



**BOARD OF COUNTY COMMISSIONERS
MEETING AGENDA**

January 11, 2022
Administration Building,
4th Floor, BCC Meeting Room, 477 Houston
Street,
Green Cove Springs, FL 32043
4:00 PM

INVOCATION

Commissioner Renninger

PLEDGE

Raylan Heck (Ret.) U.S. Army

CALL TO ORDER

ROLL CALL

PET ADOPTIONS

PROCLAMATIONS/RESOLUTIONS

1. Reverend Dr. Martin Luther King, Jr. Day

PRESENTATIONS

Clay County Utility Authority Update - Jeremy Johnston
Presentation of Plaque to Outgoing Chairman

APPROVAL OF MINUTES

2. BCC Workshop Meeting Minutes, November 23, 2021.
3. Finance and Audit Meeting Minutes, December 7, 2021.
4. BCC Workshop Meeting Minutes, December 14, 2021.
5. Board of County Commissioners Meeting Minutes, December 14, 2021.

PUBLIC COMMENTS

CONSENT AGENDA

6. Consent Agenda Items from the January 4, 2022 Finance & Audit Committee Meeting

7. Finance Business

The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1), FL Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

DISCUSSION/UPDATES

8. COVID Update (H. Huffman)

9. Legislative Update (C. Latham)

10. Progress Report on the Bonded Transportation Program (E. Dendor)

11. Update on RFP No. 21/22-12, Clay County Broadband Project (T. Nagle)

Update on submittals received for RFP No. 21/22-12, Clay County Broadband Project and action plan to move forward with review and evaluation of proposals.

OLD BUSINESS

12. Submission of Proof of Publication of Change in County Commissioners' Districts - 2021 Redistricting

13. 2022 Goals and Priorities

14. State Aid to Libraries Grant Agreement

(1) Approval to enter into the State Aid to Libraries Grant Agreement with the State of Florida, Department of State, Division of Library and Information Services, covering the period from October 1, 2019 through June 30, 2022, with an estimated grant amount of \$77,339.00. There is no match associated with this grant;

(2) Additional approval of the accompanying Certification of Hours, Free Library Service and Access to Materials.

NEW BUSINESS

15. Request for Prospective Buyer Lien Reduction for PBP Homes Inc. (C. Stewart)

Property Address: 408 Hansen Avenue, Orange Park, FL 32065

16. Agreement with Strollo Architects, Inc., Regarding Professional Architectural Services for Jail Renovations (K. Smith)

Approval of Agreement with Strollo Architects, Inc., regarding professional architectural services for renovations to the Clay County Jail

to provide secure inmate housing space and maximize the number of additional beds, in the amount of \$331,200. Term for design services is 3 months.

Funding Source: ARPA Fund – Jail Renovations – Buildings

17. Approval of ranking and notice of Intent and Award of RFQ #21/22-9, Continuing General Engineering Consulting Services for Planning and Design (K. Smith)

Approval to accept staff's ranking of RFQ #21/22-9, Continuing General Engineering Consulting Services for Planning and Design and award to the top three firms: WGI, Inc., GAI Consultants, and Jones Edmunds.

Approval will be effective after 72 hour period for protest has expired.

WGI, Inc. = 103.83

GAI Consultants = 98

Jones Edmunds = 96.067

Matthews Design Group = 87.667

Alfred Benesch & Company = 86.267

England-Thims & Miller, Inc. = 85.80

Eisman & Russo Consulting Engineers = 84.60

Crawford, Murphy & Tilly = 79.767

Michael Baker International = 75.50

Alliant Engineering, Inc. = 47.50

ERS Engineering, Inc. = 36.833

A committee consisting of the Engineering Director, Public Works Director, and Engineering Project Manager has performed the evaluation and ranking. If desired, the Board may request presentations from firms. Following award staff will begin negotiations with the selected firms.

18. Approval of Agreement for Professional Design Services for Co-Located Communications Center with Architects Design Group/ADG, Inc. (D. Hanes)

Approval of Agreement for Professional Design Services for Co-Located Communications Center with Architects Design Group/ADG, Inc., in the amount that shall not exceed the \$148,210.00 for Phase I services. Phase I shall consist of Site Analysis, Detailed Spatial Needs Assessment, Conceptual Site Planning and Architectural Master Plan, and Conceptual Design. The Consultant shall complete Phase I services within four (4) months. Funding Source: CIP Fund – E911 Consolidation - Infrastructure

19. Agreement with Stripe, Inc. Regarding Certain Payment Processing, Data, Technology and Other Services Related to the County's Processing of Pet Adoptions (T. Nagle)

Approval of **1)** the Agreement with Stripe, Inc., regarding certain payment processing, data, technology and other services related to the County's processing of pet adoptions and **2)** authorization for the County Manager to accept the terms of the Agreement, for a term to continue until terminated by the County or Stripe, Incorporated.

CONSTITUTIONAL OFFICERS

COMMISSION AUDITOR

COUNTY ATTORNEY

COUNTY MANAGER

20. TPO List of Priority Projects

The North Florida Transportation Planning Organization (TPO) is requesting Clay County submit its project priority list for 2022. Attached is the adopted list from last year.

TIME CERTAINS

21. 5:00 PM or as soon thereafter as can be heard - Public hearing on the adoption of an ordinance amending Chapter 2, Article IV, Sec. 2-113(a) (5), of the Clay County Code pertaining to Code Enforcement and the Jurisdiction of the Special Magistrate, amending Chapter 6, Article II, Sec. 6-40(a)(10), of the Clay County Code pertaining to Building Regulations and Permits, and amending Chapter 11.5, Article III, Sec. 11.5-41, of the Clay County Code pertaining to the Housing Code and Adoption of a Standard Code

LETTERS FOR ACTION

22. Discussion of Appointments to the Planning Commission

Four of the Planning Commission terms are expired and are up to be filled. The following four Planning Commission members are seeking reappointment:

- Michael Bourré
- Howard (Bo) Norton
- Bill Garrison
- Peter M. Davis

In addition to those, an application was received for Brian Kraut.

23. Discussion of Appointments to the Lake Asbury Citizens Advisory Committee

As provided for in Section 12-10(1)(e) of the Land Development Code,

the Lake Asbury Citizens Advisory Committee wishes to proceed with the formation of its Committee and with the appointment of up to 10 members to serve on the Committee.

LETTERS OF DOCUMENTATION

24. 2022 Meeting Schedule for St. Johns River Water Management District's Governing Board

25. Bid Opening Tabulations

Bid Opening Tabulation for November 8, 2021:

A. RFP #21/22-5, Management of Knight's Marina Facility
(A Rebid has been issued and due to open on Jan. 7)

Bid Opening Tabulation for November 16, 2021:

A. Bid #21/22-4, Green Cove Springs Aging True Community Senior Services Kitchen Alteration

Bid Opening Tabulation for November 19, 2021:

A. Bid #20/21-45, CR 220 At Town Center Boulevard Intersection Improvement Project

Bid Opening Tabulation for November 23, 2021:

A. Bid #21/22-14, Tree Removal Services

Bid Opening Tabulations for December 7, 2021:

A. Bid #21/22-26, Fire Station 18 Repairs and Renovation

B. Bid #21/22-13, SHIP Demolition and Reconstruction Project - Fuzzy Lane

C. RFQ #21/22-9, Continuing General Engineering Consulting Services for Planning and Design

Bid Opening Tabulation for December 14, 2021:

A. Bid #21/22-12, Clay County Broadband Project

Bid Opening Tabulation for December 28, 2021:

A. RFQ #21/22-16, Professional Design Services, Clay County Department of Health Building

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

In accordance with the Americans with Disabilities Act, any person needing a special accommodation to participate in this matter should contact the Clay County ADA Coordinator by mail at Post Office Box 1366, Green Cove Springs, FL 32043, or by telephone at number (904) 269-6347 no later than three (3) days prior to the

hearing or proceeding for which this notice has been given. Hearing impaired persons can access the foregoing telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice), or 1-800-955-8771 (TDD).



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, January 11 4:00 PM

TO: DATE:

FROM:

SUBJECT:

AGENDA
ITEM
TYPE:

REVIEWERS:

Department	Reviewer	Action	Date	Comments
County Manager	Slaybaugh, Jaclyn	Approved	1/4/2022 - 3:12 PM	Item Pushed to Agenda