



Flagler County Board of County Commissioners Meeting Agenda

June 21, 2021 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions:**
 - 1) 2021 Flagler County Leadership Graduation *(Requested by Jerry Cameron, County Administrator)*
 - 2) Recognition of County Administrator Jerry Cameron's Service to Flagler County *(Requested by Donald O'Brien, Jr., Chair)*
 - 3) Jonathan Lord, FEMA National Emergency Management Advanced Academy Graduate *(Requested by Jerry Cameron, County Administrator)*
 - 4b) **Proclamations:** None
 - 4c) **Presentations:** None
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending May 28, 2021
 - 2) Disbursement Report for Week Ending June 4, 2021
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) June 7, 2021 Regular Meeting
7. **Consent: BOCC Departments:**
 - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency – Hurricane Matthew:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricane Matthew. *(Requested by Jonathan Lord, Emergency Management Director)*

- 7-b) Land Acquisition Committee Advisory Board Appointment:** Request the Board approve the appointment of Ms. Laura Jane Davis to the Land Acquisition Committee Advisory Board for a three-year term. *(Requested by Administration and Tim Telfer, Resiliency and Resource Stewardship Manager)*
- 7-c) Approval of CareerSource Flagler/Volusia Appointment of Board Members and Acknowledgement of the Memorandum of Understanding and Infrastructure Funding Agreement between CareerSource Flagler Volusia and Other Agencies:** Request the Board approve the appointment of board members and acknowledgment of the Memorandum of Understanding and Infrastructure Funding Agreements between CareerSource Flagler Volusia and Daytona State College; Florida Division of Blind Services; Division of Vocational Rehabilitation; National Caucus and Center on Black Aging, Inc.; and Volusia County Community Assistance Division. *(Requested by Robin King, CareerSource Flagler Volusia, President and CEO)*
- 7-d) Consideration and Approval of Final Ranking of Request for Statement of Qualifications RSQ 21-009Q for Professional Construction Engineering & Inspection Services for Flagler County Beach – Dune Restoration Projects:** Request the Board approve the Selection Committee final ranking of Request for Statement of Qualifications 21-009Q, Professional Services for Professional Construction Engineering & Inspection Services for Flagler County Beach – Dune Restoration Projects and authorize staff to negotiate a contract with Eisman & Russo, Inc. Upon final completion of negotiations authorize the Chair to execute a contract as approved as to form by the County Attorney and approved by the County Administrator. *(Requested by Holly Durrance, Purchasing Manager and Faith Alkhatib, County Engineer)*
- 7-e) Consideration of an Extension of the Impact Fee Study Contract with Tindale-Oliver:** Request the Board approve the Second Amendment and Contract Extension with Tindale-Oliver to extend the impact fee study contract to September 30, 2021. *(Requested by Adam Mengel, Growth Management Director, Jarrod Shupe, Chief Information Officer and Holly Durrance, Purchasing Manager)*
- 7-f) Confirm Appointment of Mike Tucker as Flagler County Fire Rescue Chief:** Request the Board confirm the appointment of Mike Tucker as Flagler County Fire Rescue Chief. *(Requested by Pam Wu, Human Resources Director)*
- 7-g) Confirm Appointment of Heidi Petito as the Flagler County FGUA Board of Director Representative:** Request the Board confirm the appointment of Heidi Petito as the Flagler County FGUA Board of Director Representative. *(Requested by Jerry Cameron, County Administrator)*
- 7-h) Consideration for approval of Resolution and Memorandum of Understanding to Participate in Florida Attorney General’s Opioid Litigation Settlement on Behalf of Florida’s Local Governments:** Approve Resolution and Memorandum of Agreement presented by Florida’s Attorney General. *(Requested by County Attorney’s Office)*
- 7-i) Request Approval of the Unanticipated Revenue Resolution and Budget Transfer from General Fund Reserves for the Painters Hill Seawall Special Assessment District’s Debt Service Fund:** Request the Board approve the Unanticipated Revenue Resolution and BTR 21-130. *(Requested by E John Brower, Financial Services Director)*
- 7-j) Consideration and Approval of a Professional Services Agreement between Flagler County and Rhodes & Brito Architects, Inc. for Phase 1 of the Architectural/Engineering Services for the Flagler County Library – Administrative**

Headquarters and Bunnell Branch and Public Health Mitigation and Prevention Center (fka the Southern Library) in the Not to Exceed Amount of \$42,115.25: Request the Board approve the Professional Services Agreement for Phase 1 Planning with Rhodes & Brito Architects, Inc. for the Flagler County Library – Administrative Headquarters and Bunnell Branch and Public Health Mitigation and Prevention Center, per RSQ 18-042Q, as approved to legal form by the County Attorney. Authorize staff to continue negotiations for the remaining Architectural and Engineering services, which will be brought back to the County Commission. *(Requested by Holly Albanese, Library Director and Faith Alkhatib, County Engineer)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Presentation and Acceptance of the Comprehensive Annual Finance Report for Flagler County's Board of County Commissioners and Constitutional Officers for Fiscal Year Ending September 30, 2020. *(Requested by Tom Bexley, Clerk of the Circuit Court and Comptroller)*

8-b) Approval of Phase One Guaranteed Maximum Price (GMP) Proposal from Ajax Building Company for the Flagler County Sheriff's District 3 Administration and Operations Center in the amount of \$2,911,742.00: Request the Board to approve Phase One Guaranteed Maximum Price Proposal from Ajax Construction Company, Inc. for Sitework and Utilities Services in the Amount of \$2,911,742.00, and allow staff to issue a contract amendment and Notice to Proceed for the Flagler County Sheriff's District 3 Administration and Operations Center. *(Requested by Mike Dickson, Assistant General Services Director and Holly Durrance Purchasing Manager)*

8-c) Pavement Management Report Presentation *(Requested by Ryan Prevatt, Road and Bridge Manager and Presented by the Pavement Management Group)*

8-d) Selection of Flagler County Interim County Administrator: Request the Board appoint a Flagler County Interim County Administrator effective July 4, 2021.

9. Public Hearings: *Public Hearings will be heard after 5:30 p.m.*

Quasi-Judicial Process: *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

Time limits will be observed:

- *Staff – 10 minute presentation.*
- *Applicant – 15 minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

10. a) LEGISLATIVE – Second Reading and Adoption of an Ordinance Creating a New Planned Affordable Development Section of the Land Development Code and Establishing Incentives to Increase the Supply of Affordable Housing: Options for the Board: 1) Approve; 2) Amend; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*

9-b) QUASI-JUDICIAL – Application #3251 – Request for Special Use in the CN (Conservation) and PUD (Planned Unit Development) Districts. Parcel #s: 16-14-31-0000-01010-0010; 20-14-31-0000-01010-0000; 21-14-31-0000-01010-0040; and 21-14-31-0000-01010-0050; 1,999.36+/- acres. Owner: Flagler County; Applicant: Shawn Finley, P.E., Public Works Director, City of Ormond Beach: Options for the Board: 1) Approve; 2) Deny; or 3) Continue. (Requested by Adam Mengel, Growth Management Director)

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not of the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.