

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Joel Hall P.E., Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, APRIL 04, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

ITEM-1

Ordinance No. 2024-01 – Block 159 – Vacating Alley
An Ordinance Relating to Public Right-of-Way or Alley; Making Findings;
Vacating Public Right-of-Way or Alley within or surrounded by Block 159; Plat of
the West Portion of Hilliard; within Town of Hilliard, Florida; authorizing recording
of a certified copy of this ordinance. Adopting on Second and Final Reading.

Lee Anne Wollitz – Land Use Administrator

Open Public Hearing

Call for Public Comments

Close Public Hearing on Ordinance No. 2024-01

TOWN COUNCIL ACTION

Town Council to adopt Ordinance No. 2024-01, on Second and Final Reading.

PROCLAMATIONS

ITEM-2 The Town of Hilliard Designates April 2024, as "Water Conservation Month" in the Town of Hilliard.

John P. Beasley - Mayor

REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

ITEM-4 Town Council approval to adopt Resolution No. 2024-06, accepting a Florida Department of Transportation offer of a Public Transportation Amendment to the Public Transportation Grant agreement and authorizing and directing the Hilliard Town Council to accept such agreement in the amount of \$55,000, for the Environmental Assessment for the North & South property acquisitions at the Hilliard Airpark.

Lisa Purvis, MMC – Town Clerk

ITEM-5 Town Council approval to adopt Resolution No. 2024-07, accepting a Florida Department of Transportation Grant offer of a Public Transportation Grant agreement and authorizing and directing the Hilliard Town Council to accept such agreement in the amount of \$300,000, for obstruction removal on the ends of the North & South runways at the Hilliard Airpark.

Lisa Purvis, MMC – Town Clerk

ITEM-6 Town Council approval of the agreement between TopShelf Baseball Academy LLC and Town of Hilliard for the use of Baseball Grounds at North Oxford.

Gabe Whittenburg – Parks & Recreation Director

ITEM-7 Town Council approval of the fence installation, work provided by Wright Fence Co. in the amount of \$5,975 at the Town Hall Park Retention Pond using the \$50,000 Municipal Grant from the Nassau County Board of Commissioners.

Gabe Whittenburg – Parks & Recreation Director

ITEM-8 Town Council approval of the Town Hall Park Sidewalk Widening, work provided by Jordan Family Construction, LLC in the amount of \$16,000 using the Municipal Grant from the Nassau County Board of Commissioners.

Gabe Whittenburg – Parks & Recreation Director

ITEM-9 Town Council to review and discuss Ordinance No. 2024-03, a sample ordinance addressing the circumstances in which government employees and officials can trespass citizens.

Christian Waugh – Town Attorney

ITEM-10 Town Council approval of the March 21, 2024, Regular Meeting Minutes.

Lisa Purvis, MMC – Town Clerk

ITEM-11 Town Council approval of Franklin Equipment Sales, Payable through March 26, 2024, Project Name: Mower, in the amount of \$9,463.30

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$9,463.30

ITEM-12 Town Council approval of Pay Request No. 1 for T B Landmark Construction, Inc., Payable through March 25, 2024, Project Name: FDEP LPA0302 Oxford Street Force Main Rerouting in the amount of \$161,512.44.
**FDEP LPA0302 GRANT FUNDED \$507,100 & CAPITAL FUNDED \$55,170
PROJECT LUMP SUM CONTRACT \$562,270**

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be accessed at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2024 HOLIDAYS

TOWN HALL OFFICES CLOSED

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| 1. Martin Luther King, Jr. Day | Monday, January 15, 2024 |
| 2. Memorial Day | Monday, May 27, 2024 |
| 3. Independence Day Monday | Thursday, July 4, 2024 |
| 4. Labor Day | Monday, September 2, 2024 |
| 5. Veterans Day | Monday, November 11, 2024 |
| 6. Thanksgiving Day | Thursday, November 28, 2024 |
| 7. Friday after Thanksgiving Day | Friday, November 29, 2024 |
| 8. Christmas Eve | Tuesday, December 24, 2024 |
| 9. Christmas Day | Wednesday, December 25, 2024 |
| 10. New Year's Eve | Tuesday, December 31, 2024 |
| 11. New Year's Day | Wednesday, January 1, 2025 |