



**Regular Commissioner Meeting
Thursday, April 25, 2024 - 8:30 AM**

Santa Rosa County Administrative Center Board Room, 6495 Caroline Street, Milton

8:30 AM Call to Order - Chairman: Parker

- 1) Prayer - Pastor Doug Holmes, Christian Life Church
- 2) Pledge
- 3) Agenda Approval

Proclamations

- 1) National Day of Prayer
- 2) Military Appreciation Month

Presentations

- 1) Update from NAS Whiting Field
- 2) Recognition of Lighthouse Private Christian Academy Baseball Team
- 3) DeVann Cook & Jayne Nicholas Retirement

Public Forum

- 1) Public Input [Online Form](#)

County Administrator - County Attorney

- 1) **1/2 Cent Transportation Surtax Ballot Language**
Discussion of Department of Revenue comments concerning ballot language.

Commissioner Items

Consent Agenda - Chairman: Parker

- 1) **Commissioner Parker - StRIVE Grant Program**
Approval for the 3rd StRIVE grant cycle beginning May 1, 2024 and ending July 31, 2024.

2) Commissioner Parker - Marine Advisory Committee Appointment

Approval to appoint Kevin Sowell to the Marine Advisory Committee.

3) Approved Mon. April 22 - Reissuance of Payment to Roberson Underground Utility, LLC

Approval to reissue funds for payment to Roberson Underground Utility, LLC in the amount of \$852,983.06 due to business email compromise and theft of funds.

4) Budget Amendment 2024-132 CCF MSBU Fire Districts

Approval of Budget Amendment 2024-132 in the amount of \$381 to allocate MSBU Fire District Reserve Funds to cover an increase in insurance costs.

5) Budget Amendment 2024-133 CCF Partners for Pets

Approval of Budget Amendment 2024-133 to carry forward \$25,000 from Partner for Pets donations and allocate it for expenditure in the Animal Services Department.

6) Budget Amendment 2024-134 RISE Youth Internship Program

Approval of Budget Amendment 2024-134 to assign \$110,000 of reimbursed FEMA funds from General Fund reserve for contingencies for expenditure in the OMB department for the RISE Summer Internship Program.

7) Budget Amendment 2024-135 Road & Bridge Maintenance

Approval of Budget Amendment 2024-135 to assign \$350,000 of reimbursed FEMA funds from General Fund reserve for contingencies for expenditure in the Road & Bridge Department for maintenance needs.

8) Check Register

Approval of the check register for April 5 - 18, 2024.

9) County Administrator Employment Contract

Approval to hire Brad Baker as County Administrator at an annual salary of \$185,000 effective May 1, 2024.

10) Administration - Berryhill Exchange of Property

Approval to advertise a potential exchange of property for a 120' wide portion of 36-2N-29-0000-00246-0000 for future transportation infrastructure.

11) Administration - Medical Examiner Facility

Discussion of property conveyance to DOMES in accordance with the interlocal agreement between Santa Rosa County, Escambia County, Okaloosa County, and Walton County.

12) OMB - R.I.S.E. Youth Internship Program Summer 2024

Approval to develop a summer internship program for local high school and GED youth aged 16 to 20.

13) Procurement - Disaster Debris Monitoring and Support Management

Approval for staff evaluation of an upcoming RFP for Disaster Debris Monitoring and Support Management.

14) Grants & Special Programs - HMGP Hurricane Idalia Grant Application

Approval to submit a FEMA Hazard Mitigation Grant Program (HMGP) application under the Hurricane Idalia disaster for generators and shutters for critical facilities, including commitment of 25% matching funds of approximately \$56,250.

15) Grants & Special Programs - Safe Streets and Roads for All Grant Application

Approval to submit a Safe Streets and Roads for All (SS4A) Supplemental Planning and Demonstrative Activities Grant application.

16) Economic Development - EDA Grant Application Submittal for Whiting Aviation Park

Approval to submit for EDA funding in the amount of \$4,235,670 for Whiting Aviation Park; authorize the chairman to sign all related documents.

17) Event Requests

Approval of the following event requests:

- The Navarre Beach Area Chamber of Commerce requests use of the Navarre Beach multi-use path on March 15, 2025, from 8:00 AM - 10:15 AM for the 5th Annual Shamrock Stroll, a pet-friendly 5K Run/Walk in observance of St. Patrick's Day.

18) Public Works - Sidewalk Installation Plan

Approval of the proposed sidewalk installation list.

19) Public Works - River Birch Road Resurfacing/Repair

Approval to temporarily close River Birch Road for one week to complete repairs in the estimated amount of \$172,000.

20) Public Works - Termination of FDOT Landscape Beautification Project JPA 447900-1-58-01

Approval of mutual termination of Joint Participation Agreement #447900-1-58-01 with FDOT due to cost increases.

21) Engineering - Right-of-Way Dedication

Approval of right-of-way dedication from Teramore Development, LLC for a sidewalk on Kennington Drive.

22) Engineering - Milton Industrial Park (MIP) Wastewater Treatment Plant

Approval of change order #1 to Zima Corporation for the addition of an access platform and upgraded grit classifier for the Industrial Park WWTP in the amount of \$256,327; authorize the chairman to sign all related documents.

23) Engineering - Woodbine Road at Highway 90 Improvements CEI

Approval of a task order to DRMP to perform CEI services for Woodbine at US 90 intersection improvements in a not-to-exceed amount \$345,940; authorize the chairman to sign all related documents.

24) Engineering - Lancelot Townhomes Phase 2 Final Plat

Approval of the Final Plat of Lancelot Townhomes Phase 2, a 62-lot private townhome subdivision located in District 1.

25) Engineering - Bonded Eagle's Ridge Final Plat

Approval of the bonded final plat of Eagle's Ridge, a 145-lot public subdivision located in District 1.

26) Engineering – Ashley Plantation Construction Award

Approval of contract award to Chavers Construction for Ashley Plantation Drainage Improvements in the amount of \$4,296,068.33 with a 10% contingency (\$430,000) as the apparent low bidder; authorize chairman to sign all related documents and authorize county administrator to approve change orders associated with weather delays and utilization of the contingency fund.

27) Engineering - West Spencer Field ROW

Approval of a warranty deed for approximately 0.038 acres, as required in association with the West Spencer Field/Giddens Road Intersection Improvements Project

Regular Agenda

Services & Community Relations Report

1) Administration - Aquatic Center Feasibility Study Proposal

Approval of a revised scope and fee proposal from Baskerville Donovan, Inc. in the amount of \$132,655.

Operations & Safety Report

1) No Items

Meeting List

1) Meeting List

All meetings are held in the County Administrative Center Boardroom, 6495 Caroline Street, Milton, Florida, unless otherwise indicated.

Meeting	Date	Time
Commission Special Rezoning	April 25	5:00 PM
Commission Committee Meeting	May 6	8:30 AM