

Regular Commission Meeting Agenda
Monday, April 28, 2025
7:00 p.m.



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

Mayor Alan Fiers
Vice Mayor -Tracy Larcher

Commissioner Steven Smith
Commissioner Roby DeReuil
Commissioner Kathleen McGahran

Town Treasurer Darlene Hopper
Town Attorney Keith Davis
Town Clerk Karen Hancsak

PLEASE NOTE: THIS MEETING IS ALSO CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY

Meeting link:

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=md6625a18802a8dc67cd8096acfe57cd1> **Meeting number:** 2868 945 4141 **Password:** 0428

Join by phone +1-408-418-9388 United States Toll

Access Code: 2868 945 4141

AGENDA

(click Icon  to view backup material)






1) CALL TO ORDER

- Pledge of Allegiance
- Roll Call


2) APPROVAL OF MEETING AGENDA

(Additions, substitutions, deletions)


3) APPROVAL OF CONSENT AGENDA


- Regular Town Commission Meeting Minutes March 24, 2025. 
- Reorganization Meeting Minutes for March 24, 2025 
- Special Town Commission Minutes for April 14, 2025 
- Special Event Permit for 100-person MIA Picnic by Sailfish Marina for May 10, 2025, 11-3pm 
- Special Event Permit for 200-person Fishing Tournament by Sailfish Marina June 20-21, 2025, 5-10pm 
- The Regular Town Commission May Meeting has been changed to Thursday, May 22, 2025 due to the Memorial Day Holiday

4) DISCUSSION ITEMS:


- Announcement --- Town Registered Voters Interested in Serving the Community as a Planning & Zoning Alternate Member should submit a brief resume to the Town Clerk 
- Discuss Regular Meeting Times
- Approval of One-Time Prorated 25% Fee Reduction for Vacation Rentals

5) RESOLUTIONS

- Resolution No. R-10-2025 Appointing Alternate Planning & Zoning Member 
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, APPOINTING A NEW ALTERNATE MEMBER TO THE PLANNING AND ZONING BOARD DUE TO A VACANCY, PURSUANT TO SECTION 3.10 OF THE TOWN CHARTER AND

SECTION 2-51 OF THE TOWNCODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE;
AND FOR OTHER PURPOSES 

6) ORDINANCES

- **ORDINANCE NO. 0-3-25 – First Reading** 
AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING ITS COMPREHENSIVE DEVELOPMENT PLAN TO ADOPT EVALUATION AND APPRAISAL (“EAR”) BASED AMENDMENTS PURSUANT TO SECTION 163.3191, FLORIDA STATUTES, WHICH PROVIDES FOR AN EVALUATION AND FOR PLAN AMENDMENTS DETERMINED TO BE NECESSARY PURSUANT TO THE REQUIREMENTS OF SECTION 163.3191, FLORIDA STATUTES; BY ADOPTING A PRIVATE PROPERTY RIGHTS ELEMENT AND BY AMENDING THE COASTAL MANAGEMENT ELEMENT TO ADDRESS PERILS OF FLOOD, ALL PURSUANT TO THE REQUIREMENTS OF SECTION 163.3184 FLORIDA STATUTES; PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY; PROVIDING A CONFLICTS CLAUSE AND A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

7) OTHER BUSINESS:





- Proclamation for Water Conservation Month April 2025 

8) DEPARTMENT AND BOARD REPORTS:

Financial Reports:

- Vote: March 2025 Fiscal Reports – Darlene Hopper 

Staff Reports:

- Sheriff’s Department- Sgt. Langevin 
- Fire Department-Chief Steedman 
- Public Works-Director Alan Welch 
- Town Clerk- Karen Hancsak 
- Planning and Zoning Chairman Janet Kortenhaus
- Town Attorney- Attorney Keith Davis

9) COMMISSION REPORTS:

Mayor Fiers Updates:

- FPL Pole Removal
- Dredging Project Progress Report
- Vacation Rental Update

10) PUBLIC COMMENTS:

You must state your name for the record. Limit, 3 minutes per speaker, one time per topic.

11) ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.