

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**December 20, 2022**

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**COUNTY COMMISSIONERS**

**Kirby Smith, Chairman  
Douglas B. Shields, District #1  
Sean Parks, District #2  
Leslie Campione, District #4  
Josh Blake, District #5**

**Jennifer Barker, County Manager  
Gary J. Cooney, Clerk to the Board  
Melanie Marsh, County Attorney**

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**DISCLAIMER**

***Meetings are held in person with limited occupancy for social distancing.  
Members of the public are invited to attend in person or join the meeting  
virtually via Zoom with a computer or smart device. Attendees may also call  
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information  
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

**This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.**

**In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.**

**The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.**

## ITEMIZED AGENDA

December 20, 2022

9:00 AM. Invocation

Pledge of Allegiance

### **I. VIRTUAL MEETING INSTRUCTIONS**

### **II. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

### **III. PRESENTATION BY DAVID JORDAN, LAKE COUNTY TAX COLLECTOR**

### **IV. EMPLOYEE SERVICE AWARDS**

### **V. MINUTES APPROVAL**

Tab 1 Request approval of the following minutes:

- October 11, 2022 (Regular Meeting)

### **CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period.

Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

### **VI. CLERK OF COURT'S CONSENT AGENDA**

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (1 Item):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

## **VII. CONSENT AGENDA (Tabs 3-27 and 37):**

### **A. PROCLAMATIONS**

Tab 3            Recommend approval of a proclamation declaring January 16, 2023, as Martin Luther King Jr. Day in Lake County, per Commissioner Smith.

### **B. COUNTY ATTORNEY**

Tab 4            Recommend approval of the First Amendment to Lease Agreement with State Representative Keith Truenow for Office Space within the Lake County Agricultural Center. The fiscal impact is \$13,524.92 (revenue), which will be split into equal payments over twenty-three months starting in January of Fiscal Year 2023. Commission District 3.

Tab 5            Recommend approval to advertise an Ordinance creating Section 2-81, Lake County Code, to be entitled *Criminal History Checks*. There is no Fiscal Impact.

Tab 6            Recommend approval and execution of an Impact Fee Deferral Agreement for Johns Lake Landing Planned Unit Development (PUD). The fiscal impact is \$218,189.04 for the deferred payment of impact fees.

Tab 7            Recommend approval for the Christian Worship Center of Central Florida, Inc. (CWC), to sell Alternate Key 1437423 previously donated through an Affordable Housing Partnership Agreement with Lake County and allow CWC to use the funds towards another affordable housing project on Alternate Key 1232325, under the same terms and conditions. There is no fiscal impact. Commission District 1 and 5

### **C. ADMINISTRATIVE SERVICES**

#### **Management and Budget**

Tab 8            Recommend approval of a Funding Agreement between Lake County and the Office of the State Attorney, Fifth Judicial Circuit, to fund certain specified positions permanently assigned to the Lake County branch.

The fiscal impact is \$460,230 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

### **D. ECONOMIC GROWTH**

Tab 9            Recommend approval of an Amendment to an Interlocal Agreement between the City of Clermont and Lake County for consulting services for the Wellness Way Urban Services Area. There is no fiscal impact.

Tab 10 Recommend approval of the First Amendment to the License Agreement with the Educational Foundation of Lake County, Inc., for their annual Lady of the Lakes Renaissance Faire. There is no fiscal impact. Commission District 3.

**E. PUBLIC SERVICES AND INFRASTRUCTURE**

**Facilities Management**

Tab 11 Recommend approval:  
1. Of Contracts 22-906A-D for electrical and mechanical engineering to Hanson Professional Services, Inc. (Maitland, FL), Matern Professional Engineering, Inc. (Maitland, FL), SGM Engineering, Inc. (Orlando, FL), and TLC Engineering Solutions, Inc. (Melbourne, FL); and  
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$200,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Tab 12 Recommend approval:  
1. Of Contracts 23-409 for Interior and Exterior Signs with Color Trim, Inc. dba CTI Signs (Tavares, FL), i2Visual, Inc. (Fort Myers, FL), Keeping Color, LLC (Winter Garden, FL); and  
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$73,500 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Tab 13 Recommend approval:  
1. Of Contract Q2023-00012 for the Astor Library Temporary Facilities to Harvest Construction LLC (Clermont, FL); and  
2. Of use of Contract 19-0906C with RMS Orlando, Inc. (Orlando, FL) for roof replacement and gutter installation; and  
3. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact (construction, roofing, and 15 percent contingency) is \$172,650 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.

### **Office of Housing and Community Services**

- Tab 14      Recommend approval of a Sub-Recipient Agreement with the City of Fruitland Park for Community Development Block Grant Fiscal Year 2022-23 funds to replace the water line on Spring Lake Road.
- The fiscal impact shall not exceed \$152,684 (expenditure - 100 percent CDBG funded) and is within, and will not exceed, the Fiscal Year 2023 Budget.
- Tab 15      Recommend approval of a Sub-Recipient Agreement with the City of Leesburg and the Community Development Corporation of Leesburg for Community Development Block Grant Fiscal Year 2021-2022 for the design and construction of a sixty-nine (69) space parking lot along Pine Street.
- The fiscal impact is \$245,000 (100 percent CDBG funded) and is within the Fiscal Year 2023 Budget.
- Tab 16      Recommend approval of a Sub-Recipient Agreement with LifeStream Behavioral Center for Community Development Block Grant Fiscal Year 2022-2023 to expand homeless services.
- The fiscal impact shall not exceed \$122,000 (expenditure - 100 percent CDBG funded) and is within, and will not exceed, the Fiscal Year 2023 Budget.
- Tab 17      Recommend acceptance of the affordable housing incentive strategies recommendations submitted by the Affordable Housing Advisory Committee as required under Section 420.9076, Florida Statutes. There is no fiscal impact.
- Tab 18      Recommend approval to advertise an Ordinance creating Section 11-38, Lake County Code, to be entitled *Homeless Mitigation Advisory Council*. There is no fiscal impact.

### **Parks and Trails**

- Tab 19      Recommend approval of Escrow Agreement between St. Johns River Water Management District, Lake County, and the State of Florida Department of Financial Services, regarding the Blackwater Creek Mitigation Bank. The fiscal impact is estimated at \$1,285,056.17 (restricted cash). Commission District 4

### **Public Works**

- Tab 20      Recommend adoption of a resolution supporting the Lake County list of projects to be included on the Lake-Sumter Metropolitan Planning Organization's (MPO) List of Priority Projects (LOPP). There is no fiscal impact.

- Tab 21 Recommend adoption of a resolution to establish a speed limit on West Altoona Road from Lakeview Terrace Drive to County Road 42 in the Altoona area.
- The fiscal impact is estimated at \$150 (expenditure - sign materials) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.
- Tab 22 Recommend approval:
1. To allow county-wide usage of Contracts 21-0519 for road, drainage, and sidewalk construction services by adjusting maximum job values and the allowable annual fiscal impact; and
  2. To utilize Contracts 21-0519 for the repair of the existing Fairgrounds parking lot; and
  3. To authorize the Office of Procurement Services to execute all supporting documentation.
- The estimated annual fiscal impact will increase from \$350,000 (expenditure) to \$1,000,000 (expenditure) plus a one-time expenditure not to exceed \$300,000. The fiscal impacts are within, and will not exceed, the Fiscal Year 2023 Budget.
- Tab 23 Recommend approval:
1. To utilize Contract 22-935A for the demolition of county-owned properties for the CR 455 Extension to Champion Services of Florida, LLC (Apopka, FL); and
  2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The fiscal impact is \$79,523 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 1.
- Tab 24 Recommend approval and execution of a resolution declaring a linear portion of county-owned property as right of way for CR 44A (#6286) and North CR 44A (#6678), increasing the existing right of way width to 50 feet from the centerline of the roadways. The property affected is the Lake May Preserve lying within Section 5, Township 19S, Range 27E and Section 32, Township 18S, Range 27E.
- The fiscal impact is \$69.50 (expenditure-recording fees) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.
- Tab 25 Recommend approval and execution of the release of a portion of a drainage easement needed for platted development by Hills of Minneola Community Development District and Jen Florida 30, LLC. There is no fiscal impact. Commissioner District 2.

Tab 26 Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.

The fiscal impact is \$766.30 (expenditure – recording fees) and is within, and will not exceed, the Fiscal Year 2023 Budget.

### **Transit Services**

Tab 27 Recommend approval:

1. To apply to the Florida Department of Transportation under the Section 5310 Operating Grant Program for Fiscal Year 2024; and
2. To adopt the Supporting Resolution authorizing signing and submission of Grant Application and Supporting Documents and Assurances to the Florida Department of Transportation; and
3. To accept and implement the grant if awarded; and
4. To procure vehicles under the State's bid list through the Transit Research Inspection Procurement Services (TRIPS) program.

The fiscal impact is \$1,053,000 (revenue/expenditure - \$707,700 grant funded and \$345,300 in County funding) and will be included in the Fiscal Year 2024 Budget.

## **VIII. PUBLIC HEARINGS**

Tab 28 Recommend approval to adopt the Lake County Water Authority Fiscal Year 2023 final millage and amended budget resolutions.

Tab 29 Recommend approval and adoption of an Ordinance creating Article V, Chapter 21, Lake County Code, to be entitled *Distributed Wastewater Treatment System Assessment Procedures*. There is no fiscal impact.

Tab 30 Recommend adoption and execution of an Ordinance repealing Section 11.01.07, Lake County Code, Appendix E, Land Development Regulations, entitled *Temporary Signs*, and associated references and amending Section 11.01.06, entitled *Exempt Signs*. There is no fiscal impact.

Tab 31 Recommend adoption and execution of an Ordinance creating Section 2-4, Lake County Code, to be entitled *Trespass Notices For Public Property*. There is no fiscal impact.

## **IX. PRESENTATIONS**

Tab 32 Presentation by Jason Siegel, Chief Executive Officer, Greater Orlando Sports Commission

**X. REGULAR AGENDA**

**A. PUBLIC SERVICES AND INFRASTRUCTURE**

**Public Works**

- Tab 33 Request approval for the Town of Montverde's to install video recording cameras and automatic license plate readers at intersections with County roads within the municipal limits. There is no fiscal impact. Commission District 2.

**B. LAKE COUNTY WATER AUTHORITY**

- Tab 34 Discussion and direction regarding amendments to Chapter 24, Lake County Code, entitled *Lake County Water Authority*. There is no fiscal impact.
- Tab 35 Request to approve an easement for ingress/egress in favor of Burgland Investments, LLC (Goose Creek Subdivision). Board approval is required pursuant to Section 24-10, Lake County Code. There is no fiscal impact. Commission District 3.

**XI. OTHER BUSINESS**

- Tab 36 Request appointment of Kenneth Daniels to the Lake-Sumter MPO Community Advisory Committee, to serve an unexpired primary member term ending December 31, 2023.

**XII. REPORTS**

**A. County Attorney**

**B. County Manager**

**XIII. COMMISSIONER REPORTS**

**A. Commissioner Shields - District #1**

**B. Commissioner Parks - District #2**

**C. Commissioner Campione - District #4**

**D. Commissioner Blake - District #5**



E. **Commissioner Smith - Chairman and District #3**

**XIV. ADDENDUM**

**CONSENT AGENDA**

**Public Works**

**Tab 37**

Recommend approval:

1. Of Waste Connections Second Amended and Restated Contract for Area 2; and
2. Of ARPA funding in the amount of \$2,000,000 to Waste Connections; and
3. Of Waste Pro Second Amended and Restated Contract for Area 3; and
4. Of ARPA funding in the amount of \$2,000,000 to WastePro.

The fiscal impact is \$4,000,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

**The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.**

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**Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.**

**Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.**