

CITY OF FORT PIERCE**CITY COMMISSION AGENDA**

Regular Meeting - Monday, May 3, 2021 - 6:00 p.m.

City Hall - City Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida

1. **CALL TO ORDER**
2. **OPENING PRAYER** - Pastor Arndrea Dampier, Fresh Wind Fresh Fire
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF MINUTES**
 - a. Approval of Minutes from the April 19, 2021 Regular Meeting
6. **PROCLAMATIONS**
 - a. Fort Pierce Inlet 100th Anniversary
 - b. Mental Health Awareness Month Proclamation being received by Debbie Hawley of New Horizons.
7. **LETTERS TO COMMISSION**
8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS**

Any person who wishes to comment on an agenda item which is not under Public Hearings on the Agenda may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.
9. **ADDITIONS OR DELETIONS TO AGENDA AND APPROVAL OF AGENDA**
10. **MISCELLANEOUS REPORTS**
 - a. Presentation of Lincoln Park Main Street's recommendation for honorees of bronze plaque at NW Pioneers Park
11. **CONSENT AGENDA**
 - a. Approval of the Interlocal Agreement for the Downtown Fort Pierce Smart City Initiative between the Fort Pierce Utilities Authority, the City of Fort Pierce, and the Fort Pierce Redevelopment Agency.

- b. Approve purchase from SHI., Somerset, NJ for Microsoft O365 licenses and Azure AD for Fort Pierce Police Department in the amount not to exceed \$67,617.60.
- c. Approval of NUE Urban Concepts scope of services in the amount of \$174,125.00 for development of a combined mobility plan and mobility fee for the City of Fort Pierce.
- d. Approval of Communitywide Council Recommendation for the program year 2020-2021 Public Service Grant Awards to five (5) entities in the total amount of \$23K.
- e. Approve staff recommendation in response to request to reduce lot clearing fees in the amount of \$809.04 against 1501 Avenue J, Fort Pierce, FL, Parcel ID # 2404-810-0007-000/2 owned by Kenneth Mills and Albert Russo, by waiving the interest, penalties and administrative costs in the amount of \$234.04 leaving a **balance due of \$575.00 payable in 60 days.**

12. PUBLIC HEARINGS

- a. Resolution No. 21-R25 and Quasi-Judicial Hearing – A hearing to allow the owners and/or parties of interest in the property identified as 515 N 14th Street to show cause why the structure located on the premises should not be condemned and demolished.
- b. Legislative Hearing - Ordinance 21-004 - extending the territorial limits of the City of Fort Pierce, to include two (2) properties at or near 2398 Peters Road in Fort Pierce, Florida. FIRST READING
- c. Legislative Hearing - Ordinance 21-012 Amending Chapter 103, Article IX, Property Maintenance Ordinance and Housing Code and creating Article XI, Mobile and Manufactured Homes. FIRST READING
- d. Legislative Hearing - Ordinance 21-013 - extending the territorial limits of the City of Fort Pierce, to include one (1) property at or near 2192 Copenhaver Road in Fort Pierce, Florida. FIRST READING

13. CITY COMMISSION

- a. Hearing on notice of appeal filed by St. Peter Lutheran Church, 2900 Jenkins Road, to appeal a decision made by the Board of Adjustment of the City of Fort Pierce on February 25, 2021, pursuant to the Fort Pierce Code of Ordinances, Sec. 125-108.
- b. Tabled from April 19, 2021 - Commission deliberations on an application for Conditional Use with No New Construction submitted by property owner, Susan Baker, and applicant, Michelle Longarzo, for Conditional Use Approval to operate a Dwelling Rental with a rental period of 30 days or less. The property is located at 1577 Thumb Point Drive and is zoned Single-Family Intermediate density zone (R-2). Parcel ID: 2401-605-0105-000-0.
- c. Resolution 22-R20 authorizing the sale of surplus property on Cortez Boulevard (parcel ID: 2421-500-0060-000-2) to the successful bidder, Miguel Aguilar.
- d. Resolution 21-R21 authorizing the sale of surplus property on South 11th Street to the successful bidder, KIB Construction Corp.

- e. Resolution 21-R22 authorizing the sale of 1207 Avenue L to the successful bidder, Team Facey Real Estate, LLC.
- f. Resolution 21-R23, adopting the State Housing Initiatives Partnership (SHIP) Local Housing Assistance Plan (LHAP) for program years 2021-2022, 2022-2023, 2023-2024.

14. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject may be heard at this time. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

15. **COMMENTS FROM THE CITY MANAGER**

- a. Reports

16. **COMMENTS FROM THE COMMISSION**

17. **ADJOURNMENT**

Immediately following adjournment, please move toward the doors and exit the chambers. This allows for the safe and courteous exit of all persons, and those on the dais. Conversations after the meeting should be held outside of chambers, in the foyer or elsewhere, but not in the commission chambers where lights will be out as soon as the chambers are empty.

Pursuant to Sec. 2-49, Fort Pierce Code of Ordinances, persons desiring to place an item on the agenda may make written request to the city manager no later than 5:00 p.m. fifteen (15) days preceding the regular city commission meeting. Such request must state the subject matter of the individual's appearance and should include any background materials pertinent to the issue. The city manager shall review the request to determine if the item might be handled administratively or whether the subject matter is an item of city business. If appropriate, the city manager shall submit the item for placement on the agenda to the city clerk no later than 5:00 p.m. ten (10) days preceding the regular city commission meeting. The mayor may impose a time limitation of five (5) minutes, or allow such additional time he or she determines necessary and appropriate for such person to make presentation. All reports, communications, ordinances, resolutions, contracts, documents or other materials to be submitted to the commission shall, no later than 12:00 noon on Wednesday prior to each meeting, be delivered to the city clerk and furnish each member thereof with a copy of the same prior to the regular meeting.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises you that if you or another person decide to appeal any decision made by the City Commission with respect to any matter considered at its meeting or hearing, that you or said person will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3065 at least 48 hours prior to the meeting.

City Commission Regular Meeting - 6:00 pm

Agenda Item # 5.a.

Meeting Date: 05/03/2021

Re: Minutes of April 19, 2021

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Approval of Minutes from the April 19, 2021 Regular Meeting

Attachments

04.19.2021 Minutes

Form Review

Form Started By: Miriam Garcia

Started On: 04/27/2021 10:39 AM

Final Approval Date: 04/27/2021

City Commission Regular Meeting - 6:00 pm

Agenda Item # 6.a.

Meeting Date: 05/03/2021

Re: 100th Anniversary of the Fort Pierce Inlet

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Fort Pierce Inlet 100th Anniversary

Attachments

Fort Pierce Inlet

Form Review

Inbox

City Manager

Form Started By: Miriam Garcia

Final Approval Date: 04/20/2021

Reviewed By

Nick Mimms

Date

04/20/2021 10:47 AM

Started On: 03/17/2021 02:25 PM

City Commission Regular Meeting - 6:00 pm

Agenda Item # 6.b.

Meeting Date: 05/03/2021

Re:

SUBJECT:

Mental Health Awareness Month Proclamation being received by Debbie Hawley of New Horizons.

Attachments

Mental Health Awareness

Form Review

Form Started By: Linda Cox

Started On: 04/07/2021 02:45 PM

Final Approval Date: 04/07/2021

City Commission Regular Meeting - 6:00 pm

Agenda Item # 10.a.

Meeting Date: 05/03/2021

Re: NW Pioneers Park Honorees

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Presentation of Lincoln Park Main Street's recommendation for honorees of bronze plaque at NW Pioneers Park

Form Review

Inbox

City Manager

Form Started By: Jennifer Robinson

Final Approval Date: 04/28/2021

Reviewed By

Nick Mimms

Date

04/28/2021 08:59 AM

Started On: 03/31/2021 11:06 AM

City Commission Regular Meeting - 6:00 pm**Agenda Item # 11.a.****Meeting Date:** 05/03/2021**Re:** Downtown Smart City Initiative**Submitted For:** Shyanne Harnage, Communications + Economic Development Manager, City Manager**SUBJECT:**

Approval of the Interlocal Agreement for the Downtown Fort Pierce Smart City Initiative between the Fort Pierce Utilities Authority, the City of Fort Pierce, and the Fort Pierce Redevelopment Agency.

SUMMARY:

In October 2020, representatives from the Fort Pierce Utilities Authority presented a concept to the FPRA Board for the creation of a Smart City in Downtown Fort Pierce utilizing smart kiosks, smart streetlights and FPUAnet fiber optic infrastructure. With the FPRA Board's approval on April 13, 2021 and FPUA Board's approval on April 20, 2021, the Interlocal Agreement is presented for City Commission review and approval. This project will be funded through the use of up to \$250,000 from the H.D. King Power Plant Site tax credit proceeds.

RECOMMENDATION:

Staff recommends approval of the Interlocal Agreement for the Downtown Fort Pierce Smart City Initiative as presented.

ALTERNATIVES:

Amend the provisions of the Interlocal Agreement
Deny the Interlocal Agreement

RESPONSIBLE STAFF:

Jason Mittler, FPUAnet Manager
Shyanne Harnage, Economic Development Manager

COORDINATED WITH:

Nicholas C. Mimms, City Manager/FPRA Director
Peter Sweeney, City Attorney
John Tompeck, FPUA Director
Javier Cisneros, FPUA Director of Utility Support Services
Joshua Gang, FPUA Director of Regulatory Affairs

Fiscal Impact**Amount:** \$250,000**OTHER INFORMATION:**

Proceeds from the sale of the H.D. King Site tax credit certificate.

Attachments

Presentation
Interlocal Agreement

Form Review**Inbox****Reviewed By****Date**

4/29/2021

Agenda

City Manager Shyanne Harnage

04/22/2021 09:23 AM

City Manager Nick Mimms

04/27/2021 06:56 PM

Form Started By: Shyanne Harnage

Started On: 04/14/2021 07:05 AM

Final Approval Date: 04/27/2021

City Commission Regular Meeting - 6:00 pm**Agenda Item # 11.b.****Meeting Date:** 05/03/2021**Re:** Purchase approval for SHI, Microsoft O365 and Azure AD Licenses for Fort Pierce Police Department**SUBJECT:**

Approve purchase from SHI., Somerset, NJ for Microsoft O365 licenses and Azure AD for Fort Pierce Police Department in the amount not to exceed \$67,617.60.

SUMMARY:

Police department will be a sub-tenant under the City's master agreement in order to combine resources and economize services.

RECOMMENDATION:

Recommendation is to approve purchase for Microsoft O365 and Azure AD licenses for Fort Pierce Police Department in the amount not to exceed \$67,617.60.

ALTERNATIVES:

Do not approve.

RESPONSIBLE STAFF:

IT Manager

COORDINATED WITH:

Finance Director, Chief of Police, Deputy Chief, Police Department IT Systems Administrator

Fiscal Impact

Budgeted Y/N: Y
Fiscal Year: 2021
Account: 00125005134675
Amount: 67617.60

FISCAL IMPACT:

Coverage end term to reflect current master agreement:
 9/1/21-8/31/22

Attachments

FPPD 0365 and Azure AD Licenses

Form Review

Inbox	Reviewed By	Date
Information Technology	Devoshay Johnson	04/21/2021 11:07 AM
Finance Department	Johnna Morris	04/21/2021 02:51 PM
City Manager	Nick Mimms	04/27/2021 06:59 PM
Form Started By: Alma Juarez		Started On: 04/21/2021 08:41 AM
Final Approval Date: 04/27/2021		

City Commission Regular Meeting - 6:00 pm**Agenda Item # 11.c.****Meeting Date:** 05/03/2021**Re:** Mobility Plan and Fee Scope of Services**Submitted For:** Nick Mimms, City Manager, City
Manager**SUBJECT:**

Approval of NUE Urban Concepts scope of services in the amount of \$174,125.00 for development of a combined mobility plan and mobility fee for the City of Fort Pierce.

SUMMARY:

At the City Commission meeting on February 16, 2021, Jonathan Paul of NUE Urban Concepts provided a presentation regarding the development of a Mobility Plan and Mobility Fee. Based on the feedback of the City Commission, a scope of services has been prepared for City Commission review and approval.

RECOMMENDATION:

Staff recommends approval of the Scope of Services as presented.

ALTERNATIVES:

Do not approve.

RESPONSIBLE STAFF:

Nicholas C. Mimms, City Manager
Jennifer Hofmeister, Planning Director
Shyanne Harnage, Economic Development Manager

COORDINATED WITH:

Johnna Morris, Finance Director

Fiscal Impact

Budgeted Y/N: Y
Fiscal Year: 2021
Account: 110-1111-519.31-90
Amount: \$174,125
FISCAL IMPACT:

Attachments

Mobility Scope of Services
Mobility Plan Presentation from 2-16-21

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	04/20/2021 10:48 AM
Finance Department	Johnna Morris	04/21/2021 02:52 PM
City Manager	Nick Mimms	04/27/2021 06:58 PM
Form Started By: Shyanne Harnage		Started On: 04/15/2021 09:50 AM

Final Approval Date: 04/27/2021

City Commission Regular Meeting - 6:00 pm**Agenda Item # 11.d.****Meeting Date:** 05/03/2021**Re:** 2021 PSA Grant Approval**Submitted For:** Sheila Wise, Reporting and Grants Specialist, Finance Department**SUBJECT:**

Approval of Communitywide Council Recommendation for the program year 2020-2021 Public Service Grant Awards to five (5) entities in the total amount of \$23K.

SUMMARY:

Communitywide Council scored (5) Public Service Grant applications on March 10, 2021. Attached, please find: list of applicants and suggested grant awards, copies of proposed awardees grant applications, and the template for the Contractual Agreement that will be used for each recipient.

RECOMMENDATION:

Approve Communitywide Council's recommendations for the 2020-2021 Public Service Grant Awards and the template for the Contractual Agreement that will be used for each recipient based on the Legal Department's approval for Form and Correctness.

ALTERNATIVES:

Do not approve Communitywide Council's recommendations and/or the Contract Agreement template.

RESPONSIBLE STAFF:

Sheila Wise, Reporting & Grants Specialist

COORDINATED WITH:

Caleta Scott, Manager, Grants Administration Division

Fiscal Impact

Budgeted Y/N: Y
Fiscal Year: 2020-2021
Account: 10390025548415
Amount: \$23,000.00

OTHER INFORMATION:

FISCAL IMPACT: Y

Attachments

CWC Award Recommendation
 St. Lucie Habitat App
 St. Lucie Sheriff PAL App
 St. Mark Education App
 Treasure Coast Food App
 Treasure Coast Elite App
 PSA Contract Template

Form Review

4/29/2021

Agenda

Inbox

Finance Department

City Manager

Form Started By: Sheila Wise

Final Approval Date: 04/27/2021

Reviewed By

Johnna Morris

Nick Mimms

Date

04/21/2021 02:51 PM

04/27/2021 07:00 PM

Started On: 04/21/2021 10:11 AM

City Commission Regular Meeting - 6:00 pm**Agenda Item # 11.e.****Meeting Date:** 05/03/2021**Re:** Lot Clearing Reduction Request - 1501 Avenue J**Submitted For:** Peggy Arraiz, Code Compliance Manager, Code Enforcement**SUBJECT:**

Approve staff recommendation in response to request to reduce lot clearing fees in the amount of \$809.04 against 1501 Avenue J, Fort Pierce, FL, Parcel ID # 2404-810-0007-000/2 owned by Kenneth Mills and Albert Russo, by waiving the interest, penalties and administrative costs in the amount of \$234.04 leaving a **balance due of \$575.00 payable in 60 days.**

SUMMARY:

Request by applicant to waive the interest, penalties and administrative costs in the amount of \$234.04 leaving a balance due of \$575.00 payable in 60 days.

RECOMMENDATION:

Staff recommends waiving the interest, penalties and administrative costs in the amount of \$234.04 leaving a balance due of \$575.00 payable in 60 days.

ALTERNATIVES:

Determine an alternate amount.

RESPONSIBLE STAFF:

Margaret M. Arraiz, Code Compliance Manager

COORDINATED WITH:

Finance Department

Fiscal Impact**OTHER INFORMATION:**

Income of \$575.00 to the General Fund

Attachments

Property Card
 Location Case History
 Amount Due - Finance
 Reduction Request

Form Review**Inbox**

City Manager

Form Started By: Peggy Arraiz

Final Approval Date: 04/20/2021

Reviewed By

Nick Mimms

Date

04/20/2021 10:48 AM

Started On: 04/15/2021 02:24 PM

City Commission Regular Meeting - 6:00 pm**Agenda Item # 12.a.****Meeting Date:** 05/03/2021**Re:** 515 N 14th Street - Demolition Hearing - Resolution No. 21-R25**Submitted For:** Peggy Arraiz, Code Compliance Manager, Code Enforcement

SUBJECT:

Resolution No. 21-R25 and Quasi-Judicial Hearing – A hearing to allow the owners and/or parties of interest in the property identified as 515 N 14th Street to show cause why the structure located on the premises should not be condemned and demolished.

SUMMARY:

- 3/5/2019 - Condemnation case initiated to owner Willie Lampkin.
- 3/27/2019 - Mr. Lampkin stated he had plans to rehabilitate the structure and requested more time to obtain funding. Extension granted.
- 5/15/2019 - Mr. Lampkin advised he could not obtain funding, but has found a buyer who will do the rehabilitation. Requested an additional extension, which was granted.
- 2/6/2020 - Title transferred to Mr. Brown - resent notice in Mr. Brown's name.
- 2/19/2020 - Mr. Brown contacted my office and stated they would get to work right away and provide an update no later than 3/1/2020.
- 3/09/2020 - Demo permit applied for to demo the interior walls and roof only, but the application process was never completed.
- March 2020 - March 2021 - No contact from Mr. Brown.
- Following notice of the hearing, a new demolition permit for the demolition of the roof, trusses, framing and walls only has been applied for and is in plan check.

RECOMMENDATION:

Staff recommends the City Commission approve Resolution No. 21-R25 declaring that the structure located at 515 N 14th Street be condemned and demolished in accordance with the Rules of Procedure for Condemnation and Demolition as adopted by the City Commission.

ALTERNATIVES:

Amend Resolution No. 21-R25

Deny Resolution No. 21-R25

RESPONSIBLE STAFF:

Margaret M. Arraiz, Code Compliance Manager

COORDINATED WITH:

Building Department

City Attorney's Office

Fiscal Impact**OTHER INFORMATION:**

If demolition is conducted by the City, a cost of \$5,805.00 from the Clean & Safe Community Initiative Fund.

Attachments

21-R25

Notice of Unsafe Building - Lampkin

Notice of Unsafe Building - Brown

Property Maintenance Inspection Report

Property Appraiser ID Cards

Affidavits

Photos - 2019

Photos - 2020

Photos - 2021

Proposed Floor Plan

Building Permit Receipt

Form Review

Inbox

City Manager

City Manager

Form Started By: Peggy Arraiz

Final Approval Date: 04/28/2021

Reviewed By

Peggy Arraiz

Nick Mimms

Date

04/20/2021 10:37 AM

04/28/2021 02:16 PM

Started On: 04/20/2021 10:34 AM

City Commission Regular Meeting - 6:00 pm**Agenda Item # 12.b.****Meeting Date:** 05/03/2021**Re:** Annexation - Project Hurricane - 2398 Peters Road (2 Parcels)**SUBJECT:**

Legislative Hearing - Ordinance 21-004 - extending the territorial limits of the City of Fort Pierce, to include two (2) properties at or near 2398 Peters Road in Fort Pierce, Florida. FIRST READING

SUMMARY:

A Voluntary Application for Annexation of two (2) parcels of land along with a Future Land Use Designation of Mixed Use (MXD) and a Zoning designation of Residential Single Family two units per acre (E-2).

RECOMMENDATION:

Approve

ALTERNATIVES:

Disapprove

RESPONSIBLE STAFF:

Brandon C. Creagan, MCRP, LEED Green Associate, Planner

COORDINATED WITH:

Technical Review Committee

Fiscal Impact**OTHER INFORMATION:**

Per the St. Lucie County Property Appraiser, this parcel has a Taxable Value of \$123,859.

Attachments

Ordinance 21-004
 staff presentation
 Staff Packet
 Applicant Packet
 Public Notification Certification

Form Review**Inbox**

City Manager

Form Started By: Brandon Creagan

Final Approval Date: 04/27/2021

Reviewed By

Nick Mimms

Date

04/27/2021 07:00 PM

Started On: 04/21/2021 01:07 PM

City Commission Regular Meeting - 6:00 pm**Agenda Item # 12.c.****Meeting Date:** 05/03/2021**Re:** Ordinance 21-012 Amending Chapter 103, Article IX, Adopting Mobile Manufactured Home Repair and Remodeling Guidelines**Submitted For:** Paul Thomas, Building Official,
Building**SUBJECT:**

Legislative Hearing - Ordinance 21-012 Amending Chapter 103, Article IX, Property Maintenance Ordinance and Housing Code and creating Article XI, Mobile and Manufactured Homes. FIRST READING

SUMMARY:

Currently, the International Property Maintenance Code (IPMC) is not enforceable with regard to mobile and manufactured homes because they are not considered "structures." Amending Chapter 103, Article IX will allow for the IPMC to regulate mobile and manufactured homes. Additionally, the Florida Building Code (FBC) and local ordinances do not provide for the enforcement of mobile and manufactured home remodeling and repairs. Article XI, adopts the Florida Department of Highway Safety and Motor Vehicles Mobile/Manufactured Home Repair and Remodeling Guidelines and provides for enforcement by the City.

RECOMMENDATION:

Staff recommends approval of Ordinance 21-012 Amending Chapter 103, Article IX, Property Maintenance Ordinance and Housing Code and creating Article XI, Mobile and Manufactured Homes.

ALTERNATIVES:

Do not approve the Ordinance at this time.

RESPONSIBLE STAFF:

Paul Thomas, Building Official, CBO, CFM

COORDINATED WITH:

Shaun Coss, CFM, Building Department Coordinator

Fiscal Impact**OTHER INFORMATION:**

None at this time.

Attachments

21-012
Dept. of Highway Safety Guidelines
Proof of Publication

Form Review

Inbox	Reviewed By	Date
Building	Paul Thomas	04/22/2021 09:57 AM

4/29/2021

Agenda

City Manager

Nick Mimms

04/27/2021 06:57 PM

Form Started By: Karen Murphy

Started On: 04/14/2021 11:32 AM

Final Approval Date: 04/27/2021

City Commission Regular Meeting - 6:00 pm**Agenda Item # 12.d.****Meeting Date:** 05/03/2021**Re:** Annexation - 2192 Copenhaver Road**SUBJECT:**

Legislative Hearing - Ordinance 21-013 - extending the territorial limits of the City of Fort Pierce, to include one (1) property at or near 2192 Copenhaver Road in Fort Pierce, Florida. FIRST READING

SUMMARY:

A Voluntary Application for Annexation of one (1) parcel of land along with a Future Land Use Designation of Low Density Residential (RL) and a Zoning designation of Residential Single Family two units per acre (E-2).

RECOMMENDATION:

Approve

ALTERNATIVES:

Disapprove

RESPONSIBLE STAFF:

Brandon C. Creagan, MCRP, LEED Green Associate, Planner

COORDINATED WITH:

Technical Review Committee

Fiscal Impact**OTHER INFORMATION:**

Per the St. Lucie County Property Appraiser, this parcel has a Taxable Value of \$15,149.

Attachments

Ordinance 21-013
 staff presentation
 Staff Packet
 Applicant Packet
 Public Notification Certification

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	04/27/2021 07:01 PM
Form Started By: Brandon Creagan		Started On: 04/21/2021 01:35 PM
Final Approval Date: 04/27/2021		

City Commission Regular Meeting - 6:00 pm**Agenda Item # 13.a.****Meeting Date:** 05/03/2021**Re:** Board of Adjustment Appeal**Submitted For:** Linda Cox, City Clerk, City Clerk

SUBJECT:

Hearing on notice of appeal filed by St. Peter Lutheran Church, 2900 Jenkins Road, to appeal a decision made by the Board of Adjustment of the City of Fort Pierce on February 25, 2021, pursuant to the Fort Pierce Code of Ordinances, Sec. 125-108.

SUMMARY:

Within 20 days of the written decision of the board, an aggrieved party may appeal the decision by filing a written notice of appeal and an appeal fee in the amount established by resolution with the city clerk. The notice of appeal shall state the decision which is being appealed, the grounds for the appeal, and a brief summary of the relief which is sought. Within 60 days of the filing of the appeal or the first regular city commission meeting which is scheduled, whichever is later in time, the city commission shall conduct a public hearing at which time they may affirm, modify, or reverse the board's decision. The decision of the city commission shall constitute final administrative review, and no petition for rehearing or reconsideration shall be considered by the city. Nothing contained herein shall preclude the city commission from seeking additional information prior to rendering a final decision. The decision of the city commission shall be in writing and a copy of the decision shall be forwarded to the board and the appealing party.

RECOMMENDATION:

Staff will proceed as directed.

ALTERNATIVES:

[Staff will proceed as directed.](#)

RESPONSIBLE STAFF:

Planning Department

COORDINATED WITH:

Linda W. Cox, City Clerk

Fiscal Impact**OTHER INFORMATION:**

No fiscal impact at this time.

Attachments

Request for Appeal
Record - Board of Adjustment Packet
Staff Report Updated
Staff Presentation
Board of Adjustment Minutes
Public Notice Certification
Appeal Procedures
Proof of Publication

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	03/25/2021 02:40 PM
City Manager	Nick Mimms	04/27/2021 06:55 PM
Form Started By: Linda Cox		Started On: 03/25/2021 10:50 AM
Final Approval Date: 04/27/2021		

City Commission Regular Meeting - 6:00 pm**Agenda Item # 13.b.****Meeting Date:** 05/03/2021**Re:** Conditional Use Approval with No New Construction - Baker Dwelling Rental**Submitted For:** Jennifer Hofmeister, Planning Director, Planning & Zoning

SUBJECT:

Tabled from April 19, 2021 - Commission deliberations on an application for Conditional Use with No New Construction submitted by property owner, Susan Baker, and applicant, Michelle Longarzo, for Conditional Use Approval to operate a Dwelling Rental with a rental period of 30 days or less. The property is located at 1577 Thumb Point Drive and is zoned Single-Family Intermediate density zone (R-2). Parcel ID: 2401-605-0105-000-0.

SUMMARY:

In accordance with Sections 125-187 and 125-236 of the City Code, the applicant is requesting review and approval of a Conditional Use to operate a Dwelling Rental located at 1577 Thumb Point Drive. The proposed Conditional Use will offer lodging of less than six (6) months with a minimum stay of less than 30 days.

RECOMMENDATION:

The proposed use presents the provision for short-term lodging accommodations to the general public, representing a limited commercial use that is compatible with the surrounding neighborhood, and is generally consistent with the City's Land Development Code and Comprehensive Plan with appropriate restrictions. Therefore, Staff recommends **APPROVAL** with the following five (5) conditions:

1. The property manager for the vacation rental shall be available at all times to resolve complaints or violations of city code. Said manager shall reside in St. Lucie County and shall be registered with the City of Fort Pierce.
2. Guide booklets (available from Code Enforcement) shall be provided to renters regarding local rules and public service resources, to minimize conflicts.
3. The applicant shall file for and obtain St. Lucie County and City of Fort Pierce Business Tax Licenses within thirty (30) days of issuance of a license from the Florida Department of Business & Professional Regulation.
4. There shall be a limitation of no more than no two (2) vehicles per unit. On-street parking is prohibited.
5. The City of Fort Pierce Business Tax License number shall be included on all advertising.

ALTERNATIVES:

Approval with changes to the Conditions of Approval
Disapproval

RESPONSIBLE STAFF:

Jennifer Hofmeister, AICP, LCAM
Planning Director

COORDINATED WITH:

Technical Review Committee (TRC)

Fiscal Impact**OTHER INFORMATION:**

n/a

Attachments

- staff presentation
- Staff Report & Supporting Documents
- Applicant Packet & Supporting Documents
- Public Notice and Affidavit
- Proof of Publication
- Gary Hickman Statement
- Dan McCormick Statement
- Cavalcanti Submitted Info
- Proof of Publication Updated
- Additional Info from Applicant
- Additional info from Applicant - Letter
- Additional Info from Applicant - Collins Resume
- Driveway Permit Application Revisions
- Submitted Information at hearing

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	03/09/2021 11:55 AM
Form Started By: Jennifer Hofmeister		Started On: 03/01/2021 04:04 PM
Final Approval Date: 04/20/2021		

City Commission Regular Meeting - 6:00 pm**Agenda Item # 13.c.****Meeting Date:** 05/03/2021**Re:** Sale of Surplus Property - Cortez Boulevard**Submitted For:** Shyanne Harnage, Communications + Economic Development Manager, City Manager**SUBJECT:**

Resolution 22-R20 authorizing the sale of surplus property on Cortez Boulevard (parcel ID: 2421-500-0060-000-2) to the successful bidder, Miguel Aguilar.

SUMMARY:

Staff seeks City Commission Board approval for the sale of surplus property known as lots 48 and 50 of Maravilla Subdivision on Cortez Boulevard to Miguel Aguilar whose address is 1508 Cortez Boulevard, Fort Pierce, Florida 34982 in the amount of \$51,000.00 was determined by the City to be the highest bid for the property.

Cortez Boulevard Property History:

- On September 21, 2020 the City Commission declared the property as surplus.
- On December 4, 2020 and December 11, 2020 the City published a notice in the newspaper inviting proposals (bids) from private developers or any persons interested in redeveloping the property.
- On January 5, 2021 the Planning Board reviewed the proposals and based on staff's evaluation recommended that the bid be awarded to the highest ranked respondent, Miguel Aguilar.
- On March 1, 2021, the City Commission awarded bid number 2021-012 to Miguel Aguilar.

RECOMMENDATION:

Approval of Resolution 21-R20

ALTERNATIVES:

Amend or deny resolution

RESPONSIBLE STAFF:

Shyanne Harnage, Economic Development Manager

COORDINATED WITH:

Planning Board
City Clerk
City Attorney

Fiscal Impact

Budgeted Y/N: N
Fiscal Year: 2021
Account:
Amount: \$51,000
FISCAL IMPACT:

Attachments

Resolution 21-R20

Form Review

Inbox

City Manager
Finance Department
City Manager
Form Started By: Shyanne Harnage
Final Approval Date: 04/28/2021

Reviewed By

Nick Mimms
Johnna Morris
Nick Mimms

Date

04/27/2021 06:58 PM
04/28/2021 11:19 AM
04/28/2021 02:15 PM
Started On: 04/19/2021 07:04 PM

City Commission Regular Meeting - 6:00 pm**Agenda Item # 13.d.****Meeting Date:** 05/03/2021**Re:** Sale of Surplus Property - S. 11th Street**Submitted For:** Shyanne Harnage, Communications + Economic Development Manager, City Manager**SUBJECT:**

Resolution 21-R21 authorizing the sale of surplus property on South 11th Street to the successful bidder, KIB Construction Corp.

SUMMARY:

Staff seeks City Commission Board approval for the sale of Lot 1 and north half of Lot 2 of Richard's Subdivision, Block B, on South 11th Street to KIB Construction Corp whose address is 1232 S.W. Abacus Avenue, Port St. Lucie, Florida 34953 in the amount of \$8,000.00 as determined by the City to be the highest bid for the property.

South 11th Street Property History:

- On September 21, 2020 the City Commission declared the property as surplus.
- On December 4, 2020 and December 11, 2020 the City published a notice in the newspaper inviting proposals (bids) from private developers or any persons interested in redeveloping the property.
- On January 5, 2021 the Planning Board reviewed the proposals and based on staff's evaluation recommended that the bid be awarded to the highest ranked respondent, KIB Construction Corp.
- On March 1, 2021, the City Commission awarded bid number 2021-014 to KIB Construction Corp.

RECOMMENDATION:

Approve Resolution 21-R21

ALTERNATIVES:

Amend or deny resolution

RESPONSIBLE STAFF:

Shyanne Harnage, Economic Development Manager

COORDINATED WITH:

Planning Board

City Clerk

City Attorney

Fiscal Impact**Budgeted Y/N:** N**Fiscal Year:** 2021**Account:****Amount:** \$11,000**FISCAL IMPACT:**

Attachments

Resolution 21-R21

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	04/27/2021 06:58 PM
Finance Department	Johnna Morris	04/28/2021 11:19 AM
City Manager	Nick Mimms	04/28/2021 02:15 PM
Form Started By: Shyanne Harnage		Started On: 04/19/2021 07:12 PM
Final Approval Date: 04/28/2021		

City Commission Regular Meeting - 6:00 pm**Agenda Item # 13.e.****Meeting Date:** 05/03/2021**Re:** Sale of Surplus Property - 1207 Avenue L**Submitted For:** Shyanne Harnage, Communications + Economic Development Manager, City Manager**SUBJECT:**

Resolution 21-R22 authorizing the sale of 1207 Avenue L to the successful bidder, Team Facey Real Estate, LLC.

SUMMARY:

Staff seeks City Commission Board approval for the sale of 1207 Avenue L, Fort Pierce, to Team Facey Real Estate whose address is 2833 S.W. Brighton Street, Port St. Lucie, Florida 34953 in the amount of \$39,900.00 as determined by the City of Fort Pierce to be the highest bid for the property.

1207 Avenue L Property History:

- On September 21, 2020 the City Commission declared the property as surplus.
- On December 4, 2020 and December 11, 2020 the City published a notice in the newspaper inviting proposals (bids) from private developers or any persons interested in redeveloping the property.
- On January 5, 2021 the Planning Board reviewed the proposals and based on staff's evaluation recommended that the bid be awarded to the highest ranked respondent, Team Facey Real Estate, LLC.
- On March 1, 2021, the City Commission awarded bid number 2021-013 to Team Facey Real Estate, LLC.

RECOMMENDATION:

Approval of Resolution 21-R22

ALTERNATIVES:

Amend or deny resolution

RESPONSIBLE STAFF:

Shyanne Harnage, Economic Development Manager

COORDINATED WITH:

Planning Board

City Clerk

City Attorney

Fiscal Impact**Budgeted Y/N:** N**Fiscal Year:** 2021**Account:****Amount:** \$39,900**FISCAL IMPACT:**

Attachments

Resolution 21-R22

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	04/27/2021 06:53 PM
Finance Department	Johnna Morris	04/28/2021 11:19 AM
City Manager	Nick Mimms	04/28/2021 02:15 PM
Form Started By: Shyanne Harnage		Started On: 04/07/2021 08:30 AM
Final Approval Date: 04/28/2021		

City Commission Regular Meeting - 6:00 pm**Agenda Item # 13.f.****Meeting Date:** 05/03/2021**Re:** Resolution 21-R23 - Approval of 2021-2023 Local Housing Assistance Plan (LHAP)**SUBJECT:**

Resolution 21-R23, adopting the State Housing Initiatives Partnership (SHIP) Local Housing Assistance Plan (LHAP) for program years 2021-2022, 2022-2023, 2023-2024.

SUMMARY:

A resolution is required to submit to the Florida Housing Finance Corporation with the LHAP showing the Commission's approval of the LHAP. The LHAP will be submitted after the public hearing and adoption of Resolution 21-R23

RECOMMENDATION:

Approve Resolution 21-R23, approving the State Housing Initiatives Partnership (SHIP) Local Housing Assistance Plan (LHAP) to submit with the LHAP to the Florida Housing Finance Corporation for program years 2021-2022, 2022-2023, 2023-2024.

ALTERNATIVES:

Do not approve Resolution 21-R23.

RESPONSIBLE STAFF:

Sheila Wise, Reporting and Grants Specialist
Caleta Scott, Manager, Grants Administration Division

COORDINATED WITH:

Johnna Morris, Finance Director

Fiscal Impact

Budgeted Y/N: N
Fiscal Year: N/A
Account: N/A
Amount: N/A

OTHER INFORMATION:

There is no fiscal impact.

Attachments

Resolution 21-R23

Form Review

Inbox	Reviewed By	Date
Finance Department	Johnna Morris	04/14/2021 10:02 AM
City Manager	Nick Mimms	04/20/2021 10:47 AM
Form Started By: Caleta Scott		Started On: 04/13/2021 10:22 AM
Final Approval Date: 04/20/2021		

City Commission Regular Meeting - 6:00 pm

Agenda Item # 15.a.

Meeting Date: 05/03/2021

Re: Reports

SUBJECT:

Reports

Attachments

Purchase Order Report

Form Review

Inbox

City Manager

Form Started By: Jennifer Robinson

Final Approval Date: 04/28/2021

Reviewed By

Nick Mimms

Date

04/28/2021 08:59 AM

Started On: 04/02/2021 07:51 AM