



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JUNE 3, 2025
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Bernard Thompson of New Zion Missionary Baptist Church.

4. PRESENTATIONS

4.1 **PRESENTATION - NASSAU HUMANE SOCIETY** - *Nassau Humane Society Executive Director Chantel Scherer will present the "City Commission Dog of the Month."*

4.2 **PRESENTATION - OATH OF OFFICE - FIRE CHIEF** - *Fire Chief Jeremy Holmes will be administered the Oath of Office.*

4.3 **PRESENTATION - FERNANDINA BEACH MAIN STREET** - *Fernandina Beach Main Street Executive Director Ms. Lulu Huppmann will provide a synopsis of projects occurring within each of the four Main Street Councils (Promotions, Economic Vitality, Organization, and Design).*

4.4 **PRESENTATION - ST. MARY'S RIVERKEEPER** - *St. Mary's Riverkeeper Director Emily Flore will provide a presentation.*

4.5 **PRESENTATION - WASTE MANAGEMENT AND CITY STAFF ANNUAL REPORT** - *Waste Management representatives and Deputy City Manager Jeremiah Glisson will present an annual report.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

6. CONSENT AGENDA

6.1 **SCRIVENER'S CORRECTION - BUDGET AMENDMENT - STORMWATER - RESOLUTION 2025-74** APPROVING A STORMWATER FUND BUDGET AMENDMENT IN FISCAL YEAR 2024/2025; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: The City Commission approved Resolution 2025-74 at their May 6, 2025, regular meeting. This item corrects a scrivener's error to one account number: Other Capital Improvements Fund account, ~~315-59470-18002~~ 3151000 56300 18002.*

6.2 **AIRPORT ADVISORY COMMISSION - SUNSET - RESOLUTION 2025-85** APPROVING THE SUNSET OF THE AIRPORT ADVISORY COMMISSION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: The City Commission, at their March 18, 2025, Regular Meeting, reached majority consensus to sunset the Airport Advisory Commission.*

- 6.3 **WATERFRONT ADVISORY BOARD - MEMBERSHIP AMENDMENT - RESOLUTION 2025-86** AMENDING RESOLUTION 2025-65 TO RECLASSIFY THE WATERFRONT ADVISORY BOARD NON-VOTING MEMBER TO AN ALTERNATE (VOTING) MEMBER; PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves amending Resolution 2025-65 to reclassify the Waterfront Advisory Board non-voting member to an alternate (voting) member.*
- 6.4 **FACILITIES USE AGREEMENT - SOUTHERN TIMING FOUNDATION, INC. - RESOLUTION 2025-87** APPROVING A FACILITIES USE AGREEMENT WITH SOUTHERN TIMING FOUNDATION, INC FOR THE USE OF AIRPORT PROPERTY TO CONDUCT A 5K RUNNING EVENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement with Southern Timing Foundation, Inc. to conduct a 5K running event on November 15, 2025 at the Airport.*
- 6.5 **2026 CITY GENERAL ELECTION QUALIFYING PERIOD - RESOLUTION 2025-88** APPROVING AND SETTING THE QUALIFYING PERIOD FOR THE 2026 CITY GENERAL ELECTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the Qualifying Period for the City Commission candidates for the City General Election be May 11, 2026, through May 15, 2026.*

7. RESOLUTIONS

- 7.1 **SOLE SOURCE PURCHASE APPROVAL - BARNEY'S PUMPS INC. - RESOLUTION 2025-89** APPROVING THE SOLE SOURCE PURCHASE OF FAIRBANKS NIJHUIS PUMPS FROM BARNEY'S PUMPS INC. FOR THE UTILITIES DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$58,830; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the sole source purchase of Fairbanks Nijhuis pumps in an amount not to exceed \$58,830 from Barney's Pumps Inc.*
- 7.2 **GRANT AGREEMENT APPROVAL - FLORIDA DIGITAL SERVICE - DEPARTMENT OF MANAGEMENT SERVICES - RESOLUTION 2025-90** AUTHORIZING A CYBERSECURITY GRANT WITH THE FLORIDA DEPARTMENT OF MANAGEMENT SERVICES FOR CYBERSECURITY SERVICES, MONITORING, AND RESPONSE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes approval and execution of a cybersecurity grant administered by the Florida Digital Service, Department of Management Services for the City's Information Technology Department.*
- 7.3 **GRANT APPLICATION - T-MOBILE HOMETOWN - RESOLUTION 2025-91** AUTHORIZING THE SUBMITTAL OF A T-MOBILE HOMETOWN GRANT APPLICATION FOR PARTIAL REIMBURSEMENT OF AN AMELIA RIVER WATERFRONT PLAYGROUND FEATURE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes a T-Mobile Hometown Grant application to assist in funding the Amelia River Waterfront Park playground feature.*
- 7.4 **GRANT AGREEMENT APPROVAL - FLORIDA DEPARTMENT OF TRANSPORTATION - RESOLUTION 2025-92** AUTHORIZING PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) #436769-2-94-01 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE COMPLETION OF AN AIRPORT MASTER PLAN UPDATE FOR THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes Approval and Execution of FDOT Public Transportation Grant Agreement Amendment 1 (PTGA) #436769-2-94-01 for completion of an Airport Master Plan Update for the Fernandina Beach Municipal Airport.*

8. ORDINANCE - FIRST READING

- 8.1 **COMPREHENSIVE PLAN TEXT AMENDMENTS - WATER SUPPLY FACILITIES WORK PLAN** - ORDINANCE 2025-03 AMENDING THE 2030 COMPREHENSIVE PLAN PUBLIC FACILITIES ELEMENT TO UPDATE THE CITY'S WATER SUPPLY FACILITIES WORK PLAN IN ACCORDANCE WITH FLORIDA STATUTE SECTION 373.709 (REGIONAL WATER SUPPLY PLANNING); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: The City of Fernandina Beach requests a Comprehensive Plan Text amendment to update its Water Supply Facilities Work Plan in accordance with 373.709, Florida Statutes.*

9. CITY COMMISSION DISCUSSION

- 9.1 **PERFORMANCE EVALUATION - CITY MANAGER** - *Synopsis: In accordance with Resolution 2024-190 Exhibit 1, Section 2(C): "The City Manager shall have an evaluation by the City Commission after six (6) months of service and on or before October 1st annually thereafter."*

10. CITY MANAGER REPORTS

11. CITY CLERK REPORTS

12. CITY ATTORNEY PRO TEM REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY

MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).