



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 1, 2025
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Bernard Thompson of New Zion Missionary Baptist Church.

4. PRESENTATION

4.1 **NASSAU HUMANE SOCIETY** - *Nassau Humane Society Executive Director Chantel Scherer will present the "City Commission Dog of the Month."*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **MUTUAL AID AGREEMENT - FLORIDA GAMING CONTROL COMMISSION -** RESOLUTION 2025-106 APPROVING A LAW ENFORCEMENT MUTUAL AID AGREEMENT WITH THE FLORIDA GAMING CONTROL COMMISSION, DIVISION OF GAMING ENFORCEMENT; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Mutual Aid Agreement with the Florida Gaming Control Commission, Division of Gaming Enforcement to combat illegal gambling.*

6.2 **EASEMENT AGREEMENT - FLORIDA PUBLIC UTILITIES COMPANY** - RESOLUTION 2025-107 APPROVING AN EASEMENT AGREEMENT WITH FLORIDA PUBLIC UTILITIES COMPANY TO CONSTRUCT AND MAINTAIN A POWER LINE ON AIRPORT PROPERTY; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Grants Florida Public Utilities Company ("FPUC") an easement on Airport property to construct and maintain a power line to service new hangar development adjacent to Jamestown Road.*

6.3 **DONATION OF SURPLUS PROPERTY - NASSAU COUNTY SCHOOL BOARD -** RESOLUTION 2025-108 DECLARING CERTAIN TITLED CITY PROPERTY SURPLUS; AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN A MANNER CONSISTENT WITH THE CITY'S POLICIES AND PROCEDURES; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Donation of Unit #1802, a 2018 Ford Explorer, to the Nassau County School Board.*

7. RESOLUTIONS

- 7.1 **SINGLE/SOLE SOURCE PURCHASE APPROVAL - PANASONIC CONNECT - RESOLUTION 2025-109** APPROVING THE SINGLE/SOLE SOURCE PANASONIC CONNECT PURCHASE AGREEMENT FOR A TOUGHBOOK SUBSCRIPTION FOR THE FIRE AND POLICE DEPARTMENTS FOR A PERIOD OF FIVE YEARS BEGINNING IN FISCAL YEAR 2025/2026; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a five-year single/sole source purchase with Panasonic Connect for the Toughbooks and accessories in the amount of \$71,585.02 annually; \$45,867.39 (Police Department) \$25,717.63 (Fire Department)*
- 7.2 **WORK ORDER APPROVAL AND BUDGET TRANSFER - PASSERO ASSOCIATES, LLC - RESOLUTION 2025-110** APPROVING PASSERO ASSOCIATES, LLC WORK ORDER 25-115A FOR PHASE 1 OF THE AMELIA RIVERFRONT RESTAURANT DEMOLITION AND REDEVELOPMENT IN AN AMOUNT NOT TO EXCEED \$266,290; APPROVING A BUDGET TRANSFER; AUTHORIZING EXECUTION; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS AND THE ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.. *Synopsis: Approves Passero Associates, LLC Work Order 25-115A for the completion of design, engineering, permitting, and bid services for the demolition of the Amelia Riverfront Restaurant in an amount not to exceed \$266,290.*
- 7.3 **INTENT TO REIMBURSE AND PURSUE FUTURE TAX EXEMPT FINANCING - RESOLUTION 2025-111** DECLARING ITS OFFICIAL INTENT TO REIMBURSE CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE PROJECT (AS DEFINED HEREIN) WITH PROCEEDS OF A FUTURE TAX-EXEMPT FINANCING; AUTHORIZING CERTAIN INCIDENTAL ACTIONS; PROVIDING FOR ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Reimbursement in anticipation of potential future borrowing to finance redevelopment, construction and equipping of certain capital improvements, including demolition and clearance of the City-owned dock and facilities located at 1 South Front Street. This Resolution does not obligate the City to incur a debt obligation in the future; it offers flexibility by preserving the City's ability to tax-exempt finance certain prior to capital expenditures, so liquidity can be replenished most cost-effectively.*
- 7.4 **CHANGE ORDER APPROVAL - THOMAS & HUTTON - RESOLUTION 2025-112** APPROVING THOMAS & HUTTON CHANGE ORDER NO. 1 FOR COSTS ASSOCIATED WITH THE ADDITIONAL SCOPE OF SERVICES FOR THE AREA 6 STORMWATER IMPROVEMENTS PROJECT IN THE AMOUNT OF \$154,725.00; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Thomas & Hutton Change Order No. 1, in an amount not to exceed \$154,725.00, for costs associated with the Area 6 Stormwater Improvements project approved by Resolution 2023-28.*
- 7.5 **PROPOSAL APPROVAL AND BUDGET TRANSFER - BLD SERVICES, LLC - RESOLUTION 2025-113** APPROVING A PROPOSAL FROM BLD SERVICES, LLC IN AN AMOUNT NOT TO EXCEED \$113,300 FOR THE REHABILITATION OF PORTIONS OF THE CITY'S GRAVITY SEWER SYSTEM (PROJECT #25031) BY WAY OF A "PIGGYBACK" AGREEMENT TO THE CONTRACT WITH THE CITY OF BOCA RATON, FLORIDA; APPROVING PROJECT FUNDING REALLOCATION; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the proposal from BLD Services, LLC to perform CIPP lining rehabilitation services for sanitary sewer lines in an amount not to exceed \$113,300 by way of piggyback agreement to City of Boca Raton, Florida Contract #2022-021 and project funding reallocation to cover the cost.*

8. CITY MANAGER REPORTS
9. CITY ATTORNEY PRO TEM REPORTS
10. CITY CLERK REPORTS
11. MAYOR/COMMISSIONER COMMENTS
12. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
 - AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).