

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, April 21, 2021

7:00 PM

Commission Chambers/Virtual

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Vice Mayor Yvette Colbourne
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Alexandra P. Davis

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Arbor Day. (Mayor Wayne M. Messam)

Proclamation: American Muslim Heritage Month. (Mayor Wayne M. Messam)

Proclamation: The Little Free Libraires in Miramar Month. (Mayor Wayne M. Messam)

Presentation: The Little Free Libraires in Miramar Initiatives Plaque Presentation. (Parks and Recreation Director Elizabeth Valera)

Presentation: Congratulations to Miss Miramar USA Keyera Lyn. (Mayor Wayne M. Messam)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Commission Workshop Meeting of March 23, 2021 and the Regular Commission Meetings of November 16, 2020, March 24, 2021, and April 7, 2021 will be placed on the May 5, 2021 Meeting.

Attachments: [Minutes to be placed on May 5 Agenda](#)

2. Temp. Reso. #R7379 approving the first amendment to the **HOME Program Interlocal Agreement** between Broward County and the City of Miramar for **Fiscal Year 2020-2021**, to increase funding to \$253,194 from \$233,194 and to modify the program income and budget allocations accordingly. (*Community Development Assistant Director, Deborah Stevens*)

Attachments: [R7379 HOME 20-21 ILA First Amendment with backup](#)

3. Temp. Reso. #R7385 authorizing the purchase of **additional COVID-19 Antigen Testing Kits**, in an amount not-to-exceed \$300,000 for the remainder of Fiscal Year 2021, from the City's Medical Director, Boaz Rosenblat, M.D., doing business as BSR Medical, L.L.C. **(Pending approval of funding in Item #10)** *(Fire-Rescue Chief Robert E. Palmer)*

Attachments: [TR7385 - Addl COVID 19 Test Purchase with backup](#)

4. Temp. Reso. #R7391 approving the **reappointment** of Carla Bernice Cody, Esq., Vincent T. Brown, Esq., Samantha Simone Parchment Esq. and Delrose A Facey Esq. (alternate) as **Code Compliance Special Magistrates**; the term of this agreement shall be for a period of one year, commencing upon signature and execution of the agreement. *(Acting Police Chief Leonard Burgess)*

Attachments: [TR7391 Reappointment of Special Magistrates with backup](#)

End of Consent

RESOLUTIONS

5. Temp. Reso. #R7362 accepting and adopting the **Annual Comprehensive Financial Report (ACFR)** for the Fiscal Year that ended September 30, 2020, relating to the annual audit performed by the City's independent auditor, Caballero Fierman Llerena + Garcia (CFLG), L.L.P. *(Financial Services Director Kevin E. Adderley)*

Attachments: [R7362 – 2020 Annual Comprehensive Financial Report with backup](#)

6. Temp. Reso. #R7286 approving the award of Invitation for Bids No.21-008, entitled **“Turn-Key” Tensile Membrane Wall System for Stage-House Walls at the Miramar Regional Park Amphitheater**, to the lowest responsive, responsible bidder, Span Systems, Inc.; authorizing the City Manager to execute the proposed agreement with Span Systems, Inc., in an amount not-to-exceed \$309,694 and allocating a contingency allowance of \$50,000, for a total project cost of \$359,694. *(Support Services Construction Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R7286 Approving Award of TURN_KEY STAGE ENCLOSURE with backup](#)

7. Temp. Reso. #R7394 authorizing the release and reallocation of the \$100,000 owner/developer contribution for the **Pembroke Road Expansion Project**, pursuant to Resolution No. 19-21, since funding for that Roadway Expansion Project has been approved in the Broward County Mobility Advancement Program, and allowing the funds to instead be deposited into the City's Affordable Housing Trust Fund and utilized for the City's affordable housing needs. (**Sponsored by Vice Mayor Yvette Colbourne**) (Community Development Director Eric Silva)

Attachments: [R7394 City's Affordable Housing Trust Fund](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

ORDINANCES

8. **FIRST READING** of Temp. Ord. #O1772 relating to water conservation; amending Chapter 21, entitled "Utilities," Article II, entitled "Water," of the Code of the City of Miramar by **repealing, reenacting, amending and renaming Division 2 "Water Conservation Regulations" as Division 2 "Water Shortage,"** to provide for updates, in furtherance of the local enforcement of the water shortage plan of the South Florida Water Management District, as created under Chapter 40e-21, Florida Administrative Code, or water shortage orders issued in accordance therewith; making findings; providing for intent and purpose; providing definitions; providing for applicability; providing for declaration of water shortage or water shortage emergency; providing for variances; providing for enforcement; providing for penalties; providing for repeal; providing for severability; providing for interpretation; providing for administrative correction of scrivener's errors; providing for codification; and providing for an effective date. (Community Development Director Eric Silva and Utilities Assistant Director Ronnie Navarro)

SECOND READING SCHEDULED for May 19, 2021

Attachments: [O1772 - 1st Reading Water Shortage Ordinance](#)

9. **FIRST READING** of Temp. Ord. #O1773 relating to water conservation; amending Chapter 21, entitled “Utilities,” Article II, entitled “Water,” of the Code of the City of Miramar, by adding a new Division 3, entitled “Year-Round Landscape Irrigation Measures” **to support the South Florida Water Management District’s Mandatory Year-Round Landscape Irrigation Conservation Measures**, as comprised in Chapter 40e-24, Florida Administrative Code; making findings; providing for intent and purpose; providing definitions; providing for applicability; providing for year-round landscape irrigation conservation measures; providing for exceptions to the landscape irrigation schedules; providing for additional measures; providing for variances and waivers; providing for enforcement; providing for penalties; providing for repeal; providing for severability; providing for interpretation; providing for administrative correction of scrivener’s errors; providing for codification; and providing for an effective date. *(Community Development Director Eric Silva and Utilities Assistant Director Ronnie Navarro)*

SECOND READING SCHEDULED for May 19, 2021

Attachments: [O1773 - 1st Reading Year-Round Irrigation Ordinance](#)

PUBLIC HEARING

10. **SECOND READING** of Temp. Ord. #O1770 approving the first amendment of the **Fiscal Year 2021 Operating and Capital Improvement Program Budget**; and providing for an effective date. *(Passed 1st Reading on 03/24/21) (Management & Budget Director Rafael SanMiguel)*

Attachments: [O1770 2nd Reading - FY21 Budget Amendment - 4 7 21](#)
[O1770 1st Reading - FY21 Budget Amendment with backup](#)

11. **SECOND READING** of Temp. Ord. #O1771 amending the City Code of Ordinances to incorporate the **Business Inclusion and Diversity Act**, which establishes goals, objectives and requirements that further encourage procurement and contracting opportunities for local, Micro/Small Minority Business Enterprises (“Micro/SBE”) and Minority/Women Business Enterprises (“M/WBE”), providing for severability and interpretation; providing for codification; providing for correction of scrivener’s errors; and providing for an effective date. **(Passed 1st Reading on 03/24/21)** *(Economic and Business Development BID Administrator Dr. Karen Hollis)*

Attachments: [O1771 2nd Reading BID Act with backup](#)
[O1771 - 1st Reading - BID Act Ordinance with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

12. Temp. Reso. #R7397 supporting House of Representatives Resolution No. 148 of the 117th United States House of Representatives requesting the **exoneration of Marcus Garvey**. *(Requested by Commissioner Alexandra P. Davis)*

Attachments: [R7397 in Support of Marcus Garvey with backup](#)

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, May 5, 2021 at 7:00 P.M.