



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Meeting Agenda Full Detail

City Commission

Wednesday, January 18, 2023

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend/participate virtually via Zoom by telephoning 301-715-8592 Meeting ID:811 2796 6996 Passcode: 236184 or online at: <https://cityofkeywest-fl-gov.zoom.us/j/81127966996> Passcode: 236184

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

PROCLAMATIONS

1 **Keys to be the Change Mentoring Month**

Sponsors: Mayor Johnston, Commissioner Carey, Vice Mayor Kaufman,
Commissioner Hoover and Commissioner Wardlow

Attachments: [Keys to be the Change Mentoring Month](#)

PRESENTATIONS

- 2 Christmas Parade Winners
- Mayor's Cup - Island Groove Dance Studio
 - Vice Mayor's Cup - Harpoon Harry's Restaurant
 - Commissioner's Cup
 - Key West High School Conchettes
 - Garcia/Jones Construction, Casa Construction, Key West Body Scrubs, and Garcia Law Firm
 - Honorable Mention Cup
 - Florida Key's Aqueduct Authority
 - City of Key West Building, Code and Licensing
 - HOB Bucs Remix
 - Basilica School of St. Mary's

Sponsors: City Manager McLaughlin

- 3 "Plastics Free Key West" - Millard McCleary, Reef Relief

Sponsors: Vice Mayor Kaufman

Attachments: [Presentation](#)

- 4 Solar United Neighbors: Residential Solar Bundling Program
- Ms. Laura Tellez, South FL Program Director, SUN

Sponsors: City Manager McLaughlin

Attachments: [Presentation](#)

- 5 FDOT - Upcoming Projects - Julie Brown, EXP Community Outreach Specialist

City Attorney's Report

City Manager's Report

- Employee of the Quarter - Christopher A. Coleman
- Short Term Rental Ordinance and Work Group status
- Diesel Plant update
- Next steps for Mallory Square
- Duval Street progress
- Temporary Shelter and Resource Facility at 5537 College Road progress

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

MINUTES

6 *January 4, 2023

Attachments: [Minutes](#)

RESOLUTIONS

7 *Naming the new Temporary Shelter and Resource Facility at 5537 College Road (currently known as "KOTS") the "John Jones Navigation Center".

Sponsors: Mayor Johnston, Commissioner Carey, Commissioner Hoover, Commissioner Lopez, Commissioner Wardlow and Commissioner Weekley

Attachments: [Resolution](#)
[Res 22-129](#)

8 *Directing the City Manager, or designee, to create the "Plastic Free Key West" Program, for businesses within the City of Key West to be launched during earth month (April 2023); Directing the City Manager or designee to work with local nonprofit organizations, businesses and government agencies in the development and implementation of the voluntary certification program; Urging the Florida Legislature to adopt legislation that would allow local governments to regulate the use of auxiliary containers, wrappings and disposable plastic bags used by consumers to carry products from retail establishments in the City of Key West; Authorizing the City Clerk to provide certified copies of this resolution to designated officials.

Sponsors: Vice Mayor Kaufman and Commissioner Weekley

Attachments: [Resolution](#)

- 9 *Authorizing the Annual Kelly McGillis Classic International Women's Flag Football Championship and World Challenge Games to Hold a Parade on Thursday, January 26, 2023 from 6:00 P.M. to 7:00 00 P.M. The Teams will march from Lands End Marina - 231 Margaret Street to Caroline Street, to Greene Street, to Front Street, down Duval Street and ending at United and Duval Streets; Authorizing the closure of said streets for the parade; Authorizing the Key West Women's Flag Football League the use of the Dewitt's Roberts Fields and Poinciana Fields for their tournament.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)

[Executive Summary](#)

[Application](#)

[Map](#)

- 10 *Confirming Nicholas Ross Trovato as an Assistant City Attorney, pursuant to the Key West City Charter.

Sponsors: City Attorney Ramsingh

Attachments: [Resolution](#)

- 11 *Directing the City Manager to negotiate a Transition Agreement for the City to assume responsibilities of the Community Development Office from the Housing Authority of the City of Key West; Authorizing the City Manager to execute documents upon consent of City Attorney; Authorizing City Clerk to transmit a certified copy of this resolution to the Key West Housing Authority.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)

[KWA Res #22-2604 CDO Plan of Termination](#)

12

*Authorizing the City Manager or designee to pursue the construction of pedestrian facilities at the western terminus of South Roosevelt Boulevard/southern terminus of Bertha Street; Authorize the City Manager or designee to coordinate with the Florida Department of Transportation (FDOT) and the owner(s) of utility obstructions within the right of way, including, but not limited to AT&T; Authorizing necessary budget transfers or adjustments, authorizing the City Manager to execute any necessary documents consistent herewith upon the consent and advice of City Attorney.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)

[Executive Summary](#)

[Non-Motorized Counts: 90N004_BPC](#)

[Proposed Authorization to Prepare Quote](#)

13

*Approving the attached "Out-Of Scope Letter Agreement" for additional services, pursuant to Section 3.2.5 of the amended "Agreement for Operations, Maintenance and Management Services of the City of Key West, Florida, Wastewater Facilities" ("Agreement") between the City and Operations Management International, Inc. (OMI) to replace and install the ferric sulfate tanks and aeration basin walkways and railings at the Richard A. Heyman Environmental Pollution Control Facility (RAHEPF) in the amount of \$120,517.02; Authorizing necessary budget transfers and adjustments; Authorizing the City Manager to execute necessary paperwork upon consent of the City Attorney.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)

[Executive Summary](#)

[OMI Key West Contract \(Large File\)](#)

[OMI Proposal \(Large File\)](#)

[Resolution 13-304](#)

[Resolution 18-366](#)

[Resolution 22-066](#)

[Resolution 22-103](#)

[Resolution 22-106](#)

- 14 *Authorizing the purchase of three (3) 2023 Ford F-250 Pickup Trucks with liftgates (\$64,685.00) each in a total amount not to exceed \$194,055.00 from Duval Ford, LLC through piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA22-VEL30.0 Contract, pursuant to Section 2-797 (3) of the Code of Ordinances for use by the Key West Community Services Department; Authorizing necessary Budget Transfers or adjustments; Authorizing the City Manager or designee to execute necessary documents, upon consent of the City Attorney.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)

[Executive Summary](#)

[Florida Sheriffs Contract](#)

[F250 Quote](#)

- 15 *Authorizing the purchase of one (1) Caterpillar TH255c Telescopic Tool Carrier with related accessories (\$105,595.00) and one (1) JLG 660SJ Telescopic Boom Lift with related accessories (\$144,567.00) a total amount not to exceed \$250,162.00 from Kelly Tractor Co., through piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA20-EQU18.00, Heavy Equipment Contract, pursuant to Section 2-797(3) of the Code of Ordinances for use by the Key West Community Services Department; Authorizing necessary budget transfers or adjustments; Authorizing the City Manager or designee to execute necessary documents, upon consent of the City Attorney.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)

[Executive Summary](#)

[Florida Sheriffs Contract](#)

[Telescopic Boom Lift Quote \(Aerial Lift\)](#)

[Telescopic Tool Carrier Quote \(Fork Lift\)](#)

16

Parking Agreement - 918 Fort Street (RE# 00001630-000801) - A request for approval of a parking agreement for sixteen (16) vehicular parking spaces with the City of Key West for the construction of 126 affordable housing residential units on property located within the Historic Neighborhood Commercial 4 - Bahama Village Truman Waterfront (HNC-4) zoning district pursuant to Section 108-244 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)

[Executive Summary](#)

[Parking Agreement](#)

[Exhibit A](#)

[Exhibit B](#)

[PB RES 2022-059 918 Fort St VAR](#)

Legislative History

12/19/22	Planning Board	Approved
1/4/23	City Commission	Postponed

17

Major Development Plan and Landscape Waiver - 918 Fort Street (RE# 00001630-000801) - A request for approval of a major development plan and landscape waiver for the construction of 126 affordable housing residential units on property located within the Historic Neighborhood Commercial 4 - Bahama Village Truman Waterfront (HNC-4) zoning district pursuant to Chapter 108, Article III through IX 122-1467 and 122-872(2) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)

[Executive Summary](#)

[Signed COA and Decision Letter](#)

[Parks & Recreation Advisory Board 12.21.22 Minutes](#)

[PB RES 2022-060 918 Fort St MDP](#)

[918 Fort Landscape plan approval 11-8-22](#)

[918 Fort Landscape Concept approval ltr 10-4-22](#)

Legislative History

9/22/22	Development Review Committee	Received and Filed
11/17/22	Planning Board	Postponed
12/19/22	Planning Board	Approved
1/4/23	City Commission	Postponed

ORDINANCES – FIRST READING

18

Proposed to be postponed by staff to February 7, 2023
 An Ordinance of the City of Key West, Florida, amending Chapter 78 of the Code of Ordinances, entitled "Vehicles for Hire" by amending Section 78-64, to amend the number of independent passenger vehicle for hire licenses that the City may issue; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: Commissioner Weekley

Attachments: [Ordinance](#)

Legislative History

1/4/23	City Commission	Postponed
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19

Proposed to be postponed by staff to February 7, 2023

An Ordinance of the City of Key West, Florida, amending Chapter 78 of the Code of Ordinances, entitled "Vehicles for Hire" by amending Section 78-92 to adjust certain requirements that a passenger vehicle for hire (PVH) driver permit applicant must provide prior to issuance of a permit by the City; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: Commissioner Weekley

Attachments: [Ordinance](#)

Legislative History

1/4/23

City Commission

Postponed

20

An Ordinance of the City of Key West, Florida, amending Chapter 18 of the Code of Ordinances, entitled "Businesses" by amending Section 18-611, entitled "Application and Permit Fee" to amend application and permit fee procedures and costs; By amending Section 18-614 entitled "Annual Inspection" to add a failed inspection fee; Providing for severability; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager McLaughlin

Attachments: [Ordinance](#)

[Executive Summary](#)

- 21 An Ordinance of the City of Key West, Florida amending Chapter 26 of the Code of Ordinances, entitled "Environment," Division 3 entitled "Use of Beaches," by adding Section 26-73 to prohibit smoking and vaping within the boundaries of all Key West beaches; Amending Chapter 26, Division 4 entitled "Use of Parks," by adding section 26-103 to prohibit smoking and vaping within the boundaries of all Key West beaches; Providing for severability; Providing for repeal of inconsistent provision; Providing for an effective date.

Sponsors: City Manager McLaughlin

Attachments: [Ordinance](#)

[Exec Summary](#)

[Resolution PR 22-02 Prohibit Smoking at Parks](#)

ORDINANCES - SECOND READING (Public Hearing)

- 22 **Text Amendment of the Land Development Regulations**
- An Ordinance of the City of Key West, Florida amending Chapter 86 of the Land Development Regulations, entitled "General Provisions", Section 86-9, entitled "Definition of Terms", and Chapter 108, entitled "Planning and Development", Article X entitled "Building Permit Allocation System", Section 108-995 entitled "Reporting requirements and residential allocation schedule" to extend the BPAS allocation period past July, 2023; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager McLaughlin

Attachments: [Ordinance](#)

[Executive Summary](#)

[PB RES 2022-047 - BPAS LDR](#)

[Staff Report](#)

Legislative History

9/15/22	Planning Board	Approved
10/19/22	City Commission	Passed to Second Reading

23

Text Amendment of the Comprehensive Plan - An Ordinance of the City of Key West, Florida amending Comprehensive Plan Introduction, entitled “Introduction City of Key West Comprehensive Plan”; Chapter 1, entitled “Future Land Use Element”, Section 1, entitled “Future Land Use Goals, Objectives, and Policies”, Policy 1-1.16.1 entitled “Maintain a Building Permit Allocation Ordinance” and Policy 1-1.16.2, entitled “Building Permit Allocation Ordinance and Affordable Housing”; Chapter 2, entitled “Transportation Element”, Section 1, entitled “Transportation Goals, Objectives, and Implementing Policies”, Policy 2-1.6.4 entitled “Transportation Concurrency Exception Area”; and Chapter 3, entitled “Housing Element”, Section 1, entitled “Housing Goals, Objectives, and Implementing Policies”, Policy 3-1.1.4, entitled “Building Permit Allocation System” to provide for an extension of the Building Permit Allocation System award period to allow for the distribution of unallocated units after June 30, 2023; providing for transmittal to the State Land Planning Agency; providing for the filing with Secretary of State; providing for severability; providing for repeal of inconsistent provisions; providing for the inclusion in the City of Key West Comprehensive Plan; and providing for an effective date.

Sponsors: City Manager McLaughlin

Attachments: [Ordinance](#)

[Executive Summary](#)

[Planning Board Resolution 2022-048](#)

[Staff Report](#)

Legislative History

9/15/22	Planning Board	Approved
10/19/22	City Commission	Passed to Second Reading

24

Quasi-Judicial Hearing

Future Land Use Map (FLUM) Amendment - 301 White Street (RE # 00001780-000000; AK # 1001864) An Ordinance of the City of Key West, Florida, Amending the City's Comprehensive Plan, Chapter 1, entitled "Future Land Use Element", the Public Service (PS) and the High Density Residential (HDR) pursuant to Chapter 90, Article VI, Division 3 of the Land Development Regulations; Providing for severability; Providing for repeal of inconsistent provisions; Providing for inclusion into the City of Key West Comprehensive Plan; Providing for an effective date.

Sponsors: City Manager McLauchlin

Attachments: [Ordinance](#)

[Executive Summary](#)

[PB RES 2022-046 - 301 White St FLUM](#)

[Staff Report](#)

[Noticing Package](#)

[Request from the Housing Authority](#)

Legislative History

9/15/22	Planning Board	Approved
10/19/22	City Commission	Passed to Second Reading

25

Quasi-Judicial Hearing

Official Zoning Map Amendment - 301 White Street (RE # 00001780-000000; AK # 1001864) - An Ordinance of the City of Key West, Florida, amending the Boundaries of the Official Zoning Map Categories of the Public Service (PS) and the High Density Residential (HDR) pursuant to Chapter 90, Article VI, Division 2 of the Land Development Regulations; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager McLaughlin

Attachments: [Ordinance](#)

[Executive Summary](#)

[PB RES 2022-045 - 301 White St ZONE](#)

[Staff Report](#)

[Noticing Package](#)

[Request from the Housing Authority](#)

Legislative History

9/15/22	Planning Board	Approved
10/19/22	City Commission	Passed to Second Reading

CITIZEN COMMENTS**COMMISSION COMMENTS****ADJOURNMENT**