



Flagler County Board of County Commissioners Meeting Agenda

June 20, 2022 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions: 2022 Flagler County Leadership Graduation** (*Requested by Pam Wu, Human Resources Director*)
 - 4b) **Proclamations:** None
 - 4c) **Presentations:** None
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending May 27, 2022
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) June 6, 2022 Regular Meeting
 - 2) June 6, 2022 Strategic Planning Session
7. **Consent: BOCC Departments:**
 - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency – Hurricane Matthew:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricane Matthew. (*Requested by Jonathan Lord, Emergency Management Director*)
 - 7-b) **Approval of CareerSource Flagler/Volusia Acknowledgement of the Memorandum of Understanding and Infrastructure Funding Agreement between CareerSource Flagler Volusia and Other Agencies:** Request the Board approve the Memorandum of Understanding and Infrastructure Funding Agreements between CareerSource Flagler

Volusia and Daytona State College; Florida Division of Blind Services; Division of Vocational Rehabilitation; National Caucus and Center on Black Aging, Inc.; and Volusia County Community Assistance Division. *(Requested by Administration)*

- 7-c) Consideration of Contract Renewal with Aetna Life Insurance Company for Group Vision Benefits for Flagler County and Constitutional Employees, Dependents and Retirees:** Request the Board approve a contract renewal with Aetna Life Insurance Company for a period of four (4) years beginning October 1, 2022 through September 30, 2026 and authorize the Chair to execute a contract as approved as to form by the County Attorney and approved by the County Administrator. *(Requested by Pam Wu, Human Resources Director)*
- 7-d) Consideration of Contract Extension Renewal with Florida Combined Life Insurance Company, Inc. to Continue to Provide our Group Dental Benefits for Flagler County and Constitutional Office Employees, Dependents and Retirees:** Request the Board approve a contract extension with Florida Combined Life Insurance Company, Inc. for a period of one year beginning October 1, 2022 through September 30, 2023. Authorize the Chair to execute the renewal contract as approved to form by the County Attorney and approved by the County Administrator. *(Requested by Pam Wu, Human Resources Director)*
- 7-e) Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize Purchasing to Dispose of Surplus Property Pursuant to the Fixed Asset Policy:** Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Purchasing to dispose of surplus property pursuant to the Fixed Asset policy. *(Requested by E. John Brower, Financial Services Director)*
- 7-f) Consideration of Award of Invitation to Bid (ITB) 22-030B for Hazardous Waste Management Services to Clean Earth of Alabama, Inc., a Corporation Registered with the Florida Department of State, Division of Corporations, to do Business in the State of Florida:** Request the Board approve award of ITB 22-030B to Clean Earth of Alabama, Inc. and authorize the Chair to execute a contract as approved to form by the County Attorney, to the awarded firm(s) for a period of three (3) year(s) with the option of two (2) additional three-year renewals if mutually agreed on by both parties at least thirty (30) days before contract expiration in the not-to-exceed amount of \$40,000 per year. *(Requested by E. John Brower, Financial Services Director and Mike Dickson, General Services Director)*
- 7-g) Consideration of Work Authorization under Flagler County Contract RSQ 22-027Q, which Establishes the Scope of Services and Compensation for Hoyle, Tanner & Associates, Inc. to Conduct CEI Services for the T-Hangar Construction Project at the Flagler Executive Airport in the Amount of \$359,000:** Request the Board approve the Work Authorization under Flagler County Contract RSQ 22-027Q for Hoyle, Tanner & Associates, Inc., authorizing the Chair to execute the agreement and authorize the County Administrator to execute all necessary documents associated with accepting and implementing said agreement, including any amendments and extensions approved as to form by the County Attorney. *(Requested by Roy Sieger, Airport Director)*
- 7-h) Flagler County Equal Employment Opportunity Plan (EEOP):** Request the Board ratify the updated Equal Employment Opportunity Plan which complies with the U.S. Department of Justice, Office of Justice Programs and the Federal Transit Authority requirements to receive grants. *(Requested by Pam Wu, Human Resources Director)*
- 7-i) Consideration of Ratifying the Flagler County Professional Firefighters Association Inc. Union Contract:** Request the Board ratify the attached contract between the Flagler

County Professional Firefighters Association Inc. and the Board of County Commissioners and approve the Budget Transfer. *(Requested by Pam Wu, Human Resources Director)*

- 7-j) Consideration to Adopt a Resolution to Provide New Guidelines for Employee Cost of Living Adjustments (COLA):** Request the Board approve the Resolution providing new guidelines for employee Cost of Living Adjustments (COLA). *(Requested by E. John Brower, Financial Services Director)*
- 7-k) Consideration of Approval of a Local Agency Program (LAP) Supplemental Agreement No.2 between the Florida Department of Transportation (FDOT) and Flagler County for the Construction of Graham Swamp Multi-Use Trail and Pedestrian Bridge from Lehigh Trail to State Road 100 Providing for Additional Funding to be Added to the Project; FDOT Financial Project No. 438635-1-58/68-01, County Project # CE00008 and Amend the Fiscal Year 2021-22 Budget for Unanticipated Grant Revenue in the amount of \$521,024:** Request the Board approve the LAP Supplemental Agreement No. 2, adopt the Resolution authorizing the Chair to execute the Supplemental Agreement and approve the Unanticipated Revenue Resolution. *(Requested by Faith Alkhatib, County Engineer)*
- 7-l) Consideration of the Florida Department of Transportation (FDOT) Five-Year Work Program Project Priority List for Fiscal Years 2023/2024 through 2027/2028:** Request the Board approve the FDOT Five-Year Work Program project priority list for fiscal years 2023/2024 through 2027/2028. *(Requested by Faith Alkhatib, County Engineer)*
- 7-m) Consideration of Project Recommendations and Ranking of the FDOT Transportation Alternative Priorities for Fiscal Years 2023/2024 through 2027/2028:** Request the Board approve staff's recommended FDOT Transportation Alternatives Program submittal for Fiscal Years 2023/2024 through 2027/2028. *(Requested by Faith Alkhatib, County Engineer)*
- 7-n) Approval of the Environmentally Sensitive Lands Project Ranking List:** Request the Board approve the Environmentally Sensitive Lands project ranking list and authorize the staff Negotiation Team to open negotiations with listed applicants. *(Requested by Michael Lagassé, Public Lands and Natural Resource Manager)*
- 7-o) Consideration of Fiscal Year 2022/2023 Florida Department of Environmental Protection (FDEP) Regional Resilience Entity (RRE) Grant Application and Grant Agreement for the Regional Resilience Entity Grant of \$200,000.00, with \$75,000.00 Allocated to Flagler County:** Request the Board authorize staff submittal of the Regional Resiliency Entity Grant accept the grant award for the FDEP Regional Resilience Entity Grant, authorize the Chair to sign the a letter of support and authorize the County Administrator to sign any necessary forms or other documentation associated with the implementation of the grant, including the formal application and agreements. *(Requested by Michael Lagassé, Public Lands and Natural Resource Manager)*
- 7-p) Temporary Staging and Access Easement for the Hammock Dunes Owners' Association, Inc., to Facilitate Dune Restoration Work:** Request the Board approve the temporary staging and access easement to facilitate dune restoration work of the Hammock Dunes Owners' Association, Inc. *(Requested by Sean S. Moylan, Deputy County Attorney)*

8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Resolution Ordering and Providing for a Referendum to be Placed on the General Election Ballot to be Held on November 8, 2022 for the Flagler County School District Allowing for Continuance of the Discretionary One-Half Cent Sales Surtax:

Request the Board approve a resolution ordering and providing for a referendum to be placed on the general election ballot to be held on November 8, 2022 for the Flagler County School District allowing for the continuance of the discretionary one-half cent sales surtax. *(Requested by Administration)*

9. **Public Hearings:** *Public Hearings will be heard after 5:30 p.m.*

9-a) Application #3270 – Eagle Lakes PUD Rezoning and Amendment Public Hearing: Staff recommends that the Board open and continue the Public Hearing for Eagle Lakes, continuing this hearing to the Board's July 11, 2022 regular meeting at 9:30 a.m. *(Requested by Adam Mengel, Growth Management Director)*

9-b) LEGISLATIVE – First Reading of an Ordinance Amending Home-Based Business Requirements of the Land Development Code to Conform to Florida Law: Staff recommends that the Board of County Commissioners approve the ordinance on first reading, with second reading and adoption to occur on July 11, 2022. *(Requested by Adam Mengel, Growth Management Director)*

10. **Additional Reports and Comments:**

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not of the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. **Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.