

# WINTER HAVEN

## *The Chain of Lakes City*

### REGULAR CITY COMMISSION MEETING MONDAY, SEPTEMBER 26, 2022

6:00 PM

City Hall - John Fuller Auditorium  
451 Third Street NW  
Winter Haven, FL 33881

1. **CALL TO ORDER** - Bradley T. Dantzler, Mayor
2. **ROLL CALL** - Vanessa Castillo, MMC, City Clerk
3. **INVOCATION** - Pastor Clifton Dollison - First Missionary Baptist Church
4. **PLEDGE OF ALLEGIANCE** - Vanessa Castillo, MMC, City Clerk
5. **PRESENTATIONS**
  - 5A. **Presentation from the Cypress Gardens Water Ski Team**  
  
*Staff Contact: Mike Herr, City Manager, mherr@mywinterhaven.com*
  
  - 5B. **"National Hispanic Heritage Month" Proclamation - Vanessa Castillo, MMC, City Clerk, Employee Diversity & Inclusivity Team, and Ana Rivera, President / Founder, PR/Hispanic Chamber of Commerce of Polk County**  
  
*Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com*  
  
[Proclamation](#)
  
  - 5C. **\*\*\* Agenda Review Only \*\*\* Update regarding WIFIA application - Gary Hubbard, Winter Haven Water Director**  
  
*Staff Contact: Gary Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*
  
  - 5D. **\*\*\* Agenda Review Only \*\*\* Update on panhandling within the City - David Brannan, Police Chief**  
  
*Staff Contact: David Brannan, Winter Haven Police Chief, dbrannan@mywinterhaven.com*
6. **DEVELOPMENTS OF NOTE**
7. **MINUTES**

**7A. September 7, 2022 City Commission Agenda Review Session Minutes**

*Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com*

[2022-09-07 DRAFT Agenda Review Session Minutes with Link](#)

**8. MAYOR'S STATEMENT**

**8A. Mayor's Statement**

*Staff Contact: Cal Bowen, Chief Financial Officer, cbowen@mywinterhaven.com*

[Mayor's Statement 2022](#)

**9. ORDINANCE(S) - SECOND READING - PUBLIC HEARING ON AD VALOREM TAX MILLAGE RATE AND FISCAL YEAR 2022-2023 BUDGET**

**9A. Ordinance O-22-66 Adopting the Millage Rate for Fiscal Year 2022- 2023**

*Staff Contact: Cal Bowen, Chief Financial Officer, cbowen@mywinterhaven.com*

[Summary Ordinance O-22-66 Adopting the Millage Rate for Fiscal Year 2022- 2023](#)

[Ordinance O-22-66 Adopting the Millage Rate for Fiscal Year 2022- 2023](#)

**9B. Ordinance O-22-67 Adopting the Budget for Fiscal Year 2022-2023**

*Staff Contact: Cal Bowen, Chief Financial Officer, cbowen@mywinterhaven.com*

[Summary Ordinance O-22-67 Adopting the Budget for Fiscal Year 2022-2023](#)

[Ordinance O-22-67 Adopting the Budget for Fiscal Year 2022-2023](#)

**10. COMMENTS FROM THE AUDIENCE**

**11. ORDINANCE(S) - SECOND READING - PUBLIC HEARING**

**11A. O-22-48 - Request by Share a Q Tip Trust to amend the Future Land Use on a parcel from Conservation Future Land Use to a combination of Conservation and Residential- Low Density Future Land Uses**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary - Ordinance O-22-48](#)

[O-22-48](#)

**11B. O-22-49 - Request by Share a Q Tip Trust to rezone the same parcel from a combination of Single Family Residential- Small Lot (R-2) and Multi-family Residential- Low Density (R-3) Zoning Districts to a combination of Multi-family Residential- Low Density (R-3) and Conservation (CN) Zoning Districts**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary - Ordinance O-22-49](#)

[O-22-49](#)

**11C. O-22-63 - Voluntary annexation of three parcels generally located west of Sage Road approximately 1,400 feet north of State Road 542 (Dundee Road)**

*Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com*

[Summary - Ordinance O-22-63](#)  
[O-22-63](#)

**11D. O-22-64 - Voluntary annexation of a parcel located at the northwest corner of the intersection of Eagle Lake Loop Road, Eloise Loop Road, and Pollard Road**

*Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com*

[Summary - Ordinance O-22-64](#)  
[O-22-64](#)

**12. CONSENT AGENDA**

**12A. State Housing Initiatives Partnership (SHIP) Annual Report**

*Staff Contact: Deena Ware, CRA and Neighborhood Programs Manager, dnware@mywinterhaven.com*

[Summary - SHIP Annual Report](#)  
[Ship Annual Report Closeout FY 2019-20 Unsubmitted](#)  
[SHIP Certificate FY 2019-20](#)

**12B. Award of Florida Department of Transportation US17/SR540 reconstruction, utility adjustments to SabCon Underground, LLC (Winter Haven, FL)**

*Staff Contact: Gary M. Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

[Summary - FDOT Utility Relocation](#)  
[SabCon proposal - FDOT US17 & SR540](#)  
[Sabcon Underground, LLC Piggyback - Aug 2019-2024](#)

**12C. Interlocal Agreement for the interconnection of potable water between the City of Winter Haven, Florida and Polk County, Florida**

*Staff Contact: Gary M. Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

[Summary - Polk County Winter Haven Interlocal Agreement-Potable Water Interconnect](#)  
[Polk County WH Interlocal Agreement Potable Water Interconnect](#)  
[Polk Co-Winter Haven Interconnect Site Plan](#)

**12D. ITB-22-48 Award of ITB-22-48 Annual Contract - Sodium Bisulfite to Thatcher Chemical of Florida, Inc. (Salt Lake City, UT)**

*Staff Contact: Gary M. Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

[Summary - Award of ITB-22-48 Annual Contract - Sodium Bisulfite](#)  
[ITB-22-48 Bid Tabulation](#)  
[ITB-22-48 Recommendation of Award](#)

**12E. Emergency purchase of 500KW backup generator for Winterset Water Treatment Plant**

*Staff Contact: Gary M. Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

[Summary - Emergency purchase of 500KW backup generator for Winterset Water Treatment Plant](#)  
[Winterset WTP-Generator Emergency Purchase](#)  
[Sourcewell Participation Agreement - Caterpillar Inc Ring Power](#)

**12F. Winter Haven Planning Commission Membership - Recommendation for one (1) appointment and two (2) reappointments**

*Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com*

[Summary - Planning Commission Membership](#)  
[Board/Committee Application - Mario Manago](#)  
[Reappointment Letter - Jennifer Fasking](#)  
[Reappointment Letter - Tina Summerlin](#)

**12G. Developer's Agreement between, HR Baxter and Sons Enterprises, Inc. and the City of Winter Haven for the B&B Ranch Subdivision**

*Staff Contact: Gary M. Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

[Summary - Utility Infrastructure Agreement](#)  
[HR Baxter & Sons Enterprises, Inc - Utility Infrastructure Agreement](#)  
[CR653 and B&B Ranch location map](#)

**12H. Water Infrastructure Finance and Innovation (WIFIA) letter of interest (LOI)**

*Staff Contact: Gary Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

[Summary Report - WIFIA Letter of Interest](#)  
[Water Infrastructure Finance and Innovation \(WIFIA\) letter of interest \(LOI\)](#)  
[WIFIA Program-Fact Sheet](#)

**12I. City of Winter Haven and Police Benevolent Association (PBA) Collective Bargaining Agreement (CBA)**

*Staff Contact: Shawn Dykes, Human Resources Director, sdykes@mywinterhaven.com*

[Summary - PBA and COWH Collective Bargaining Agreement Reopener](#)  
[PBA Official Vote Ratification Tally Sheets](#)  
[MOA - Exhibit A Amended Article 35](#)

**13. RESOLUTION(S)**

**13A. Resolution R-22-40 - Acceptance of County Deed from Polk County**

*Staff Contact: Eric Labbe, Economic Opportunity & Community Investment Director, elabbe@mywinterhaven.com*

[Summary - R-22-40](#)  
[R-22-40](#)

**14. ORDINANCE(S) - FIRST READING**

**14A. O-22-50 - Administrative request to amend the Winter Haven Code of Ordinances, Chapter 21, Article III, Division 4, by adding Section 21-154 relating to water conservation standards (Florida Water Star Program)**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary - Ordinance O-22-50](#)  
[O-22-50](#)

**14B. O-22-61 - Administrative request to amend the Winter Haven Code of Ordinances, Chapter 21, Article II, Divisions 2 and 6 for the purpose of updating accessory structure requirements**

*Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com*

[Summary - Ordinance O-22-61](#)  
[O-22-61](#)

**15. NEW BUSINESS**

**15A. Grant & Aid Program - Recommended Changes**

*Staff Contact: T. Michael Stavres, Deputy City Manager, mstavres@mywinterhaven.com*

[Summary Report Grant In Aid Program GAARC Recommendations](#)  
[2022-08-16 GAARC Minutes](#)

**16. CITY COMMISSIONERS/LIAISON REPORTS**

**17. CITY ATTORNEY REPORT**

**18. CITY MANAGER REPORT**

**19. DEPUTY CITY MANAGER REPORT**

**20. CITY CLERK REPORT**

**21. EMERGENCY MATTERS NOT RECEIVED FOR THE AGENDA**

**22. ADJOURNMENT**

If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the City Clerk's Office, 451 Third Street, NW, Winter Haven, Florida 33881, in writing, not later than 48 hours prior to the proceeding; if not in writing, then not later than four (4) days prior to the proceeding at (863) 291-5600. Vision or hearing impaired please call (800) 955-8771 for assistance.