

Board of County Commissioners
Wakulla County, Florida
Draft Agenda

Regular Public Meeting
Monday, April 22, 2024
@ 5:00 P.M.

Invocation

Pledge of Allegiance

Approval of Agenda

(The Chairman and members of the Board will approve and/or modify the official agenda at this time)

Citizens to be Heard

(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting)

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Awards and Presentations

(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance)

Wakulla County FY22/23 Annual Financial Report – James Moore & Company (10 minutes)

Consent

(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting)

1. Approval of Minutes from the April 1, 2024 Special Meeting & Executive Session
(Greg James, Clerk of Court)
2. Approval of Minutes from the April 1, 2024 Regular Board Meeting
(Greg James, Clerk of Court)
3. Approval of Bills and Vouchers Submitted for March 28, 2024 through April 17, 2024
(Greg James, Clerk of Court)

4. Request Board Approval of the Disposal of County Property
(Greg James, Clerk of Court)
5. Request Board Approval of a Proclamation Declaring May 5-11, 2024 as Public Service Recognition Week in Wakulla County
(Jessica Welch, Public Services Director)
6. Request Board Approval of a Proclamation Declaring May 19-25, 2024 as Emergency Medical Services Week in Wakulla County
(Louis Lamarche, Public Safety Director/Fire Chief)
7. Request Board Approval of a Memorandum of Understanding and the Incumbent Worker Agreement Between CommunityHealth IT, Inc. and Wakulla County
(Louis Lamarche, Public Safety Director/Fire Chief)
8. Request Board Approval to Schedule and Advertise a Public Hearing to Consider Adopting an Ordinance Providing for a Referendum Election To Be Held on Nov. 5, 2024 for the Purpose of Determining Whether the County Charter Should be Amended to Require the County to Commission an Impact Fee Study by a Professional Consulting Firm in January 2025 and Every Five Years Thereafter
(Jessica Welch, Public Services Director)
9. Request Board Approval to Schedule and Advertise a Public Hearing to Consider Adopting an Ordinance Providing for a Referendum Election To Be Held on Nov. 5, 2024 for the Purpose of Determining Whether the County Charter Should be Amended to Require a Charter Review Commission Every Six Years
(Jessica Welch, Public Services Director)
10. Request Board Approval to Schedule and Advertise a Public Hearing to Consider Adopting an Ordinance Providing for a Referendum Election To Be Held on Nov. 5, 2024 for the Purpose of Determining Whether the County Charter Should be Amended to Require the County to Adopt an Ordinance Regulating Interactions Between Pedestrians and Motorists
(Jessica Welch, Public Services Director)
11. Request Board Approval of the Amended AR 1.10 Equal Employment Opportunity/ Affirmative Action Plan for 2023 (Executive Order 11246, Section 503 & VEVRAA)
(Debbie DuBose, Employee Support Services Director)
12. Request Board Approval of a Resolution Authorizing the Submission of a Grant Application to the Staff Sergeant Fox Suicide Prevention Grant Program Seeking Funds for Outreach and Education Workshops and Designating the County Administrator as the Signatory for the Grant Application
(Michelle Metcalf, Assistant County Administrator of Administration)
13. Request Board Approval of the Final Findings Memorandum and HUD Form 7015.15 Request for Release of Funds and Certification Required by FloridaCommerce's Disaster Recovery Agreement M0006 for Lift Stations 8, 9, and 34
(Michelle Metcalf, Assistant County Administrator of Administration)

14. Request Board Approval to Accept and Award ITB 2024-11 Wakulla County Lawn Maintenance and Mowing to TLC Lawncare Services and Approval of the Continuing Services Agreement (Michelle Metcalf, Assistant County Administrator of Administration)
15. Request Board Approval of AR 7.01 Pertaining to Expedited Permitting for Affordable Housing (Somer Pell, Assistant County Administrator of Community Development)
16. Request Board Approval to Award State Housing Initiatives Partnership Purchase Assistance in the Amount of \$10,000 to Cassandra Maynor for Down Payment and Closing Costs on a Newly Constructed Single-Family Home (Somer Pell, Assistant County Administrator of Community Development)
17. Request Board Approval of a Resolution Adopting the County's Amended Local Housing Assistance Plan for Fiscal Year 2024-2027 to Include Florida Housing's Modifications (Somer Pell, Assistant County Administrator of Community Development)

Consent Items Pulled for Discussion

(Members requesting further information on items placed under "Consent Agenda," may withdraw those items and place them here, for further discussion)

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

18. Request Board Approval of the Service Agreement Between the County and Club Prophet to Purchase Hardware and Provide Software Support for the Wakulla Sands Golf Club Pro Shop and Concession Stand Point-of-Sale System (Michelle Metcalf, Assistant County Administrator of Administration)

Public Hearing(s)

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)

Planning and Zoning

(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. "In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters")

19. Application for Final Plat FP23-08 – Canopy Ridge (Dorado Design & Construction, Inc., Applicant; Edwin Brown & Associates, Inc./Wade Brown, Agent)
20. Application for Change of Zoning R24-01 (Summit Star, LLC, Applicant; Sedita Cayson, Agent)

21. Application for Change of Zoning R24-02 (Cypress Electrical Systems, Inc., Applicant; Edwin Brown & Associates, Inc./Wade Brown, Agent)
22. Application for Change of Zoning R24-04 (Donald and Heather M. Clark, Applicant)
23. Request Board Approval to Conduct the Public Hearing and Transmit an Ordinance Amending Policy 1.3.1 and 1.3.6 Infrastructure Element of the Comprehensive Plan Pertaining to Entities Responsible for Permitting Septic Tanks (CP24-05)

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present)

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff, or the public)

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public)

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Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman)

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)

*The next Board of County Commissioners Meeting is scheduled for
Monday, May 6, 2024 at 5:00p.m.*

PUBLIC NOTICE

2024 Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
April 2024	Monday, 1	4:00P.M.	BOCC Special Meeting/Executive Session
	Monday, 1	5:00P.M.	BOCC Meeting
	Monday, 8	6:00P.M.	Planning Commission Meeting
	Monday, 22	5:00P.M.	BOCC Meeting
	Tuesday, 23	2:00P.M.	BOCC Special Meeting
May 2024	Monday, 6	5:00P.M.	BOCC Meeting
	Monday, 13	6:00P.M.	Planning Commission Meeting
	Monday, 20	5:00P.M.	BOCC Meeting
	Tuesday, 28	5:30P.M.	Code Enforcement Board Meeting
June 2024	Monday, 3	TBD	1 st FY2024/2025 Budget Development Workshop
	Monday, 3	5:00P.M.	BOCC Meeting
	Monday, 10	6:00P.M.	Planning Commission Meeting
	Monday, 17	5:00P.M.	BOCC Meeting
July 2024	Monday, 8	6:00P.M.	Planning Commission Meeting
	Monday, 15	TBD	2 nd FY2024/2025 Budget Development Workshop
	Monday, 15	5:00P.M.	BOCC Meeting
	Tuesday, 23	5:30P.M.	Code Enforcement Board Meeting
August 2024	Monday, 5	5:00P.M.	BOCC Meeting
	Monday, 12	6:00P.M.	Planning Commission Meeting
	Monday, 19	TBD	3 rd FY2024/2025 Budget Development Workshop
	Monday, 19	5:00P.M.	BOCC Meeting