

# City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



## Meeting Agenda

Wednesday, May 17, 2023

7:00 PM

Commission Chambers

### CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam*  
*Vice Mayor Alexandra P. Davis*  
*Commissioner Winston F. Barnes*  
*Commissioner Maxwell B. Chambers*  
*Commissioner Yvette Colbourne*

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## City of Miramar

### WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

#### GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

Presentation of Colors & National Anthem. (Everglades High School Color Guard)

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Presentation: 2023 Mayor John Land Years of Service Awards. (Florida League of Cities Director of External Services Chris Holley II)

Presentation: Youth Advisory Council Commission Update. (Youth Advisory Council Members)

Presentation: Teen Council Advisory Board Commission Update. (Teen Council Advisory Board Members)

Proclamation: National Gun Violence Awareness Day. (Vice Mayor Alexandra P. Davis)

Proclamation: Diamond Nails Day. (Vice Mayor Alexandra P. Davis)

Proclamation: Emergency Medical Services Week. (Mayor Wayne M. Messam)

Proclamation: Asian American Pacific Islander Heritage Month. (Commissioner Yvette Colbourne)

Proclamation: Jewish American Heritage Month. (Commissioner Yvette Colbourne)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Workshop and the Regular Commission Meetings of May 3, 2023.

**Attachments:**      [Commission Workshop 050323](#)  
                                 [Commission Minutes 050323](#)

2. Temp. Reso. #R7878 approving the second and final renewal of the **police uniform and associated services agreements** between City of Miramar and Lou's Police Distributor's Inc., Global Trading, Inc., and Municipal Emergency Services, Inc., in an aggregate amount of \$120,000 for the renewal term. *(Deputy Police Chief Jose Sanchez & Procurement Director Alicia Ayum)*

Attachments: [R7878 Police Uniform and Assoc Services Agreements with backup](#)

3. Temp. Reso. #R7885 approving the **2022-2023 School Resource Officer Agreement** between the School Board of Broward County, Florida and the City of Miramar. *(Police Deputy Chief James Dunkelberger)*

Attachments: [R7885 2022-2023 School Resource Officer Agreement with backup](#)

4. Temp. Reso. #R7875 approving the **reappointment** of Vincent T. Brown, Esq., and Samantha Simone Parchment Esq., as **Code Compliance Special Magistrates**, for a term of one year. *(Code Compliance Commander Collins)*

Attachments: [R7875 Reappointment of Code Compliance Special Magistrates with backup](#)

5. Temp. Reso. #R7874 approving the award of Request For Proposals No. 23-02-17, entitled "**Technical Rescue Team Training Classes**", to Intercontinental Fire Training Academy L.L.C., in the amount of \$77,349, utilizing funds from the Urban Areas Security Initiative (UASI) 2021 Grant. *(Fire-Rescue Division Chief Tara Wagner)*

Attachments: [TR7874 Technical Rescue Team Training Classes with backup](#)

6. Temp. Reso. #R7873 approving the purchase of **emergency medical transport billing and collection services** from Change Healthcare Technology Enabled Services L.L.C., utilizing the City of Lauderhill's Agreement Number RMS155980, as amended, in the amount of \$102,000 for Fiscal Year 2023. *(Fire-Rescue Deputy Chief Jermaine McFarlane)*

Attachments: [TR7873 2023 Change Healthcare EMS Medical Billing with backup](#)

7. Temp. Reso. #R7867 approving the award of FEMA Invitation For Bids No. 23-002, entitled: “**Window Replacement at the Waste Water Reclamation Facility Building A**” to Florida Palm Construction, Inc.; authorizing the City Manager to execute the proposed agreement with Florida Palm Construction, Inc.; for the provision of construction services in an amount not-to-exceed \$108,849 and allocating a contingency allowance of \$2,000, for a total project cost of \$110,849. *(Support Services Project Management Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R7867- Agreement for Window Replacements at the WWRF-Bldg. A](#)

8. Temp. Reso. #R7870 approving the final ranking and award of Request For Letters of Interest Number 23-01-02, entitled: “**Sidewalk Improvements to A.C. Perry Pre K-8**” to the highest evaluation scoring, most qualified responsive and responsible proposer, Kimley-Horn and Associates, Inc.; authorizing the City Manager to execute the proposed Professional Services Agreement with Kimley-Horn and Associates, Inc., for the provision of design services in an amount not-to-exceed \$299,936. *(City Engineer Salvador Zuniga and Procurement Director Alicia Ayum)*

Attachments: [R7870- RLOI 23-01-02 Sidewalk Improvements to AC Perry Pre-K8 with backup](#)

9. Temp. Reso. #R7854 approving the award of Invitation For Bid Number 23-011, entitled “**Purchase of Playground Equipment for Sawyer Park,**” from Playcore Wisconsin Inc., doing business as GameTime, in an amount not-to-exceed \$118,410. *(Park & Recreation Park Manager Victor Mala, Housing & Community Development Administrator Katherine Randall, and Procurement Director Alicia Ayum)*

Attachments: [R7854 Approving Purchase of Playground Equipment with backup](#)

10. Temp. Reso. #R7880 approving Amendment Number 3 to Chen Moore & Associates, Inc. Agreement for construction management services of Phase 2 and professional engineering services of Phase 3, **Country Club Ranches Watermain** in the amount not-to-exceed \$257,810; and approving a project allowance in the amount of \$70,000 for a total amount of \$327,810. *(Utilities Director Francois A. Domond and Procurement Director Alicia Ayum)*

Attachments: [R7880 Country Club Ranches - Chen Moore & Associates with backup](#)

11. Temp. Reso. #R7891 joining the **Cities Race to Zero Campaign**; authorizing and directing the City Commission to sign any related commitment document; authorizing and directing the City Manager to allocate sufficient staff time and resources to carry out Race to Zero activities. *(Building, Planning and Zoning Assistant Director Nixon Lebrun)*

Attachments: [R7891 Cities Race to Zero Resolution](#)

**End of Consent**

**RESOLUTIONS**

12. Temp. Reso. #R7883 approving **appointments** and providing for replacements to **various City boards**. *(City Clerk Denise A. Gibbs)*

Attachments: [R7883 Advisory Board Appointments with backup1](#)

13. Temp. Reso. #R7872 awarding Invitation For Bids Number 23-012, entitled "**Reclaimed Water System Expansion West of I-75 and Dykes Road**" to the lowest responsive and responsible bidder, R.P. Utility & Excavation Corp., D/B/A RPU; authorizing the City Manager to execute an agreement with R.P. Utility & Excavation Corp., for the provision of services to the Reclaimed Water System Expansion West of I-75 and Dykes Road, in an amount not-to-exceed \$6,845,228 and approving a project allowance in the amount of \$850,000 for a total project cost of \$7,845,228. *(Utilities Director Francois A. Domond and Procurement Director Alicia Ayum)*

Attachments: [R7872 Reclaimed Water System Expansion with backup](#)

14. Temp. Reso. #R7882 awarding Invitation For Bids No. 23-022 entitled "**Country Club Ranches Watermain - Phase 2**" to D.B.E. Management, L.L.C., d/b/a DBE Utility Services, in the amount of \$1,996,839, and waiving further solicitation; authorizing the City Manager to execute the agreements with DBE Management, L.L.C., to perform the Country Club Ranches Watermain Projects Phase 2 in an amount not-to-exceed \$1,996,839 and approving a project allowance in the amount of \$300,000 for a total amount of \$2,296,839. *(Utilities Director Francois A. Domond and Procurement Director Alicia Ayum)*

Attachments: [R7882 Country Club Ranches Water Main - Phase 2 Award to DBE with backup](#)

15. Temp. Reso. #R7879 approving and authorizing execution of an amendment with EAC Consulting, Inc., and related expenditure in an amount not-to-exceed \$549,578 for the provision of **construction engineering services** for the **Reclaimed Water System Expansion** west of I-75 and west of Dykes Road; and approving a project allowance in the amount of \$ 100,000 for a total amount of \$649,578, and waiving further competitive procedures in the best interest of the City. *(Utilities Director Francois A. Domond)*

Attachments: [R7879 Reclaimed Water System Expansion - EAC Consulting Inc with backup](#)

### **PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

### **QUASI-JUDICIAL PUBLIC HEARING**

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

16. Temp. Reso. #R7844 considering **Application Number 2300082, Parcview Townhomes Final Plat**, for a plat consisting of one 6.46-acre parcel, located north of Southwest 34th Street, south of Miramar Parkway, east of Southwest 69th Avenue, and west of Southwest 68th Avenue (also known as Wellman Field). *(Building, Planning & Zoning Director Eric Silva)*

Attachments: [TR 7844- Parcview Townhomes PLAT with backup ExParte](#)

17. Temp. Reso. #R7804 considering **Conditional Use Application No. 2200406**, considering **Variance Application No. 2200407** from Land Development Code (“LDC”) Section 405.10 (a)(1), to allow a second fuel service station located within a one-quarter mile of the intersection of Pembroke Road and University Drive, considering **Variance Application No. 2200408** from LDC Section 405.10 (a)(2), to allow a fuel service station 154 feet from residentially-zoned property where 200 feet is required, considering **Variance Application No. 2200409** from LDC Section 405.10 (e) to allow a fuel service station to start daily operations at 6:00 a.m., where operations are permitted from 7:00 a.m. to 11:00 p.m., considering **Site Plan Application No. 2200402** and **Community Appearance Board Application No. 2200405** for a **fuel service station** ancillary to the **Members-Only Sam’s Club Wholesale Store**, located by the southwest corner of Pembroke Road and University Drive. *(Continued from the meeting of 3/1/23) (Staff requests continuance to 06/21/23) (Building, Planning & Zoning Department Assistant Director Nixon Lebrun)*

Attachments: [Staff Requests Continuance](#)

### OTHER BUSINESS

**Reports and Comments:**

**Commission Reports:**

**City Attorney Reports:**



18. Temp. Reso. #R7886 establishing total membership of the **City's Auditor Selection Committee** and **appointing external members** to the Committee pursuant to Section 218.391, Florida Statutes, for the purpose of assisting the City Commission in selecting an auditor to conduct the annual financial audit required in Section 218.39, Florida Statutes. *(City Attorney Burnadette Norris-Weeks)*

Attachments: [R7886 External Members of the Audit Committee Resolution](#)

**City Manager Reports:**

**FUTURE WORKSHOP**

**05/17/23 - 5:30 P.M. - Employee Health Center Annual Review - Commission Chambers**

**ADJOURNMENT**

19. Motion to adjourn.

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, June 7, 2023 at 7:00 P.M.**