

Liz Alpert  
Mayor



Vice Mayor Debbie Trice  
Commissioner Jen Ahearn-Koch  
Commissioner Kyle Battie  
Commissioner Kathy Kelley Ohlrich

## **REGULAR CITY COMMISSION MEETING OF MAY 5, 2025**

**WELCOME** to a Regular meeting of the City Commission. This Agenda includes all matters scheduled to come before the Commission at this meeting. It is prepared to help you follow the proceedings of the meeting. Your interest is appreciated, and we invite your comments. Input from citizens is important; we need and welcome it.

**If you wish to address the Commission, please fill out a "Request To Speak" Form** located on the table at the back of the Commission Chambers. Fill out the form completely, indicating the Agenda Item to which you intend to speak, and place the form in the box on the table. **If you intend to speak under Citizens' Input Concerning City Topics**, the subject should also be noted on the "Request To Speak" Form. **Agenda Items for which citizens' comments are not permitted are noted.** In general, these will be items on which a public hearing has previously been held. Listed below are the time limits established for speaking:

- **Public Hearings - Quasi-judicial:** A reasonable amount of time to be determined by the City Commission will be provided to Applicants and Affected Persons desiring to speak.
- **Public Hearings - Legislative:** Citizens desiring to speak are allowed five (5) minutes. Petitioners are allowed fifteen (15) minutes with a five (5) minute rebuttal at the close of the public hearing. We will ask you to take an oath that all evidence and testimony presented during the public hearing are truthful.
- **Citizens' Input Concerning City Topics** - Citizens desiring to speak are allowed three (3) minutes. Remember, appearances before the Commission are not a substitute for attempting to resolve your issue(s) through the appropriate administrative channels. **Citizens' Input is to allow citizens the opportunity to present their view on matters concerning City topics but not on items scheduled elsewhere on the Agenda.** Questions and answers shall not be permitted. Matters presented to the Commission may be referred by the Mayor, with consensus of the Commission, to the Administration for action and possible follow-up at a future Commission meeting. We expect that citizens have first attempted to speak directly with the City's Administration.
- **Other Agenda Items permitting citizens' comment** - Citizens desiring to speak are allowed **three (3) minutes.** Agenda items for which citizens' comments are not permitted are noted in the left margin of the Agenda.

The City Auditor and Clerk will forward all Request to Speak forms to the Mayor. When the Mayor calls your name, come to the Commission table, and restate your name for the record. We ask that your comments be limited to the subject of the Agenda Item. Remember, we are always happy to listen to your comments; however, this is not intended to be an extended question and answer session.

Again, the City Commission thanks you for taking the time to participate in our meeting.

**LIZ ALPERT**  
Mayor



## **AGENDA**

**REGULAR CITY COMMISSION MEETING**

**May 5, 2025**

**CITY HALL**

**City Commission Chambers  
9:00 AM**

**1565 First Street  
Sarasota, Florida**

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**\*\* PLEASE NOTE: THE COMMISSION WILL RECESS FOR LUNCH AT APPROX.  
12:00P.M. \*\***

**CALL MEETING TO ORDER  
INVOCATION  
PLEDGE OF ALLEGIANCE**

**APPROVE PROPOSED AGENDA SCHEDULE**

Citizens' comments are not permitted on Proposed Agenda Schedule

**I. COMMISSION PRESENTATIONS:**

- I.1 Proclamation Re: City of Sarasota Legacy Businesses  
[I.1 Agenda Request Form.pdf](#)  
[CCM 05.05.25 Proclamation\\_Legacy Business\\_Backup.pdf](#)
- I.2 Proclamation Re: Recognizing May 17 - 23, 2025 as National Safe Boating Week  
[I.2 Agenda Request Form.pdf](#)  
[SKM\\_C450i25041812500.pdf](#)
- I.3 Presentation Re: Employee of the Month for May 2025  
[I.3 Agenda Request Form.pdf](#)  
[Employee of the Month - May 2025.pdf](#)

**II. SCHEDULED PRESENTATIONS:**

Scheduled Presentations are limited to 7 minutes. No action may be taken by the Commission other than referral to the administration. Citizens comments are not permitted on Scheduled Presentations

**PLEDGE OF PUBLIC CONDUCT**

### **III. CITIZENS' INPUT CONCERNING CITY TOPICS:**

(Limited to 30 minutes)

Note to the Public:

At this time, citizens may address the Commission on topics concerning the City. (3 minutes per person time limit) Citizens' Input is to allow citizens the opportunity to present their view on matters concerning City topics but not on items scheduled elsewhere on the Agenda or items that were the subject of a previously held public hearing which has been closed and Commission deliberations continued to a future date. Questions and answers shall not be permitted; however, matters presented to the Commission may be referred by the Mayor, with consensus of the Commission, to the Administration for action and possible follow-up at a future Commission meeting.

### **IV. APPROVAL OF MINUTES:**

Citizens' comments are not permitted on Approval of the Minutes items.

- IV.1 Approval Re: Minutes of the Special Sarasota City Commission Meeting of March 27, 2025 (CITIZENS COMMENTS ARE NOT PERMITTED ON THIS ITEM)

[IV.1 Agenda Request Form.pdf](#)

[25-03-27 Special.FINAL.pdf](#)

- IV.2 Approval Re: Minutes of the Special Sarasota City Commission Meeting of March 28, 2025 (CITIZENS COMMENTS ARE NOT PERMITTED ON THIS ITEM)

[IV.2 Agenda Request Form.pdf](#)

[25-03-28 Joint Mtg - BCC.FINAL.pdf](#)

- IV.3 Approval Re: Minutes of the Regular Sarasota City Commission Meeting of April 07, 2025 (CITIZENS COMMENTS ARE NOT PERMITTED ON THIS ITEM)

[IV.3 Agenda Request Form.pdf](#)

[25-04-07 Regular.FINAL.pdf](#)

### **V. BOARD ACTIONS:**

- V.1 Report Re: Downtown Improvement District (DID) Board regarding the FY 2023-2024 Annual Report and request to consider changes to Ordinance No 08-4832

[V.1 Agenda Request Form.pdf](#)

[Board Report\\_Annual Report and Ordinance - Supporting Documents.pdf](#)

### **VI. CONSENT AGENDA NO. 1:**

Note to the Public: All matters listed under Consent Agenda No. 1, are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- VI.1 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute the Municipal Services and Pre-Annexation Agreement between the City of Sarasota and Habitat for Humanity Sarasota, Inc. for residential property located at 0 Lynnhurst Street

[VI.1 Agenda Request Form.pdf](#)

[Agreement signed by Habitat.pdf](#)

- VI.2 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute the Sixth Amendment to the Lease Agreement between the City of Sarasota and the Sarasota Sailing Squadron, Inc.  
[VI.2 Agenda Request Form.pdf](#)  
[Back Up Materials - Sarasota Sailing Squadron.pdf](#)
- VI.3 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute the Second Amendment and Restated Lease Agreement for Nu Pass, LLC  
[VI.3 Agenda Request Form.pdf](#)  
[Back Up Material - Nu Pass, LLC.pdf](#)
- VI.4 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute Third Amendment and Second Extension of Agreement between the City of Sarasota and Genuine Parts Company D/B/A Napa Auto Parts (RFP No. 19-41BK) for Parts Room Integrated Management Services to operate and maintain the Public Works Department's vehicle and equipment maintenance parts facility on-site store on an as needed basis with an estimated total in the amount of \$300,000.00 for the extension period  
[VI.4 Agenda Request Form.pdf](#)  
[Parts\\_Room\\_Agenda\\_Item\\_Backup.pdf](#)
- VI.5 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute the Agreement between the City of Sarasota and Sarasota County for Internet and Peer Networking Services for five (5) years in the amount of \$49,392.00/annually  
[VI.5 Agenda Request Form.pdf](#)  
[Agreement for Internet & Peer Networking Services.pdf](#)
- VI.6 Approval Re: Federal FY2025-2026 Draft Annual Action Plan Approval and Advertisement  
[VI.6 Agenda Request Form.pdf](#)  
[DRAFT Yr 5 Annual Action Plan-Attachments-Advertise Request.pdf](#)
- VI.7 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute the Agreement between the City of Sarasota and Adeas-Q, LLC; Alfred Benesch & Company; BCC Engineering, LLC; The Corradino Group, Inc.; Kimley-Horn and Associates, Inc.; and Patel, Greene, and Associates, LLC (RFP 24-67ST) for Consulting Engineering Services (Traffic Impact Studies, Circulation Reviews and Analysis). The City has spent \$1,263,033.02 from January 22, 2020 through January 1, 2025 under previous Agreement RFP 19-51BK for Consulting Engineering Services (Traffic Impact Studies, Circulation Reviews and Analysis)  
[VI.7 Agenda Request Form.pdf](#)  
[RFP 24-67ST\\_Agenda Backup.pdf](#)
- VI.8 Approval Re: Authorize the Mayor and the City Auditor and Clerk to execute the Temporary Access and Work Area Easement and the Temporary Assignment of Perpetual Beach Storm Damage Reduction Easements between the City of Sarasota and Sarasota County  
[VI.8 Agenda Request Form.pdf](#)  
[New Pass Dredge & Lido Easements\\_Agenda Backup.pdf](#)

## **VII. CONSENT AGENDA NO. 2:**

Note to the Public: All matters listed under Consent Agenda No. 2, are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- VII.1 Adoption Re: Proposed Resolution No. 25R-3325, approving the Local Housing Assistance Plan as required by the State Housing Initiatives Partnership Program Act, Subsections 420.907- 420.9079, Florida Statutes; and Rule Chapter 67-37, Florida Administrative Code; authorizing and directing the Mayor to execute any necessary documents and certifications needed by the State; authorizing the submission of the Local Housing Assistance Plan for review and approval by the Florida Housing Finance Corporation, etc. (Title Only)

[VII.1 Agenda Request Form.pdf](#)

[SHIP Local Housing Assistance Plan 2026-2028.pdf](#)

- VII.2 Adoption Re: Proposed Resolution No. 25R-3327, amending the budget for the fiscal year beginning October 1, 2024 by providing for supplemental appropriations in the amounts identified in exhibit A: providing for severability if any of the parts hereof are declared invalid, etc. (Title Only). To establish a revenue and expenditure budget in the amount of \$966,937.00 within the Sarasota Performing Arts Center Construction Fund for reimbursement to the Sarasota Performing Arts Foundation for fronted design costs

[VII.2 Agenda Request Form.pdf](#)

[Res 25R-3327\\_backup\\_05-05-25.pdf](#)

- VII.3 Adoption Re: Second Reading of Proposed Ordinance No. 25-5564, repealing 37-96 and creating 37-2 of the Sarasota City Code to provide for authority to assess and collect utility fees from customers through third party providers; and providing for codification, severability, and for an effective date, etc. (Title Only)

[VII.3 Agenda Request Form.pdf](#)

[AgendaPacketOrdinance.25.5564.pdf](#)

## **VIII. BOARD APPOINTMENTS:**

## **IX. UNFINISHED BUSINESS:**

- IX.1 Adoption Re: Proposed Resolution No. 25R-3321, affirming the decision of the Planning Board to approved Adjustment Application 25-ADP-04 to allow an existing driveway access from Boulevard of the Arts, which is designated as a primary street, to be relocated approximately 68 feet to the East, etc. (Title Only)

[IX.1 Agenda Request Form.pdf](#)

[Res25R.3321Adjustment.pdf](#)

- IX.2 Discussion Re: City Manager Search and the Steps in the Process

[IX.2 Agenda Request Form.pdf](#)

[City Manager Process.pdf](#)

## **X. LEGISLATIVE PUBLIC HEARINGS:**

Note to the Public: At this time citizens will take an oath if they desire to speak at the following public hearings.

- X.1 Public Hearing Re: Proposed Ordinance No. 25-5562, to vacate that certain 3,225+/- square foot section of the platted approximately 15-foot wide and 215-foot long section of unimproved right-of-way, running north-south and terminating at 300 Audubon Place, such unimproved right-of-way having been platted as an alley on the plat of Audubon Place; and to also vacate that approximately 15-foot wide, 1,505+/- square foot perpetual easement for street, drainage, and utility (including privately owned franchised utilities) purposes and uses appurtenant thereto granted by the Stottlemeyer and Shoemaker Lumber Company to the City of Sarasota pursuant to an easement deed dated June 9, 1977, recorded in OR Book 1182 at page 1890; all as is more particularly described herein; providing for severability of the parts hereof, etc. (Title Only) (Application Nos. 24-SV-05, 24-SV-06, Applicant: William Merrill, Esq., as agent representing S S Sasquatch LLC (Owner), IIFY, LLC (Owner) and BluMark Miller, LLC (Contract Purchaser))  
[X.1 Agenda Request Form.pdf](#)  
[Ordinance No. 25-5562 Backup Material.pdf](#)

## **XI. QUASI-JUDICIAL PUBLIC HEARINGS:**

Note to the Public: At this time citizens will take an oath if they desire to speak at the following public hearings.

- XI.1 Public Hearing Re: Request for Approval of Final Subdivision Plat Application No. 25-SUB-01 for Sarasota Station Subdivision Plat to create 69 single-family lots with associated right-of-way, open space, and easements on property located at 300 Audubon Place, located in the Industrial Light Warehouse (ILW) zone district north of 3rd Street, east of Audubon Place, west of the Seminole Gulf Railway right-of-way, and generally south of 7th Street (Application No. 25-SUB-01) (Applicant: William Merrill, Esq., Registered Agent of S.S. Sasquatch, LLC, owner)  
[XI.1 Agenda Request Form.pdf](#)  
[Agenda Item backup.pdf](#)
- XI.2 Public Hearing Re: Request for Approval of Final Subdivision Plat Application No. 24-SUB-01 for The Sanctuary Subdivision Plat to create 13 new lots and a private right-of-way on property located at 4529 Old Bradenton Road, located in the Residential Single Family 3 (RSF-3) zone district on the west side of Old Bradenton Road, generally north of 44th Street and generally south of 46th Street (Application No. 25-SUB-01) (Applicant: Stephen D. Rees, Registered Agent of Old Bradenton, LLC, owner)  
[XI.2 Agenda Request Form.pdf](#)  
[Agenda Item Backup.pdf](#)
- XI.3 Public Hearing Re: Proposed Ordinance No. 25-5561, to rezone that certain vacant parcel of real property totaling approximately 21,930 +/- square feet located on the east side of N. Tuttle Avenue North of 6th Street and South of 8th Street from Residential Multiple Family 1 (RMF-1) zone district to the Residential Multiple Family 2 (RMF-2) zone district; all as more particularly set forth herein, etc. (Title Only) (Application No. 24-REN-04, Applicant Marian Kozak, as fee

simple owner)  
[XI.3 Agenda Request Form.pdf](#)  
[Agenda Item Backup.pdf](#)

**XII. NEW BUSINESS:**

XII.1 Approval Re: Request for reimbursement and payment of attorney fees incurred by former Commissioner Arroyo in the amount of \$10,285.00 due to complaints filed with Florida Commission on Ethics  
[XII.1 Agenda Request Form.pdf](#)  
[Backup.pdf](#)

**XIII. CITIZENS INPUT CONCERNING CITY TOPICS:** (Limited to 30 minutes)

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**XIV. REMARKS OF COMMISSIONERS, ANNOUNCEMENTS AND ITEMS FOR NEXT AGENDA:**

**XV. OTHER MATTERS/ADMINISTRATIVE OFFICERS:**

**XVI. ADJOURN**

**MEETING NOTICE**

Meeting Notice  
[5-5-25 Regular Meeting Notice.pdf](#)

**CITY COMMISSION RULES OF PROCEDURE**

City Commission Rules of Procedure  
[CC.RulesofProcedure.AdoptedApril72025.pdf](#)





## Notice to the Public

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The City of Sarasota is committed to providing qualified disabled individuals an opportunity to participate in meetings of the City Commission.

The City of Sarasota prohibits discrimination in all services, programs, or activities on the basis of race, color, national origin, age, disability, sex or gender, marital or familial status, religion, sexual orientation, veteran status, or genetic information. Persons with disabilities who require assistance or alternative means for communication of program information such as Braille, large print, audiotope, etc., should contact: The City of Sarasota ADA Coordinator, Jake Brown, at (941) 263-6299 or by email at [adacoordinator@sarasotafl.gov](mailto:adacoordinator@sarasotafl.gov).

In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in a meeting should contact the ADA Coordinator at (941) 263-6299 at least two business days prior to the date of the meeting as to the nature of the auxiliary aids and/or service necessary.

Every effort will be made to provide such aid or service to the extent that they are reasonable, do not result in undue financial or administrative burden, and do not alter the fundamental nature of the meeting. Consideration will be given to the individual's preferred aid or service. However, alternatives may be provided if in the City's determination such alternatives provide an effective means of communication. For the benefit of individuals utilizing hearing aids with a T-coil, the City Commission Chambers and SRQ Media Studio are outfitted with a Hearing Induction Loop for enhanced hearing assistance.

Proceedings will be electronically recorded. Should an individual feel that a verbatim transcription of the proceedings may later be needed, said individual has the burden and expense of arranging for same. Copies of the electronic recording may be purchased from the Office of the City Auditor and Clerk.

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**Shayla Griggs**  
City Auditor and Clerk