

City of Pembroke Pines, FL

*City of Pembroke Pines
Charles F. Dodge City Center
601 City Center Way
Pembroke Pines, FL 33025*



Meeting Agenda

Wednesday, March 20, 2024

6:30 PM

Regular Commission Meeting

Commission Chambers

City Commission

*Mayor Frank Ortis
Vice Mayor Iris A. Siple
Commissioner Jay D. Schwartz
Commissioner Thomas Good Jr.
Commissioner Angelo Castillo*

WELCOME TO YOUR CITY COMMISSION.

WE ARE PLEASED THAT YOU HAVE DEMONSTRATED AN INTEREST IN YOUR COMMUNITY BY ATTENDING A CITY COMMISSION MEETING. WE HOPE THAT YOU WILL ATTEND MORE OF THESE MEETINGS IN THE FUTURE.

WHO ARE THE CITY COMMISSIONERS?

THEY ARE ELECTED OFFICIALS WHO ARE THE POLICY FORMULATORS FOR THE CITY. THEY FORMULATE THE LAWS THAT GOVERN OUR COMMUNITY ON A DAILY BASIS.

WHAT IS A CITY COMMISSION MEETING?

IT IS A FORMAL MEETING OF THE MEMBERS OF THE CITY COMMISSION TO TRANSACT CITY BUSINESS. THIS BUSINESS IS CONDUCTED IN A MANNER PRESCRIBED BY LAWS AND REGULATIONS WHICH REQUIRE CERTAIN FORMAL ACTIONS AND THE FOLLOWING OF SPECIFIED PROCEDURES.

WHAT IS THE AGENDA?

THE AGENDA IS A PREPARED SCHEDULE OF THE ITEMS BEING CONSIDERED BY THE CITY COMMISSION FOR ACTION. THE AGENDA AND EXPLANATORY MATERIAL ARE DELIVERED TO EACH CITY COMMISSIONER PRIOR TO EACH MEETING IN ORDER TO GIVE EACH MEMBER TIME TO STUDY.

CAN YOU SPEAK AT THE MEETING?

YES! ALL REGULAR CITY COMMISSION MEETINGS AND PUBLIC HEARINGS PROVIDE TIME FOR THE PUBLIC TO EXPRESS THEIR VIEWS CONCERNING ITEMS ON THE AGENDA.

THE CITY ALSO HAS A PROCEDURAL ORDINANCE FOR CONDUCTING CITY COMMISSION MEETINGS WHICH ALLOWS A TIME AT THE REGULARLY SCHEDULED COMMISSION MEETING FOR ANYONE FROM THE PUBLIC TO EXPRESS THEIR VIEWS ON ANY TOPIC.

TELEVISED

THE PUBLIC CAN LISTEN TO AND VIEW COMMISSION MEETINGS ON TELEVISION AT: COMCAST CHANNEL 78, AND AT&T U-VERSE CHANNEL 99.

WEBSITE ACCESS TO LIVESTREAM:

Online at <https://www.ppines.com/135/Watch-Meeting---Live-Stream>
Live Stream of the Commission Meeting can also be viewed on Youtube at www.youtube.com.

VIEW AGENDAS:

Agendas may be viewed at <https://ppines.legistar.com/Calendar.aspx>

ACCOMMODATIONS:

IF ANY MEMBER OF THE PUBLIC REQUIRES ADDITIONAL INFORMATION ABOUT THIS CITY COMMISSION MEETING, PLEASE CONTACT:

MARLENE D. GRAHAM, CITY CLERK
CITY OF PEMBROKE PINES
601 CITY CENTER WAY
PEMBROKE PINES, FL 33025
954-450-1060
MGRAHAM@PPINES.COM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

FURTHER INFORMATION

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE CITY CLERK, 450-1050 AT LEAST 48 HOURS IN ADVANCE TO REQUEST SUCH ACCOMMODATION. IF ANYONE REQUIRES AUXILIARY AIDS FOR COMMUNICATION PLEASE CALL THE CITY CLERK AT LEAST THREE WORKING DAYS PRIOR TO ANY MEETING AT 954-450-1060.

THANK YOU.

WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE CITY COMMISSION MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE CITY MANAGER AT 954-450-1040.

6:30 PM REGULAR MEETING CALLED TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****PRESENTATIONS:**

PRE-1 [24-0213](#) PRESENTATION NO. 1: STATE REPRESENTATIVE ROBIN BARTLEMAN WILL RECOGNIZE MAYOR FRANK C. ORTIS.

Sponsors: Ortis

ANNOUNCEMENT OF ITEMS TO BE PULLED FROM AGENDA**ITEMS AT THE REQUEST OF THE PUBLIC****COMMISSION AUDITOR REPORT:****APPEALS OF BOARD OF ADJUSTMENT DECISIONS:****ANNOUNCEMENT OF BOARD AND COMMITTEE APPOINTMENTS****CONSENT AGENDA:**

1. [24-0187](#) MOTION TO AWARD IFB # CS-23-06 "MODERNIZATION OF ELEVATORS AT PINES POINT SENIOR RESIDENCE" TO THE SOLE BIDDER, LIBERTY ELEVATOR CORPORATION, IN THE AMOUNT NOT TO EXCEED \$1,738,000, WHICH INCLUDES AN OWNER'S CONTINGENCY IN THE AMOUNT OF \$158,000.

Sponsors: Community Services Department

Attachments: [1. Liberty Elevator Corporation - CS-23-06 - \(Vendor Executed Agreement\)](#)
[2. Exhibit A - CS-23-06 Modernization of Elevators at Pines Point Senior Reside](#)
[3. Exhibit B - Liberty Elevator Corporation - Bid Submittal](#)
[4. Exhibit C - Revised Proposal Total](#)
[5. CS-23-06 - Bid Tabulation](#)

2. [24-0194](#) MOTION TO APPROVE REQUEST TO ADVERTISE SOLICITATION(S)

(A) TS-24-02 "CITY CENTER ACCESS CONTROL

UPGRADE”
 (B) FN-24-01 "INDEPENDENT AUDIT SERVICES"
 (C) PD-24-01 "SCHOOL CROSSING GUARDS"

Sponsors: Purchasing, Finance, Police and Information Technology

Attachments: [1. \(A\) TS-24-02 City Center Access Control Upgrade](#)
[2. \(B\) FN-24-01 Independent Audit Services](#)
[3. \(C\) PD-24-01 School Crossing Guards](#)
[4. \(D\) Boiler Plate](#)

3. **24-0196** MOTION TO APPROVE SECOND AMENDMENT (A2) TO THE INTERLOCAL AGREEMENT FOR COMMUNITY BUS SERVICE BETWEEN BROWARD COUNTY AND THE CITY OF PEMBROKE PINES/SOUTHWEST FOCAL POINT SENIOR CENTER TO INCREASE THE ANNUAL FUNDING TO \$671,776.66 RETROACTIVE TO OCTOBER 1, 2023.

Sponsors: Community Services Department

Attachments: [1. Pembroke Pines Community Bus Interlocal Agreement](#)
[2. Pembroke Pines Community Bus First Amendment](#)
[3. CONTRACT RENEWAL 2022 – Contract# TR2120193A1 12 - Community S](#)
[4. CONTRACT RENEWAL 2023 – Contract# TR2120193A1 12 - Community S](#)
[5. Pembroke Pines Community Bus Second Amendment](#)

4. **24-0199** MOTION TO RELEASE THE MAINTENANCE BOND LETTER OF CREDIT #FGAC-21008 FROM LENNAR HOMES, LLC FOR WATER AND SEWER IMPROVEMENTS AT SIENA AT PEMBROKE PINES AKA STELLAR TOWNHOMES

Sponsors: Engineering Division

Attachments: [1. Final Action Performance Bond Release 2.17.2021](#)
[2. Copy of Maintenance Bond Letter of Credit #FGAC-21008 in the amount of \\$7](#)
[3. Letter dated 3.5.2024 from Lennar Bond requesting to release letter of credit -](#)

5. **24-0201** MOTION TO RATIFY THE CITY MANAGER'S APPROVAL OF CHANGE ORDER #1 TO THE AGREEMENT WITH SSE & ASSOCIATES, INC. D/B/A SOUTHEASTERN SURFACES & EQUIPMENT FOR THE INSTALLATION OF NEW BLEACHERS AT THE PEMBROKE SHORES YMCA FAMILY CENTER INCREASING THE COST OF THE AGREEMENT BY \$9,500 FOR ADDITIONAL SERVICES FOR A TOTAL REVISED AGREEMENT AMOUNT OF \$157,500.

Sponsors: Parks and Recreation Director and Sorensen

Attachments: [1. 02-29-24 Demo of 2 remaining bleacher units Change Order](#)
[2. Approval for Change Order - Bleacher Replacement at YMCA Family Center](#)

6. **24-0202** MOTION TO APPROVE THE PROPOSED WORK AUTHORIZATION 2024-01 WITH CAROLLO ENGINEERS, INC. PURSUANT TO THE AWARD OF RFQ # PSUT-22-02 "CCNA CONTINUING SERVICES FOR PUBLIC WATER SYSTEM ENGINEERING AND RELATED SERVICES", IN AN AMOUNT NOT TO EXCEED \$182,454.00

Sponsors: Utility

Attachments: [1. COPP PFAS Evaluations Final SOW 02122024 signed](#)
[2. CCNA Continuing Professional Svcs Agrmnt Carollo Eng](#)
[3. Agreement Exhibit C](#)

7. **24-0203** MOTION TO APPROVE THE PURCHASE OF EIGHTY-ONE (81) SCOTT MODEL X3 PRO SELF CONTAINED BREATHING APPARATUS (SCBA'S) AND ACCESSORIES FOR THE FIRE DEPARTMENT, FOR A TOTAL AMOUNT NOT TO EXCEED \$800,000 FROM MUNICIPAL EMERGENCY SERVICES, INC UTILIZING THE LAKE COUNTY (FLORIDA) CONTRACT # 22-730G, PURSUANT TO SECTION 35.18(C)(5) OF THE CITY'S CODE OF ORDINANCES.

Sponsors: Fire

Attachments: [1. MES SCBA Quote](#)
[2. MES Price List for items Ordered](#)
[3. Lake County Contract 22-730G 3M SCOTT SCBA](#)
[4. SCBA Committee Final Report PPF 2024](#)

8. **24-0205** MOTION TO APPROVE A CHANGE ORDER FOR THE PURCHASE OF FIFTY (50) 10 X12 OMEGA RIFLE PLATES FOR THE POLICE DEPARTMENT'S FIELD FORCE FROM FEDERAL EASTERN INTERNATIONAL, LLC., FOR A TOTAL AMOUNT NOT TO EXCEED \$24,450 UTILIZING THE STATE OF FLORIDA ALTERNATE CONTRACT SOURCE # 46151500-NASPO-21ACS, PURSUANT TO SECTION 35.18(C)(5) OF THE CITY'S CODE OF ORDINANCES.

Sponsors: Police

- Attachments:**
- [1. 10X12 Omega Rifle Plate Quotes](#)
 - [2. Point Blank Master Agreement](#)
 - [3. Price List](#)
 - [4. Commission Approval 2-21-2024](#)

9. [24-0212](#) MOTION TO APPROVE THE DEPARTMENT RECOMMENDATIONS FOR THE FOLLOWING ITEMS LISTED ON THE CONTRACTS DATABASE REPORT:

(A) Clean Freek's Janitorial Services, LLC. - Janitorial Services for the City's Fire Department - Renewal

ITEM (B) WILL EXPIRE WITH NO RENEWAL TERMS AVAILABLE, THEREFORE, NO COMMISSION ACTION IS REQUIRED AS IT IS PRESENTED FOR NOTIFICATION PURPOSES ONLY PURSUANT TO SECTION 35.29 (F) OF THE CITY'S PROCUREMENT CODE:

(B) TPR Education, LLC - Tutor.com - Non-Renewal

Sponsors: Finance

- Attachments:**
- [1. Contracts Database Report - March 20th, 2024](#)
 - [2. A. Clean Freeks Janitorial Services LLC - Janitorial Services for the FD \(AB\)](#)
 - [3. B. TPR Education-Tutoring Services \(Fairfax\) \(ABD\)](#)

10. [24-0214](#) MOTION TO APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF PEMBROKE PINES AND THE BUREAU OF ALCOHOL, TOBACCO, FIREARMS, AND EXPLOSIVES (ATF) AS IT RELATES TO THE ATF VIOLENT CRIMES TASK FORCE.

Sponsors: Police

- Attachments:**
- [1. Pembroke Pines ATF MOU 2024](#)
 - [2. Agenda# 23-0714 10-18-2023](#)

11. [24-0216](#) MOTION TO RATIFY THE CITY MANAGER'S APPROVAL OF AN EMERGENCY SEWER MAIN REPAIR IN THE AMOUNT NOT TO EXCEED \$49,000, PURSUANT TO SECTION 35.18(C)(1) OF THE CITY'S CODE OF ORDINANCES.

Sponsors: Utility

- Attachments:**
- [1. Sewer Repair Quotes](#)
 - [2. CM Approval](#)

12. [24-0219](#) MOTION TO APPROVE ENTERING INTO AN AGREEMENT WITH OPENGOV FOR THE PURCHASE OF OPENGOV'S E-PROCUREMENT SOFTWARE SUITE IN AN AMOUNT NOT TO EXCEED \$134,912.07, FOR A PERIOD THROUGH SEPTEMBER 30, 2026, PURSUANT TO SECTION 35.18(C) (7) OF THE CITY'S CODE OF ORDINANCES.

Sponsors: Purchasing

Attachments: [1. OpenGov Project Plan Letter and Partnership Investment Summary](#)
[2. OpenGov Master Services Agreement](#)
[3. Addendum to the OpenGov Master Services Agreement](#)
[4. Exhibit A - Order Form](#)
[5. OpenGov Statement of Work](#)

13. [24-0222](#) MOTION TO APPROVE THE PURCHASE OF TWO HUNDRED (200) CHROMEBOOKS FROM DHE COMPUTER SYSTEMS, UTILIZING OMNIA PARTNERS PUBLIC SECTOR CONTRACT # 01-146 (FORMERLY THE NATIONAL COOPERATIVE PURCHASING ALLIANCE), IN AN AMOUNT NOT TO EXCEED \$51,600, PURSUANT TO SECTION 35.18(C)(6) OF THE CITY'S CODE OF ORDINANCES.

Sponsors: Technology Services Department

Attachments: [1. DHE Quote #6435](#)
[2. Y&S Technologies Quote](#)
[3. Golden Star Technologies Quote](#)
[4. Lenovo Authorized Contract Resellers](#)
[5. Lenovo Omnia Contract # 01-146](#)

14. [24-0224](#) MOTION TO AUTHORIZE THE CITY MANAGER AND MAYOR TO EXECUTE A TRI-PARTY AGREEMENT WITH BROWARD COUNTY AND LENNAR HOMES, LLC. FOR THE ISSUANCE OF BUILDING PERMITS ON THE SKYRISE PLAZA PLAT PRIOR TO PLAT RECORDATION

Sponsors: Planning and Economic Development Department

Attachments: [1. Request from Greenspoon Marder](#)
[2. Broward County - Agreement for Issuance of Building Permits Prior to Plat R](#)

15. [24-0226](#) MOTION TO APPROVE THE REGULAR COMMISSION MINUTES OF WEDNESDAY, MARCH 6, 2024.

Sponsors: City Clerk

Attachments: [1. 03-06-2024 Commission Minutes](#)

16. [24-0218](#) MOTION TO APPROVE UTILIZING THE CITY'S MASTER LICENSE AND SERVICES AGREEMENT WITH SAMSARA, INC. IN AN ANNUAL AMOUNT NOT TO EXCEED \$93,840, ESTABLISHED BY SOURCEWELL CONTRACT # 020221-SAM FOR FLEET MANAGEMENT TECHNOLOGIES WITH RELATED SOFTWARE SOLUTIONS, PURSUANT TO SECTION 35.18(C)(6) OF THE CITY'S CODE OF ORDINANCES.

Sponsors: Purchasing

Attachments: [1. City's Master License and Services Agreement with Samsara, Inc.](#)
[2. Sourcewell Contract #020221-SAM with Samsara for Fleet Management Tecl](#)
[3. Samsara Case Study - City of Fort Lauderdale](#)

17. [24-0221](#) MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF THE EVALUATION COMMITTEE AND TO AWARD RFP # TS-24-01 "INTERNET FOR CHARTER SCHOOLS" TO COMCAST BUSINESS COMMUNICATIONS, LLC, IN THE AMOUNT NOT TO EXCEED \$149,580 FOR AN INITIAL 36 MONTH PERIOD.

Sponsors: Technology Services Department

Attachments: [1. Comcast - Sample Contract EDI Services](#)
[2. Exhibit A - TS-24-01 Internet for Charter Schools](#)
[3. Exhibit B - Comcast Bid Submittal](#)
[4. 02-29-2024 Evaluation Meeting Minutes](#)
[5. Summary Ranking and Score Sheets](#)
[6. TS-24-01 Bid Tabulation](#)

ORDINANCES AND RESOLUTIONS:

FIRST READING ORDINANCES:

18. [2024-04](#) MOTION TO PASS PROPOSED ORDINANCE NO. 2024-04 ON FIRST READING

PROPOSED ORDINANCE NO. 2024-04 IS AN ORDINANCE OF THE CITY OF PEMBROKE PINES, FLORIDA; AMENDING CHAPTER 52 OF THE CITY CODE OF ORDINANCES ENTITLED "STREETS AND SIDEWALKS"; SPECIFICALLY

AMENDING SECTION 52-24, ENTITLED "CONSTRUCTION, MAINTENANCE REQUIREMENTS", TO INCREASE THE VERTICAL CLEARANCE REQUIREMENT FOR TREES LOCATED WITHIN SWALE AREAS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

SECOND AND FINAL READING OF THE ORDINANCE IS TENTATIVELY SCHEDULED FOR APRIL 17, 2024.

Sponsors: Planning and Economic Development Department and Fire

Attachments: [1. Proposed Ord. 2024 - 04 \(Clearance and Tree Height Over Access Roads\)](#)
[2. BIS Statement- Prop Ord 2024-04](#)

NEW BUSINESS:

OLD BUSINESS:

ADJOURN - 11:30 P.M.

CITY OF PEMBROKE PINES

Debra Rogers, CMC
Deputy City Clerk