

Monday, June 27, 2022, 7 pm
Regular Commission Meeting Agenda



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

Mayor Alan Fiers
Vice Mayor Scott McCranels

Commissioner Tracy Larcher
Commissioner Janet Kortenhaus
Commissioner Brian Tyler

Town Administrator Wendy Wells
Town Attorney Keith Davis
Town Clerk Jude M. Goudreau

PLEASE NOTE: THIS MEETING MAY BE CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY
Join information

Meeting link: **Join information**

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=mdecf8e46e7f487f2427b077fe66b4696> Meeting number: 2630 935 2003 Password: 0627

Join by phone +1-408-418-9388 United States Toll Access code: 2630 935 2003

Agenda

1) CALL TO ORDER

- a) Pledge of Allegiance
- b) Roll Call

2) APPROVAL OF MEETING AGENDA (additions, substitutions, deletions)

3) APPROVAL OF CONSENT AGENDA

- a) Commission Meeting Minutes, May 23, 2022
- b) Special Magistrate

4) PRESENTATION

Audited Financial Statements for the year ending September 20, 2021- Terry Morton, CPA, Nowlen, Holt & Miner, PA

5) DEPARTMENT AND BOARD REPORTS

- **Financial Report:** May 2022
- **Staff Reports:**
- Sheriff's Department
- Fire Department
- Public Works
 - Update on Water Main Project
 - Update on Underground Utilities Project
- Town Clerk
- Planning and Zoning Chairman
- Town Attorney

6) COMMISSION REPORTS

7) OTHER BUSINESS

- Vote: Waste Management Contract Extension
- Consider adding Juneteenth as a Town Holiday

8) RESOLUTIONS:

RESOLUTION NO. R-8-22

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, FILLING A VACANCY IN THE RECENTLY CREATED AD HOC COMMITTEE ON INLET PARK ENCROACHMENTS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

9) ORDINANCES:

First Reading: ORDINANCE NO O-04-22

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 78. VEGETATION. AT ARTICLE III. LANDSCAPING., SECTION 78-77.1. – DESIGN GUIDELINES. TO ALLOW THE REQUIRED PALM TREES PLANTED IN THE 10’ TOWN STRIP TO BE PLANTED AT DISTANCES FROM THE EDGE OF PAVEMENT TO AVOID DRAINAGE AND UNDERGROUND UTILITY CONFLICTS AND TO REMOVE COCONUT PALMS FROM THE LIST OF APPROVED PALMS TO BE PLANTED IN THE 10’ TOWN STRIP, AND FOR MULTI-STORY STRUCTURES IN ALL ZONING DISTRICTS, TO REQUIRE ADDITIONAL LANDSCAPING TO BE PLACED AT FIFTEEN FOOT INTERVALS AGAINST LONGER EXPANSES OF BUILDING WALLS WITH LITTLE ARCHITECTURAL DETAIL TO BREAK UP THE WALLS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 78 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

10) PUBLIC COMMENTS (please state your name for the record)

11) ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

Monday, May 23, 2022, 7:00 pm.
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Commissioner Tracy Larcher
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Keith Davis, Town Attorney
Town Administrator Wendy Wells
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Minutes

CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm.

Pledge of Allegiance.

Roll Call: Town Clerk Jude Goudreau called the roll, and those present were Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Janet Kortenhous, Commissioner Tracy Larcher, Commissioner Brian Tyler (via Webex), and Town Administrator Wendy Wells.

Also in attendance were: PBSO Sgt. Steve Langevin, PBSO Major Martino, Fire Chief Trevor Steedman, Public Works Director Alan Welch, and Town Attorney Keith Davis.

APPROVAL OF MEETING AGENDA

Town Administrator Wendy Wells asked to strike an item under Other Business, Vote to approve Opioid settlement agreements; this item was not ready to be heard.

Motion: Commissioner Janet Kortenhous made a motion to approve the Meeting agenda as amended.

Second: Vice Mayor Scott McCranels seconded the Motion.

Vote: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA

Commission Meeting Minutes, April 25, 2022

Agreement with Phillips and Jordan for Hurricane/Disaster Debris removal and renewal of SWA.

Special Events Permit Number 22-05 Requested by Sailfish Marina for a Fishing Tournament on June 23-25th with approximately 300 participants. Fees have been paid, and Insurance has been provided.

Motion: Vice Mayor Scott McCranels made a motion to approve the Consent Agenda.

Second: Commissioner Tracy Larcher seconded the Motion.

Vote: Motion passed unanimously.

DEPARTMENT AND BOARD REPORTS

Financial Reports: Town Administrator Wendy Wells presented the Monthly Financial Report for the Month of April. Mrs. Wells answered the Commissioner's questions.

Motion: Commissioner Kortenhous made a motion to approve the Financial Report.

Second: Vice Mayor Scott McCranels seconded the Motion.

Vote: Motion passed unanimously.