town Council of the Town of Lake Hamilton, Lake Hamilton, Polk County, Florida, adopting a budget amendment for the Town of Lake Hamilton for fiscal year 2024-2025; delineating an amendment to the expenditures by department of activity; repealing all provisions in conflict herewith; providing for severability; and providing for an effective date.
- G.** Resolution approving the Water System Asset Management and Fiscal Sustainability Plan. A Resolution of the Town of Lake Hamilton, Florida, Polk County, Florida, approving the Water System Asset Management and Fiscal Sustainability Plan; authorizing the Town Administrator and Public Works Director to take all actions necessary to effectuate the intent of this Resolution; repealing all provisions in conflict herewith; providing for severability; and providing for an effective date.
- H.** Resolution authorizing an amendment to the Town's Wastewater Asset Management and Fiscal Sustainability Plan. A Resolution of the Town Council of the Town of Lake Hamilton, Polk County, Florida, amending the Wastewater Asset Management and Fiscal Sustainability Plan; authorizing the Town Administrator and Public Works Director to take all actions necessary to effectuate the intent of this resolution; providing for repeal of conflicts; providing for severability; and providing for an effective date.
- I.** Consider Pennoni Contract addendum to Design and Construction Services Proposal for the Monroe St WTP LAKHA24005P.
- J.** Council discussion and staff direction for the White Clay Subdivision regarding access.
- K.** Resolution authorizing a budget amendment for the Police Department's maintenance and repair and uniform budget. A Resolution of the Town Council of the Town of Lake Hamilton, Lake Hamilton, Polk County, Florida, adopting a budget amendment for the Town of Lake Hamilton for fiscal year 2024-2025; delineating an amendment to the expenditures by department of activity; repealing all provisions in conflict herewith; providing for severability; and providing for an effective date.
- L.** Consider Interlocal Agreement with Polk County Sheriff Department

- M.** Consider options for Traffic Control on Main Street requested by Town Council on June 3, 2025 .
- N.** Consider approval of Parks and Recreation Advisory Board recommendation of placement of 4 dog waste stations.
- O.** Consider Charter Review Committee recommendations.

8. STAFF REPORTS

TOWN ADMINISTRATORS REPORT

TOWN CLERK REPORT

TOWN ATTORNEY REPORT

TOWN COUNCIL COMMENTS

9. ADJOURNMENT

- 10.** Any opening invocation that is offered before the official start of the Town Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Town Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Town Council or the town staff, and the Town is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Person in attendance at the Town Council meeting are invited to stand during the opening ceremony. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the Town Council Chambers or exit the Town Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

Any person desiring to appeal any decision made by the Town Council, with respect to any matter considered at such meeting or hearing, will need a record of the proceedings, and for such purposes, must ensure that a verbatim record and transcript of the proceeding is made in a form acceptable for official court proceedings, which record includes the testimony and evidence upon which the appeal is to be based. It shall be the responsibility of the person desiring to appeal any decision to prepare a verbatim record and transcript at his/her own expense, as the Town does not provide one. (F.S.286.26.105)

ATTN: PERSONS WITH DISABILITIES. In accordance with the American with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding, please contact the Town Clerks Office at 863-439-1910, at least forty-eight (48) hours prior to the meeting, provide a written request to the Office of the Town Clerk. If you are hearing or speech impaired, please contact the

Florida Relay Service by dialing 7-1-1 or 1-800- 955-8771 (TTY) / 1-800-955-8770 (Voice).