

City of Pembroke Pines, FL

*City of Pembroke Pines
Charles F. Dodge City Center
601 City Center Way
Pembroke Pines, FL 33025*



Meeting Agenda

Wednesday, December 1, 2021

6:30 PM

6:30 PM Regular Commission Meeting

Commission Chambers

City Commission

*Mayor Frank C. Ortis
Vice Mayor Thomas Good, Jr.
Commissioner Angelo Castillo
Commissioner Iris A. Siple
Commissioner Jay D. Schwartz*

WELCOME TO YOUR CITY COMMISSION.

WE ARE PLEASED THAT YOU HAVE DEMONSTRATED AN INTEREST IN YOUR COMMUNITY BY ATTENDING A CITY COMMISSION MEETING. WE HOPE THAT YOU WILL ATTEND MORE OF THESE MEETINGS IN THE FUTURE.

COVID-19 OBSERVATIONS

THIS MEETING IS CONDUCTED IN PERSON IN THE COMMISSION CHAMBERS AT 601 CITY CENTER WAY, PEMBROKE PINES, FLORIDA 33025, AND DUE TO RECENT CHALLENGES PRESENTED BY THE COVID-19 WORLD-WIDE PANDEMIC, RECOMMENDED ADHERENCE TO THE HEALTH AND SAFETY GUIDELINES OF THE CENTERS FOR DISEASE CONTROL (CDC) WITH REGARD TO SANITIZING, SOCIAL DISTANCING AND FACE COVERINGS TO KEEP THE PUBLIC, COMMISSION, AND STAFF SAFE, IS OBSERVED AS MAY BE AMENDED AND MODIFIED FROM TIME TO TIME.

WHO ARE THE CITY COMMISSIONERS?

THEY ARE ELECTED OFFICIALS WHO ARE THE POLICY FORMULATORS FOR THE CITY. THEY FORMULATE THE LAWS THAT GOVERN OUR COMMUNITY ON A DAILY BASIS.

WHAT IS A CITY COMMISSION MEETING?

IT IS A FORMAL MEETING OF THE MEMBERS OF THE CITY COMMISSION TO TRANSACT CITY BUSINESS. THIS BUSINESS IS CONDUCTED IN A MANNER PRESCRIBED BY LAWS AND REGULATIONS WHICH REQUIRE CERTAIN FORMAL ACTIONS AND THE FOLLOWING OF SPECIFIED PROCEDURES.

WHAT IS THE AGENDA?

THE AGENDA IS A PREPARED SCHEDULE OF THE ITEMS BEING CONSIDERED BY THE CITY COMMISSION FOR ACTION. THE AGENDA AND EXPLANATORY MATERIAL ARE DELIVERED TO EACH CITY COMMISSIONER PRIOR TO EACH MEETING IN ORDER TO GIVE EACH MEMBER TIME TO STUDY.

CAN YOU SPEAK AT THE MEETING?

YES! ALL REGULAR CITY COMMISSION MEETINGS AND PUBLIC HEARINGS PROVIDE TIME FOR THE PUBLIC TO EXPRESS THEIR VIEWS CONCERNING ITEMS ON THE AGENDA.

THE CITY ALSO HAS A PROCEDURAL ORDINANCE FOR CONDUCTING CITY COMMISSION MEETINGS WHICH ALLOWS A TIME AT THE REGULARLY SCHEDULED COMMISSION MEETING FOR ANYONE FROM THE PUBLIC TO EXPRESS THEIR VIEWS ON ANY TOPIC.

TELEVISED

THE PUBLIC CAN LISTEN TO AND VIEW COMMISSION MEETINGS ON TELEVISION AT:
COMCAST CHANNEL 78, AND
AT&T U-VERSE CHANNEL 99.

WEBSITE ACCESS TO LIVESTREAM:

Online at <https://www.ppines.com/135/Watch-Meeting---Live-Stream>
Live Stream of the Commission Meeting can also be viewed on Youtube at www.youtube.com.

VIEW AGENDAS:

Agendas may be viewed at <https://ppines.legistar.com/Calendar.aspx>

ACCOMMODATIONS:

IF ANY MEMBER OF THE PUBLIC REQUIRES ADDITIONAL INFORMATION ABOUT THIS
CITY COMMISSION MEETING, PLEASE CONTACT:

MARLENE D. GRAHAM, CITY CLERK
CITY OF PEMBROKE PINES
601 CITY CENTER WAY
PEMBROKE PINES, FL 33025
954-450-1060
MGRAHAM@PPINES.COM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE COMMISSION WITH
RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF
THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A
VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES
TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

FURTHER INFORMATION

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO
PARTICIPATE SHOULD CONTACT THE CITY CLERK, 450-1050 AT LEAST 48 HOURS IN
ADVANCE TO REQUEST SUCH ACCOMMODATION. IF ANYONE REQUIRES AUXILIARY
AIDS FOR COMMUNICATION PLEASE CALL THE CITY CLERK AT LEAST THREE
WORKING DAYS PRIOR TO ANY MEETING AT 954-450-1060.

THANK YOU.

WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE CITY COMMISSION MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE CITY MANAGER AT 954-450-1040.

6:30 PM REGULAR MEETING CALLED TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****PRESENTATIONS:**

- PRE-1** [21-1061](#) PRESENTATION NO.1: MAYOR ORTIS WILL PRESENT A PROCLAMATION TO RYAN CASE, RECOGNIZING DECEMBER 1, 2021 AS "RICK CASE BIKES FOR KIDS DAY" IN THE CITY OF PEMBROKE PINES.

Sponsors: Frank C. Ortis

ANNOUNCEMENT OF ITEMS TO BE PULLED FROM AGENDA**ITEMS AT THE REQUEST OF THE PUBLIC****ANNOUNCEMENT OF BOARD AND COMMITTEE APPOINTMENTS****CONSENT AGENDA:**

1. [21-0825](#) MOTION TO APPROVE THE PURCHASE OF REPAIR PARTS FOR ALL CITY LIFT STATIONS ON AN AS NEEDED BASIS FOR AN ANNUAL AMOUNT NOT TO EXCEED \$245,554.44 FROM THE SOLE SOURCE VENDOR, SMITH & LOVELESS, INC., PURSUANT TO SECTION 38.18(C)(3) OF THE CITY'S CODE OF ORDINANCES, REALIZING A SAVINGS OF UP TO \$17,188.81 IN SALES TAX.

Sponsors: Utility

Attachments: [1. Parts List Quote](#)
 [2. Sole Source Letter](#)
 [3. 12-15-99 Commission City Standard](#)

2. [21-0908](#) MOTION TO APPROVE THE AGREEMENT BETWEEN THE CITY OF PEMBROKE PINES AND HAWKINS, INC. FOR THE PURCHASE OF SODIUM HYPOCHLORITE 12.5 % ON AN AS NEEDED BASIS UTILIZING PRICING FROM THE PUNTA GORDA CONTRACT # Q2020110, FOR AN ANNUAL AMOUNT NOT TO EXCEED \$38,220, PURSUANT TO SECTION 35.18(C)(5) OF THE CITY'S CODE OF

ORDINANCES.

Sponsors: Utility

Attachments: [1. Hawkins Water Treatment Group - Purchase of Sodium Hypochlorite 12.5 - \(V](#)

3. **21-0914** MOTION TO AWARD IFB # PSUT-21-03 "WATER METER INSTALLATION PROJECT" TO THE MOST RESPONSIVE/ RESPONSIBLE BIDDER, RTS WATER SOLUTIONS, LLC. IN THE AMOUNT NOT TO EXCEED \$4,105,730.99, WHICH INCLUDES AN 8.5% OWNER'S CONTINGENCY IN THE AMOUNT OF \$257,928.05 AND AN OWNER'S ALLOWANCE IN THE AMOUNT OF \$813,355.30.

Sponsors: Utility

Attachments: [1. RTS Water Solutions LLC Agreement - \(PSUT 21-03\) Water Meter Installatio](#)

[2. PSUT-21-03 Bid Tabulation](#)

[3. Price Increase Email](#)

[4. Best and Final Offers](#)

[5. Price Analysis](#)

[6. Certification to Hire Local](#)

[7. References](#)

[8. Owner Allowance](#)

4. **21-1063** MOTION TO ACCEPT THE CITY'S FEDERAL GRANT AWARD IN THE AMOUNT OF \$110,000 FOR THE 2021 LAW ENFORCEMENT MENTAL HEALTH AND WELLNESS ACT (LEMHWA) RECEIVED FROM THE DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS)

Sponsors: Police

Attachments: [1. Award Letter.pdf](#)

[2. Project Info + Budget \(sign\).pdf](#)

[3. Award Conditions, Acceptance \(sign\).pdf](#)

[4. LEMHWA Solicitation.pdf](#)

5. **21-1038** MOTION TO AUTHORIZE THE PROPER CITY OFFICIALS TO EXECUTE THE FIFTH AMENDMENT TO THE AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY FOR THE WETLANDS PORTION OF SHERIDAN STREET BUSINESS CENTER, LOCATED ON SHERIDAN STREET AND NW 199 AVENUE, OWNED BY ALEXIS M. BAKER, EDWARD BAKER, II, AND STEPHANIE L.

BAKER.

Sponsors: Planning and Economic Development Department

Attachments: [1. 5th Amendment to Agreement for Purchase and Sale -Executed](#)
[2. Sheridan Street Business Center- Agreement for Purchase and Sale with Am](#)
[3. Sketch and Legal-SheridanStBusinessCenter](#)
[4. Bergeron-Sheridan Street LLC Ltr to City of Pembroke Pines.Request for 5th.](#)

6. **21-0037** MOTION TO APPROVE THE FIRST AMENDMENT TO THE PARKS ARCHITECTURAL AND ENGINEERING SERVICES AGREEMENT WITH SYNALOVSKI, ROMANIK, SAYE, LLC, INCREASING THE CONTRACT VALUE FOR THE THREE YEAR PERIOD FROM \$250,000 TO \$355,000 TO ALLOW FOR PHASE THREE OF THE RENOVATION OF THE WEST PINES SOCCER PARK FIELDS 5 & 6 AND COMPLETION OF DESIGN DOCUMENTS FOR THE RENOVATION OF THE SOFTBALL FIELDS AT SILVER LAKES SOUTH.

Sponsors: Parks and Recreation Director and Sorensen

Attachments: [1. First Amendment to Synalovski Romanik Saye LLC Agreement - Parks Archi](#)
[2. Original Synalovski - Parks Architectural and Engineering Services Agree](#)

7. **21-1060** MOTION TO AWARD IFB # TS-21-10 "SOPHOS ANTIVIRUS RENEWAL" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, PC NETWORK SOLUTIONS OF THE PALM BEACHES, INC., IN THE AMOUNT NOT TO EXCEED \$72,753.

Sponsors: Technology Services Department

Attachments: [1. Submittal by PC Network Solutions of The Palm Beaches, Inc.](#)
[2. TS-21-10 Bid Tabulation](#)
[3. TS-21-10 Sophos Antivirus Renewal](#)

8. **21-1064** MOTION TO APPROVE REQUEST TO ADVERTISE SOLICITATION(S):

(A) PSUT-21-06 "PINES VILLAGE WATER MAIN IMPROVEMENTS PHASE II & SEPTIC TANK CONVERSION"
(B) PSUT-21-07 "NEW RAW WATER SUPPLY LINE (BETWEEN WATER TREATMENT PLANT AND EASTERN WELLFIELD)"

Sponsors: Purchasing and Utility

- Attachments:**
- [1. \(A\) PSUT-21-06 - Pines Village Water Main Improvements Phase II & Septic](#)
 - [2. \(A\) PSUT-21-06 - Attachment F - Contract Documents](#)
 - [3. \(B\) PSUT-21-07 - New Raw Water Supply Line \(Between Water Treatment Pl](#)
 - [4. \(B\) PSUT-21-07 - Attachment E - Contract Documents](#)
 - [5. \(C\) Boiler Plate](#)

9. **21-1072** MOTION TO APPROVE THE DEPARTMENT
RECOMMENDATIONS FOR THE FOLLOWING ITEMS
LISTED ON THE CONTRACTS DATABASE REPORT:

(A) Ericks Consultants, Inc. - Legislative Consulting Services -
Renewal

(B) Lawrence J. Smith, P.A. - Legislative Consulting Services -
Renewal

(C) Smith, Bryan & Myers, Inc. - Legislative Consulting
Services - Renewal

(D) Papico Construction, Inc. - Tennis Court Maintenance IFB
RE-20-01 - Renewal

(E) Brink's Incorporated - Armored Car Services (City-wide) -
Non-Renewal

ITEM (F) WILL EXPIRE WITH NO RENEWAL TERMS
AVAILABLE, THEREFORE, NO COMMISSION ACTION IS
REQUIRED AS THIS ITEM IS PRESENTED FOR
NOTIFICATION PURPOSES ONLY PURSUANT TO
SECTION 35.29 (F) OF THE CITY'S PROCUREMENT
CODE:

(F) Burnett Lime Company, Inc. - Lime Slurry System &
Product Agreement - Non-Renewal

Sponsors: Finance

- Attachments:**
- [1. Contract Database Report - December 1st, 2021](#)
 - [2. A. Ericks Consultants Inc - Legislative Consulting \(all backup\)](#)
 - [3. B. Lawrence J. Smith, P.A. - Legislative Consulting \(all backup\)](#)
 - [4. C. Smith, Bryan & Myers, Inc. - Legislative Consulting \(all backup\)](#)
 - [5. D. Papico Construction - Tennis Facility Maintenance Agreement \(All Backup\)](#)
 - [6. E. Brink's Incorporated - Armored Car Services - 7th Amendment \(all backup\)](#)
 - [7. F. Burnett Lime Co. - Lime Slurry System & Product Agreement 2021-2022 \(/](#)

10. **21-1073** MOTION TO APPROVE THE FIRST AMENDMENT TO THE ORIGINAL AGREEMENT BETWEEN THE CITY OF PEMBROKE PINES AND PFM ASSET MANAGEMENT, LLC. TO APPROVE THE ACQUISITION OF PFM ASSET MANAGEMENT, LLC BY U.S. BANCORP ASSET MANAGEMENT, INC, A SUBSIDIARY OF U.S. BANCORP, PURSUANT TO THE REQUIREMENT SET FORTH IN SECTION 16.4 OF THE ORIGINAL AGREEMENT.

Sponsors: Finance

- Attachments:**
- [1. PFM Asset Management LLC - Investment Managemnet - First Amendment \(/](#)
 - [2. Exhibit D - PFMAM-USBAM SMA Second Consent Letter Mailing](#)
 - [3. PFM Asset Management LLC - Investment Management - \(Fully Executed\)\(A/](#)
 - [4. Addendum 1 - signed](#)

11. **21-1074** MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 17, 2021 REGULAR COMMISSION MEETING.

Sponsors: City Clerk

- Attachments:**
- [1. 11-17-2021 Commission Minutes](#)

QUASI JUDICIAL CONSENT AGENDA:

ORDINANCES AND RESOLUTIONS:

SECOND READING ORDINANCES:

FIRST READING ORDINANCES:

12. **2021-28** MOTION TO PASS PROPOSED ORDINANCE NO. 2021-28 ON FIRST READING.

PROPOSED ORDINANCE NO. 2021-28 IS AN ORDINANCE OF THE CITY OF PEMBROKE PINES, FLORIDA AMENDING APPENDIX "A" OF TITLE XV, CHAPTER 150 OF THE CITY'S

CODE OF ORDINANCES BY UPDATING THE BUILDING PERMIT FEE SCHEDULE, ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Sponsors: Planning and Economic Development Department

Attachments: [1. Proposed Ordinance No. 2021-28 \(Amending Building Division Permit Fee Schedule\)](#)
[2. Florida Statutes - \(Building Permit Matters\)](#)

RESOLUTIONS:

REGULAR AGENDA:

13. [**21-1021**](#) MOTION TO APPROVE THE ASSIGNMENT OF THE AGREEMENT WITH DBI SERVICES LLC. FOR THE OPERATION, MAINTENANCE, AND MANAGEMENT OF THE CITY'S RIGHT OF WAY'S TO DEANGELO CONTRACTING SERVICES (DCS).

Sponsors: Public Services

Attachments: [1. Third Amendment - Assignment of Agreement](#)
[2. News Article \(DBi Closes\)](#)
[3. Original Agreement](#)
[4. First Amendment](#)
[5. Second Amendment](#)
[6. Commission Approval 2-21-2018](#)
[7. Commission Approval 9-18-2013](#)

14. [**21-1037**](#) DISCUSSION AND POSSIBLE ACTION BY THE CITY COMMISSION ON THE NEIGHBORHOOD GATEHOUSE REVOCABLE LICENSE AGREEMENT BETWEEN THE CITY AND THE PEMBROKE SHORES COMMUNITY ASSOCIATION.

Sponsors: Environmental Services

Attachments: [1. Pembroke Shores Gatehouse agreement](#)
[2. Executed Pembroke Shores Community Gatehouse Agreement Amendment](#)
[3. Gate Extension Request City Manager.](#)
[4. Exhibit A Roadway Responsibilities BW.](#)
[5. Exhibit B Gate Disposition.](#)

15. [21-1065](#) DISCUSSION AND POSSIBLE ACTION REGARDING
IMPOSITION OF A NON-AD VALOREM SOLID WASTE
ASSESSMENT IN THE CITY BEGINNING IN FY2022-2023,
AS REQUESTED BY COMMISSIONER SCHWARTZ.

Sponsors: Finance

Attachments: [1. Final 2021 Solid Waste Rates for Broward Cities](#)

REPORTS OF LEAGUE REPRESENTATIVES

REPORTS OF THE CITY MANAGER AND CITY ATTORNEY

COMMISSION ITEMS:

NEW BUSINESS:

OLD BUSINESS:

ADJOURN - 11:30 P.M.

CITY OF PEMBROKE PINES

Marlene D. Graham, CMC
City Clerk