

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, May 19, 2021**

**7:00 PM**

**Commission Chambers/Virtual**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Yvette Colbourne  
Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Commissioner Alexandra P. Davis*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: National Public Works Week. (Mayor Wayne M. Messam)

Presentation: "One Miramar" Student Art in commemoration of the City's Birthday May 26, 1955. (Cultural Affairs Department) (Sponsoring Commissioner: Vice Mayor Yvette Colbourne)

Presentation: Education Advisory Board Scholarship Award. (Education Advisory Board Member Teneshia Taylor)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Commission Workshop of March 23, 2021 and the Regular Commission Meeting of April 21, 2021.

**Attachments:**      [Workshop Minutes 032321](#)  
                                 [Commission Minutes 042121](#)

2. Temp. Reso. #R7399 supporting applications for funding from the **Broward County Transportation Surtax** for projects within the City of Miramar. *(Senior Project Engineer Leah deRiel)*

**Attachments:**      [R7399 Transportation Surtax Support with backup](#)

3. Temp. Reso. #R7398 approving the final ranking and award of Request for Qualification, No. 21-10-05, entitled “**West Water Treatment Plant Capacity Expansion and Upgrades**”, to the highest evaluation scoring, most qualified, responsive and responsible proposer, AECOM Technical Services, Inc.; authorizing the City Manager to execute the proposed Professional Services Agreement with AECOM Technical Services, Inc. for the proposed utility services in an amount not-to-exceed \$315,595. *(Utilities Assistant Director Ronnie S. Navarro and Procurement Director Alicia Ayum)*

Attachments: [R7398 Project Agreement for AECOM with backup](#)

4. Temp. Reso. #R7400 approving the **purchase of water meters and associated meter parts** from Sensus USA, in an amount not-to-exceed \$295,356.38; waiving the competitive bidding requirements in accordance with City Code Section 2-413(3). *(Utilities Assistant Director Ronnie S. Navarro and Procurement Director Alicia Ayum)*

Attachments: [R7400-Water Meter Replacement FY21- ADD with backup](#)

5. Temp. Reso. #R7404 authorizing the execution and submission of an application to the **Florida Division of Emergency Management Hazard Mitigation Matching Grant Program** for the purchase of storm windows for the Utilities Department Building A in the amount of \$107,782 of which the grant provides 75 percent or \$80,836.50; authorizing the acceptance of grant funds and associated match requirements upon the award of the grant. *(Utilities Director Dr. Roy Virgin)*

Attachments: [R7404 FDEM Hazard Mitigation Matching Grant with backup](#)

6. Temp. Reso. #R7408 approving Amendment No. 1 for the provision of construction administration and permit comment design services for the **Miramar Regional Park Amphitheater Back of House project**, in an amount not-to-exceed \$20,505 and allocating a contingency allowance of \$5,000; authorizing the City Manager to execute the proposed amendment with Synalovski Romanik Saye, L.L.C. for a total project cost of \$25,505. *(Support Services Construction Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R7408 Amendment No.1 to Synalovski Romanik Saye with backup](#)

**End of Consent**

**RESOLUTIONS**

7. Temp. Reso. #R7415 approving **appointments** to various **City Boards**.  
(City Clerk Denise A. Gibbs)

**Attachments:** [R7415 Advisory Board Appointments with backup](#)

8. Temp. Reso. #R7414 approving a three-year **Collective Bargaining Agreement** between the City and the **Police Benevolent Association of Broward County, Florida**, representing City Police Officers and Sergeants, for the period from October 1, 2021 through September 30, 2024. (Human Resources Director Randy Cross)

**Attachments:** [TR7414 PBA - CBA 21 - 24 with backup](#)

9. Temp. Reso. #R7418 approving the investment banking team of Siebert Williams Shank & Co., L.L.C. and Loop Capital Markets for the **issuance of Taxable Special Obligation Refunding Bonds, Series 2021** and other money and/or refunding bonds; declaring by four-fifths affirmative vote that applying the City's Competitive Procurement Procedures is not in the City's best interest. (Financial Services Director Kevin E. Adderley)

**Attachments:** [R7418 - Investment Banking Services with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**ORDINANCE**

10. **FIRST READING** of Temp. Ord. #O1775 approving an additional paid holiday for employees, **Juneteenth**, occurring each June 19th, changing the designation of Washington's Birthday to President's Day; and providing for an effective date. (**Sponsored by Mayor Wayne M. Messam**) (Human Resources Division Director Tennille Decoste)

SECOND READING SCHEDULED FOR June 16, 2021

**Attachments:** [O1775 1st Reading Juneteenth Holiday Revised](#)

**PUBLIC HEARING**

11. **SECOND READING** of Temp. Ord. #O1772 relating to water conservation; amending Chapter 21, entitled "Utilities," Article II, entitled "Water," of the Code of the City of Miramar by **repealing, reenacting, amending and renaming Division 2 "Water Conservation Regulations" as Division 2 "Water Shortage,"** to provide for updates, in furtherance of the local enforcement of the water shortage plan of the South Florida Water Management District, as created under Chapter 40E-21, Florida Administrative Code, or water shortage orders issued in accordance therewith; making findings; providing for intent and purpose; providing definitions; providing for applicability; providing for declaration of water shortage or water shortage emergency; providing for variances; providing for enforcement; providing for penalties; providing for repeal; providing for severability; providing for interpretation; providing for administrative correction of scrivener's errors; providing for codification; and providing for an effective date. ***(Passed 1st Reading on 04/21/21)*** *(Community Development Director Eric Silva and Utilities Assistant Director Ronnie Navarro)*

Attachments: [O1772 - 2nd Reading Water Shortage Ordinance](#)  
[O1772 - 1st Reading Water Shortage Ordinance](#)

12. **SECOND READING** of Temp. Ord. #O1773 relating to water conservation; amending Chapter 21, entitled "Utilities," Article II, entitled "Water," of the Code of the City of Miramar, by adding a new Division 3, entitled "Year-Round Landscape Irrigation Measures" **to support the South Florida Water Management District's Mandatory Year-Round Landscape Irrigation Conservation Measures,** as comprised in Chapter 40E-24, Florida Administrative Code; making findings; providing for intent and purpose; providing definitions; providing for applicability; providing for year-round landscape irrigation conservation measures; providing for exceptions to the landscape irrigation schedules; providing for additional measures; providing for variances and waivers; providing for enforcement; providing for penalties; providing for repeal; providing for severability; providing for interpretation; providing for administrative correction of scrivener's errors; providing for codification; and providing for an effective date. ***(Passed 1st Reading on 04/21/21)*** *(Community Development Director Eric Silva and Utilities Assistant Director Ronnie Navarro)*

Attachments: [O1773 - 2nd Reading Year-Round Irrigation Ordinance](#)  
[O1773 - 1st Reading Year-Round Irrigation Ordinance](#)

### **QUASI-JUDICIAL PUBLIC HEARING**

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

13. Temp. Reso. #R7402 approving **Application No. 2101010**, to vacate and abandon a 25-foot wide portion of unconstructed SW 36th Street platted right-of-way within the **Gateway Bible Church Sub. Plat** recorded in Plat Book 83 Page 11 of public records of Broward County. (*City Engineer Salvador Zuniga*)

Attachments:      [R7402 Vacate of ROW along SW 36 St with backup](#)  
                             [ExParte](#)

### **OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

**City Attorney Reports:**

**City Manager Reports:**

### **FUTURE WORKSHOP**

**05/26/21 - 4:00 p.m. - Solid Waste Disposal - Virtual/In-person - Commission Chambers**

### **ADJOURNMENT**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, June 2, 2021 at 7:00 P.M.**