

Monday, September 26, 2022  
Immediately Following the Final  
Budget hearing at 7:00 P.M.  
Regular Commission Meeting Agenda



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

Mayor Alan Fiers  
Vice Mayor Scott McCranels

Commissioner Tracy Larcher  
Commissioner Janet Kortenhaus  
Commissioner Brian Tyler

Town Administrator Wendy Wells  
Town Attorney Keith Davis  
Town Clerk Jude M. Goudreau

**PLEASE NOTE: THIS MEETING WILL ALSO BE CONDUCTED USING COMMUNICATION MEDIA  
TECHNOLOGY**

[https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=mf40be024f625dda\\_b271527e8c00f19ab](https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=mf40be024f625dda_b271527e8c00f19ab)

Meeting number: 2631 066 0124 Password: 0926

**Join by phone**

+1-408-418-9388 United States Toll Access code: 2631 066 0124

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### **Regular Commission Meeting Agenda**

#### **1) CALL TO ORDER**

- a) Pledge of Allegiance
- b) Roll Call

#### **2) APPROVAL OF MEETING AGENDA**

(Additions, substitutions, deletions)

#### **3) APPROVAL OF CONSENT AGENDA**

- a) Commission Meeting Minutes, August 22, 2022
- b) Approve Special Event – Permit 22-06. Turkey Trot Run- November 24, 2022. Hosted by The Marriott. Approximately 150 people attending.
- c) Approve Special Event- Permit 22-07. Reindeer Run- December 24, 2022. Hosted by The Marriott. Approximately 130 people attending.
- d) Approve Special Event-Permit 22-08. Game on! Triathlon -October 30, 2022 Hosted by The City of Riviera Beach and North Palm Beach. Approximately 350-400 people attending.
- e) Approve Special Event-Permit 22-09- Birthday Party November 26, 2022 hosted by Resident Jennifer Farinas-, approximately 80 people attending.
- f) Approve Special Event Permit 22-10. Shrimp Boil – October 21, 2022. Hosted by Lisa Tropepe. Approximately 100 People attending.

#### **4) GUEST SPEAKER**

- o Sen. Bobby Powell with Legislative Update

#### **5) DEPARTMENT AND BOARD REPORTS:**

- o **Financial Report:** August 2022
- Staff Reports:**
  - o Sheriff's Department
  - o Fire Department
  - o Public Works
    - Update on Water Main Project

- Update on Underground Utilities Project
- Town Clerk
- Planning and Zoning Chairman
- Town Attorney

**6) COMMISSION REPORTS**

**7) RESOLUTIONS:**

**NO. R- 9 -22**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, PROVIDING AN UPDATED AND REVISED COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR SERVICES PROVIDED BY THE TOWN; PROVIDING THAT THE TOWN'S REVISED SCHEDULE OF FEES AND CHARGES SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES AT THE TOWN HALL DURING REGULAR BUSINESS HOURS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**8) ORDINANCES:**

**First Reading and Vote:**

**ORDINANCE NO. O-4-22**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 78. VEGETATION. AT ARTICLE III. LANDSCAPING., SECTION 78-77.1. – DESIGN GUIDELINES. TO REQUIRE ADDITIONAL LANDSCAPING TO BE PLACED AT FIFTEEN FOOT INTERVALS AGAINST LONGER EXPANSES OF BUILDING WALLS WITH LITTLE ARCHITECTURAL DETAIL AND NO REQUIRED PRIVACY SCREENING TREES TO BREAK UP THE WALLS FOR MULTI-STORY STRUCTURES IN ALL ZONING DISTRICTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 78 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**Second Reading and Vote:**

**ORDINANCE NO. O-5-22**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES AT CHAPTER 30. FIRE PROTECTION AND PREVENTION. ARTICLE II. ADMINISTRATION. DIVISION 1 GENERALLY. SECTION 30-26 – FIRE CODE BOARD OF ADJUSTMENT AND APPEALS. TO UPDATE INTERNAL CODE REFERENCES; AND AT ARTICLE III. FIRE PREVENTION STANDARDS. DIVISION 2 CODES ADOPTED. SECTION 30-86. - FLORIDA FIRE PREVENTION CODE INCORPORATED BY REFERENCE. TO UPDATE STATE STATUTE REFERENCES IN THIS SECTION AND TO ADOPT BY REFERENCE THE MOST CURRENT LOCAL AMENDMENTS PROMULGATED BY PALM BEACH COUNTY AT THE REQUEST OF THE COUNTY FIRE MARSHAL; ALSO UPDATING INTERNAL CROSS REFERENCES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 30. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**First Reading and Vote:**

**ORDINANCE NO. O-6-22**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES AT APPENDIX A. ZONING. AT SECTION XV. VARIANCES AND SPECIAL EXCEPTIONS. BY REPEALING REFERENDUM LANGUAGE PROHIBITED BY STATE LAW AND UPDATING THE LEGAL ADVERTISING AND PUBLIC NOTICE PROCEDURES FOR ALL VARIANCE AND SPECIAL EXCEPTION APPLICATIONS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**9) OTHER BUSINESS**

- Ad Hoc Committee to present findings and recommendations.
- Vote: to approve Fire Inspection Services Agreement with CAP

**10) PROCLAMATION:**

- Proclamation election qualifying period

**11) DISCUSSION ITEMS:**

**12) PUBLIC COMMENTS (please state your name for the record)**

**13) ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.