

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**June 24, 2025**

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**COUNTY COMMISSIONERS**

**Anthony Sabatini, District #1**

**Sean Parks, District #2**

**Kirby Smith, District #3**

**Leslie Campione, District #4**

**Timothy Morris, District #5**

**Jennifer Barker, County Manager**

**Gary J. Cooney, Clerk to the Board**

**Melanie Marsh, County Attorney**

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**DISCLAIMER**

*Meetings are held in person with limited occupancy for social distancing.  
Members of the public are invited to attend in person or join the meeting  
virtually via Zoom with a computer or smart device. Attendees may also call  
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information  
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment, and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

## ITEMIZED AGENDA

June 24, 2025

9:00 AM. Invocation

Pledge of Allegiance

### **I. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

### **II. FLASH AWARD - SPECIAL RECOGNITION FDOT PRESENTATION**

Tab 1

Presentation of FLASH Award for Traffic Operations Rapid Response to Restore Traffic Signal Service to State Road 50 at East Avenue after a crash. FDOT District 5

### **III. MINUTES APPROVAL**

Tab 2

Recommend approval of the following minutes:

- May 14, 2025 (Special Meeting)

### **CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

#### **IV. CLERK OF COURT'S CONSENT AGENDA**

Tab 3 Recommend approval of Clerk's Consent Agenda (Items 1-2)

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

2. Notice is hereby provided of having received the Avalon Groves Community Development District's Fiscal Year 2026 Preliminary Budget/Public Hearing Resolution 2025-10.

#### **V. CONSENT AGENDA (Tab 4 – 22)**

##### **A. COUNTY ATTORNEY**

Tab 4 Recommend approval of a First Amendment to Sub-Lease Agreement with SouthState Bank, N.A., for commercial lease space for the Supervisor of Elections, located at 1892 East Burleigh Boulevard, in Tavares.

The fiscal impact is \$1,433.67 for Fiscal Year 2025 and \$17,204.04 for Fiscal Year 2026. Commission District 3.

Tab 5 Recommend approval to execute an Estoppel Letter and Subordination, Nondisturbance and Attornment Agreement regarding Lease Agreement between Lake County and The Marketplace Tavares, LLC, for the Supervisor of Elections located at 326 East Burleigh Boulevard in Tavares. There is no fiscal impact.

Tab 6 Recommend approval:  
1. Of Contract 25-536 for Workers Compensation Attorney Services to Quintairos, Prieto, Wood & Boyer, P.A. (Orlando, FL); and  
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact cannot be determined at this time as these services are used on a case-by-case basis and are unknown beforehand. Annual expenditures will not exceed available funding in any Fiscal Year budget.

##### **B. HUMAN RESOURCES AND RISK MANAGEMENT**

Tab 7 Recommend approval of a Liability Claim Settlement from a motor vehicle accident on May 11, 2020. The fiscal impact is \$50,000.00.

**C. DEVELOPMENT SERVICES**

**Building Services**

Tab 8

Recommend approval:

1. Of Contract 25-735 for the one-time purchase of Building Services Furniture to Commercial Design Services (Tampa, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$112,403 (expenditure) and is within, and will not exceed, the current Fiscal Year's budget.

**Planning and Zoning**

Tab 9

Recommend approval to advertise an Ordinance amending Chapter XVII, Lake County Code, Appendix E, Land Development Regulations ("LDR"), entitled *Rural Conservation Subdivision Design Standards*. There is no fiscal impact.

Tab 10

Recommend approval to advertise, with attached Errata changes, an Ordinance amending the Lake County Land Development Regulations concerning Advanced Treatment Wastewater Systems. There is no fiscal impact.

**D. PUBLIC SAFETY**

**Fire Rescue**

Tab 11

Recommend approval of Lease Agreement with 1227 Bloxam, LLC, for Commercial Lease Space for a Lake County Fire Rescue ambulance station located at 1227 Bloxam Avenue, in Clermont, and to reimburse the Landlord for the required modifications which are indeterminable at this time.

The estimated annual fiscal impact is \$26,900 (expenditure) (which does not include modifications) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 2.

## **Public Safety Support**

### **Tab 12**

Recommend approval:

1. Of Contract 25-422 for the Live Move Up Module (MUM) 9-1-1 Application including annual subscription fees; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact for Fiscal Year 2025 is \$239,321 (expenditure), which represents \$186,096 for the discounted Live MUM 9-1-1 application and \$53,225 for the first year's annual subscription. Annual subscription expenditures through year 5 will not exceed available funding in each Fiscal Year's budget.

### **Tab 13**

Recommend approval and execution of the Amended and Restated Agreement between Lake County, Florida, and Florida Hospital Waterman, now Adventist Health System/Sunbelt Inc., for County-wide Public Safety Communications System use.

The annual fiscal impact is \$3,456 annually (revenue). Commission Districts 2, 3, 4, and 5.

## **E. INFRASTRUCTURE AND TRANSPORTATION SERVICES**

### **Public Works**

### **Tab 14**

Recommend approval:

1. Of Contracts 25-518A-D for Grant Writing and Administrative Services on an as-needed basis to GrantWorks, Inc. (Austin, TX); Hale Innovation, LLC (Maitland, FL); Kimley-Horn and Associates, Inc. (Raleigh, NC, operating from Gainesville, FL); and Rostan Solutions, LLC (Valrico, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$265,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Annual expenditures will not exceed available funding in future Fiscal Year budgets.

### **Tab 15**

Recommend approval to accept the final plat for French Oaks and all areas dedicated to the public as shown on the French Oaks final plat.

The fiscal impact is \$1,551 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 5.

Tab 16

Recommend approval to enter into a Lighting Services Agreement with Duke Energy One, Inc. to install and maintain street lighting along 1.4 miles of Hancock Road from Wellness Way to the south corner of the Hartwood Landing Subdivision.

The capital fiscal impact is \$1,061,000 (expenditure - South District Road Impact Fee Fund) and is within, and will not exceed, the Fiscal Year 2025 Budget. The annual fiscal impact for maintenance is \$9,132 (expenditure - Wellness Way MSTU Fund) and will be included in future Fiscal Year budgets. Commission District 1.

Tab 17

Recommend approval for the adoption of a resolution to reduce the speed limit from 55 MPH to 45 MPH on County Road 42 (CR 42) from 1,000 ft west of Georgia Street to 1,000 ft east of Kinsey Drive.

The estimated fiscal impact is \$200 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 4.

Tab 18

Recommend approval for the adoption of a resolution to reduce the speed limit from 55 MPH to 45 MPH on County Road 474 from 1,800 ft east of SR 33.

The estimated fiscal impact is \$200 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 1.

Tab 19

Recommend approval for the adoption of a resolution to reduce the speed limit from 55 MPH to 45 MPH on County Road 42 (CR 42) 1,300 feet west of Lake Mack Drive to 1,700 feet east of 10th Street.

The fiscal impact is estimated at \$200 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 4.

Tab 20

Recommend approval to accept the final plat for Hills of Montverde and all areas dedicated to the public as shown on the Hills of Montverde final plat.

The fiscal impact is \$1,551 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 2.

## **F. PARKS AND WATER RESOURCES**

### **Parks and Trails**

Tab 21 Recommend approval of an Interlocal Agreement with the City of Tavares for the Golden Triangle Regional Park - East Campus.

The total fiscal impact is \$13,500,000 (expenditure) for Fiscal Year 2024 through Fiscal Year 2032. The annual fiscal impact is \$1,500,000 (expenditure) and is within, and will not exceed, each Fiscal Year's budget. Funding has been programmed for Fiscal Year 2024 and is included in Fiscal Year 2025 and future Fiscal Year budgets and Infrastructure Sales Tax Project Plans. Commission District 3.

Tab 22 Recommend approval of the Fiscal Year 2026 Detailed Work Plan Budget for Arthropod Control for the Lake County Mosquito Control Program pursuant to Section 388.201, Florida Statutes, and Rule 5E-13.022, Florida Administrative Code.

The fiscal impact is \$55,964 (revenue/expenditure - 100 percent grant funded).

## **VI. PUBLIC HEARINGS**

Tab 23 Recommend adoption and execution of an Ordinance amending Chapter 24, Lake County Code, entitled *Lake County Water Authority*. There is no fiscal impact.

Tab 24 Recommend approval:

1. To adopt a resolution for the Local Provider Participation Fund (LPPF) Assessments for the fiscal year beginning October 1, 2025; and
2. Of the rates of assessment and the assessment roll.

The fiscal impact is \$39,139,650 (revenue/expense) and will be included in the Fiscal Year 2026 Budget.

## **VII. REGULAR AGENDA**

### **A. DEVELOPMENT SERVICES**

#### **Code Enforcement**

Tab 25 Discussion and direction regarding amending Chapter II, Lake County Code, Appendix E, Land Development Regulations, entitled *Definitions*, and Section 14.19.00, entitled *Open Air Vendors*. There is no fiscal impact.

## **VIII. OTHER BUSINESS**

### **Tab 26**

Recommend approval to fill three (3) vacancies on the Library Advisory Board.

- Tara Hall as the primary member representing the Town of Howey-in-the-Hills. This appointment would fill a vacant unexpired term ending 2/28/2027, plus an additional term ending 2/28/2031. Michael Ertel as the alternate member, term ending 2/28/2027.
- Susan Fetter as the alternate member representing the City of Leesburg. This appointment would fill a vacant unexpired term ending 2/28/2028.
- Norma Emerson to fulfill the remainder of the District 3 unexpired term ending 2/28/2027, plus an additional term ending 2/28/2031.

Commissioner Morris is the liaison to the Library Advisory Board.

### **Tab 27**

Recommend approval to appoint two County Commissioners, select a chairperson, and appoint one citizen member to the Value Adjustment Board (VAB) with terms ending July 11, 2026. Commissioner Sean Parks and Commissioner Leslie Campione served on the VAB in 2024.

The following have expressed interest in serving as a citizen member of the VAB:

- Jennifer Hill
- Wayne Bailey

There is no fiscal impact.

## **IX. REPORTS**

### **A. COUNTY ATTORNEY**

### **B. COUNTY MANAGER**

**X. COMMISSIONER REPORTS**

- A. Commissioner Sabatini - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Smith - District #3**
- D. Commissioner Morris - District #5**
- E. Commissioner Campione - Chairman and District #4**

**The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.**

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**Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.**

**Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.**