

# CITY OF LIGHTHOUSE POINT 2200 N.E. 38th STREET, LIGHTHOUSE POINT, FLORIDA 33064 Regular City Commission Meeting - 6:30 p.m. Agenda – April 27, 2021

The Regular City Commission meeting will be held in Fletcher Hall, located at 2200 NE 38<sup>th</sup> Street, Lighthouse Point, FL, and utilizing communications technology via the Zoom virtual meeting platform. All City Commissioners will be present.

To protect the public health, safety and welfare of the community, City Commission meetings will not be open to members of the general public or City staff to attend in person.

#### Invocation

Call to Order Pledge to the Flag Roll Call

**Approval of Minutes** (Regular Meeting of April 13, 2021)

Treasurer's Report
Public Comment and Requests Regarding Agenda Items
Reports of City Administration
Department Reports – Floodplain Management Progress Report
Reports of City Attorney

# **Reports of Standing Committees**

**Boards:** Next Meetings: Planning & Zoning – May 4, 2021

Code Enforcement – May 18, 2021 Community Appearance – May 20, 2021

Special Magistrate – May 5, 2021 Marine Advisory – May 6, 2021

**Unfinished Business:** None

#### **New Business:**

1. Presentation and consideration of the Annual Financial Audit for the fiscal year ended September 30, 2020, prepared by the Finance Department and audited by the firm of Keefe, McCullough and Company, LLP.

**Ordinances:** None

**Resolutions:** None

# **Public Comments and Requests from the Floor**

#### **Communications**

# Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, anyone requiring special accommodations to participate in this meeting is asked to advise the City Clerk at least five (5) days prior to the meeting at 954-943-6500. City Hall is wheelchair accessible and accessible parking spaces are available.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, the person will need a record of the proceedings, and that, for such purpose, the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Anyone desiring a verbatim transcript shall have the responsibility, at their own expense, to arrange for the transcript. (FS 286.0105).

Agenda packets for upcoming meetings will be available on the City's website, <a href="https://www.lighthousepoint.com/129/Agendas-Minutes">https://www.lighthousepoint.com/129/Agendas-Minutes</a> 48 hours prior to the meeting.

By:	
	Jennifer M. Oh, City Clerk

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

# Instructions for Participating in the City of Lighthouse Point Virtual City Commission Meeting Tuesday, April 27, 2021 at 6:30 p.m.

The Regular City Commission meeting will be held on Tuesday, April 27, 2021 at 6:30 pm in Fletcher Hall, located at 2200 NE 38<sup>th</sup> Street, Lighthouse Point, FL, and utilizing communications technology via the Zoom virtual meeting platform. All City Commissioners will be present.

To protect the public health, safety and welfare of the community, City Commission meetings will not be open to members of the general public or City Staff to attend in person.

# ATTENDING AND VIEWING THE CITY COMMISSION MEETING

The normal City Commission agenda outline will be followed. This meeting will be conducted for members of the public to view using the Zoom virtual meeting platform, and can be accessed via the following link:

Please click the link below to join the webinar: <a href="https://us02web.zoom.us/j/83127606505?pwd=VFJDZHpvYkdwL1lyQVIxdVpRWnRaUT09">https://us02web.zoom.us/j/83127606505?pwd=VFJDZHpvYkdwL1lyQVIxdVpRWnRaUT09</a>

Passcode: 919407

Note: The video camera display feature is disabled for public use.

## OR

Join the meeting via telephone by calling one of the following phone numbers: US: +1 929 205 6099 or +1 312 626 6799 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 831 2760 6505

Password: 919407

For more information on using Zoom, please visit Zoom Support at the following link: <a href="https://support.zoom.us/hc/en-us">https://support.zoom.us/hc/en-us</a>.

#### PROVIDING PUBLIC COMMENT

Persons who wish to make public comment during the City Commission meeting must submit a request via email to the City Clerk at <a href="joh@lighthousepoint.com">joh@lighthousepoint.com</a> by 5:30 p.m. the day of the City Commission meeting. The email must contain <a href="your name">your name</a>, address, telephone number, and agenda item you want to comment on; or identify the subject matter if it is not an agenda item. Additionally, please identify if you are attending by Zoom or telephone.

When addressing the City Commission during public comments, please begin by stating your name and address for the record. Persons desiring to provide public comment may do so by one of the following options:

**Via Email**: Comments may be submitted by email to the City Clerk at joh@lighthousepoint.com by 5:30 p.m. the day of the City Commission meeting, and shall be made a part of the public record.

**Zoom Video Participation**: If attending via Zoom and want to make public comment, click "raise hand" on the bottom of the "participants" tab when your name is called and your audio will be unmuted. You must be preregistered with the City Clerk by 5:30 p.m. the day of the meeting in order to make a public comment.

**Zoom Telephone Participation**: If attending via Zoom telephone and want to make public comment, press \*9 to "raise your hand" when the last four digits of your telephone number is called and your audio will be unmuted. You must be preregistered with the City Clerk by 5:30 p.m. the day of the meeting in order to make a public comment.

If you require additional information about this City Commission meeting or have questions about how to submit a public comment, please contact:

Jennifer Oh, City Clerk City of Lighthouse Point 2200 NE 38<sup>th</sup> Street Lighthouse Point, FL 33064 954-943-6500 joh@lighthousepoint.com



# CITY OF LIGHTHOUSE POINT, FLORIDA REGULAR CITY COMMISSION MEETING MINUTES April 13, 2021 – 6:30 P.M.

The Regular City Commission meeting was held in Fletcher Hall, located at 2200 NE 38<sup>th</sup> Street, Lighthouse Point, FL, utilizing communications technology via the Zoom virtual meeting platform. All City Commissioners were present.

To protect the public health, safety and welfare of the community, City Commission meetings were not open to members of the general public or City staff to attend in person.

Any member of the public wishing to comment publicly on any matter must have registered by email with the City Clerk at joh@lighthousepoint.com by 5:30 p.m. on April 13<sup>th</sup>. The public was permitted to participate by:

- Joining the meeting by live stream through Zoom Video Communications. Instructions to join via Zoom were available on the City's website: <a href="https://www.lighthousepoint.com">www.lighthousepoint.com</a>.
- Joining the meeting by Zoom telephone. Instructions to join via Zoom telephone were available on the City's website: <a href="https://www.lighthousepoint.com">www.lighthousepoint.com</a>.

Comments accepted by email to the City Clerk at <u>joh@lighthousepoint.com</u> by 5:30 p.m. on April 13<sup>th</sup>.

#### Invocation

Invocation was given by Mayor Troast

#### Call to Order

Commission President Van Buskirk called the regular City Commission meeting for the City of Lighthouse Point, Florida, to order at 6:30 p.m.

# Pledge to the Flag

#### Roll Call

Mayor Glenn Troast Commission President Kyle Van Buskirk Commission Vice President Sandy Johnson Commissioner Jason D. Joffe Commissioner Michael S. Long Commissioner Earl Maucker City Administrator John D. Lavisky City Attorney Michael D. Cirullo, Jr. City Clerk Jennifer M. Oh
Finance Director Cori Olympio
Fire Chief Jeff Moral
Library Director Christy Keyes
Police Chief Ross Licata
Recreation Director Becky Word
Public Works Director Charles Schramm

# **Approval of Minutes**

A **motion** to approve the City Commission Minutes of the Regular Meeting of March 23, 2021 was made by Commissioner Joffe, seconded by Commissioner Maucker, and CARRIED 5:0 as follows: Yes: Commissioners Joffe, Johnson, Long, Maucker, and Van Buskirk

# Treasurer's Report

Finance Director Olympio read the Treasurer's Report for the period ending April 13, 2021.

Public Comments and Requests Regarding Agenda Items: None.

# **Reports of City Administration**

# **Department Reports:**

Commissioner Long asked for an update on removing speed humps. Public Works Director Schramm provided an update and reviewed progress on the bridge project.

Commissioner Maucker discussed the City of Pompano Beach reuse water project and asked the protocol for dealing with nonresponsive residents. Public Works Director Schramm provided an update, noting outreach had been on hold due to COVID-19.

Commissioner Van Buskirk asked for an update regarding work with Comcast. Public Works Director Schramm stated that there was quite a bit of work pending. He outlined ongoing efforts and priorities.

Commissioner Long followed up on a request made of Comcast to provide a list of contacts. Public Works Director Schramm responded that he had not received a list. He stated he would follow up.

Commissioner Joffe asked if there were poles in the City where Comcast was the last utility holding back undergrounding. Public Works Director Schramm stated small utilities may also be on the poles.

Commissioner Johnson asked how many utilities are within the City. Discussion ensued about additional utilities located on poles.

#### **Reports of City Attorney**

# **Reports of Standing Committees**

**Boards:** Next Meetings: Planning & Zoning – May 4, 2021

Code Enforcement – May 18, 2021 Community Appearance – May 20, 2021

Special Magistrate – May 5, 2021

Marine Advisory – May 6, 2021

**Unfinished Business:** None

**New Business:** None

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#### **Ordinances:**

1. Second reading and public hearing of an ordinance adopting the SFWMD's Mandatory Year-round Irrigation Measures. Advertised in the Sun Sentinel on April 3, 2021

A **motion** to read the title of the ordinance was made by Commissioner Johnson, seconded by Commissioner Joffe, and CARRIED unanimously. City Attorney Cirullo read the title of the ordinance.

The public hearing was opened. No one having come forward, the public hearing was closed.

A **motion** to approve the ordinance adopting the SFWMD'S Mandatory Year-round Irrigation Measures on second and final reading, was made by Commissioner Joffe, seconded by Commissioner Long, and CARRIED 5:0, as follows:

Yes: Commissioners Joffe, Johnson, Long, Maucker and Van Buskirk

The ordinance on second and final reading carries the following title:

#### **ORDINANCE 2021 – 0982**

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY LIGHTHOUSE POINT, FLORIDA, AMENDING CHAPTER 50, ENTITLED "NATURAL RESOURCES," ARTICLE I ENTITLED "IN GENERAL" OF THE CITY OF LIGHTHOUSE POINT CODE OF ORDINANCES, TO AMEND SECTION 50-2 ENTILED "DEFINITIONS" AND TO CREATE SECTION 50-15 ENTITLED "LOCAL IMPLEMENTATION OF THE MANDATORY YEAR-ROUND LANDSCAPE IRRIGATION CONSERVATION MEASURES RULE OF THE SOUTH FLORIDA WATER MANAGEMENT DISTRICT": PROVIDING DEFINITIONS; PROVIDING FOR THE APPLICABILITY OF THE ORDINANCE; PROVIDING THE LANDSCAPE IRRIGATION MEASURES; PROVIDING EXCEPTIONS TO THE LANDSCAPE IRRIGATION SCHEDULE; PROVIDING FOR A REQUIREMENT TO OPERATE TECHNOLOGY THAT INHIBITS OR INTERRUPTS AN IRRIGATION SYSTEM DURING PERIODS OF SUFFICIENT MOISTURE; PROVIDING FOR VARIANCES FROM THE SPECIFIC DAY OF THE WEEK LIMITATIONS; PROVIDING FOR ENFORCEMENT OF THE ORDINANCE; PROVIDING FOR PENALTIES FOR VIOLATION OF THE ORDINANCE; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

#### Resolutions:

2. Resolution approving a Settlement Agreement and Mutual Release with TRIO Development Corporation and Florida Foundation Systems, Inc. – Sample Road Bridge.

City Attorney Cirullo presented the item, including the historical context of the lawsuit and settlement following an incident involving damage done by contractors while working on the Sample Road Bridge. He explained that agenda items two (2) and three (3) were separate but related to the same event.

Commissioner Van Buskirk addressed clerical errors within the document with regard to the numbering of agenda items, which Mayor Troast had brought to his attention.

Commissioner Maucker commended the negotiators on a fast and effective resolution.

A **motion** to read the title of the resolution was made by Commissioner Long, seconded by Commissioner Johnson, and CARRIED unanimously. City Attorney Cirullo read the title of the resolution.

A **motion** to approve the resolution approving a Settlement Agreement and Mutual Release with TRIO Development Corporation and Florida Foundation Systems, Inc. – Sample Road Bridge, was made by Commissioner Johnson, seconded by Commissioner Maucker, and CARRIED 5:0 as follows:

Yes: Commissioners Joffe, Johnson, Long, Maucker and Van Buskirk

The resolution as adopted carries the following title:

#### **RESOLUTION NO. 2021 – 2369**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIGHTHOUSE POINT, FLORIDA, APPROVING A SETTLEMENT AGREEMENT AND MUTUAL RELEASE WITH TRIO DEVELOPMENT CORPORATION AND FLORIDA FOUNDATION SYSTEMS, INC. AND AUTHORIZING THE EXECUTION THEREOF; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

# 3. Resolution approving Mutual Release with Broward County.

A **motion** to read the title of the resolution was made by Commissioner Long, seconded by Commissioner Joffe, and CARRIED unanimously. City Attorney Cirullo read the title of the resolution.

A **motion** to approve the resolution approving the Mutual Release with Broward County, was made by Commissioner Maucker, seconded by Commissioner Joffe, and CARRIED 5:0 as follows: Yes: Commissioners Joffe, Johnson, Long, Maucker and Van Buskirk

The resolution as adopted carries the following title:

## **RESOLUTION NO. 2021 – 2370**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIGHTHOUSE POINT, FLORIDA, APPROVING A MUTUAL RELEASE WITH BROWARD COUNTY, FLORIDA AND AUTHORIZING THE EXECUTION THEREOF; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

# 4. Resolution Amending Benefits for Elected Officials.

A **motion** to read the title of the resolution was made by Commissioner Johnson, seconded by Commissioner Long, and CARRIED unanimously. City Attorney Cirullo read the title of the resolution.

Mayor Troast stated staff had provided data from other municipalities for City Commission review.

Commissioner Johnson asserted that the change should be approached as a salary raise rather than an amendment to benefits.

Commissioner Maucker stated he had wrestled with the idea and come to the conclusion that he was not comfortable with the amount being contemplated. Discussion ensued regarding the dollar amount included for consideration in the resolution.

Commissioner Joffe stated he would be voting no on the resolution, noting he had questions regarding the reason for the change that he felt had not been addressed.

Commissioner Long asserted that the comparison with other cities provided a basis for reviewing the compensation package, and stated that serving as a City Commissioner was a job, and the value of the package had changed over time. He stated additional compensation may encourage more people to run for office in the future, and asserted that there needed to be a conversation at some point regarding the value of their time.

Commissioner Van Buskirk stated he was not in support of the approach, and agreed with Commissioner Long that a conversation about compensation was necessary. He added that those sitting on the dais did so out of the goodness of their hearts and a raise would not change that fact. He stated that it was an issue of preparing for the future and showing people that their time was valuable, and asserted the item should be taken to the voters.

Commissioner Johnson added that hourly employees would have a difficult time serving as a City Commissioner due to lost wages. She agreed the issue should be taken to the voters.

Mayor Troast suggested tabling the item and coming back at a future meeting with a proposal to bring to the voters.

Commissioner Joffe argued that timing was an issue and it was not the time to bring a raise to the voters. Commissioner Maucker agreed.

Commissioner Long asserted there would never be a good time for the conversation. Discussion continued regarding timing and transparency.

Commissioner Johnson stated the City tried to keep employee salaries competitive with others in the County, and questioned not following the same for the City Commission. She stated paying the City Commission a 1959 salary did not make sense.

Commissioner Van Buskirk discussed adding the update to other Code updates in order to ask the voters to make the salary fair and equitable.

A **motion** to table the resolution Amending Benefits for Elected Officials until a time to be determined by this City Commission at a later date, was made by Commissioner Long, seconded by Commissioner Joffe, and CARRIED 5:0 as follows:

Yes: Commissioners Joffe, Johnson, Long, Maucker and Van Buskirk

Commissioner Johnson offered a motion to further discuss recommendations for compensation for Elected Officials during the budget hearings, and discussion ensued regarding the wording of the motion and the appropriate future meeting to discuss the issue. She withdrew her motion and requested the discussion take place prior to the Fiscal Year 2021-2022 Budget Workshop.

A **motion** to direct City Administration to bring a recommendation for City Commission compensation to the first Regular Meeting in June, was made by Commissioner Johnson. The motion died for lack of a second.

# Public Comments and Requests from the Floor: None

#### **Communications:**

Commissioner Joffe commended Mayor Troast and the staff members organizing the vaccination POD for their hard work.

Commissioner Van Buskirk provided an update on an item brought forward by a resident asking for discussion to allow for larger open air structures without any overhang like tiki huts. He shared images. Discussion ensued regarding the structures. Consensus of the City Commission was for the item to be referred to the Planning and Zoning Board for further review.

Commissioner Van Buskirk echoed Commissioner Joffe's sentiments on the vaccination POD. He mentioned the efforts of Jim Finley and Nicole Davisson.

Mayor Troast provided a brief update on the vaccination effort. He noted the schedule was updated on a daily basis and stated it was now open to those 16 and older.

**Adjournment:** There being no further business the meeting was adjourned at 7:44 p.m.

ATTESTED	APPROVED
By:	By:
Jennifer M. Oh, City Clerk	Kyle Van Buskirk, Commission President



# CRS Activity 510 Floodplain Management Progress Report 2020 Annual Report

# City of Lighthouse Point, Community ID 125125

## **Background:**

The City of Lighthouse Point has participated in the Federal Emergency Management Agency's Community Rating System (CRS) since 1993. CRS is a voluntary incentive program that recognizes and encourages community floodplain management by awarding points for specific activities. Lighthouse Point's participation in the CRS program requires annual review and recertification by the Insurance Services Office (ISO) and FEMA, adoption of a Hazard Mitigation Plan, and to prepare an annual monitoring/progress report to the Mayor and City Commission. This report was prepared in accordance with the annual recertification requirements.

City Resolution 2018-2172, dated January 9<sup>th</sup>, 2018, adopted the 2017 Broward County Multijurisdictional Local Mitigation Strategy (ELMS) to comply with the CRS requirements stated above. The County ELMS complies with the requirements of Section 322 of the Disaster Mitigation Act of 2000 as implemented in 44CFR, Part 201.

The City of Lighthouse Point is currently designated a Class 9 community. This classification equates to a 5% discount on flood insurance policies for properties located within the Special Flood Hazard Area (SFHA). The City continues to participate in the Broward County ELMS working group and the CRS program supporting the three goals of the CRS:

- 1. Reduce flood losses and damage to insurable properties;
- 2. Support the insurance aspects of the National Flood Insurance Program;
- 3. Encourage a comprehensive approach to local floodplain management and risk mitigation.

# Floodplain Management:

The City addresses floodplain management in Chapter 38 of the Code of Ordinances. The intent of this chapter focuses on development in coordination with the South Florida Building Code to govern building in the Special Flood Hazard Areas. It also defines the duties of the City with reviewing building applications, providing and interpreting flood information, issuing permits, working with the Building Official, management of building documents and records, and defining violations. Additionally, through participation in the Broward County ELMS, the City works to reduce and/or eliminate risks associated with natural or man-made floods and other hazards.

Copies of the Broward County Local Mitigation Strategy plan are available for review at the Broward Emergency Management Agency, 201 NW 84th Avenue, Plantation, Florida 33324, and at the following web site:

http://www.broward.org/BrowardEMD/Responders/Pages/LocalMitigationStrategy.aspx.

# **Flood Hazard Update:**

The latest FEMA Flood Insurance Rate Maps (FIRMs) for Broward County and the City of Lighthouse Point were effective on August 18th, 2014. The updated map of Broward County is available at the following web site:

 $\frac{http://bcgis.maps.arcgis.com/apps/OnePane/basicviewer/index.html?appid=0b1b5ffc6f8440f9ab23d68}{8bb79f063} \ .$ 

# City of Lighthouse Point Municipality Floodplain Management Projects:

During the past year the City has continued to provide the maintenance and keep the records required to recertify our participation in the CRS program. Projects directly related to storm water and floodplain management were the following:

- **NE 53rd Court Drainage Waterway:** The agreement between the City of Deerfield Beach and the City of Lighthouse Point was renewed to share costs for monthly foliage maintenance within the historical drainage waterway located along the City's North boundary just north of NE 53rd Court. Keeping this drainage structure clear of debris and overgrowth fosters the designed storm water runoff management.
  - **Project Status:** Ongoing with agreement renewable on a yearly basis.
- **City Wide drainage maintenance:** All city drains and outfalls were inspected and cleaned as needed in specified area.
  - **Project Status:** Areas of concern have been televised and repair procedures being defined by the City Engineer.
- **Municipal Dredging:** Project included the removal of 9,102 cubic yards of sediment from various city canals.

**Project Status:** Completed and functioning properly.

During the coming year the City proposes the following floodplain management action items:

- Continue maintaining the agreement with the City of Deerfield Beach regarding the maintenance of the NE 53<sup>rd</sup> Court drainage waterway feature.
- Continue to clean and maintain the City's drainage system.
- Execute a drainage project build transmission swales and tie the drainage system at the Tennis Center to a canal outfall to alleviate roadway ponding.
- Install Cast In Place Pipe (liners) in numerous City drainage pipes that are deteriorating.

The City continues to provide outreach to its property owners by way of the City website, newsletter, City Hall, City Library and telephone with regard to flood zone and flood hazard information. Reports, maps and links can be found on the City's web site at the following address:

https://www.lighthousepoint.com/175/Flood-Information

The newsletter is mailed to every property owner on an annual basis. The information is also on display at the City's public buildings and its Library.

The City's Building Department continues to maintain both on site and off site elevation certificates for the new and substantially improved properties. Upon request, elevation documentation and Flood Insurance Rate Map information is provided to the public. Technical advice and assistance is provided either in person or over the phone to those interested property owners and agents. Available documentation is publicized and displayed on the community's website.

The City maintains its open space preservation sites. The City's Stormwater Master Plan describes the storm water management requirements including soil, erosion and sediment control and water quality. The City enforces its regulations prohibiting dumping into the drainage system and local waterways. The drainage system is inspected and maintained on an on-going basis. A Capital Improvement Plan lists projects for drainage system improvements.

## **Summary and Recommendations:**

The City of Lighthouse Point will continue to participate in the Broward County Multijurisdictional Local Mitigation Strategy and the Community Rating System programs in an effort to minimize hazard risks and gain flood protection benefits for its residents and the environment.

The City will implement projects to mitigate regular ponding and drainage system issues during heavy rain events.

The City will continue to provide information and outreach, including the newsletter and web site postings and provide brochures and flyers to convey the importance of obtaining and keeping flood protection and insurance and deliver consistent information relating to disaster mitigation to all residents and local businesses in the City.

The City will continue to disseminate the latest flood information available through its website. Contact information and other pertinent links are also provided on this website.

This report is being provided to the Mayor and City Commissioners, and also is available for the public to view on the City's website, <a href="www.lighthousepoint.com">www.lighthousepoint.com</a>. Hard copy may be reviewed at the City Clerk's Office, 2200 NE 38 Street, and the Public Works Department at 4730 NE 21 Terrace.

# CITY OF LIGHTHOUSE POINT, FLORIDA CITY COMMISSION AGENDA ITEM REPORT MEETING DATE – April 27, 2021

AGENDA ITEM NO. -

P	DEDA	RED	$RV_{-}$	Cori Oly	mnia	Finance	Director
r	$\mathbf{K}\mathbf{C}\mathbf{F}A$	KRDD	DY-	COLLOIN	/HIDIO.	rmance	Director

DIRECTOR APPROVAL -	
ADMINISTRATOR APPROVAL -	

**SUBJECT:** 

Presentation and consideration of the Annual Financial Audit for the fiscal year ended September 30, 2020, prepared by the Finance Department and audited by the firm of Keefe, McCullough & Company, LLP.

#### 1. BACKGROUND/HISTORY

The City is required to have a financial audit of its accounts and records completed within nine months after the end of the fiscal year (September 30) by an independent certified public accountant in accordance with Florida Statutes Section 218.32(1).

#### 2. FINDINGS/CURRENT ACTIVITY

It is required that the financial statements be presented at a City Commission meeting for acceptance by the City Commission to comply with the rules and guidelines of the Florida Auditor General. A Comprehensive Annual Financial Report has been prepared in accordance with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board. The City's independent auditor is Keefe, McCullough & Co., LLP. They have issued an unqualified opinion that the financial statements in the report fairly present the financial position of the City. In addition, the management letter prepared by the auditor identifies no material weakness in internal controls, affirms the City's compliance with Florida Statutes related to investment of public funds, and concludes that the City is not in a state of financial emergency as defined by Florida Statutes. The Comprehensive Annual Financial Report has been submitted to the Government Finance Officers Association (GFOA) of the United States and Canada for a peer review of its presentation. The City's financial reports have met the GFOA standards for financial reporting for every fiscal year since 1994.

#### 3. ATTACHMENT

None – Comprehensive Annual Financial Report has been distributed to elected officials and is also available on the City's website at the following link:

https://library.municode.com/fl/lighthouse\_point/munidocs/munidocs?nodeId=35c36d66f2925

#### 4. FINANCIAL IMPACT

None

#### 5. ACTION OPTIONS/RECOMMENDATION

Recommend that the City Commission approve the Annual Financial Audit as presented to the City Commission.