



# Polk County Board of County Commissioners

## Meeting Agenda - Final

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### May 20, 2025 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### **CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIR)**

### **INVOCATION**

Murphy Hanley, Polk County Fire Rescue Chaplain

### **PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIR)**

### **A. PRESENTATIONS and RECOGNITIONS**

- A.1. Lance Schmidt, Managing Principal of Office, Central Florida of CliftonLarsonAllen, LLP will present the Annual Comprehensive Financial Audit for the fiscal year ended September 30, 2024.
- A.2. Employee Recognition

### **B. CEREMONIAL PROCLAMATIONS**

### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

- C.1. Regional Community Council (Ken Henry & Linda Fife) to discuss the Thompson Nursery Road Phase II alignment project.
- C.2. Comments.

### **D. APPROVE CONSENT AGENDA**

- D.1. Approve Consent Agenda.

**E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on May 6, 2025.

**F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

**G. COUNTY ATTORNEY (RANDY MINK)**

**H. COUNTY MANAGER (BILL BEASLEY)**

H.1. Approve Consultant Services Agreement (CSA) No. 2022-064-03 with Kisinger Campo & Associates Corp. to provide professional engineering services for Bone Valley ATV Park Campground. (\$864,752.29)

H.2. Approve agreement with Carollo Engineers, Inc. to provide Part 1 engineering services for the East Regional Wastewater Treatment Facility. (\$490,426.00 one-time expense)

H.3. Approve Construction Agreement with CSX Transportation, Inc., (CSX) for the CR 35A Kathleen Road @ Deeson Road Intersection Improvement Project. (\$495,747 one-time expense)

**I. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)**

I.1. Commissioner Troutman Comments.

**J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

J.1. Commissioner Braswell Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

K.1. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)**

L.1. Commissioner Scott Comments.

**M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIR)**

M.1. Chair Wilson Comments.

**N. LAY BOARD APPOINTMENTS**

N.1. Reappoint Mark Ferreira as a member of the Housing and Neighborhood Development Office Affordable Housing Advisory Committee (AHAC). (No fiscal impact).

- N.2. Appoint Vermishia Pitts as a new member of the Housing and Neighborhood Development Office Affordable Housing Advisory Committee (AHAC). (No fiscal impact).

**O. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089**

\* County Attorney opening comments

- O.1. Public Hearing (LDCPAS-2025-1 Richard Munday CPA Amendment) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 1.47 acres from Residential-Suburban (RS) to Linear Commercial Corridor (LCC). (No Fiscal Impact)

**P. PUBLIC HEARINGS**

- P.1. Public Hearing to consider the adoption of an Ordinance of the Polk County Board of County Commissioners repealing and restating Ordinance 91-13, the "Polk County Waterway Protection Code", as amended, to update and clarify language, add and amend definitions, and create authority to establish designated swim areas and vessel exclusion zones.
- P.2. Consider the approval of a Resolution of the Board of County Commissioners of Polk County, Florida, establishing designated swim areas and vessel exclusion zones in certain portions of Lake Winterset, Lake Clinch, and Lake Ariana.

**Q. WORK SESSION ITEMS**

**R. CONSENT AGENDA ITEMS**

- R. COMMISSIONER DISTRICT 1
- R. COMMISSIONER DISTRICT 2
- R. COMMISSIONER DISTRICT 3
- R. COMMISSIONER DISTRICT 4
- R. COMMISSIONER DISTRICT 5
- R. COUNTY COMPTROLLER
- R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2217.
- R.2. Proposed Fiscal Year 2025/2026 budgets for Astonia, Auburn Lakes, Bradbury, Champion's Reserve, Crosswinds West, Eagle Hammock, East 547 and Eden Hills Community Development Districts.
- R. COUNTY MANAGER

- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R. OFFICE OF PLANNING & DEVELOPMENT
- R.3. SET HEARING: (LDCPAL-2024-19 Minute Maid Rd Ramp 1 CPA) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 3.2+/- acres of a total 13.47+/- acres from Residential High (RHX) to Tourism Commercial Center (TCCX) in the Transit Supportive Development Area (TSDA). The suggested transmittal hearing date is June 3, 2025, at 9:15 a.m. and the adoption hearing date is August 5, 2025, at 9:15 a.m.
- R.4. Conditional Approval of Bimini Bay Phase 1 Tract K Replat Plat. (No fiscal impact)
- R.5. Conditional Approval of Galloway Estates Plat. (No Fiscal Impact)
- R.6. Conditional Approval of Parker Estates Plat. (No Fiscal Impact)
- R.7. Accept Hillpointe Davenport - Gaines Road potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No Fiscal Impact)
- R.8. Accept a one-year warranty and surety in the amount of \$232,772.34 in the form of Maintenance Bond No. PB11511003821 for Hillpointe Davenport - Gaines Road. (No Fiscal Impact)
- R.9. Accept Performance Surety in the amount of \$5,110,822.35 in the form of Performance Bond No. 800178940 for Applewood Reserve. (No Fiscal Impact)
- R.10. Approve selection committee's recommendation to authorize staff negotiations with Gurr Professional Services, Inc. for 3rd party review of phosphate land development applications. (No Fiscal Impact)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES

- R.11. Approve Subcontract Amendment Fourteen between the Ounce of Prevention Fund of Florida and Polk County. (No Fiscal Impact)
- R.12. Approve Subcontract Amendment Fifteen, between The Ounce of Prevention Fund of Florida, Healthy Families Florida, and the Polk County Board of County Commissioners for Fiscal Year 2024-2025. (No Fiscal Impact)
- R. EQUITY & HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT
- R. COMMUNITY HEALTH CARE
- R. FACILITIES MANAGEMENT
- R. FLEET MANAGEMENT
- R. PARKS & NATURAL RESOURCES
- R.13. Approve agreement with Showdown ATV LLC to provide all-terrain vehicle rental services at Bone Valley ATV Park. (\$4,800.00 annual revenue)
- R. FIRE RESCUE
- R. EMERGENCY MANAGEMENT
- R. REAL ESTATE SERVICES
- R.14. Approve Agreement between Fox Branch Ranch Community Development District and Polk County in conjunction with the Rolling Oak Estate Drainage Project. (\$40,000 one-time expense)
- R.15. Accept Quit Claim Deed for property being donated for conservation preservation, Keller Estate. (No fiscal impact)
- R.16. Authorize a County Deed to the State of Florida, Department of Transportation ("FDOT") and accept the subsequent easement for ingress/egress from FDOT, all in conjunction with the West Pipkin Road project. (No fiscal impact)
- R.17. Approve Agreements for Transfer of Public Road between the Town of Dundee and Polk County for portions of Lake Mabel Loop Road, Canal Road and Tindel Camp Road and authorize County Deeds for the rights-of-way associated therewith. (No fiscal impact)

- R.18. Approve Right of Way Agreement between Polk County and School Board of Polk County in conjunction with the Spirit Lake Road at Sheffield Road and Old Bartow/Eagle Lake Road Intersection Project, Parcel 102. (No Fiscal Impact)
- R.19. Accept Polk County Utilities Easement from 6367 Lake Wilson Ground Owner, LLC, as requested through the Development Review Process. (No fiscal impact)

R. ROADS & DRAINAGE

- R.20. Approve Road Closure Request in Accordance with the Ordinance No. 2025-020
- R.21. Approve Consultant Services Authorization (CSA) No. 22-098-04 with WSP USA Inc. (Consultant) for the Vaughn Road Widening Project (\$158,670.05 one-time expense).
- R.22. Adopt a Resolution Setting Speed Limits on Caloosa Ridge Avenue, Caloosa Ridge Trail and Caloosa Ridge Way, within the Caloosa Ridge Subdivision near Babson Park. (\$537.41 one-time expense)
- R.23. Adopt a Resolution Setting Speed Limit on Charles Lane, near Lakeland. (\$121.23 one-time expense)
- R.24. Approve recommended alignment alternative for the Thompson Nursery Road Phase II/Segment 5 Widening Project (No fiscal impact).

R. UTILITIES

- R.25. Approve the Second Amendment and Reinstated Agreement to Cooperative Funding Agreement No. 21CF0003413 with the Southwest Florida Water Management District for the Polk County Direct Potable Reuse Feasibility and Pilot project (Q209). (For a schedule amendment only)

R. SOLID WASTE

R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

R. COURT RELATED

R. POLK COUNTY PROPERTY APPRAISER

R. POLK COUNTY SHERIFF

R. POLK COUNTY SUPERVISOR OF ELECTIONS

R. POLK COUNTY TAX COLLECTOR

R. WORKFORCE DEVELOPMENT BOARD

R. COUNTY ATTORNEY

- R.26. SET PUBLIC HEARING to consider adoption of an ordinance to create the Master Inwood Street Lighting Municipal Service Benefit Unit (MSBU) (Suggested Hearing Date: June 3, 2025 at 9:00 a.m.)
- R.27. Approve Mediated Settlement Agreements with KSI Enterprises, Inc. for County acquisition of Parcels 102 and 104, and with Mary Elizabeth Pierce and Matthew C. Pierce for Parcel 103, all in conjunction with the CR542A (Galloway Road) at 10th Street Project. (\$228,083.00 one-time expense)
- R.28. Request Board adopt a Resolution Approving the Issuance by the Housing Finance Authority of Polk County, Florida of its Multifamily Housing Revenue Bonds in the Aggregate Face Amount Not to Exceed \$27,800,000 to Provide Funds to Finance a Multifamily Residential Rental Housing Facility for Persons or Families of Low and Moderate Income to Be Owned by Lakewood Terrace Preservation, Ltd., or an Affiliate Thereof, Located in Polk County Florida and Provide an Effective Date.
- R.29. Adopt Resolution Approving Repeal of Fire Department Burn Ban 25-01.

## ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, May 19, 2025 – 1:30 p.m. – Land Use Hearing Officer will be held in the County Commission Boardroom.
- Monday, May 19, 2025 – 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in Room 413, Fourth Floor, County Administration Building.
- Wednesday, May 21, 2025 – 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Wednesday, May 21, 2025 – 2:00 p.m. – Polk Regional Water Cooperative (PRWC) Board of Directors meeting will be held in the Brenneman Room at the Stuart Center, 1710 Highway 17 S., Bartow.
- Thursday, May 22, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, May 22, 2025 – 9:30 a.m. – Polk Transportation Technical Advisory Committee (TAC) will meet in FDOT Conference Center at 801 N. Broadway Avenue, Bartow.
- Friday, May 23, 2025 – 10:00 a.m. – Polk County Fire Rescue Moore Road Station 25 Grand Opening, 8525 Moore Road, Lakeland.
- Monday, May 26, 2025 – The offices of the Board of County Commissioners will be closed in observance of the Memorial Day Holiday.
- Tuesday, May 27, 2025 – 1:00 p.m. – Jersey Commons Ribbon Cutting, 1115 Wilson Drive, Winter Haven.
- Wednesday, May 28, 2025 – 1:00 p.m. – Conservation Land Acquisition Selection Advisory Committee (CLASAC) will meet in the County Commission Boardroom.
- Thursday, May 29, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, May 29, 2025 – 9:00 a.m. – Tourist Development Council (TDC) Board will meet at SUN 'n FUN Aerospace Exp, 4075 James C. Ray Boulevard, Lakeland.
- Friday, May 30, 2025 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.



- Monday, June 2, 2025 – 6:00 p.m. – Eloise Community Redevelopment (CRA) Advisory Committee will meet at the Johnny and Freda Brooks Resource Center, 710 Snively Avenue, Eloise.