



# Walton County

## Board of County Commissioners Meeting Regular Meeting Agenda - Final

Zoom Registration - <https://www.co.walton.fl.us/FormCenter>

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**Tuesday, April 23, 2024**

**1:00 PM**

**South Walton Annex Board Room**

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### **MEETING LOCATION**

*31 Coastal Centre Blvd., Santa Rosa Beach, FL.*

### **COMMISSIONER ATTENDANCE**

### **OPENING COMMENTS**

### **INVOCATION AND PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

### **RECOGNITION OF GUESTS**

[24-0599 - Pdf](#)

Recognition of Thomas LeBlanc, Solid Waste Operations Manager

### **CALL TO ORDER**

### **CONSIDER ADDITIONS/DELETIONS**

### **APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS**

### **PUBLIC COMMENTS**

Please limit comments to three minutes or less on agenda items only

### **ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION**

### **APPROVAL OF CONSENT AGENDA**

#### **Clerk's Items:**

1. [24-0586 - Pdf](#) Request to approve the Expenditure Approval List (EAL)
2. [24-0584 - Pdf](#) Request to approve and authorize the Chairman to sign the minutes of the March 12, 2024 Regular Meeting, March 26, 2024 Special Meeting – Executive Session (Florida Teepee, LLC, et al.) and March 26, 2024 Regular Meeting

#### **Administration - Consent Items:**

3. [24-0554 - Pdf](#) Request to approve the donation of surplus property (2008 Chevy Colorado, BCC 6442) to the City of DeFuniak Springs, as requested by the City of DeFuniak Springs

**Building Department - Consent Items:**

**Chief Financial Officer - Consent Items:**

4. [24-0518 - Pdf](#) Request approval to surplus items from various departments for the 2024 Walton County Auction (see attached list for reference)
5. [24-0490 - Pdf](#) Request to approve and authorize the Chairman to sign a Resolution amending the Fiscal Year 2024 budget in the E911 fund for unanticipated grant revenues in the amount of \$1,709,261.48 from the Florida Department of Management Services and the E911 Board for the Fall 2024 911 Grants
6. [24-0564 - Pdf](#) Request to approve and authorize the Chairman to sign a Resolution for unanticipated revenue in the State Mosquito Control Fund in the amount of \$48,823.51 to recognize revenues deferred from Fiscal Year 2023
7. [24-0567 - Pdf](#) Request approval to utilize the Fiscal Year 2024 budgeted contingency funding in the amount of \$2,020,000 for services provided in accordance with the Design Agreement between the Department of the Army and Walton County for the Hurricane and Storm Damage Reduction (HSDR) Project
8. [24-0561 - Pdf](#) Request approval to transfer BCC 8245 (2012 GMC Yukon) from the Tourism Department to the Public Works Department and to reimburse the Tourism Department for the current value of this vehicle utilizing Fiscal Year 2024 budgeted funding
9. [24-0559 - Pdf](#) Request approval to transfer BCC 8941 (2017 Chevrolet Tahoe) from the Tourism Department to the Human Resources Department and to reimburse the Tourism Department for the current value of this vehicle utilizing funding from a vacancy during a portion of Fiscal Year 2024
10. [24-0580 - Pdf](#) Request to approve and authorize the Chairman to sign a Resolution amending the Fiscal Year 2024 budget in the General Fund for unanticipated grant revenue in the amount of \$10,000.00 from Volunteer Florida for the Community Emergency Response Team (CERT) Citizens Corps

**Code Compliance - Consent Items:**

**County Attorney - Consent Items:**

11. [24-0557 - Pdf](#) Request to approve and authorize the Chairman to sign the Satisfaction of SHIP Mortgage for Angus L. Campbell and two SHIP Mortgages for Esther G. Thomas

12. [24-0577 - Pdf](#) Request to approve and authorize the Chairman to sign a Resolution Establishing Standards and Approval for Use of County Seal and Unauthorized and Prohibited Uses of County Seal

**Emergency Management - Consent Items:**

**Engineering - Consent Items:**

13. [24-0548 - Pdf](#) Request to allocate \$83,906.25 in District 5 Recreational Plat Fees for the construction of the Pickleball Courts Phase 2 Project to include lighting to match existing court lighting at the South Walton Sports Complex
14. [24-0356 - Pdf](#) Request to cancel Solicitations for ITB 24-13 and request to approve and authorize the Chairman to sign the Participating Addendum to Sourcewell Contract No.: 031022-AST with Premier Surface Solutions, Inc. for the construction of Pickleball Courts Phase 2 Project at the South Walton Sports Complex in an amount not to exceed \$211,406.25
15. [24-0571 - Pdf](#) Request to approve and authorize the Chairman to sign Change Order No.: 4 to Contract No.: 23-08 with ECSC, LLC for East Point Washington Road Phase III increasing the contract time by seven (7) calendar days and decreasing the contract amount by \$11,001.22

**Environmental Services - Consent Items:**

16. [24-0565 - Pdf](#) Request to approve and authorize the Chairman to sign a Memorandum of Understanding with Waste Management, Inc. to open the Transfer Station for three (3) hours on Sunday mornings from 8:00 a.m. to 11:00 a.m. from May 26, 2024 to September 1, 2024 to accept refuse from Waste Management trucks
17. [24-0563 - Pdf](#) Request to approve and authorize the Chairman to sign Change Order No.: 2 to Task Order No.: SW-23-03 with Hanson Professional Services, Inc. to provide additional post design services for the construction of the new Recycling Building, increasing the contract amount by \$8,000.00
18. [24-0569 - Pdf](#) Request to approve and authorize the Chairman to sign the 2023-2027 Interlocal Agreement with the Choctawhatchee Basin Alliance of Northwest Florida State College in the amount of \$26,875.00 for the water quality sampling, analysis, and mapping projects in support of the Choctawhatchee Bay efforts

**Facilities Maintenance - Consent Items:**

**Geographic Information Systems (GIS) - Consent Items:**

**Human Resources - Consent Items:**

**Library - Consent Items:**

19. [24-0451 - Pdf](#) Request to approve and authorize the Chairman to sign a License and Hold Harmless Agreement and Waiver of Claims with Watersound Town Center, LLC and the St. Joe Company for Bookmobile stops for May 2024-April 2025

**Parks & Recreation - Consent Items:**

20. [24-0566 - Pdf](#) Request approval to utilize \$22,000.00 in District 1 Recreational Plat Fees for the purchase of new picnic tables, grills and split rail fencing to be placed at Grady Brown Park, Choctaw Beach Park, and County Line Park

**Planning & Development - Consent Items:**

21. [24-0523 - Pdf](#) Request to approve the Fiscal Year 2023 CRS Activity 510 Floodplain Management Report
22. [24-0578 - Pdf](#) Request to approve and authorize the Chairman to sign an Agreement with GovOS for STR Compliance Software to be utilized for the Short-Term Vacation Rental Program in the amount of \$210,000 annually

**Public Works - Consent Items:**

23. [24-0455 - Pdf](#) Request to approve and authorize the Chairman to sign a Resolution recognizing the week of May 19-25, 2024 as National Public Works Week
24. [24-0568 - Pdf](#) Request to approve the purchase of a portable LED Message Board in an amount not to exceed \$17,229.00 and to surplus BCC 8968 for the Public Works Department

**Tourism Department Administration - Consent Items:**

25. [24-0542 - Pdf](#) Request to approve the Tourism Department's Fiscal Year 2024-2025 Media Plan
26. [24-0579 - Pdf](#) Request to approve and authorize the Chairman to sign the Turner Public Relations Consent to Assignment Letter to The Shipyard, LLC for Contract No.: 22-034A

**Tourism Department Beach Operations- Consent Items:**

27. [24-0603 - Pdf](#) Request to approve and authorize the Chairman to sign Task Order 24-003A for Professional Engineering Services for Conceptual Design and Opinion of Probable cost services for Legion Park improvements in an amount not to exceed \$33,350.00

**CITIZEN REQUESTS**

**STAN SUNDAY, COUNTY ADMINISTRATOR**

28. [24-0551 - Pdf](#) Update and request for direction regarding the Van Ness Butler parking lot

29. [24-0552 - Pdf](#) Request to approve the Scope of Services and to advertise a Request for Proposal (RFP) for commercially operated food truck vendors at Legion Park and Paradise Park
30. [24-0553 - Pdf](#) Update and request for direction regarding Forever Scenic Program

## **BUILDING DEPARTMENT**

### **CODE COMPLIANCE**

31. [24-0605 - Pdf](#) Request for direction regarding potential changes to Chapter 22 of the Walton County Waterways and Beach Activities Ordinance and approve to schedule and advertise a public hearing to consider changes

### **EMERGENCY MANAGEMENT**

### **ENGINEERING**

32. [24-0606 - Pdf](#) Request direction to obtain a third-party engineering opinion regarding Sandestin drainage standards

### **ENVIRONMENTAL SERVICES**

### **FACILITIES MAINTENANCE**

### **GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

### **HUMAN RESOURCES**

### **LIBRARY**

### **PARKS & RECREATION**

### **PUBLIC WORKS**

### **PLANNING & DEVELOPMENT**

## **TOURISM DEPARTMENT ADMINISTRATION**

33. [24-0524 - Pdf](#) Request to approve and authorize the Chairman to sign the Interlocal Agreement with Topsail Hill State Park for a Limited Period Day-Use Waiver/Reimbursement Arrangement to waive the customary day-use fees for visitors from May 25, 2024 to September 2, 2024
34. [24-0525 - Pdf](#) Request to approve and authorize the Chairman to sign the Interlocal Agreement with Grayton Beach State Park for a Limited Period Day-Use Waiver/Reimbursement Arrangement to waive the customary day-use fees for visitors from May 25, 2024 to September 2, 2024

## **TOURISM DEPARTMENT BEACH OPERATIONS**

### **MELISSA THOMASON, CHIEF FINANCIAL OFFICER**

35. [24-0562 - Pdf](#) Request to award the Walton County Nonprofit Agency Funding Grants for Fiscal Year 2024 and approval to direct staff to prepare the related funding agreements

### **ADKINSON LAW FIRM, ACTING COUNTY ATTORNEY**

36. [24-0610 - Pdf](#) Request approval to schedule and advertise a special meeting for an Executive Session regarding CBHIV, LLC vs Walton County, case number 3:23-cv-21629

### **PUBLIC HEARING**

37. [24-0547 - Pdf](#) Request to adopt an ordinance amending portions of Chapters 20 and 22 of the Walton County Code of Ordinances and Chapter 7 of the Walton County Land Development Code to have code and parking citations heard by a special magistrate

### **COMMISSIONER BOOTS MCCORMICK, DISTRICT ONE**

### **COMMISSIONER DANNY GLIDEWELL, DISTRICT TWO**

### **COMMISSIONER BRAD DRAKE, DISTRICT THREE**

### **VICE-CHAIR DONNA JOHNS, DISTRICT FOUR**

38. [24-0582 - Pdf](#) Request direction for staff to draft a policy for expedited development/improvement of County parcels

39. [24-0613 - Pdf](#) Review of the finances and processes of Eagle Springs Golf Course

### **CHAIRMAN TONY ANDERSON, DISTRICT FIVE**

40. [24-0556 - Pdf](#) Request for direction regarding an offer to purchase the Boys & Girls Club Property located at 427 Greenway Trail SRB, FL

### **OTHER PUBLIC COMMENTS**

Please limit comments to three minutes or less

### **LEGISLATIVE ITEMS**

### **QUASI JUDICIAL ITEMS**

### **ADJOURN**