

Agenda
Okaloosa County Board of Commissioners
Tuesday, April 16, 2024– 8:30 AM
Okaloosa County Administration Building
**In accordance with Section 286.011,
Florida Statutes, this meeting was publicly noticed on June 6, 2023**

I. Call to Order

- A. **Invocation** - Pastor, Wade Humphries
First Baptist Church Fort Walton Beach
- B. **Pledge of Allegiance** - Niceville High School JROTC
Presenting of Colors - Niceville High School JROTC

II. Employee Awards

- 1. The Okaloosa County Administrator to recognize our most valuable asset, and that's our employees for reaching their Employment Milestones and concluding their service to the County with Retirement. – Page 7

III. County Administrator's Update

IV. County Attorney's Update

- 1. County Attorney's Office to provide a presentation related to the 2024 Regular Florida Legislative Session. Dist: All – Page 9

V. Clerk of Court's Update

VI. Public Comments - Please fill out a Speaker Card

VII. Visitor

- 1. Presentation of the Annual Comprehensive Financial Report (ACFR) to the Board of County Commissioners for the fiscal year ended September 30, 2023, presented by Warren Averett LLC. Dist: All – Page 18

VIII. Consent Agenda

1. [CAO] Request approval of the minutes for the 03.26.24 Regular Meeting.
Dist: All – Page 283
2. [CAO] Proclamation recognizing the Inaugural Water Safety Program in Okaloosa county on its Seventieth Anniversary. Dist: All – Page 292
3. [CAO] Request approval of a Proclamation declaring April 16, 2024 as "Child Abuse Prevention Day" in Okaloosa County. Dist: All (Sponsor: Ketchel) – Page 294
4. [CAO] Request approval of a Proclamation establishing the Month of May 2024 as "Mental Health Awareness Month". Dist: All (Sponsor: Ketchel) – Page 296
5. [AP] Request approval of a Florida Department of Transportation Public Transportation Grant Agreement No. 425614-8 to develop the storm water master plan at Destin Executive Airport and adoption of the accompanying Resolution.
Dist: 5 – Ponder – Page 298
6. [AP] Request approval of a Florida Department of Transportation Public Transportation Grant Agreement No. 425616-7 to Extend Covered Walkways at the Destin-Fort Walton Beach Airport and adoption of the accompanying Resolution.
Dist: 2 – Ketchel – Page 345
7. [AP] Request approval of a Florida Department of Transportation Public Transportation Grant Agreement No. 454111-1 for fuel farm improvements at Destin-Fort Walton Beach Airport and adoption of the accompanying Resolution.
Dist: 2 – Ketchel – Page 391
8. [AP] Request approval of a Florida Department of Transportation Public Transportation Grant Agreement No. 425616-6 to Rehab Employee Parking at the Destin-Fort Walton Beach Airport and adoption of the accompanying Resolution.
Dist: 2 – Ketchel – Page 437
9. [AP] Request approval of a Florida Department of Transportation Public Transportation Grant Agreement No. 425618-7 to Rehab the FAA Flight Services Facility at Bob Sikes Airport and adoption of the accompanying Resolution.
Dist: 1 – Mixon – Page 483
10. [AP] Request approval of Assignment of Lease from Ventura Coastal Highway, LLC to KDTS 02, LLC for Block 1 Lot 4 at the Destin Executive Airport (DTS).
Dist: 5 – Ponder – Page 529
11. [AP] Request approval of Assignment of Lease from James Coughlan to C-Side Destin Properties, LLC for Block 6 Lot 4 at the Destin Executive Airport (DTS).
Dist: 5 – Ponder – Page 539
12. [AP] Request approval of Amendment One to the Cellco Partnership d/b/a Verizon Wireless Agreement for cellular antennas at the Destin - Fort Walton Beach Airport.
Dist: 2 – Ketchel – Page 549

13. [CAO] Request approval of Second Amendment to the Terms of Engagement (Contract) with Warren Averett, LLC for supplemental accounting services.
Dist: All – Page 572
14. [FM] Request approval of the Advance Payment to Florida Power & Light Company for underground electric service to serve the Emergency Communications Tower at 100T College Blvd, Niceville, FL 32578. Dist: 5 – Ponder – Page 575
15. [GM] Request approval of SHIP 2023 Incentive Strategy Report. Dist: All – Page 580
16. [GM] Request approval of the appointment of Commission District 4 representative to Planning Commission. Dist: 4 - Trey Goodwin – Page 596
17. [GM] Request approval of the Okaloosa Island Ozean Marina - Fuel Tank & Temporary Facilities - Temporary Use Permit. Dist: 2 – Ketchel – Page 598
(Agenda item added 04.12.24)
18. [HR] Amending Chapter VI- Compensation Plan of the County's Human Resources Manual. Dist: All – Page 612
19. [HR] Request approval of update to Human Resources Manual- Chapter III: Americans with Disabilities Act (ADA) Accommodation-Service Animals.
Dist: All – Page 629
20. [LIB] Request approval of direct payment for Smart Horizons Career Online Education in the amount of \$10,950.00. Dist: All – Page 641
21. [NON BCC] CareerSource Okaloosa Walton Staff request Board approval of the 2024 Interlocal Agreement with CareerSource Okaloosa Walton. Dist: All – Page 643
22. [NON BCC] CareerSource Okaloosa Walton - Requests Board review and approval of the Memorandum of Understandings (MOU) pursuant to the Workforce Innovation and Opportunity Act (WIOA) between CareerSource Okaloosa Walton and The National Caucus and Center on Black Aging, Inc. Dist: All – Page 658
23. [NON BCC] Request approval of Law Enforcement Trust Fund disbursements in the total amount of \$12,000.00 in support of Crime Prevention. Dist: All – Page 678
24. [OMB] Request approval for a Special Selection Committee for Inmate Telecommunication Services RFP COR 53-24 and for Inmate Medical Services RFP COR 49-24. Dist: All – Page 685
25. [OMB] Request approval of update to the Title VI/Nondiscrimination Policy.
Dist: All – Page 687
26. [OMB] Request approval of the contract with Visual Sound, Inc. for Emergency Operations Center Audio Visual Upgrade in the amount of \$471,602.79.
Dist: All – Page 705
27. [OMB] Request to auction surplus equipment through the contracted online auctioneer The Public Group LLC. (C24-3933-PUR). Dist: All – Page 812

28. [OMB] Request Board approval to purchase one (1) Vactor 2100I Combination sewer cleaner truck from Sansom Equipment for a total of \$528,780.00. Dist: All – Page 816
29. [OMB] Request approval of Budget Resolutions. Dist: All – Page 824
30. [PS] Request approval of Amendment 1 to the Bound Tree Medical, LLC, contract for medical supplies and inventory management software for a 1yr renewal and update pricing/supplies list. Dist: All – Page 832
31. [PW] Request approval to schedule a public hearing for comment & consideration concerning a request to vacate portions of right of way adjacent to Block 102, Townsite of Port Dixie, Shalimar, Fl. Dist: 2 – Ketchel – Page 850
32. [PW] Request approval to pay Transportation Control Systems Invoice #23609. Dist: All – Page 857
33. [PW] Request approval of a change order with Vortex Services, LLC for the Okaloosa Lane Culverts Rehab in the amount of \$52,168.04. Dist: 1-Mixon – Page 870
34. [PW] Request execution of leasehold conversion for certain property on Okaloosa Island. Dist: 2 – Ketchel – Page 873
35. [PW] Request approval to schedule a public hearing for comment & consideration concerning a request to vacate a portion of alleyway in Block 4, Fields Subdivision, Fort Walton Beach. Dist: 4 – Goodwin – Page 882
36. [RM] VRN Interlocal Agreement between Okaloosa County Tax Collector and Okaloosa County. This is an agreement to allow Okaloosa County as a sub-lessee the use of the training and tracking system currently utilized by both the Tax Collector and Okaloosa County. Dist: All – Page 890
37. [RM] Request Approval to Amend the Employee Benefits Contract With The Gehring Group for a 1 Yr Renewal. Dist: All – Page 895
38. [TDD] Quarterly report on tourism promotion and marketing campaigns. Dist: All – Page 897
39. [TRN] Request approval of \$70,760 FDOT FFY23 SFY24 Section 5339 Rural Capital Public Transportation Grant Agreement. Dist: All – Page 919
40. [TRN] Request approval of \$442,290 FDOT FFY23 Section 5311 Capital Public Transportation Grant Agreement. Dist: All – Page 952
41. [TRN] Request for approval of Task Work Order 21 in the amount of \$6,343.35 for Contract C23-3329-TS with HDR ENGINEERING INC., which provides planning consulting services related to the (COA) Comprehensive Operational Analysis. Dist: All – Page 984
42. [WS] Request Board approval to purchase one (1) new main line sewer camera system from Cues Inc., in the amount of \$330,817.00. Dist: All – Page 1060

43. [WS] Request approval of and authorize the Chairman to execute a Proclamation declaring May 5-11, 2024, "Drinking Water Week" in Okaloosa County.
Dist: All – Page 1077

IX. Public Hearing 8:30 a.m. - Please fill out a Speaker Card

1. [CAO] Public Hearing and Consideration of an ordinance Amending Section 16-43 "Regulation of use and conduct at the beach, county parks, water bodies and all recreation areas in unincorporated areas of Okaloosa County" by adding beach provisions related to digging holes and maximum tent sizes.
Dist: 2 -Ketchel; 5 -Ponder – Page 1079
2. [CAO] Hold a public hearing and Consider an ordinance Amending Section 16-49 "Chair and Umbrella Beach Vendors" by adding a provision for two new non-vending areas and adjusting the setup time provision. Dist: 2 -Ketchel, 5 -Ponder – Page 1091
3. [PW] Public hearing for comment & consideration concerning a request to vacate a portion of alleyway and right of way in Block 2, Townsite of Port Dixie, Shalimar, Fl.
Dist: 2 – Ketchel – Page 1103
4. [PW]The public hearing for comment & consideration concerning a request to vacate portions of right of way adjacent to Block 10, Townsite of Port Dixie, Shalimar, Fl.
Dist: 2 – Ketchel – Page 1114

X. Department Business

A. *Tracy Stage/Airports*

1. Request approval of the contract with Security Engineering, Inc. for Okaloosa County Airports-Security, Maintenance, Repair and Support Services of the Airports' Access Control and Security System to provide preventative maintenance and basic services for an annual amount of \$16,400 and an equipment allowance amount of up to \$500,000 for the term of the contract. (RFP AP 17-24). Dist: 1 – Mixon, 2 – Ketchel, 5 – Ponder – Page 1124

B. *Kelly Bird/Human Resource & Risk Management*

1. Request Approval of new three-years collective bargaining agreement between the County and the International Association of EMTs and Paramedics/National Association (IAEP) and authorizing the Chairman to sign the same. Dist: All – Page 1222

C. Jennifer Adams/Tourist Development

1. Request approval of BooneOakley task order TD2473 in an amount not to exceed \$662,255 for video and photography content to be used on website, social media and digital advertising. Dist: All – Page 1316

D. Jason Autrey/Public Works

1. Request approval of acceptance of \$1.25M grant from FDEP for the development of a Special Needs Ball Field and Park at Meigs Park in Niceville. Dist: 3 - Boyles (Sponsor: Ponder) – Page 1320
2. Request approval of Road Stabilization Task Order 7 with Mohawk Valley Materials, Inc., (C21-3074-PW) for a not to exceed amount of \$1,475,811.63. Dist: 1 – Mixon & 3 – Boyles – Page 1363

XI. Commissioners' Minute**XII. Continued and Additional Public Comments**

Okaloosa County adheres to Title VI Nondiscrimination and Americans with Disabilities Act and will make reasonable accommodations for access to this meeting upon request. Please call the County Administrator's Office at (850) 651-7515 to make a request. For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order for Okaloosa County to provide the requested service. All Okaloosa County Commission meetings are recorded. These videos can be viewed at www.myokaloosa.com.